



TOWN OF KENTVILLE BOARD OF POLICE COMMISSIONERS MINUTES

**354 Main Street, Kentville Town Hall
June 30, 2023, 1:00 p.m.**

Present:

Commissioner Virginia Brooke, Commissioner Craig Gerrard, Commissioner Gillian Yorke (chair).

Staff present: Deputy Chief Marty Smith, Recording Secretary Jennifer West

Regrets:

Chief Jim Butler, Commissioner Samantha Hamilton, Commissioner Jaimie Peerless

1. CALL MEETING TO ORDER AND ROLL CALL

2. APPROVAL OF THE AGENDA

Addition: Action items, online cartoon and fall engagement

It was moved by Commissioner Gerrard and Commissioner Brooke that the agenda of June 30, 2023 be approved.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

It was moved by Commissioner Gerrard and Commissioner Brooke that the minutes of the meeting held on May 19, 2023 be approved.

It was moved by Commissioner Gerrard and Commissioner Brooke that the minutes of the in camera meeting held on May 19, 2023 be approved.

MOTION CARRIED

4. CHIEFS REPORTS

Deputy Chief Smith reviewed reports with highlights for May including increased foot patrol hours, criminal code charges did not increase, training hours have not increased, use of force and pistol training, Deputy Chief mentoring program in Halifax and leadership course in Prince Edward Island, human trafficking discussions, ordered GPS units for the police vehicles, Department of Justice meetings, and staff recruitment.

Deputy Chief Smith highlighted the finances for the month of May with reviews of overtime, communications, operations and maintenance. KPS has increased patrols during Apple Blossom Festival over many years, there are very few calls or problems now during this festival. KPS is using a new account for Special Events.

See reports for more information

5. NEW BUSINESS

(a) Board of Police Commissioners Strategic Plan

Tabled until next meeting. Commissioner Yorke will check in with Commissioner Peerless on this item.

6. OLD BUSINESS

(a) Symbols on Uniforms

Tabled until next meeting until more members are present. Ms. West will ensure that the meeting invite for July 27 will stress that a vote will take place.

Discussion on flashes, and communities impacted by symbols.

From the How to be an Ally training session: "You're not an ally because of what you say or what you wear, you're an ally because of what you do."

(b) Board Manual Review Plan

Commissioner Brooke has volunteered to work on this and has been sick this month. She has worked on an outline for the plan so far.

(c) Action Items:

- Membership in NSAPG and CAPG. Staff will secure membership to both these organizations.
- Generic email for Board of Police Commissioners. Staff will set this up for the board.
- Engagement event for fall. Same style of event, with education, and draft documents provided prior as discussion points. Plan for an October event.
- Cartoon series. Staff will work on a format for summary cartoons for this committee.
- Budgets. Commissioner Yorke will research where the BOPC budget lies, and the process for increasing the budget. Discussion of board training and national conferences when they are local.

It was moved by Commissioner Brooke and Commissioner Gerrard

That the Kentville Board of Police Commissioners move into a closed session to discuss a personnel matter.

MOTION CARRIED

7. ADJOURNMENT

There being no further matters to discuss, it was moved that the meeting adjourn at 2:40 pm.

DRAFT