

Council Advisory Committee

MINUTES

July 14, 2014

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Nola Folker-Hill, Councilor Bill Boyd, Councilor Eric Bolland, Councilor Bernie Cooper, Councilor Tony Bentley, Solicitor Cris Shirritt, CAO Mark Phillips and Recording Secretary Karen Outerleys

Also present: Police Chief Mark Mander, Planning Director Bev Gentleman, Finance Director Deb Crowell, Town Engineer Fred Whynot and Recreation Director Rachel Bedingfield.

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:30 p.m. and CAO Mark Phillips reported that all members of Council were present, along with Solicitor Cris Shirritt, himself and members of the senior administration team. He added that Karen Outerleys was acting as Recording Secretary as Carol Harmes was on vacation.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the agenda be approved with the additions of:
6(e)2 Kentville Skate Park Recommendation
8(c) Dog Park

MOTION CARRIED

PRESENTATIONS

(a) Princess Kentville Kimberley Harkness

Princess Kentville Kimberley Harkness was introduced by Mayor Corkum, who shared with Council that she is enjoying her job representing the Town.

Kimberley thanked the Town for the flowers which were sent to her during the Festival, the honorarium which was appreciated, the Princess Tea which was hosted by the Fire Hall and the many opportunities being provided to visit other communities and events that will be held here in Kentville over the next many months.

APPROVED – September 8, 2014

(b) Director Bedingfield – Recognition of “Bike Week” Volunteers

Director Rachel Bedingfield wanted to publicly thank Rick Gilbert, an avid cyclist, who offered to volunteer his time and effort in the preparation and delivery of the events surrounding Kentville’s First “Bike Week.” She added that Rick literally come in off the street and asked if there was anything he could do to assist the community.

Mayor Corkum added his appreciation for Rick’s dedication and the huge amount of time he committed to this project.

APPROVAL OF THE MINUTES

(a) Minutes of June 9, 2014

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the Minutes be approved as circulated.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES/OLD BUSINESS

(a) Council Size Review – Public Participation

To keep Town Council up-to-date and to carry out the public participation program selected by Council, Town Clerk Carol Harnes reported that both CAC and Council agendas now have an item that allows for public questions and comments on the size of Council.

In addition, she attached a copy of a notice to citizens regarding the requirement of a review, as outlined under the Municipal Government Act. This notice has been placed for publication in the next Town e-newsletter and will appear again in the Annapolis Valley Herald. The Kentville Advertiser will also carry this notice.

The next steps will involve a questionnaire on social media and the scheduling of a public meeting in September.

(b) Animal Protection Act (update)

At the previous meeting of CAC, it was agreed that this issue would be discussed with the Police Chief under the service provision of Animal Control. As these Animal Protection Act regulations and standards are anticipated to be implemented by the Fall of this year, any feedback from municipalities is required shortly.

A copy of the Town’s current Animal Control Bylaw – Chapter 70, was also attached for review. CAO Phillips added that he has been discussing the matter with the Police Chief and more will follow.

(c) AVRL / Kentville Library RFP

At a previous meeting of Council, it was agreed that the current RFP for the new Kentville Library could be withdrawn and rewritten to include extra space, should partnering with another group or organization be possible. CAO Phillips reported that the Annapolis Valley Learning Centre is seeking new premises and has been putting together a report on their specific requirements. Their representative, Peter Gillis is interested in a partnership with a similar service and sees the sharing of some of the facilities, such as training rooms, washrooms, etc. as a good arrangement and efficient use of space.

The AVRL has also indicated interest in becoming a partner with the Kentville Library and although no specific details have been shared with the CAO, more may follow after their next meeting and Councilor Bentley will update Council after that meeting.

(d) Citizen Recognition Policy (aka - Facility Naming Policy)

At the last meeting of Council Advisory Committee, Rachel Bedingfield reported that she has been giving some consideration to the implementation of a citizen recognition policy, following requests for the Town to recognize certain individuals by naming facilities in their honour. She felt that in order to widely recognize deserving individuals, that it might be more appropriate to plant trees or to dedicate “elements” in the name of those citizens.

She added that a report has been presented and includes policy guidelines, suggested practices for name selection, principles and other issues for consideration.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that a municipal lands and facility naming policy be prepared from the recommendations made in this report.

MOTION CARRIED

Points from Discussion

- The street-naming policy should remain a stand-alone document, as joining the facility naming policy with it would only cause confusion.
- This report provides the guidelines from which an actual policy will be prepared and brought to Council.

(e) Public Complaint’s Policy

APPROVED – September 8, 2014

CAO Phillips noted that at the previous meeting of CAC, Town Clerk Carol Harnes brought forward a draft policy on the procedure to be followed when addressing complaints from the public. Use of this policy would provide consistency with procedures.

However, as the hour was late at that particular meeting, members of CAC agreed that the policy might be best considered at the following meeting. Therefore, it is being brought forward once again with the recommendation that Council provides comments on revisions to this document or makes a recommendation that it be approved for adoption.

The CAO felt that the document should require references to the process involved regarding complaints involving police officers or their operation, and therefore, felt that a discussion should take place with the Police Chief in that regard.

Therefore, it was moved by Councilor Eric Bolland and seconded by Deputy Mayor Mark Pearl

that the proposed policy be tabled until the next meeting of Council Advisory Committee to allow for consideration of additional items.

MOTION CARRIED

Points from Discussion

- The document could include a procedure that addressed compliments and favourable public feedback, as well.

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

**(a) Finance
(1) Director's Report**

Director Debra Crowell noted some highlights from the department:

- Following a busy time preparing budgets, along with new sewer rates and the audit process with financial statements, finance staff are now preparing for summer vacations.
- The following documents have been sent to the Department of Municipal Affairs – Financial Information Return (FIR), the Statement of Estimates (SOE) and the Annual Expenditure Return (AER).
- The Water Utility's Operating and Capital budgets were ratified at the Commission meeting on July 10th.
- The KEC budgets and audited financial statements were forwarded to the NSUARB.

Director Crowell added that Revenue (Schedule A), shows overall revenue exceeding the benchmark of 25%, at 36.6% recorded.

APPROVED – September 8, 2014

Expenses (Schedule B) show overall expenses slightly above the average at 28.1%, due to annual payments and bulk ordering of supplies. Schedule C (Summary of Outstanding Taxes) noted that interim taxes were due on May 30th and that 94.3% of the current interim levy has been collected. Outstanding property tax as of June 30th is \$291,978, and that 93.2% has been collected.

Schedules E and F (Perpetual Investment Fund) shows the Balance Sheet (Schedule E) with an investment total of \$13.1million at cost and \$13.2 million at Market. The Statement of Reserves (Schedule F) shows dividends paid at \$11,388, capital gains at \$125,794 and management fees at \$5,713. Lastly, she noted that the budget target for 2014-15 is \$650,000 combined, with \$458,000 from income, and \$192,000 from capital gains.

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the report from the Finance Director be received.

MOTION CARRIEDPoints from Discussion

- The Audit Committee will not receive a Management Letter from the Auditors as there were no outstanding issues and the auditors were satisfied with the procedures being taken by the Town.
- The information received from the auditors (without the Management Letter) has been sent to the Province and staff there appeared satisfied with this information.
- Council should ask for a Management Letter from the Auditors.
- The report on the Financial Statements was very well done, and provides a great deal of information for the public.

(b)Planning and Development**(1)Director's Report**

Director Bev Gentleman noted that there were 4 permits issued in June for a building valuation of \$61,200, bringing the year total to \$3,035,000. She added that:

- With review of the MPS, the Flood Plain Delineation Line proposed at 10 meters is consistent with that adopted by area municipalities. This 10 meter delineation and the steep slopes provisions were the only items revised in the MPS.
- The Kings 2050 group met with a senior planner and the new Provincial Planning Director to discuss the next steps, with feedback on how the Province could help implement

APPROVED – September 8, 2014

- any proposed RSIs through legislative mechanisms, financial assistance or by providing a staff member.
- Public Art Space – Ruth Abernethy will be coming to Kentville during the week of July 23-25 for a walkabout to evaluate potential sites. It appears that her client prefers something near the downtown core.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Director of Planning and Development be received.

MOTION CARRIED

(3) Environmental Advisory Committee Report

Chairman Eric Bolland reported that at a recent meeting a report was given on the Town clean-up program and the installation for the hook-up for electric vehicles at the arena. A Think Green Solutions representative will review potential cost savings on interior light-bulbs in Town buildings when he comes to Kentville next week.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the report from the Chairman of the Environmental Advisory Committee be received.

MOTION CARRIED

(4) Community Development Coordinator's Report

CD Lindsay Young gave an update on the following items:

- Information on the Gorge ran in the Ferry Guide Publication, the Herald and on the Town's website.
- Information gathering is taking place on the rebranding project, after which this information will be organized.
- Street Fest 2014 is scheduled for August 9th from 7:00 until 10:00 p.m. in Centre Square, with some new features.
- The Kentville Farmers Market organizer is trying to find new vendors, as 2 have been lost from last year's numbers and another will be absent for several weeks.
- TDI First Impressions – This organization will not be granting funds the Town's branding initiative and therefore, other sources of funding will be researched for Phase 2.
- Maps on the way-finding kiosks around Town will be painted by artist, Mark Oakley over the next few weeks.
- The KDCL Board continues to be active and regularly

APPROVED – September 8, 2014

receives reports from COO MacCulloch. A Management Committee has been formed.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Community Development Coordinator be received.

MOTION CARRIED

Points from Discussion

- Phase 2 of the rebranding project (the artistic work) will be “parked” until funding becomes available.

(c) Parks, Recreation and Community Development

(1) Director’s Report

Director Bedingfield reported that the every Wednesday evening (5:15 until 6:15) for July and August, free yoga classes will be held at Oakdene Park. The first week saw 12 attending while the second week saw 26. Participants are not only enjoying the program, but are making connections and planning to work on improvement programs for the area.

In addition, children and youth are being invited to attend the camps even though their parents may not be able to pay the registration fee. After some effort, children did enroll, however, some arrived without having food to eat. Other families offered to make lunches, transport the children, pay registration fees and help in any way, to make the children feel included.

She added that work continues with clean-up on the trails and green space as a result of damage by Hurricane Arthur. Some requests from the community for specific cuts of wood from fallen trees have been accommodated where possible.

Lessons have begun at the swimming pool and Pool Director Neiley Terrio is ensuring that standards of service and cleanliness are being maintained. Aqua Fit classes, water polo and a swim-a-thon to raise money for charity, are scheduled.

Neiley shared information on the inaugural Drowning Prevention Week (July 21 – 25th) and noted that on Wednesday the Canadian Red Cross will set up a promotional display at the pool. Tips on boating safety and a lifejacket fashion show will be presented to the children, with a PFD loan program being offered. On Friday a surprise mock rescue event is being organized and will show what is involved when lifeguards are faced with a drowning situation.

APPROVED – September 8, 2014

At the Arena, focus is on capital projects and maintenance, in preparation for start-up on August 4.

Kentville Day Camps are filling up and feedback is being received from children and parents.

The Kentville Tennis Courts offer a wide variety of opportunities by CANGaroo Tennis.

In closing, Director Bedingfield listed a number of events planned for the upcoming weeks.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper.

that the report from the Director of Parks and Recreation be received.

MOTION CARRIED

Points from Discussion

- Two community individuals asked to volunteer to organize a fun event (Oakdene Community Event), if the Town would provide the space. This will involve several activities for all ages.
- The Mayor noted that this community comes together in both good times and bad, and during the recent hurricane, many individuals reached out a helping hand to both neighbours and strangers.
- A conversation with Valley Waste on having them provide a chipper to recycle the downed trees indicated that this would be very expensive.
- The Town of Berwick provided a pick-up of tree limbs and debris, while Wolfville extended the hours of their compost area to accommodate this added debris.
- Some of the line-ups to dispose of debris at Valley Waste were rather lengthy and it might be an idea for the Town to allocate a space where citizens can drop off this type of compost.
- It is difficult to offer some additional services to communities, as Valley Waste does not own or manage the fleet. Therefore, the only way add-on service could accommodate this clean-up would be to provide debris drop-off at their facility.

(2) Kentville Skate Park

Director Bedingfield reported that a group of citizens approached Town Council in 2012 regarding the construction of a skate park in

APPROVED – September 8, 2014

the Town, following which the Kentville Skatepark Association was created. In support of this facility, the Town agreed to provide land for the site, and allocated \$100,000 in the budget for funding, providing the balance of the cost of \$750,000, was raised from other sources.

The KSA has identified two potential sites – Option One between the Multipurpose Facility and Park Street, and Option Two at the old Imperial Oil property (corner of Gary Pearl Drive and West Main Street). In an attempt to keep the project moving forward and to continue to motivate members of the KSA, Director Bedingfield made a recommendation for Council’s approval of a site for this facility. She based this on safety, along with visibility to the public and police.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

***Recommendation to
Town Council***

that a recommendation be made to Town Council that Option Two (the 15,000 – 20,000 square foot area on the former Imperial Oil lot on West Main Street owned by the Town) be earmarked for the purpose of a skateboard park.

MOTION CARRIED

Points from Discussion

- This location gives good visibility of the park and is in keeping with other recreation facilities.
- As a partner with the Skateboard Association, the Parks and Recreation Department has agreed to do much of the administrative work on this project.
- The layout of the park will fit within the vision proposed, with lots of green space, with components designed by the boarders themselves.
- Either option recommended would provide good visibility.
- The word “earmarked” is meant to mean that the property will be held for this purpose, providing other levels of funding support are met.
- The myths surrounding skateboarding (i.e. loitering, graffiti, recreation and bringing the community together) should be addressed in a report, with best practices from other communities with similar parks, on how best to deal with any problems.
- These locations have been approved by the skateboarders and their parents who are also involved.
- The Gary Pearl Drive/Park Street location might be better policed.

APPROVED – September 8, 2014

- There will be no lights after hours, as there will be no boarding activities.
- The Police Chief felt that either option could be policed easily. However, he felt that it would be critical to make the rules and hours of use very clear, so enforcement can then be done.

(d) Police Report

(1) Chief's Report

Police Chief Mark Mander presented a statistical report in which he noted that:

- The annual report to Council includes traffic offences, violations, breaches, drug offences, sexual assaults and other threats and assaults. Break and enters are also recorded as are other less common issues (i.e. fraud).
- He suggested that Council provides him with a list of the types of information that members would like to know.
- The Police Board will be involved in approving any information disbursement.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the report from the Police Chief be received.

MOTION CARRIED

Points from Discussion

- Comparisons on trends should be recorded.
- Year-to-date statistics can be included in the report.
- Council should review and advise the Police Chief of what types of numbers and elements could be useful. Things like mutual aid support, areas in Town where higher crime exists (i.e. break and enters)

(2) Board Report

Councilor Nola Folker-Hill reported that there was a meeting on June 24th, at which time the police budget and go-forward position were discussed. She added that a citizen member vacancy still exists and another ad should be run for that.

She met last week with representatives at the Provincial level; and also there appear to be some problems with the numbers for the golf tournament, and anyone interested in this activity should register.

The Provincial Conference will be held on September 18-20 in Cape Breton and anyone wanting to golf should also indicate that.

APPROVED – September 8, 2014

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Board Report for the Police Commission be received.

MOTION CARRIED

**(e) Transportation Services
(1) Directors Report**

Director Whynot reported that:

- The remaining buildings of the former KCA were removed in June, and a time capsule (found and dated 1929) was opened. The contents were given to conservator Kelly Bourassa and Kings County Museum's website will report what has been retrieved.
- The majority of the asphalt paving has been done and damaged curbs should be restored over the next few weeks.
- Work is underway on the Park Street sidewalk with a tender anticipated soon. Staff training has been given on CPR, traffic control and temporary workplace signage.
- The Traffic Study on west Park Street has been cost-shared with the Municipality and includes recommendations for future upgrades on Park Street and Highway 1 (between Acadia Drive and Highway 101.)
- The Regional Sewer Technical Committee discussed capital projects in June, along with a possible relocation of the gravity sewer (south of bridge).

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Director of Transportation Services be received.

MOTION CARRIED

Points from Discussion

- The sidewalk on Park Street will be installed on the South Side; it will cross over with overhead warning lights, and then back again, extending to Baden Powell Drive.
- There are a few areas remaining that require painting; however, some investigation in changing the hatch work needs to be done beforehand, as heavily painted areas can be slippery.
- The naming of the bridge (which is provincially owned) may be the responsibility of Council.

**(f) Water Commission
(1) Directors Report**

Director Whynot noted that:

- Leak detection was carried out in select areas of the water utility and four leaks were found. Leaks on private property are the responsibility of the property owners and citizens are notified, when possible. Watermain leaks are repaired by staff or contracted out, if substantial.
- Operating and Capital budgets were prepared for approval and in-house design of capital projects will proceed. The watermain renewal on Chester Avenue is part of other utility and general infrastructure renewals under the new Build Canada Fund.
- Residents on the new watermain and associated services on Exhibition Street and Caldwell Avenue have been connected.
- A GPS inventory of assets continues and a complete map of fire hydrants should be completed by the end of September. Hydrant spacing and pressures, along with other deficiencies can then be identified.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Kentville Water Commission be received.

MOTION CARRIED

(3)Commission Report

Mayor David Corkum reported that at a recent meeting it was decided that a generator should be installed at the Belcher Street reservoir to ensure that water is available during power outages.

(g) Kings Partnership Steering Committee

CAO Phillips noted that this matter has been addressed under his report, and KPSC Chairman (Councilor Boyd) had nothing to add.

(h) Regional Enterprise Network (REN3)

CAO Phillips reported that an update on this matter is in his report.

(i) Administration

(1)Chief Administrative Officer's Report

CAO Phillips noted that:

- A scheduled meeting of the Kings Partnership Steering Committee has not been organized by the County yet.
- When that group is able to meet, a discussion will take place on the engagement of Gordon MacIntosh at the joint council meeting in the fall.
- The process continues in the hiring of an executive director

- for the REN, and the next steps to be undertaken with this project have been identified.
- The KVFD rate payers' meeting was held on June 23 for the Joint Fire Services Committee.
 - The Fire Protection budget reflects a 2.9% decrease and the Fire Area Rate is a 5.5% increase.
 - Minister Furey visited Kings Transit Authority to announce funding for both KTA and Kings Point-to-Point.
 - A Printed Paper and Packaging summit was held on June 25 with Valley Waste Resource Management, and was attended by the Deputy Mayor, Councilor Cooper and the CAO. The PPP programs in other parts of the country were discussed, along with opportunities for similar programs in this province.
 - The Kentville Police Commission meeting on June 24th discussed the proposed complement reduction, following which the Commission supported Council's position to proceed with the reduction. At a Labour Management Meeting on July 4th, presentations were made on the value of maintaining the current complement.
 - The newly formed Joint Police Services and Community Safety Advisory Committee met on June 12th to discuss a consultation analysis and the communication between local government boards and the NS Department of Justice in regards to community safety issues and the delivery of police services.
 - Lastly, he noted the additional meetings he attended over the last month.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Chief Administrative Officer be received.

MOTION CARRIED

(ii)Town Clerk's Report

Clerk Carol Harmes was not available to provide a report.

(h) Council Reports from Workshops and Conferences

Mayor David Corkum – the next meeting of UNSM will be in Kentville in August and rooms are being booked at local motels. He was in Port Hawkesbury at their 125 anniversary celebrations, at which time he presented a plaque to Billy-Joe MacLean for his 50 years of service.

Councilor Bill Boyd – nothing to report

Councilor Bernie Cooper – nothing to report

Councilor Eric Bolland – nothing to report

Deputy Mayor Mark Pearl – nothing to report

Councilor Nola Folker-Hill – did not attend any conferences or workshops, however, attended the NS Association Police Boards meetings, and tomorrow will attend a national meeting by teleconference. She was glad to see that the NSAPB gave approval in theory, to endorse the Town's request of the Dept. of Justice to look at the memorandum in place for the granted positions.

Councilor Tony Bentley – went on a bike ride with the Mayor and beat him to the finish line. He also attended the branding session and the Labour Management meeting.

CORRESPONDENCE

(a) Kings Point-to-Point Transit Society

CAO Phillips read a letter of appreciation from this group for the Town's contribution to their service. The Financial Statements were not included, however, the CAO was asked to review these statements and advise Council if any discrepancies exist.

(b) School Review Process Study – Minister Casey

CAO Phillips advised that this letter had not been included in the package and will be brought to Council later this month.

NEW BUSINESS

(a) 2014-2015 Substitution Capital Projects

Director Fred Whynot reported that the upgrades to Chester Avenue (the Town's # 1 priority) fall under the New Build Canada Fund, and is estimated at \$3,000,000 over a two year period. However, as the agreement (to fund 2/3 of this project) between the Provincial and Federal governments will be delayed until fall, only the design portion of the project can be completed this year. Therefore, the remaining 1/3 portion still exists, as funded by the Town, at \$280,000 for Transportation Services and \$88,570 for Sanitary Sewer Services. This \$368,570 will come from borrowings.

Therefore, under Transportation Services future capital projects (as part of a past development incentive) for Macdonald Park Road, Queens Court and Memorial Court could move forward with an estimated cost of \$220,000 for paving and curbing, thereby leaving approximately \$60,000 for other projects, including design fees for the Chester Avenue project.

With the Sanitary Sewer Services, the relocation of the gravity sewer south of the Cornwallis Bridge could proceed when the actual footprint of the new bridge is known. The budget for work on design, tender and construction of this project is \$50,000, leaving \$38,570, which in turn could be used to upgrade a lift station at the cost of \$35,000.

APPROVED – September 8, 2014

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that approval be given for the substitution of the following projects, in place of the Chester Avenue Upgrade project, approved under the 2014-2015 Capital Project Program:

- **MacDougall Heights Pave and Curb - \$220,000**
- **Cornwallis Bridge Sanitary Sewer Upgrade - \$50,000**
- **Lift Station Upgrade - \$35,000**

MOTION CARRIED

Points from Discussion

- Paving planned for Deer Haven Subdivision will be done upon completion of some new construction, as heavy trucks will damage the pavement if installed at this time.

(b) Kentville Volunteer Fire Department – 2014-15 Area Rate Application

CAO Phillips reported that he feels confident that, after discussions with the Director of Finance, the Fire Area Rate approval for the KVFD has been given by way of Council's approval of the Town's Operating Budget. Therefore, it would appear in order that there is no need to approve this once again.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the verbal report on the KVFD's 2015-15 Area Rate Application be received.

MOTION CARRIED

(c) Dog Park

Councilor Tony Bentley reported that several citizens have spoken to him about the possibility of including a "dog park" as part of the Town's recreation facilities. As the Director of Recreation has also received some requests for this facility, she will review the issue and prepare a report and recommendation.

PUBLIC Q & A

Review of Council Size

It was noted that this item will be added to the CAC and Council agenda for the upcoming months, allowing the public to ask questions relating to the work of Council. No one was in the audience at this time.

Councilor Bernie Cooper wanted to thank those town staff and other community members who so effectively carried out the clean-up of debris left behind with Hurricane Arthur.

ADJOURNMENT

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the meeting adjourns at 3:50 p.m.

MOTION CARRIED