

Approved – September 10, 2012

Council Advisory Committee

MINUTES

July 9, 2012

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Nola Folker-Hill, Councilor Tony Bentley, Councilor Bernie Cooper, Councilor Bill Boyd, Councilor Eric Bolland, Solicitor Tom MacEwan, CAO Mark Phillips and Town Clerk Carol Harmes

Also present: Finance Director Debra Crowell, Director Bev Gentleman and Town Engineer Fred Whynot

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:30 p.m. and CAO Mark Phillips reported that all members of Council were present and all directors, Solicitor Tom MacEwan, Town Clerk Harmes and himself, as CAO.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

**that the agenda be approved with the addition of:
*In Camera – (b) Kings RDA and (c) Update KCA.***

MOTION CARRIED

PRESENTATIONS

(a) Pathfinders Project

A group of Pathfinders were present to talk to Council about their project called “yellow fish,” which involved some members of their group who undertook the marking of all storm sewer grates with symbols of fish to remind people to not put things into the storm water system that might end up in the Cornwallis River.

It was noted that the initiative started in Calgary and has existed since the early 1990s, with some similar projects being done in area municipalities. As Pathfinders, they required an “environment project” and this was the one which they chose.

A brief video was prepared showing the work being done, and it was further noted that the Pathfinders carried out the promotion themselves, using the local newspapers, handing out information

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during the AB Festival and placing a notice in the Guiders Magazine. On behalf of the Town, Mayor Corkum thanked them for an excellent project and for the opportunity to present their work to those councillors attending the meeting.

**APPROVAL OF THE
MINUTES**

(a) Minutes of June 11, 2012

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

**that the Minutes of June 11, 2012 be approved as
circulated.**

MOTION CARRIED

**BUSINESS ARISING
FROM MINUTES/OLD
BUSINESS**

(a) TerraCycle Canada – Cigarette Recycling Project

CAO Phillips reported that both he and the Director of Planning and Development have done some work on this initiative, as a result of its introduction at a previous meeting of CAC. From this research, information was presented regarding a recycling project for a variety of garbage type of items, one being cigarette butts. This involved reprocessing cigarette butts into pellets.

As this would require a lot of commitment and time for collecting and sorting the cigarette butts by the Town, its effectiveness was questionable. It was also felt that to provide receptacles for cigarette butts in public areas was inappropriate and sent a mixed message in light of the Town's current Smoking in Public Places Bylaw.

Points from Discussion

- Enforcement of the bylaw has been unsuccessful, and this recycling procedure provides an opportunity to keep the town cleaner.
- A dedicated person is available for downtown clean-up.
- There are more garbage items (as well as butts) that is strewn around alleys and streets throughout Town.
- Those businesses downtown could be asked to provide receptacles for their smoking staff, who use private property and the butts could be collected from them.
- This initiative could be coordinated through the office of the Community Development Officer.

(b) Family Medical Residency Program

At a recent meeting, this program was discussed and CAO Phillips reported that the local CAOs were planning to meet to discuss financial contributions and other issues relating to the issue. Since then, he has learned that both Wolfville and Berwick are hesitant to make a commitment to this project as there are already funds of

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over \$70,000 dedicated towards the two health boards in the valley. The local towns have each been asked for a donation of \$5,000 and with this uncertainty of need, it might be more advisable to wait and see. The Town has \$6,000 in reserves which could help finance this expenditure. The municipal units are of the opinion that this project is a health issue and therefore, is a provincial responsibility.

Points from Discussion

- The Town has made a long term commitment to Valley Health for upgrades and the construction of the hospice.
- A reserve in the grants fund remains, should the situation change.

(c) Armoured Car Services

CAO Phillips reported that Armoured Car Services, the only such service in the area, had been contracted by the Town to transport its banking deposits and off-site computer backup systems. This is done on a daily basis for a cost of \$5,000 per year. However, as part of the budget review process, Council has asked that other options be explored as a cost-saving measure.

Two other options were explored – one being that Police Service (i.e. Community Police Officer or any regular member) provide this function. However, it was the recommendation by the Police Chief and the Police Commission itself that this not be done, as it would be difficult to interrupt other policing functions every day to carry out this task. The other option was to add this function to Finance Department staff. However, this option proposed several concerns with security of the items being transported and safety of those staff designated to transport what can be large sums of money. A Workplace Hazard Assessment would have to be carried out along with other operational procedures, should this option be chosen by Council.

CAO Phillips reiterated that Armoured Car Services has provided a dependable pick-up and deposit service to the Town over the years. Their members are well trained and have insurance, and as they are a third party service provider, their engagement complements the Town's internal control systems. He did, however, present a compromise which would reduce this annual cost somewhat.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

Recommendation to Council

that a recommendation be made to Town Council that the Finance Department maintain the current practice of

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using a 3rd party armoured car services but look to reduce the frequency of use where possible, during anticipated slow payment periods of property tax and utility bill payments
and further
that the service be tendered on a four (4) year cycle.

MOTION CARRIED

(In response to a request for a recorded vote, it was noted that Councilors Bill Boyd, Eric Bolland, Bernie Cooper and Tony Bentley voted in support of the motion, while Deputy Mayor Mark Pearl and Councilor Nola Folker-Hill voting against the motion.)

Points from Discussion

- This is an opportunity to save \$5,000 for the tax payers.
- There is some level of risk in all activities, but managed risks are acceptable.
- A risk review with staff carrying out this function would have to be carried out, to not only protect staff from exposure to danger, but to also provide the security for accounting controls and potential investigations.
- Previous to off-site storage of computer data, the Town's records were stored on floppy discs and kept in the vault.

(d) MVAs Cornwallis and Belcher Street Intersection

CAO Phillips reported that in response to a request for information on the number of automobile accidents at the corner of Cornwallis Street and Belcher Street, he has contacted the Chief of Police for statistics. Although the Chief is not available for this meeting, a report is being prepared by that department showing the location of MVAs, the costs involved, damage/injury, etc. This report will be circulated by email when received and can be discussed at a future meeting, if necessary.

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

(a) Finance

(i) Director's Report

Director Debra Crowell noted some highlights from the department:

- The consolidated financial statements were reviewed by the Audit Committee on June 25th and later ratified by Council.
- The Town received an unqualified auditor's opinion.

With Schedule A (revenue), and with a benchmark of 25%, the overall revenue exceeds the average at 37.2%

With Schedule B (expenses), overall expenses are slightly over the benchmark at 25.8% and with Schedule C (Summary of

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Outstanding Taxes), 94.3% of the current tax levy has been collected, with an outstanding amount of \$319,451.

Following a review of each account, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Director of Finance be received.

MOTION CARRIED

Points from Discussion

- Kings Point-to-Point has not listed the Town of Kentville on their vans, along with other financial supporters of this service. Councilor Nola Folker-Hill, the Town's representative on this Board, offered to take that request to their board members.

(b) Reappointment of Auditor

A report was prepared by Director Crowell in which she noted that Council ratified a motion in November, 2010 to retain the services of Grant Thornton LLP as the Town's auditors for the year ending March 31, 2011, with the understanding that this firm could be re-appointed for the years ended 2012 and 2013, providing that Council is satisfied with its performance, fees and other things. As Director Crowell has heard no concerns to the contrary, she proposed that the firm be reappointed.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

Recommendation to Council

that a recommendation be made to Town Council that the audit firm, Grant Thornton, LLP be reappointed as the Town's auditor for the year ended March 31, 2013, with the contracted fee of \$24,250, plus HST.

MOTION CARRIED

(b) Planning and Development

(i) Director's Report

Director Bev Gentleman reported that there were 7 permits amounting to \$2,731,200, which brings this year's valuation to \$5,415,681.

She added that:

- The Final Plan of subdivision agreement has been approved and sent to the Land Registry Office for Blackberry Ridge.
- 2 surveys have been placed on the Kings 2050 website

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- encouraging people to share their opinion.
- Valley Waste has been investigating alternative energy with the proposed construction of wind turbine and a full report will be given later, as to which amendments are required in the planning documents to accommodate this use.
- A Public hearing was held on July 4th regarding amendments to the MPS for the redevelopment of the former Rafuse machine Shop to another non-conforming use. Second Reading will be held at the July Council meeting.
- A parking needs survey has been distributed to downtown businesses.
- An appraisal of the Oakdene Avenue/Belcher Street property has been received and will be discussed In Camera under “land negotiations.”
- A number of unsightly premises continue to be addressed.

Director Gentleman also listed a number of meetings she attended, following which, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Director of Planning and Development be received.

MOTION CARRIED

Points from Discussion

- It appears that work had ceased on the Cornwallis Inn, although other indications are that it has resumed once again.
- Road alignment from the dentist office onto Belcher Street is being done for better traffic flow.

(iii) Environmental Advisory Committee Report

Chairman Eric Bolland reported that there was a meeting on June 13th; a Tree Planning campaign is being done; a new idle free banner has been delivered and will be erected soon; at the Home Show workshops, it was noted that flyer delivery is not directed to Town residents; a new water cooler will be installed soon on the main level of Town Hall; the Yellow Fish program has been completed; and that the Town Clean Up is scheduled for September 22nd.

It was moved by Councilor Eric Bolland and seconded by Deputy Mayor Mark Pearl

that the report from Environmental Advisory Committee be received.

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MOTION CARRIED

(c) Parks, Recreation and Community Development

(i) Director's Report

CAO/Director Mark Phillips reported that:

- The summer camps are well attended and a co-op student from NKEC is assisting with activities for the month of July.
- The pool instructional programs and public swims continue to be busy.
- Learn to Play Lacrosse tutorials took place at the Arena on June 26 and 27 as a means of introducing this sport to the area.
- 300 cyclists attended this year's Lifecycle event.
- Memorial Park has been busy with tournaments for soccer, baseball and softball.
- Canada Day "kick off" family outing was held in Centre Square on June 30th, with a scavenger around town, with 45 participants, a birthday cake and a viewing of a movie.
- The Trail Patrol is now operational and the Learn to Run 5 km program ended last week with 20-25 participants.
- A series of Road Hockey Challenges are being planed throughout July and August in various subdivisions.
- Other events involve a "Walk with the Mayor," and a family kite flyer event on July 12th.
- Capital Work projects have begun.
- The new Principal at KCA will be Mike Ouelette and it appears that he will work well with the Town, especially in matters of gymnasium use.

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the report from the Director of Parks and Recreation be received.

MOTION CARRIED

Points from Discussion

- The Community Liaison officer could be out on the trails, helping with the patrols.
- Staffing levels are adjusted according to program enrolments.
- Although most summer employees are from Kentville, sometimes skill sets dictate that out of town staff be hired.

(ii) Community Development Coordinator's Report

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Lindsay Young reported that :

- KDCL brainstorming session on June 12 saw 20 people and at the Board's AGM on the 27th, 6 new board members were elected. Next will be to determine a mandate and prepare a recommendation on the funding model.
- VIC partnership – AVCC has moved their operations; MOU is being reviewed and some repairs to the building and signage are being addressed.
- Website Redevelopment – An RFP was issued last month and the new site will be modern looking, interactive and will include a business section.
- Hotel Study – work continues
- Downtown Beautification –new options for beautification are being explored.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Community Development Coordinator be received.

MOTION CARRIED

Points from Discussion

- The design of the Town's website is contracted out.
- AVCC have complained about people smoking in front of the VIC and ongoing requests for washroom usage.

(iii) KCDC Chairman's Report

Mayor Corkum noted that there is not a lot to report even though a great deal has been happening. There has not been a recent meeting of KCDC, although the voice of this committee is often heard from other organizations, also in existence.

(d) Police Report

(i) Chief's Report

Although on vacation, Police Chief Mark Mander reported that, amongst other statistics:

- There were 81 hours of foot patrol in June
- There were 376 calls to dispatch after hours
- 43 parking tickets were issued.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the report from the Chief of Police be received.

MOTION CARRIED

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(ii) Board Report

Councilor Bernie Cooper had nothing further to report, however, Councilor Nola Folker-Hill reported that she has been nominated to serve on the NS Association of Police Boards as the Nova Scotian representative on the Canadian Association of Police Board and that decision will be made at their AGM in August.

(e) Transportation Services

(i) Directors Report

Director Whynot reported that TerrAtlantic has been awarded the project – Slope Stability Master Plan – for the purpose of establishing stability of the road way around Canaan and Chester Avenue. Some demonstration video footage was taken of local storm sewers and the Town is preparing a tender for the purchase of a new sewer camera from the 2012-13 capital program.

With the Regional Sewer System, meetings were held to discuss problems with the forcemain under River Street and future upgrades of the RG5 lift station (beside the Library) over the next 2 years.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Director of Transportation Services be received.

MOTION CARRIED

(f) Water Commission

(i) Directors Report

Director Whynot noted the quality of the Town's water continues to be within acceptable limits; the proposal for Engineering Services for the Belcher Street Reservoir Replaced will close shortly, and repairs will be undertaken to leaking valves on Fox Hill Avenue.

Pressure surges at the Valley Regional Hospital were not detected by staff through the SCADA system, however, following other tests, VRH felt that the failure of one of their pressure reducing valves may have been at fault. Lastly, he reported that the Spring hydrant flushing programs is finished, and will begin again this Fall.

It was moved by Councilor Bill Boyd and seconded by Deputy Mayor Mark Pearl

that the report from the Kentville Water Commission be

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received.

MOTION CARRIED

(ii) Commission Report

Mayor Corkum had nothing further to report.

(g) Administration

(i) Chief Administrative Officer's Report

Highlights from the report:

- *AV Regional Industrial Park* – Progress has stalled due to Aboriginal Affairs claims, however, land prices are being confirmed in readiness for future development.
- *Kings Partnership Steering Committee* – meeting June 28 and included Kings RDA, Kings Fire Services and a draft video conferencing policy.
- *Kings RDA* – Several meetings were held to discuss the recent withdrawal of funding from the RDA, with future discussions to deal with the future of regional economic development.
- *KDCL* – A brainstorming session on June 12 and the AGM was held on June 27th, where new board members were appointed. Future discussions will take place regarding a funding model for its operations.
- *JFS* – Several meetings were held over the last month to discuss governance issues, the Walsh Report and HR matters.
- *Kings Transit Authority* – Work continues with the transfer station with anticipated construction date at the end of August.
- *UNSM* – An Interim Report for the Town's Task Force has been distributed along with information on the fall conference.
- *Valley Waste Resource Management Meeting* – An Open House was held on June 10th and the Planning Department is working with this organization regarding the installation of a small wind turbine.
- *Regional Sewer Committee* – Discussions continue on best management of unused capacity of the plan.
- *Fire Inspection Agreement with County* – An inventory of properties to be routinely inspected is being made by each municipal unit, following which the delivery of this service will be reviewed.
- *HR Management* – AP Agreement remains outstanding due to STAT time, with arbitration anticipated for October; regular meetings, routine workplace updates and seasonal training continues.

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It was moved by Councilor Nola Folker-Hill and seconded by
Councilor Eric Bolland

**that the report from the Chief Administrative Officer be
received.**

MOTION CARRIED

(ii) Town Clerk's Report

Clerk Carol Harmes reported verbally that work continues on several aspects of the upcoming election; policy and bylaw review, special projects and routine meetings. She added that some projects have been stalled due to vacations and that she will be leaving for 3 weeks holidays on July 27th.

It was moved by Councilor Nola Folker-Hill and seconded by
Councilor Tony Bentley

that the report from the Town Clerk be received.

MOTION CARRIED

(h) Council Reports from Workshops and Conferences

Councilor Tony Bentley – Attended the graduation ceremony for Horton High and made presentations of bursary from the Town.

It was noted that the purpose of this agenda item is to share educational information with fellow councillors, from those sessions attended by others.

NEW BUSINESS

(a) Wind Turbines

Director Gentleman Bev Gentleman reported that as a result of Valley Waste Resource Management's intention to install a 50 kw wind turbine at their new facility, she has been researching some data on this alternate form of energy production, along with how other municipalities have addressed the issue.

A report was attached which noted that wind turbines would need to be addressed under specific policies in the Municipal Planning Strategy and Land Use Bylaws and identified those sections which would require amendments.

She added that this report related to small scale wind turbines only, and those constructed in industrial zones, and attached some specifications relating to these structures.

Following discussion, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

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***Recommendation to
Council***

that a recommendation be made to Town Council that First Reading be given to the proposed amendments in the Land Use Bylaw and MPS, as identified in the attached report, which would allow for small scale wind turbines in Industrial zones.

MOTION CARRIED

Points from Discussion

- These changes are site specific and relate to the industrial park only, as residential requests will be addressed during the review of the MPS and LUB over the next many months.
- Council may wish to include the application fees and those costs associated with advertising, as part of the approval process.
- This turbine would be 117 meters from the nearest house.
- Alternative energy sources are the way of the future and congratulations are in order for such a thoroughly researched presentation.
- The Town is a 7.7 percent owner of this new structure.

(b) Regional Roundtable Sessions

A memo from FCM to municipalities noted that a series of regional roundtables have been planned to collect municipal input for federal government initiatives relating to long term infrastructure development. As these sessions have been organized by the Federal Government and are by invitation only, some suggestions were made to allow other involvement. One such recommendation was to have Council pass a resolution that would provide continuity.

It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

***Recommendation to
Council***

that a recommendation be made to the Town of Kentville that it endorses Target 2014 and calls on the government to ensure that the new long term plan is fully in place before existing programs expire in 2014.

MOTION CARRIED

Points from Discussion

- President Jimmy MacAlpine of UNSM met with this minister and explained the situation from a municipal perspective.
- This minister is a former municipal politician and understands the issues facing this level of government.
- A roundtable discussion will be held in Corner Brook, Newfoundland regarding public transit in Nova Scotia.

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(c) Kings RDA

CAO Phillips reported that with the recent announcement that ACOA has discontinued its financial support of RDAs, and more recent news that Kings County Council will discontinue its partnership in the RDA, several meetings have been held regarding the continuance of the current model of Kings RDA, the liabilities to the partners and human resources components to be considered. As this issue relates to personnel as well as the contractual relationship with the Town, some discussion is required later In Camera meeting.

(d) Bylaw Penalties

CAO Phillips reported that a brief discussion took place at a recent meeting of Council relating to the use of Summary Offence Tickets and Long Form Information. As an assessment report will be prepared by staff on the current bylaws, he asked if the solicitor could provide some information on this matter:

Solicitor Tom MacEwan reported that

- When a municipality establishes a bylaw that prohibits an activity, it creates an offence and those offences are classified as summary proceedings.
- Under the criminal code, summary proceedings must be charged within 6 months of the date that it is created and the monetary penalty or fine cannot be more than \$2,000 or 6 months sin prison.
- Summary Offence Tickets and Long Form Information are the 2 documents which allows you to bring someone in to court.
- The SOT is done under Sot regulations.
- The benefit of the SOT is that it allows you to get an automatic conviction without a court appearance. However there is a fixed penalty set out in the regulations.
- Even though there may be a second, third, fourth, etc. offence (unless otherwise stipulated) the penalty will always be that which is designated by the SOT regulations.
- A Long Form Information is one seen typically in criminal matters, which states the accused, the date of the offence, particulars and is signed by RCMP officer or a special constable. With this, is included a summons to appear and this means that should they not appear, you would get a warrant for their arrest (not an automatic penalty).
- When considering prosecution some considerations must be made (1) Do you want the individual to appear in court, (2) What is the benefit of this (3) Do you want a penalty that is higher than that established in the Summary Offence Ticket

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Regulations, or (4) Can there be an additional penalty beyond monetary? (i.e. seizure of an animal).

- The Town's current bylaws that have been registered under the registration for Summary Offence Ticket (through the Governor in Council) are: the Animal Control Bylaw, the Smoking in Public Places Bylaw, and the Vending Bylaw, although any others can be registered under these regulations.
- Charges can be applied under all bylaws, although, unless stated, enforcement would be applied under Long Form Information.
- There are ways to bring the bylaws under the Municipal Government Act and charged under SOT however, there are some complications with that process.
- In the case of a SOT, if the individual fails to appear or fails to pay at the date, then there is an automatic conviction, in that if you do nothing, you are guilty.
- Staff would have to apply to the Governor in Council to have any bylaw added to the SOT registry.
- Long Form Information is always available as an option, but if the bylaw has not been added to the registry, than the Long Form Information process is the only option.
- To have the bylaws added, the Town must write to the Governor in Council, asking to have the bylaws added.
- The designation of special constable must include all bylaws, but not just parking related bylaws.

(Note: Staff will review the bylaws to determine which might best fit into what category and make a recommendation to Council, prior to contacting the Governor in Council.)

(e) Code of Conduct for Town Councilors – Amendment

With the upcoming Municipal Elections, a discussion has taken place regarding the use of town-owned electronic devices for soliciting support and assisting voters during the election process. As the Town would not want to be viewed as providing an unfair advantage to current council members in this regard, an amendment to Policy Statement G16 appeared to be the most effective method of addressing that issue, during the upcoming and future municipal elections.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

Recommendation to Council

that a recommendation be made to Town Council that the proposed amendment be adopted, with the change of the

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word “should” to “shall.”

MOTION CARRIED

(f) Task Force Report – “A Path to Municipal Viability”

Mayor Corkum reported that everyone has been given a copy of this document. However, at the UNSM September meeting, it will be brought to the general membership and then if accepted would go to the Minister for approval fully or in part.

This will not be the answer to all problems, but is the backbone of municipal reform and is a good first step. Approval must be given before it can move forward for the benefit of all. There are rewards for those working together and penalties for those who do not. There are many recommendations, one involving a process for units dissolving (rather than through UARB), another for funding formula for regional facilities.

Points from Discussion

- Units are being given an opportunity to address these issues prior to July 31 and a meeting can be set to discuss these, so they can be brought forward from the group.
- Individuals had the opportunities for their input during the previous sessions.
- With Kentville’s council, any suggestions and ideas can be sent around to other members for discussion and input, prior to the meeting.
- Villages are not municipal units, although in some cases, some villages should be towns, as they have more in common with towns. However, there are some towns that should be villages which are represented by their county municipality.
- There should be a recommendation as to how a village can become a town and what the criteria would be to stimulate that process.
- The road issue should be highlighted in this document.
- If the report is not compatible to everyone, than it will not go forward; these recommendations must be fair to the towns and the rural municipalities.
- Towns have no authority to represent themselves – they have a geographical designation (which can be expanded into the county) and a name, but cannot act independently. The MGA defines their role clearly.
- A recommendation is that a Commissioner is appointed to investigate a controversial issue and to either take the information to UARB or make a decision as to what action would be appropriate.

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(Note: It was agreed that there would be a special meeting of Council to discuss this report on July 23rd at 11 am until 1:00 p.m. to discuss the Town's Task Force and the KCA property.)

CORRESPONDENCE

(a) Marnie Parker (Seniors' Scheduled Outings)

Correspondence from this citizen presented a number of opportunities for seniors to visit parts of the Valley for daily outings. She suggested that these events would be organized to combine local attractions, visits to area restaurants and the like, and that transportation could be provided by a local bus service. She asked that Council and other area municipal units support the concept, however, offered to personally work on this project, along with a number of other volunteers.

Points from Discussion

- Ms. Parker has not been clear as to what role municipalities would play in supporting this service.
- Point-to-Point may be able to provide transportation for some of the proposed events.
- There is an indication that in order to qualify for provincial funding, a similar extended service might be required of Point-to-Point.
- Event organization of this type would make a good private business.
- It appears that feedback is being requested, although she had been offered the opportunity to come to this meeting of CAC.
- It appears that she would like to proceed with this service immediately.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

that Marnie Parker be asked to come to Council (perhaps in July) to clarify what type of support of her proposal is being requested of Council.

MOTION CARRIED

(b) Municipal Awareness Week (Sept. 24-30)

Correspondence from UNSM noted that Municipal Awareness Week is a partnership with UNSM, SNSMR and AMA, for the purpose of promoting municipal government, encouraging citizens to become more involved and to encourage greater voter turn-out. Some tips and contests to enhance awareness are included in the attached brochure.

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CAO Phillips suggested that staff prepare some ideas and bring them back to Council for input.

Points from Discussion

- Perhaps an Open House, Mayor-for-the-Day, student involvement in politics, etc.
- This would be an opportunity to provide information for potential candidates for the upcoming election, however, it would be offered after Nomination Day.
- Perhaps this could be organized by staff over the summer.
- The schools could be contacted.

(c) Premier Darrell Dexter

A letter was received in response to the Town's second request for information on why the Province relocated those local jobs in the Maintenance /enforcement Division to the New Waterford office. His response was that there was a misunderstanding by the press that the decentralization would be from jobs in the HRM area, where in fact, some offices like New Waterford needed the influx of new jobs to survive and this move would improve service.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Nola Folker-Hill

that the letter dated June 28 from Premier Darrell Dexter be received.

MOTION CARRIED

ADJOURNMENT

The meeting adjourned at 4:40 p.m. to go In Camera to discuss 2 issues on land negotiations and another on contractual agreements.