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# COUNCIL ADVISORY COMMITTEE

## June 29, 2009 – 3:30 p.m.

### PRESENT

Mayor David Corkum, Deputy Mayor Bernie Cooper, Councilor Bill Boyd, Councilor Nola Folker-Hill, Councilor Mark Pearl, Councilor Tony Bentley, Councilor Eric Bolland (arrived at 3:50 p.m.), CAO Keith Robicheau, Solicitor Peter Muttart, Town Clerk Carol Harmes.

Director Debra Crowell, Director Greg Kehoe, Director Bev Gentleman, Director Mark Phillips

### CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 3:50 p.m., and CAO Keith Robicheau reported that all Council members were present.

### NOTE

*“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

### APPROVAL OF THE AGENDA

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

**that the agenda be approved as circulated.**

**MOTION CARRIED**

### PRESENTATIONS

#### **(a) Downtown VIC – Madonna Spinazola**

Madonna Spinazola from Destination Southwest Nova had asked to present a concept to Council for a visitor’s information centre in the downtown area of Kentville. She felt that this addition would add to the services provided to the Town, the County, Destination South West Nova and anyone coming to the area. She suggested that a good location might be the property owned by Carl Kent on the corner of Cornwallis and Main Street. Many people traveling within Town or from other parts of the province would pass this strategic corner on their way to Hall’s Harbour, Blomindon, Cape Split, or any number of other destinations.

#### Points from Presentation

- This would be a partnership arrangement with

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- the Town, the County and DSWNS and it would be a year-around welcoming centre.
- DSWN could leverage funds for this centre and it could promote the restaurants, farm markets, vineyards, special events and so on.
  - People looking for information on the Grand Pre UNESCO site, Fort Anne, museums, art galleries, etc. would also be served.
  - This centre would increase exposure of the Town and County and would raise the profile of Destination South West Nova.
  - Both the Town and the County would pay \$20,500 per year, and these funds would be used by DSWN to prepare the space, manage and provide staffing from Nov. to April 30<sup>th</sup> annually, and to showcase the County and the Town to visitors.
  - DSWN has partnerships with other organizations and businesses in Town and could also train seniors as volunteers .
  - Budgets were available and cost scenarios related to when the centre would open.
  - Quality assurance standards must be met and accordingly, Mr. Kent has agreed to install wheelchair assessable washrooms.
  - If opened on November 1<sup>st</sup>, 2009, (until Spring opening) \$11,000 would be required from both the Town and County, which would allow for signage, opening the building, staffing and getting the centre up and running.
  - The total budget would be \$100,000., and “Destination” would pay the difference between what the Town and County pay.
  - Parking was considered, and some vehicles could park at Town Hall and larger recreational vehicles could be parked at the Municipal building.
  - There are many opportunities to partner with Kings RDA, for funding and promotion.
  - Support (or non support) of Council would be appreciated by mid August.

It was moved by Councilor Mark Pearl and seconded by Councilor Nola Folker-Hill

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***Recommendation to  
Council***

**that a recommendation be made to Council that the issue of a Visitors' Welcoming Centre in downtown Kentville be sent to the Parks and Recreation Advisory Committee for review, with a recommendation to be made to Council as soon as possible.**

**MOTION CARRIED**

**(b) Hadassahouse Society (Denise Rochon Young)**

Ms. Young, President and Founder of the Hadassahouse Society informed Council that this organization is planning to offer long term care for women suffering from addictions. Property on Chester Avenue has become available for this project, and she showed an artist's concept of what the building would look like. In support of this project, she hoped to attain a letter of support from the Town which might assist in leveraging some foundation and grant money.

The Haddassahouse program will be offered in 3 phases - to deal with addictions, to restore patients into the community and to provide them with spiritual well-being and necessary skills. This will be both an out-reach and in-reach facility.

Outreach programs will see the clients working to help feed other needful people in the community and this is part of the program.

She added that it will cost about \$2 M to build the home and another \$2 M to operate it later, and it will provide service to 16 individuals.

Funding partners have been aligned and no government financial aid is being requested, only a letter of support.

Points from discussion

- The catchment is for all over Canada.
- Each case will be assessed individually.
- This program is similar to the Crosby House, however, is long-term and does not cost anything.
- This program will support those individuals who find themselves in a hopeless state and need a lot of time for recovery.
- The Crosby House is a 28 day program and after that, the patient must carry on alone.
- There would be about 5 full time employees and some volunteers to assist.

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- The letter of support can be sent any time.

It was moved by Councilor Tony Bentley and seconded by Deputy Mayor Bernie Cooper

***Recommendation to Council***

**that a recommendation be made to Council that a letter of support be sent to Haddasshouse.**

**MOTION CARRIED**

**( c ) ICSP Draft Vision – Brennan Vogel**

Mr. Vogel presented a very comprehensive report based on various aspects of community sustainability. He first introduced the 2 summer co-op students, Lucas Brehaut and Tupon Tajrin, following which, he expound. He noted that the province identifies specific themes – widespread community participation, adaptability to change, community support systems, a respect for the natural and cultural environment of communities and the satisfaction of meeting the basic needs within the community. These items are consistent within the public communication processes.

He added that the assets identified in this process included 4 thematic consultations - on environment, culture, social and financial sustainability. With the involvement of over 200 people, some of the public feedback identified the key challenges to be faced such as global climate change, pollution in the Cornwallis River, aquifers in the community, infrastructure, and impacts to the area from other sources. Energy was a big issue as were the economic shifts.

Points from Discussion

- There was a good cross section of ages and diversity, with seniors and students participating.
- About 400 residential surveys will be done throughout the summer to gather data and this should give the appropriate level of accuracy.
- Consistent themes with the ICSP Phase one were discussed with the County of Kings.
- With the FCM partnership, there would be various stages with widespread support.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

***Recommendation to***

**that a recommendation be made to Council to**

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***Town Council***

**endorse the vision statement, which is:**

***“That Kentville is a healthy, vibrant, integrated and complete community where citizens can live, work and play in an environment that supports a high quality of life.”***

**MOTION CARRIED**

**APPROVAL OF THE MINUTES**

It was moved by Deputy Mayor Bernie Cooper and seconded by Councilor Tony Bentley

**that the Minutes of May 25<sup>th</sup>, 2009 be approved as circulated.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS**

**(a) Shannex Agreement – Requirement for Ratification by Council**

Councilor Nola Folker-Hill expressed concern that there had never been an actual motion by Council ratifying the Shannex Agreement, and felt that for the record, this should be done.

CAO Keith Robicheau confirmed that as Council gave the CAO and Mayor the authority to complete the agreement, this would in fact, imply the execution of the agreement.

Points from Discussion

- There were substantial changes to the second document, as compared to the original document which Council authorized for execution.
- There appeared no differences in what was presented and what was approved.

It was moved by Councilor Bill Boyd and seconded by Councilor Mark Pearl

***Recommendation to Council***

**that a recommendation be made to Council that the agreement with Shannex be ratified as executed by the Mayor and CAO.**

**MOTION CARRIED**

**(b) Starting Time for Future CAC Meetings**

As the change in time from 5:30 to 3:30 p.m. for the CAC meetings was implemented on a trial basis, members of CAC wanted to review the effectiveness of these earlier meetings at this June meeting of CAC.

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Points from Discussion

- An earlier start time (i.e. 1:00 p.m.) would allow for time to fully discuss items on the agenda and would allow staff the opportunity to attend meetings.
- An earlier start time would allow extra time for Council to deal with issues in depth.
- CAC is only once a month and Council members should be able to commit a half day a month to Town business.
- This early start time could be inconvenient to some councilors who work during the day.
- Perhaps those individuals on Council who feel they cannot attend at 1 p.m., could ask for that flexibility from their employer.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Mark Pearl

*Recommendation to Council*

**that a recommendation be made to Town Council that the meetings of Council Advisory Committee begin at 1:00 p.m., subject to the availability of those councilors who have jobs,**  
**and further,**  
**that this 1:00 p.m. start time be reviewed at the next meeting of CAC.**

**MOTION CARRIED**

**(c) Procedures for Staff Reporting at CAC Meetings**

Councilor Bill Boyd wanted to address the format for staff reporting to Council, as he felt that if staff were able to introduce their reports at CAC, this would allow for a more comprehensive review of the department's business and would provide an opportunity for Council to ask questions of senior staff.

It was moved by Councilor Bill Boyd and seconded by Councilor Mark Pearl

*Recommendation to Council*

**that a recommendation be made to Council that staff reports be presented and discussed at CAC instead of at Council meetings,**  
**and,**  
**that if necessary, the Council and CAC meetings be flipped to accommodate some reporting data,**  
**and further,**  
**that this be considered at the August meeting of**

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CAC.

**MOTION CARRIED**

Points from Discussion

- In order for the Finance Department and Police Department to report timely information, this would have to be done after the end of the month.
- The Police Commission members feel that this arrangement would work and have actually discussed the possibility at past meetings.
- Staff should have input into whether or not this would work for their department information.

**(d) Parking Meter Survey – update**

At a previous meeting of Council, a discussion took place regarding the pros and cons of the installation of parking meters in the downtown. It was felt at the time that other communities (who have installed parking meters) should be contacted to determine the effectiveness of this. CAO Robicheau noted that the City of Fredericton has done some research on this project and has installed some state-of-the-art parking machines.

The staff person at the City could be invited to attend a Council meeting to provide their survey results, best practices identified, and an overview of the system they implemented. The Town would have to pay her travel and expenses, but this would be money well spent for excellent information.

Points from Discussion

- Staff is carrying out the survey, as there is no money to hire a consultant.
- Perhaps the staff person from Fredericton could stay for a whole day to attend a Council meeting and be available to speak with the members of the Parking Committee, the downtown business community and the general public.
- The current Parking Committee has never discussed parking meters.
- Perhaps the CAO could arrange this for early fall.

It was moved by Councilor Bill Boyd and seconded by Deputy Mayor Bernie Cooper

**that a recommendation be made to Council that the**

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***Recommendation to  
Council***

**staff person from the City of Fredericton, who has been involved in their parking meter project, be invited to attend a Council meeting in the early fall to share her knowledge with the Town, and further that members of the Parking Committee and the downtown business community, also be included to hear this presentation.**

**MOTION CARRIED**

**(e) BlackBerry Policy Review**

At a previous meeting of Council, CAO Robicheau introduced a Policy Statement which outlined the purpose, scope, eligibility and appropriate use of a BlackBerry by Town Council and staff. An acknowledgement and agreement was also included.

CAO Robicheau felt that this policy should be reviewed following the installation of the new server in the fall, as this might change some aspects. He promised to bring it forward again later.

**(f) Webster Court - Future Vision – update**

Although some work has been done on this project, the Community Development Officer will not have had the opportunity, until late in the summer, to speak with the property owners on Webster Court. Therefore, at the earliest, a report might be available for the August meeting of CAC.

Points from Discussion

- Sidewalk work and paving on this street is required, but it would be a waste of money and effort if this work is done, and then the street becomes a pedestrian only area.
- Some work is scheduled for next year, so there is some planning time.
- The conceptual plans can be secured in the meantime and anyone concerned about sidewalks can have input into future plans for that area.
- There may be some street-scaping and façade enhancement grant money available for this type of project.
- The CAO will pursue information on what programs might be available for funding.

**DEPARTMENTAL  
ISSUES**

**(a) Finance**

**(i) Insurance Claims Report**

Director Debra Crowell reported that there was only 1 liability claim outstanding at this point in time and this represents a bodily injury from 2006. The Town has paid out \$10,000 to date for the deductible.

**(ii) TBRs (Streets \$76,500, Streets \$64,600,  
Economic Development \$200,000)**

Director Crowell presented three Temporary Borrowing Resolutions which have expired and need to be replaced with current authorizations. She reiterated the content in each of the TBRs and recommended authorization.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Mark Pearl

***Recommendation to  
Council***

**that a recommendation be made to Council that the following Temporary Borrowing Resolutions be authorized:**

<b>TBR 95/96-01</b>	<b>Streets</b>	<b>\$76,500</b>
<b>TBR 95/96-02</b>	<b>Streets</b>	<b>\$64,600</b>
<b>TBR 95/06-05</b>	<b>Economic Development</b>	<b>\$200,000</b>

**MOTION CARRIED**

**(iii) Financial Report**

Director Crowell reported that there was no report available.

**(b) Planning and Development**

**(i) LUB Amendments - Roger Cameron**

A report from Director Gentleman noted that Roger Cameron is proposing to rezone a vacant portion of property on the east side of Chester Avenue, which is currently zoned Residential Future (RF). She added that after Mr. Cameron purchased this property, it came to the attention of the Town that two old water lines cross beneath it. As it would be his responsibility to move these lines, he felt that he should determine the costs of moving these lines prior to applying for zoning changes.

Director Gentleman stated that if a property was zoned R1, then it would be very difficult to change it to R2, if necessary.

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An alternative to this would be to consider a higher density for the property and a confirmation from Mr. Cameron's lawyer indicated an interest in amending this zoning from Residential Future to Residential Two Family Unit (R2).

This issue was discussed at Planning Advisory Committee and a recommendation was made to that affect.

Therefore, it was moved by Councilor Mark Pearl and seconded by Councilor Eric Bolland

***Recommendation to Council***

**that a recommendation be made to Town Council to give First Reading to amendments to the Land Use Bylaw, to allow for the rezoning of PID# 55490270 from Residential Future to Residential Two Unit (R-2) upon written request from the applicant, subject to the water lines either being moved or buried deeper in order to facilitate the development,**

**And further,**

**that a Public Hearing be set prior to the Second Reading for amendments to the Land Use Bylaw.**

**MOTION CARRIED**

Points from Discussion

- The water lines would be the financial responsibility of the developer.
- The developer would have to bury them deeper or moved them along the roadway which would mean a redesign of the development.
- All properties along Chester Avenue are R2, so this rezoning would be compatible.
- There is a need for R2 construction in the area, which further supports the sustainability aspect for future growth.
- R1 development can take place on property zoned R2..

**(ii) LUB/MPS Amendments – St. Joseph's Church**

Director Bev Gentleman noted that an application from St. Joseph's Catholic Church was received, in which a rezoning was requested which would allow for proper zoning of this property. The church itself is a non-conforming use, however, future land use is designated residential, which does not permit development or expansion of the church on this property. As a portion of this property is owned by the Trustees, all of whom

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have deceased, the Town can initiate this process without the approval of the property owner.

With that consideration, Director Gentleman reviewed the concurrent amendments to the MPS and LUB, thus allowing for residential zoning to become an Institutional zone and further, to rezone the Residential Two unit parcel to Institutional zone.

She noted that Planning Advisory Committee has reviewed this application and made a recommendation.

Therefore, it was moved by Councilor Mark Pearl and seconded by Councilor Eric Bolland

***Recommendation to Council***

**that a recommendation be made to Council to give First Reading to the amendments in the Land Use Bylaw and Municipal Planning Strategy to allow for the portion of the property designated as Residential (R) to Institutional (G), and to further rezone that portion from Residential Two Unit dwelling (R-2) to Institutional (I), and to add the word “Institutional” to Policy Z-25 of the MPS and further, that a Public Hearing be set prior to the Second Reading for amendments to the Land Use Bylaw.**

**MOTION CARRIED**

Points from Discussion

- This application involves 5 parcels of land.
- The church is a non-conforming structure as it straddles property lines.
- The church is also a non-confirming use, as it sits on a residentially zoned property.

**(iii) LUB Amendments – MacDougall Heights**

Director Gentleman stated that the developer for this subdivision has requested that a portion of his property which is currently zoned Residential Future (RF), be rezoned to Residential Single Family Dwelling (R-1), and that if possible, this could be moved ahead quickly. His concerns were that he had thought that this track of land had gone through the rezoning process and had actually sold a lot with that understanding.

Therefore, to expedite this application and to meet the

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timelines Mr. Brison has established, Director Gentleman proposed that additional meetings of Planning Advisory Committee and Council would have to be held. She explained the general procedure which would involve a recommendation from the Planning Advisory Committee which would be discussed at Council Advisory Committee and then taken as a recommendation to the next council meeting for First Reading. She suggested that, with Council's approval, that a special PAC meeting be held and then the recommendation taken directly to Council on July 15<sup>th</sup>. She asked if Council would consider a Public Hearing and an additional Council meeting in August.

Points from Discussion

- Citizen concern with this development would not appear to be a problem.
- The zoning request is consistent with the area.
- A special Council meeting could be held after the August CAC meeting.
- It is difficult to get a quorum for an unscheduled meeting this time of year.
- The Town should make every effort to accommodate developers.

It was the consensus of Council

**that the Director of Planning and Development attempt to arrange a PAC meeting prior to the July 15<sup>th</sup> Council Meeting, for the purpose of recommending that Council give First Reading to amendments to the LUB to accommodate zoning changes for this parcel of land on July 15.**

**AGREED**

It was moved by Councilor Mark Pearl and seconded by Councilor Eric Bolland

*Recommendation to Council*

**that a recommendation be made to Council that (following the support of PAC) that First Reading be given to the Amendments to the Land Use Bylaw to rezone this property from Residential Future (RF) zone to Residential Single Family (R1) zone and further**

**that a Public Hearing be held prior to the Council Advisory Committee Meeting of August 31, following which, a Special Council Meeting would**

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**be held to give Second Reading to these amendments.**

**MOTION CARRIED**

**(c) Fire Department**

No issues from the Fire Chief

**(d) Parks and Recreation**

Director Phillips reported that work continues on the Oakdene Park soccer site; discussions continue with the oil companies on West Main Street and there has been some activity on school site. The time table is to break ground for the new school in September and to have a tight building by Christmas. Further, the architect is interested in creating a building that fits into the surrounding landscape.

Director Phillips added that some capital projects continue with the arena and that funds from the National Trails Coalition have been requested for trail development at the Ducks Unlimited site, to help offset the costs of this \$220,000 project.

**(e) Police**

Nothing was reported from the Police Department, however CAO Robicheau reported that he will be meeting with the Chief of Police regarding some service sharing.

It was noted that the Chief should make every effort to attend the CAC meetings, as all other staff do.

**(f) Transportation Services**

Director Greg Kehoe reported that public works crews continue to be busy repairing roads and sewer pumps. Work with Howard Little has begun and some repaving has been done. Kentville Future site is being worked upon and some of the clean-up is taking place on the three spots identified. The spot near Kings Riverside Court is being investigated and more information will be reported on that clean-up project. The connector road from Park Street to West Main is being designed to incorporate lanes to handle school busses. Lastly, he noted that the working committee of the Regional Sewer has met and another meeting is scheduled for July 9<sup>th</sup>.

Points from Discussion

- Public comments have been received that the patching

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work done was well organized.

- Some work needs to be done around manholes.

**(i) Sewer Bylaw – Approval of Operating Budget for 2009-2010**

Director Kehoe presented the Sanitary Sewer Operating Budget for 2009-2010. He noted that included in this budget, was revenue which would be generated through increases in the Residential Rates and in the Spills/Cost Recovery charges for industry.

He added that there have been no significant increases in sanitary sewer charges since the late 1980s, although there have been increases by 43.7% for expenditures. Revenue has increased only by 7.1% and therefore, it has become apparent that sewer charges must be increased to offset the rising costs for this service. He noted that the additional expenditures relate to the costs associated with collection and treatment of the sewer, which are costs passed along from the County of Kings, who operates the treatment plant.

Therefore, he has included a 15% increase in sewer service charges and consumption charge (Schedule B) and has suggested raising the rate for industry from 10 cents per pound to 20 cents per pound (Schedule A), and that these increases be included in the budget, as presented.

It was moved by Councilor Bill Boyd and seconded by Councilor Mark Pearl

*Recommendation to Council*

**that a recommendation be made to Town Council to approve the 2009-2010 Sanitary Sewer Operating Budget, as per the approved amendments to Schedules A and B.**

**MOTION CARRIED**

Points from Discussion

- 15% appears to be a fair and reasonable increase at this point in time.
- This residential increase would take effect July 1<sup>st</sup> and would be billed in September.

**(ii) Sewer Bylaw – Schedule B – Charges**

Director Greg Kehoe noted that ongoing increases in the costs for collecting and treating sanitary sewer have necessitated the need to increase the charges for the delivery of this service. He added that in spite of a 44% increase in expenditures, there

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has only been a 7% increase in revenue, and therefore recommended a 15% increase to Schedule B.

Therefore, it was moved by Councilor Bill Boyd and seconded by Deputy Mayor Bernie Cooper

***Recommendation to Council***

**that a recommendation be made to Town Council to approve a 15% increase in the Sanitary Sewer Bylaw – Chapter 72 – Schedule “B” – Charges – Sanitary Sewer Charges – service charges and consumption charge.**

**MOTION CARRIED**

**(iv) Sewer Bylaw – Schedule A – Spills / Cost Recovery**

Director Kehoe reported that it is necessary to increase the Rbod rate to \$.20 for a spill/recovery cost in order for the Town to recover these costs from two industries which exceed their outlined limited. These spill charges are included in the charges by the County for operation of the Regional Sewer System.

Therefore, it was moved by Councilor Bill Boyd and seconded by Deputy Mayor Bernie Cooper

***Recommendation to Council***

**that a recommendation be made to Council to approve the revised Rbod rate @ \$0.20 in the Sanitary Sewer Bylaw – Chapter 72, Schedule “A” – Spills – Cost Recovery Charges.**

**MOTION CARRIED**

**(v) Chapter 80 – Sanitary Sewer Charges Bylaw**

Director Greg Kehoe noted that a new bylaw has been created which allows for amendments to Schedules A and B. He noted that the effective date would be July 1<sup>st</sup>, 2009.

It was moved by Councilor Bill Boyd and seconded by Deputy Mayor Bernie Cooper

***Recommendation to Council***

**that a recommendation be made to Council that First Reading be given to amendments, as indicated in Chapter 80 –Sanitary Sewer Charges Bylaw**

**MOTION CARRIED**

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**(g) Kentville Water Commission**

Fire hydrants and water mains have been flushed and work continues. A study is being conducted on a water rate increase and this should be ready for the first meeting in September and then may go to the UARB. If approved, the new rates could come into effect next April.

**(h) Administration**

**(i) Deed Transfer Tax – Update (Public Involvement)**

CAO Robicheau gave an update on work being done to accumulate public feedback. He noted that Paul DesBarres of Nova Insight is conducting a survey and has begun this process. Some businesses are being surveyed by email and a reasonable amount of data should be gathered from this. A report can be ready by July 13 or 14<sup>th</sup>, and Council may wish to consider a special Council meeting to deal with this data.

Points from Discussion

- An objective third party (like Nova Insight) would be a better choice than an in-house method.
- Staff felt that they would not have enough time to do a good job securing this information, in this short time frame.
- It is important to make a decision on the deed transfer tax, as the budget must be approved.
- A mail-out ad (with balanced information) could be done and a public meeting could be arranged so that views can be expressed.
- Any public meeting should be arranged at the fire hall as a large turnout can be expected.
- The meeting could be scheduled for the 14<sup>th</sup> of July, as Nova Insights will have the information ready by then.
- If a flyer is sent out, an invitation to attend the Public Meeting could be included.
- The survey information should be circulated to Council prior to it becoming public information.
- Getting a flyer out, getting the survey information organized and scheduling and advertising a public meeting is a lot to accomplish in a short period of time.
- The consensus from the previous meeting was that the CAO and staff would review the options to obtain a balance of citizen input and proceed with that.

It was moved by Councilor Mark Pearl and seconded by

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Councilor Eric Bolland

**that a recommendation be made to Council that an information flyer be sent to the public.**

**MOTION WITHDRAWN**

It was the consensus of Council

**that a flyer to homeowners would not be sent out.**

**AGREED**

It was the consensus of Council

**that another public meeting on Deed Transfer Tax would not be held.**

**AGREED**

It was the consensus of Council

**that the information being gathered by Nova Insight be sent to Council as soon as it is available, either with the Council agenda package or prior to that time, and that Paul DesBarres give a 15 minute presentation to Council on July 15<sup>th</sup>**

**AGREED**

**(ii) Chapter 7 – Officials, Officers, Employees and their Duties Bylaw (rescind)**

Town Clerk Carol Harmes identified a current bylaw, known as *Chapter 7 – Officials, Officers, Employees and their Duties Bylaw* which she felt should be rescinded as its content is redundant. She made a recommendation to begin the process to rescind this document, as outlined in the MGA.

Therefore, it was moved by Councilor Bill Boyd and seconded by Deputy Mayor Bernie Cooper

***Recommendation to Council***

**that a recommendation be made to Town Council to give First Reading to rescind *Chapter 7 - Officials, Officers, Employees and their Duties Bylaw*.**

**MOTION CARRIED**

**(iii) Chapter 8 – Public Meetings Bylaw**

Town Clerk Carol Harmes identified another current bylaw, known as *Chapter 8 – Public Meetings Bylaw* which she felt should be rescinded as its content is irrelevant to current

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practices. She made a recommendation to begin the process to rescind this document, as outlined in the MGA.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Nola Folker-Hill

***Recommendation to Council***

**that a recommendation be made to Town Council to give First Reading to rescind *Chapter 8– Public Meetings Bylaw.***

**MOTION CARRIED**

**NEW BUSINESS**

**(a) Regular Strategy Sessions**

Councilor Nola Folker-Hill stated that there are a number of important issues facing Council, many of which require some in depth discussion and analysis. To allow time for these issues, she felt that regular strategy sessions should be held.

Points from Discussion

- Information from the previous strategy session will be compiled and sent out, and this should clarify some of the issues.
- There seems to be some danger in scheduling meetings unless there is a reason to do so.
- Perhaps if Council met ½ hour earlier every second CAC meeting, these issues could be addressed.
- At the strategy session at Oak Island Inn, Council agreed that mini-strategy sessions should be held on a regular basis.

*(Note: It was agreed that the CAO would prepare a report which would include some options to allow opportunities for dialogue between Council and staff.)*

**(b) Criteria Change – Student Bursary Policy  
Statement G-18**

Councilor Nola Folker-Hill stated that she has served on the recent Bursary Selection Committee as the Council liaison and noted some aspects of *Schedule A – Criteria for Student Bursary*, should be changed or clarified. She also felt that in next year's budget, the amount of the bursary should be increased.

However, she suggested that in the interim, amendments should be made to Schedule A, removing the word "are" from Item 2, and further, inserting the words, "for grade 12 courses" at the end of Item 3.

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***Recommendation to  
Council***

Therefore it was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

**that a recommendation be made to Council that amendments be made to the Schedule A, as proposed.**

**MOTION CARRIED**

**(c) Report – Joint Fire Service Agreement**

Councilor Bill Boyd, Chair of the Joint Fire Service Committee, submitted a report in which he noted several aspects of the service provided by the Kentville Volunteer Fire Department. He noted that statistics relating to the number of calls to area departments indicate that the Kentville station receives many more calls than does any other department, and this generates a great deal of work for some individuals.

The concept of a full-time paid fire chief for the Kentville Volunteer Fire Department has been discussed at length by the Joint Fire Services Committee, and recommendations have been sent to both the Town of Kentville and the County of Kings.

It was moved by Councilor Bill Boyd and seconded by Deputy Mayor Bernie Cooper

***Recommendation to  
Council***

**that a recommendation be made to Town Council that approval be given to the amendments outlined in Appendix A (attached) which would provide for the establishment and direction of a full-time paid fire chief position through the Joint Fire Service Agreement.**

**MOTION CARRIED**

Points from Discussion

- The Fire Governance Board will oversee the recruitment and interview process.
- The Fire Chief would report to the Fire Governance Board.
- There will be open recruitment for candidates.
- The Fire Chief will be an employee of the Fire Department.

*(Note: A letter from Jeff Hosick was read and it was agreed that the CAO would investigate the comments made.)*

**(d)Valley Community Fibre Network**

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Councilor Bill Boyd noted that this issue has been on Council agendas in the past, and for a number of reasons the Council of the day had agreed not to become a member of the agreement. He noted that at the recent Kings RDA meeting, this issue was discussed, and he felt that it might be timely to have another presentation from this group and to have the Town's IT staff report on the issue.

CAO Robicheau noted that Bill MacKinnon of the County, supports the VCFN and at their last Board meeting, a discussion took place regarding reporting once again to the Town of Kentville.

Points from Discussion

- There have been no citizens or businesses come forward to asked that the Fibre Network be installed.
- With the Town's current financial situation, Council must proceed carefully, especially as it would cost over \$30,000.
- There may be some opportunities to offset the costs.

*(Note: The Town will schedule another presentation with the Valley Community Fibre Network).*

**(d) Scottish Trade Mission**

The invitation for having Kentville Council represented on this mission (scheduled for September), has come forward for consideration once again. Members from the Town have never attended, however, any member of Council wishing to do so, should respond prior to July 3<sup>rd</sup>.

Points from Discussion

- A gentleman from Scotland has visited Nova Scotia, to study any business opportunities.
- There appear to be no known rewards, except through good relationship.
- Funds might be available in the Mayor's budget, however, he saw no value at this point in time.
- The cost to attend would be \$2750.
- Kings RDA supports this venture.

It was the consensus of Council

**that the Town of Kentville would not send a delegate this year.**

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**AGREED**

**(f) Minute Procedures (noting mover/second)**

Councilor Bill Boyd noted that in the minutes kept by the Town of Kentville, it has been the practice over the years to name the mover and seconder of a motion. He added that this is not a requirement for proper record keeping, justified by the fact that the important thing is that the motion is moved and seconded, with the names having no relevance. Further, when the motion is brought to the floor for discussion, it then belongs to the group.

Points from Discussion

- This item should be included on the next agenda for a strategy session.
- There is no point in changing something that works.

It was the consensus of Council

**that this matter would be discussed at a future strategy session.**

**AGREED**

**CORRESPONDENCE**

**(a) Annapolis Valley Regional School Board – naming new school**

A letter from the Board Chair of AVRSB noted that the Operations Committee recommended that they, along with School Board members maintain authority to name the new school, however, would welcome any input that the Town might wish to submit for consideration.

Points from Discussion

- The name “KCA” has a long history with the Town and this should be maintained.
- When the new Horton High School was named, it was named after the school it replaced.
- There appears to be no urgency to decide on a name.
- If the SST Committee could be convinced, there may be more of an impact on the decision, than by any recommendation made by an individual.
- The Town would have representation on the SST committee.
- The name “Kentville” should be in the name.
- Perhaps “KCA” could stand for “Kentville Community Academy.”

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It was moved by Councilor Mark Pearl and seconded by Councilor Bill Boyd

*Recommendation to Council*

**that a recommendation be made to Council that the Town sends a letter to the Annapolis Valley Regional School Board to insist on the name Kings County Academy for the new school.**

**MOTION CARRIED**

*(Note: It is important in this correspondence to note that the new Horton High was named after the old Horton High.)*

**ADJOURNMENT**

It was moved by Deputy Mayor Bernie Cooper that the meeting adjourns at 9:15 p.m.