

APPROVED MAY 14, 2008

KENTVILLE TOWN COUNCIL

MINUTES

April 9, 2008

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Dennis Kehoe, Councilor Bernie Cooper, Councilor Larry Honey, Councilor Eric Bolland, CAO Bill Boyd, Town Solicitor Peter Muttart and Town Clerk Carol Harmes.

CALL TO ORDER AND ROLL CALL

CAO Boyd reported that all members of Council were present.

APPROVAL OF THE AGENDA

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the agenda be approved with no additions.

MOTION CARRIED

MOMENT OF SILENCE

(a) Past Mayor Garth Calkin

Mayor David Corkum gave a brief resume of Mr. Calkin's contribution during the last 100 years of his life, and asked Council to observe a Moment of Silence in recognition of his recent passing.

PRESENTATIONS

Erin Beaudin – UNESCO

Erin Beaudin of Kings CED introduced Christophe Rivet from Parks Canada and both presented the information regarding Grand Pre as a proposed UNESCO site. They made note of the following points:

- The World Heritage Convention is an international agreement signed in 1972 between countries to protect properties of outstanding natural and cultural importance, as part of the common heritage of humanity.
- This designation will ensure that the properties will be protected for future generations.

Mr. Rivet identified the process to be undertaken to achieve this designation; provided a list of UNESCO sites across the country (11 in total); pointed out the criteria for qualification; and the advantages of this recognition. He estimated that locally, the impact of this designation in our

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area would mean \$2.8 million in annual spending and \$1.4 million a year in income to Kings County. The negative aspect, as seen in Lunenburg, has been the impact on property values and the corresponding taxes.

Ms. Beaudin pointed out that visitorship to Grand Pre has been decreasing over the years, however, the designation of UNESCO would turn that trend around, as it will provide promotion on a world-class stage.

She advised that the Grand Pre UNESCO application is in stage one and at this point some funding partners and stakeholders have been identified. The tentative date for this proposal is February 2010.

**APPROVAL OF THE
MINUTES**

(a) March 12, 2008

It was moved by Councilor Dennis Kehoe and seconded by Councilor Larry Honey

that the Minutes of March 12, 2008 be approved with no errors or omissions.

MOTION CARRIED

**BUSINESS ARISING FROM
THE MINUTES**

none

**REPORTS AND
RECOMMENDATIONS**

(i) TBR – Renewal – Land - \$500,000

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, Director Crowell submitted a report, noting that this TBR is nearing expiration and must now be replaced. This will allow the Town access to short term borrowings relating to the Kentville Futures Site.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the attached Temporary Borrowing Resolution – TBR -6/07-04 – Land, in the amount of \$500,000 be approved.

MOTION CARRIED

(ii) CPI – Salary Increases – April 2008

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, Director Crowell noted that in

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accordance with the Personnel Policy Manual for the Town, cost of living increases must be granted at the first of each fiscal year, and in accordance with that information released by Statistics Canada.

As the period between March 2007 and February 2008 saw an average cost of living at 2.1%, she recommended that this figure be used.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Deputy Mayor Mark Pearl

**that cost of living increases be granted to non-union employees of the Town, effective April 1, 2008,
and further
that the rate of these increases be based on
Statistics Canada calculations, which from March
2007 to February 2008, would be 2.1%**
MOTION CARRIED

Points from Discussion

- This invoice would also apply to council's remuneration.

(iii) Ice and Snow Control Policy G9- Budget Increase and Amendments

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, Director Henderson reported that the Transportation Services Committee reviewed the current policy as it relates to sidewalk plowing on Sundays following snow storms. Members felt that Sunday shopping and increased vehicular and pedestrian travel around Town has placed expectations on the Town to provide clear streets and sidewalks at all times. He added, however, that there would be additional costs of approximately \$15,000 per year to expand this service.

Director Henderson also submitted a written report in which he made suggestions for amendments to the current policy, should Council wish to increase this level of service.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that consideration be given during budget

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deliberations, to increase the Transportation Services budget by \$15,000, which would allow for additional snow and ice removal, should it be deemed necessary by the Public Works Department on Sundays,
and further,
that should this service be extended, than an amendment be made to *Policy Statement G9 – Ice and Snow Control Procedures*, to include the following wording:

“The Town will clear some sidewalks along the main thoroughfares, seven days of the week, with plowing restricted to the hours of 6:00 a.m. and 6:00 p.m.”

MOTION CARRIED

(iv) Council Remuneration and Benefits Policy G5 – updated

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, CAO Boyd reported that this policy has not been reviewed and updated since its initial implementation in 1999. He further noted that whereas other municipalities are also updating their own policies, it might be timely to do the same here in Kentville.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Dennis Kehoe

that staff, through the CAO’s office, do a comparison with other units on the remuneration and benefits of Council, and that a report on these findings be made available for Council’s consideration,
and further,
that any changes approved be implemented in November 2008, following the installation of the newly elected Council.

MOTION CARRIED

(v) Council Remuneration and Benefits – UNSM Resolution for Guidelines

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, members discussed the need to review the policy regarding Council remuneration, to

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ensure its relevancy when the newly-elected Council assumes office in November. During discussions, however, many felt that public perception might view this as self-serving and a possible conflict of interest, should some members be re-elected.

They also noted that although this type of information is often shared amongst municipal units, a great many differences must also be considered. Issues like the population served, rising costs, responsibilities (i.e. time commitment to attend meetings and address public concerns), and community expectations (i.e. involvement in community events, etc.) all can affect the costs to and amount of time spent by Council members.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker-Hill

that a resolution be prepared for UNSM, asking that this organization establish guidelines to help determine a range of remuneration for Councilors serving their respective communities.

MOTION CARRIED

(vi) Student Bursary Policy Statement G18 – Amendments

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, CAO Boyd reported that the Bursary Committee recommended that the policy governing the Town's Student Bursary should be reviewed. It was felt that, whereas the amount given annually has not increased since its implementation in 2000, an increase from \$1500 to \$2000 should be considered.

During discussion, some members of CAC felt that smaller bursaries would be more appropriate, as this would serve to provide financial assistance to several students, instead of just one.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that amendments be made to *Policy Statement G18-Student Bursary*, to increase the annual amount paid from \$1500 to \$2,000, subject to

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**budget deliberations,
and further,
that should this amount be increased, that 4
bursaries be given, in the amount of \$500 each,
instead of 1 for the full amount.**

An amendment was proposed by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the Town of Kentville contribute \$2000 per year to student bursaries which would be divided equally between as many as four candidates, all of whom must meet the criteria.

AMENDED MOTION CARRIED

Points from Discussion

- All applicants must meet the requirements.
- The high schools must all be notified of this change.
- A \$500 bursary is not very much; it would not make much of an impact; and this amount could be bad publicity to the Town.
- Most bursaries run in the range of \$300-\$500.

(vii) UNSM Property Tax Relief Policy

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, CAO Boyd noted that a report from UNSM on the *Assessment Capping Legislative Review*, identified the need to make current tax relief measures more progressive, in light of the financial hardships incurred by some homeowners because of rising property taxes from rising assessments.

CAC members felt that although this report established its own criteria, the Town of Kentville currently supports an exemption from taxes, as granted pursuant to Section 69 of the Municipal Government Act, and that this is reviewed and established annually, to ensure that it is fair and equitable to those needing assistance.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Deputy Mayor Mark Pearl

that the UNSM Draft Policy regarding Municipal Property Tax Relief for Low Income Homeowners not be supported.

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MOTION CARRIED

Points from Discussion

- The Town has a generous policy to help low income homeowners, although many other units do not.

(viii) Sidewalk Cafes Policy G29 – proposed amendments

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, CAO Boyd reported that the Parking Committee has asked that the policy governing sidewalk cafes be amended to provide some additional parking spots in the downtown. To achieve this, they felt that this year Council should reduce the duration of these permits, from May 15 until after Labour Day, with further amendments possibly proposed following a survey of downtown businesses.

During discussion, members of CAC shared the opinion that the current policy governing sidewalk cafes encourages an economic impact from these seasonal operations, while also providing controls. It was further felt that neither promotion of the Town, nor surveys on economic impact, would be the mandate of the Parking Committee.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Dennis Kehoe

that the *Policy Statement G-29 – Sidewalk Cafes* be noted as having been reviewed on April 9th, 2008, however, that it remains in effect, as approved on April 9, 2003.

MOTION CARRIED

(ix) Digby, NS – Saint John, NB Ferry – support

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, CAO Boyd noted that a letter from Warden Thurber, Municipality of Digby County, identified the impact that the loss of the Digby-Saint John Ferry would have on the whole area. He asked that councils write a letter of support for this service and to also financially assist in the associated costs. Based on a formula, the costs to Kentville would be \$1,420.

During discussion, members of CAC questioned the formula used, municipal responsibility for this service, and the impact that it had on the citizens of the Town of Kentville.

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Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that a letter of support be sent to maintain the ferry service between Digby and Saint John, New Brunswick, and that a copy of this letter be sent to Minister Peter MacKay (ACOA), MP Scott Brison, MLA Mark Parent and Warden Jim Thurber.

MOTION CARRIED

Points from Discussion

- The Town is not prepared to provide funding for this project.
- The funds requested are to off-set some of the lobbying costs.
- The ferry provides an alternate route for tourists and transportation traffic and this would have an economic impact to this whole end of the province.

(a) Finance

(i) Director's Report

A report from Director Debra Crowell stated that the department has been busy with the 2008-2009 budget process, preparations for the audit, hiring a part-time paymaster and other ongoing work.

She added that the year-end financial statements are being prepared, and that the projected surplus position reported recently, may be altered following the entry of accruals and deferrals. The audit is booked for May 20th, draft financial statements will be available by mid June, with an Audit meeting on June 30 at 7:00 p.m. and Council's approval in July.

Lastly, she noted that the total outstanding tax at this point is \$74,233.

Therefore, it was moved by Councilor Dennis Kehoe and seconded by Councilor Bernie Cooper

that the report from the Director of Finance be received.

MOTION CARRIED

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(b) Planning and Development

(i) Director's Report

Director Gentleman reported that 7 permits were issued during March, for \$755,000, which brings the year total to \$1,458,127. She added that a meeting had been held regarding the wellfield protection zones, in light of Kings Transit's proposed relocation to the Valley Waste property.

Further, it was noted that the ICSP Study is underway and staff met with Kings CED to discuss this process. A joint public consultation meeting has been tentatively proposed for May 29th at 7:00 p.m.

Director Gentleman added that following a 2 day hearing for Bonavista Park, closing remarks have been scheduled for June 2; meetings continue with Thom Oulton; and a meeting took place with Robert Woodworth regarding Covington Properties

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Larry Honey

that the report from the Director of Planning and Development be received.

MOTION CARRIED

(ii) Committee Report

Councilor Nola Folker-Hill stated that the committee met on April 7th and there will be several recommendations coming to CAC regarding amendments to the Land Use Bylaw. She added that the proposed date of May 29th for the public consultation on the ICSP process would conflict with Apple Blossom Festival and would need to be changed.

(c) Fire

(i) Chief's Report

Fire Chief Shawn Ripley advised that a written report would not be available until later in the month. However, CAO Boyd added that there has been no news regarding the rate payers meeting, other than that a revised draft has been prepared for a meeting later in the month.

(i) Governance Committee Report

Councilor Dennis Kehoe reported that there has been a

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meeting on March 18th, primarily to discuss the budget. A lot of discussion took place regarding the first draft and a second draft was requested. Another meeting will follow shortly.

(e) Parks and Recreation

(i) Director's Report

A report from Director Phillips (attached) stated that many upcoming events have been scheduled for the arena and that a public meeting was held on March 25 regarding the proposed Kentville Library. At this meeting, the most suitable site for the library was identified as being across from the present Police Station. He listed the meetings he had attended over the month, stated that the Operating Budget has been reviewed by Parks and Recreation Advisory Committee, and advised that the department has moved to the lower floor of the Town Hall building. It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Eric Bolland

that the report from the Parks and Recreation Director be received.

MOTION CARRIED

(ii) Committee Report

Deputy Mayor Mark Pearl noted that the Committee worked very hard at a recent meeting dealing with the Operating Budget and will be working on the Capital Budget at the next meeting.

(f) Police

(ii) Chief's Report

Police Chief Mark Mander did not submit a monthly report for Council.

(iii) Board Report

Councilor Dennis Kehoe reported that the committee met on March 27th to discuss the budget. He added that the new cell phone legislation will be enforced, with the official statement that there will be no grace period for this.

(g) Transportation Services

(i) Director's Report

Director Henderson reported that the snow and ice control budget is over by about \$40,000 and that street cleaning will

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begin soon.

With the Capital Projects, tenders will be invited soon for the relocation of the regional forced sewer main and the engineer consultants are completing the site work for those proposed capital projects.

He added that the new clear bag policy is in effect and that Spring clean up will be on Monday, April 28th. Lastly, Director Henderson added that the Regional Sewer Committee met on April 3rd and he identified some highlights in his attached report.

It was moved by Councilor Larry Honey and seconded by Councilor Bernie Cooper

that the report from the Director of Transportation Services be received.

MOTION CARRIED

Points from Discussion

- It might be of value to know during budget deliberations. the weather statistics over the last many years
- Any budgeted funds not used for snow removal one year, are put in a reserve.

(ii) Committee Report

Councilor Larry Honey added the Ice and Snow Policy was earlier approved, and the regional sewer issue continues to be discussed. He stated that governance, management and technical issues consume a great deal of the meeting times, but progress is being made.

The single most distressing problem is that there is too much fat, oil and grease in the lines and when this moves along to the treatment plant, it plugs the screens and later causes difficulty in the ponds. The Federal and Provincial Departments of Environment are placing more controls on what comes into the Cornwallis River and the Bay of Fundy.

Points from Discussion

- The Chronicle Herald implied that some money may be forthcoming from the Federal Government to help with the treatment of unprocessed sewer into bodies of water.

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- More public advertising must be done to homeowners to encourage compliance.
- The regional sewer operation had a small budget and did some advertisement on how to handle the fats, oils and grease.
- The next newsletter from the Town will include some public advertisement.
- The problem does not result only from industry and business, who have not complied with the regulations. Homeowners also make an impact.
- Some amendments have been made to the Regional Sewer Bylaw involving input from the Engineer, Consulting Engineers and the solicitors. The Town will continue to work with the industrial users of the system. Some progress is being made to reduce the affluent.
- Some industries have hired their own engineer to provide guidance as to what goes into the sanitary system and storm drainage system.
- The Regional Treatment Station is in need of a great deal of maintenance and a replacement cost of 5% (\$400,000 per year) should be established. This would be charged through the sewer rate.
- Household fats, oils and grease can go in the green carts for composting.

(h) Water Commission

(i) Directors Report

Director Henderson had nothing further to report on the application to UARB for a 15% water rate increase. With the Balsor/Eaglecrest/Ward Avenue water service, he noted that the lowest tender was for \$2.3 million and a recommendation is expected to be awarded by County Council later this month.

Lastly, he noted that two applications were submitted for the Building Canada Fund (to provide funding over the next 7 years, for cleaner water and better waste management). However, he added that no news has been received regarding the submissions.

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the report from the Water Commission, be

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received.

MOTION CARRIED

(ii) Commission Report

Mayor David Corkum had nothing further to add.

(i) Valley Waste Resource Management Authority

(i) Representative's Report

Deputy Mayor Mark Pearl reported that the monthly meeting was held on March 19th; Scotia recycling is operational and tours of their new facility will be held soon; the Provincial Government is being asked to review the issue of e-waste; the year-to-date revenue is \$8,565,789 and the year-to-date expenses are \$7,980,665, with the Town's contribution being \$443,951. The clear bag initiative has been launched and spring clean up will be on April 28th. Lastly, he reported that he will be attending the Canadian Waste Resource Symposium on April 13 to 15th and the next meeting of VWRM will be on April 23rd.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

that the report from the Valley Waste Management Authority be received.

MOTION CARRIED

Points from Discussion

- During the upcoming clean-up, any electronic equipment may not be picked up, unless it is damaged.
- There is no charge if electronics are taken to the e-waste depot, as this is a service offered through Valley Waste Management.

(j) Kings Community Economic Development

(i) Representative's Report

Executive Director Erin Beaudin submitted a written report outlining a number of issues which have been addressed recently. Issues such as Youth Council for Kings County, the Eco-Action Team Anti-Idling Blitz, DND Business Case, Western NS Woodlot Owner's Conference, Agency's 2008-2009 Business Plan, Invest in Kings, Export and Trade Development Study, Joint Municipal Industrial Park, Grand Pre UNESCO, Employer of Choice Program, Sport

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Tourism, Municipal Integrated Community Sustainability Plan, Strategic Planning and the Rail Line Study have been identified in further detail in the attached report.

Points from Discussion

- The AGM will be in June this year and preparations are being made for this.
- The Eco Kings Action Team blitz was a great effort, with lots of involvement, with over 1,000 people engaged and over 500 surveys done.
- The Rail Line study is available on line under the Kings CED agency.

It was moved by Councilor Eric Bolland and seconded by Deputy Mayor Mark Pearl

that the report from the Kings Community Economic Development Agency be received.

MOTION CARRIED

(k) **Kentville Community
Development Committee
(i) Report**

Community Development Officer Erin Mason reported 2 recommendations have been proposed by the Committee – one regarding the re-branding of the Town, and the other regarding funding for special events and the farmer’s market project.

It was moved by Councilor Dennis Kehoe and seconded by Deputy Mayor Mark Pearl

that the report from the Community Development Officer be received.

MOTION CARRIED

Points from Discussion

- Re-branding will identify and promote the Town as a great place to work, play and live.
- Money will be put in the budget to secure proposals to prepare this strategy.
- The identity of Kentville as “The Shiretown of Kings” is outdated, and a professional and modern

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“brand” must be established.

- The KCDC budget will be examined during the budget process to include the cost of this item.
- This is not the type of effort that can be carried out by the committee or staff.

(l) **Kings Transit Authority**
(i) **Representative’s Report**

Deputy Mayor Mark Pearl reported that the regular board meeting was held on March 25th; the fleet will be equipped with GPS systems over the coming weeks; negotiations continue with Valley Waste for shared office and maintenance facilities and a decision is expected by month end; other requests have been made to expand the transit service to Canning and Port Williams; and policies and guidelines continue to be updated.

Lastly, he added that revenue and ridership were increased from 2007, although a deficit of \$79,686 has been projected as of February 29th. Items such as fuel, maintenance and the costs associated with hiring a new General Manager have impacted costs.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Larry Honey

that the report from Kings Transit Authority be received.

MOTION CARRIED

Points from Discussion

- The negotiations regarding the shared facilities with Valley Waste continue.
- The proposed new facility could be built within the scope of permitted use.
- The Board must define the perimeters of what the maintenance building will need.
- The Department of Environment felt that to have changes made to the regulations would be an arduous process.
- There should be attempts to increase revenue to help balance some of the expenditures.
- Other transit organizations use Kentville as a model.
- Other sources of revenues have been secured (i.e. Kings Transit has received \$300,000 funding from

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- the Federal Government for capital costs)
- Operational costs are not funded, although some lobbying is presently taking place by other communities.
 - Fairs, advertisers, etc. have been examined as a revenue source.
 - The General Manager brings a great deal of expertise to the budget process, as he has a strong accounting background.
 - Lobbying must continue to reduce fuel taxes as this is a huge cost to the transit system.
 - Tax incentives and receipts are available to citizens.

**(m)Environmental Advisory
Committee**

Councilor Eric Bolland reported that the Green Municipal Fund will provide up to \$10,000 towards the costs of audits for the Town. He added that Mayor Corkum, Deputy Mayor Mark Pearl and Director Phillips attended a LEED standards program in Halifax, and further, that to support the reduction of vehicular use, discussions have taken place on the costs of paving some of the Kentville trails, and funding for the trail development was discussed.

Discussion also took place regarding the creation of an Idle-Free Bylaw for the Town and this will be presented on April 23rd. A policy on a moratorium on future drive-thrus has been addressed at PAC and a recommendation will be coming to CAC regarding this.

Councilor Bolland also attended a presentation by Paul Dixon (Staples) on the possible placement of green bins in Town and suggested that the EAC could budget for some of these bins.

Lastly, he noted that Earth Day (April 22) may see another clean-up day this year and plans are underway.

It was moved by Councilor Eric Bolland and seconded by Deputy Mayor Mark Pearl

that the report be received.

MOTION CARRIED

Points from Discussion

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- The anti-idling legislation for Kentville would be a bylaw and enforceable.
- The recycling bins could be placed throughout Town to discourage litter.
- Some education must be done for citizens, so they might understand the sorting requirements.

(n) Councilor's Report

Councilor Bernie Cooper had nothing future to report.
Councilor Eric Bolland had nothing further to report.
Councilor Dennis Kehoe had nothing further to report.
Councilor Larry Honey had nothing further to report.
Councilor Nola Folker-Hill apologized for missing some meetings due to her broken arm.
Deputy Mayor Mark Pearl had nothing further to report.

(o) Mayor's Report

As per the attached report, Mayor David Corkum reiterated some items, pointing out that he has attended meetings for the Town Caucus, Rotary Club KCDC, Chamber of Commerce, the Dimestore Fishermen, NS Vision for Sport, CAC, PAC and Kings Co. People First. He also attended the funeral for Garth Calkin, a session in Halifax on Green Buildings, a Wine and Trees Gala, a Meet and Greet with Peter MacKay, the Silver Gliders Ice Show Opening, and the Kick-off for the Kinsmen Conference. He added that he also attended the Friends of the Library presentation.

Mayor Corkum shared discussion points from the recent Town's Caucus meeting, nothing that a discussion took place on grants in lieu of taxes for Justice Centres, and this might bring in additional revenue to towns. Further, it was evident that the Towns are unhappy with the funding formula for road construction and maintenance.

Points from Discussion

- Concern regarding the NSLC change from grants to taxes will be addressed by UNSM.
- This change will represent 1 cent on the tax rate for Kentville.
- Notice had been given 2 years ago.
- At the NS Vision on Sport he learned that there are only 14 individuals in the province who would be considered as elite athletes.

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(o) Chief Administrative Officer's Report

CAO Boyd reported that progress continues on both the Shannex Development (with ground breaking expected soon) and Kings Riverside Court (which expects that 45 units will be available in July, with others to follow). He added that Kings Partnership Steering Committee will hold a joint meeting tomorrow evening, that PANS negotiations have resulted in appointing a conciliator and CUPE negotiations will begin in May.

Further, he proposed the meeting date of April 21 (for a budget overview from Finance Director) and April 29th (for special presenters). Six groups - Valley Waste, Centre Stage, Destination SW Nova, Kings Transit, SPCA, A.V. Work Activity Centre have been asked to do presentations and these should not exceed 30 minutes each. An additional date will be set for sometime in May to finalize the budget process.

He added that work continues on the new school site and although Memorial Park has been designated, no official word has been received at this time. Lastly, he stated that his letter of resignation has been submitted, effective June 30th.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the report from the Chief Administrative Officer be received.

MOTION CARRIED

Points from Discussion

- CAO Boyd will contact the individual groups to coordinate their presentations.
- The meeting may have to start at 6:00 p.m. in order to accommodate everyone.

CORRESPONDENCE

none

NEW BUSINESS

(a) Resignation – CAO Boyd

A letter of resignation has been received from CAO Bill Boyd in which he states that his last day of employment with the Town will be June 30, 2008.

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It was moved by Councilor Dennis Kehoe and seconded by Councilor Bernie Cooper

that the letter of resignation from CAO Bill Boyd be accepted with regret.

MOTION CARRIED

PUBLIC COMMENTS

Councilor Larry Honey wished to thank each member of Council and previous Councils for supporting him over the years since 1988. He added that he has appreciated both the professional and personal support he has received.

IN CAMERA

It was moved by Councilor Dennis Kehoe and seconded by Councilor Larry Honey

that the meeting adjourn to go “In Camera” to discuss litigation.

MOTION CARRIED

COUNCIL MEETING RESUMES

It was moved by Councilor Dennis Kehoe and seconded by Councilor Nola Folker-Hill

that the regular meeting of Town Council resumes.

MOTION CARRIED

ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 10:21 p.m.