

KENTVILLE TOWN COUNCIL

MINUTES

June 25, 2012

PRESENT

Deputy Mayor Mark Pearl, Councilor Bill Boyd, Councilor Eric Bolland, Councilor Nola Folker-Hill, Councilor Bernie Cooper, Councilor Tony Bentley, CAO Mark Phillips, Solicitor Tom MacEwan and Town Clerk Carol Harmes.

MEETING CALLED TO ORDER AND ROLL CALL

Deputy Mayor Mark Pearl called the meeting to order at 7:00 p.m. and CAO Phillips reported that, except for Mayor David Corkum, all members of Council were present, along with the Town Solicitor, the Town Clerk and himself.

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Mayor David Corkum be excused from this meeting of Town Council.

MOTION CARRIED

MOMENT OF SILENCE

Council observed a moment of silence for the passing of former Mayor, Art Pope who was a Second World War veteran and a community worker and volunteer for over 30 years. His service to municipal government took place from 1994 until 1997.

APPROVAL OF THE AGENDA

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**that the agenda be approved with the addition of :
11. IN CAMERA (land negotiations)**

MOTION CARRIED

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

PRESENTATIONS

(a) none

APPROVAL OF THE MINUTES

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Minutes of May 28, 2012 be approved as circulated.

MOTION CARRIED

**BUSINESS ARISING FROM
THE MINUTES/OLD
BUSINESS**

(a) none

**REPORTS AND
RECOMMENDATIONS**

(a) Council Advisory Committee

**(i) Perpetual Investment Fund – Appointment of
Investment Managers**

Councilor Tony Bentley noted that at the June 11th meeting of Council Advisory Committee, Director Crowell presented a report based on the history of the Investment Advisory Committee (IAC), the creation of the policy which provides guidelines for the governance of the Special Perpetual Reserve Fund, and procedures undertaken with the Requests for Proposals for the hiring of managers for that fund.

The IAC met on May 28th to review the 5 proposals received and evaluated each based on established criteria. After the candidates were short-listed, 2 companies were considered for interviews - National Bank Financial and Scotia McLeod. After these scheduled interviews, the Investment Advisory Committee met again and selected that company which was viewed as being the best fit with the Town.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the investment management of the Special Perpetual Reserve Fund be awarded to the incumbent, National Bank Financial for a period of one year, with the right reserved by the Town to renew the term annually, at the discretion of Council, for up to a total service period of four years, based on satisfactory performance, amongst other things.

MOTION CARRIED

**(ii) UNSM Conference Resolution on Public Transit
Funding**

Councilor Tony Bentley noted that at the June 11th meeting of Council Advisory Committee, CAO Phillips reported that a discussion was held with area Chief Administrative Officers

regarding Provincial financial support for public transit.

A Resolution to that affect was proposed for the Fall Conference of the Union of Nova Scotia Municipalities, at which time the Province would be asked to work with UNSM to establish a Transit Fund. This fund would match municipal spending on transit systems, and would represent redirection of ½ of the 1% HST reduction being proposed for the year 2014. This would be approximately \$80 million per year.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that Council supports the attached resolution which would be sent to the UNSM Conference in the fall.

MOTION CARRIED

(b)Fire

(i) Chief's report

CAO Phillips noted that he is preparing some information on the accidents on Belcher Street and this will be available at the next meeting of CAC, as this request was made as a result of the Fire Chief's report last month.

For this month he noted that Fire Chief Ripley reported that there were 23 alarms in the County, for a distance traveled of 1790 kilometers; 3 mutual aid calls for a distance travelled of 430 kilometers and 11 alarms in Kentville for a distance traveled of 2432 kilometers. For the month, there were 37 calls in total, which ranged in scope from MVAs, medical emergencies, structure fires and brush/grass fires, to alarms sounding.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Fire Chief be received.

MOTION CARRIED

Points from Discussion

- A follow-up should be made to UNSM's past request to allow the recovery of costs incurred by the Fire Department, so as to invoice these to other levels of service providers and/or government.
- The high frequency of open fires in Town should be addressed and if necessary, penalties should be

charged.

- A SOT (summary offence ticket) cannot be charged with the Outdoor Fire Bylaw, as police would have to issue a Long Form Information and summons the individual to Provincial Court.
- Some department firefighters use excessive speed to reach the fire department and this should be reported to the Chief.

(ii) Joint Fire Services Committee Report

Councilor Bill Boyd reported that there is a meeting tomorrow at 5:00 p.m. and following that meeting, there will be a fire chief's meeting with area CAOs, regarding the delivery of the fire service.

(c) Valley Waste Resource Management Authority's Representative's Report

Representative Deputy Mayor Pearl reported that the management minute for May is the latest available and involves a sizeable surplus. The staff has since moved into the new facility and a tour has been conducted. He added that the recycling to Chester remains the same, and with regards to the wind turbine, information is being accumulated regarding costs/values and Valley Waste is checking with the Planning Department concerning the bylaws and other documents that would affect the construction of this power source.

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the report from the Valley Waste Resource Management Authority be received.

MOTION CARRIED

(d) Kings Regional Development Agency Representative's Report

Jennifer Weisner reported that there is no written report, as the Board does not meet during the summer. She expressed thanks for attendance of the annual meeting, and noted that Stephen Kerr is planning to meet with the Mayors and Warden next week. She added that there is a lot of positive feedback about continuance of the RDA, and that the Grand Pre UNESCO designation will be announced this weekend.

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the report from Kings RDA be received.

MOTION CARRIED

(e) Kings Transit Authority's Representative's Report

A report from the General Manager, Ron Mullins noted that renegotiations are continuing with Annapolis County to include their route once again with Kings Transit.

A shelter design is being prepared for the new transfer station on Station Lane. Regarding the financial situation, a small deficit was running at the end of April but a small surplus was running by the end of May.

It was moved by Councilor Bernie Cooper and seconded by Councilor Bill Boyd

that the report from Kings Transit Authority be received.

MOTION CARRIED

(h) Councilors' Report

Councilor Tony Bentley attended all meetings, one of which was the Library meeting, at which most of the discussion related to the new bus. Library statistics showed that there are 16 new people taking out e-books every month. At the local Friends of the Library meeting a discussion took place regarding discontinuing this organization. Lastly, he noted that he missed the RDA meeting due to a conflict.

Councilor Nola Folker-Hill attended all meetings as required, along with the AGM for Kings RDA. She added that the information given by the public was good. She also attended the Public Meeting regarding Refuse Equipment.

Councilor Eric Bolland attended all required meetings, along with one for Eco Kings, the annual RDA meeting, a AIC meeting and the Public Hearing on Refuse Equipment. Lastly, he noted that he continues working and attending meetings for the Pumpkin Mile

Councilor Bernie Cooper attended all meetings and Kings RDA's AGM.

Councilor Bill Boyd attended all meetings, many Apple Blossom Festival events and the KCA opening.

Deputy Mayor Mark Pearl had nothing further to report

(i) Mayor's Report

In the absence of the Mayor from this meeting, no report was given.

CORRESPONDENCE

(a) Card – Kings Volunteer Centre

A card from Anna Spooner thanked the Town for its financial commitment to the Volunteer Centre project.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the letter from this organization be received.

MOTION CARRIED

(b) Our Community Our Health (Hospice)

A letter from this organization thanked the Town for the opportunity to provide an update on the work being done at Valley Regional Hospital and for its contribution towards the hospice.

It was moved by Councilor Bill Boyd and seconded Councilor Tony Bentley

that the letter from this organization be received.

MOTION CARRIED

Points from Discussion

- Although the Town has made a sizeable financial donation to the hospital, it cannot benefit by having a tax receipt

(c) Annapolis Valley Regional School Board – Old KCA

This letter from Lavinia Parrish Zwicker, Board Chair, notified the Town that the Board has granted an extension to July 31st for a decision regarding possession of the old KCA school property. It further noted that should the Town wish to take possession of this, that ownership be completed by August 31st, and should this not be the case, School Board staff will dispose of the property in an appropriate manner.

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the letter from this organization be received.

MOTION CARRIED

(d) Acadia University – Thank you

A letter from the Executive Director of Alumni Affairs and Advancement Strategy, thanked the Town for its bursary gift of \$1500.

It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that the letter from this organization be received.

MOTION CARRIED

(e) VON – Thank you

Kathleen Hull of this organization thanked the Town for its contribution of \$750 to support the services and programs provided.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the letter from this organization be received.

MOTION CARRIED

Councilor Bolland noted that the Kentville and Area Youth Association will be sending a formal thank you letter for its grant from the Town, however in the interim, wanted him to verbally extend a thank you.

(f) Friends of the Library

A letter from this organization noted that the Friends will disband after 6 years of work, because more involvement is needed from both the Town and the County, and there have been difficulties recruiting members for the Board.

CAO Phillips added that he has reminded this group that there is still an interest in the community for a new library, however, it might take the form of a renovated building.

It was moved by Councilor Tony Bentley and seconded by Councilor Nola Folker Hill

that the letter from this organization be received.

MOTION CARRIED

NEW BUSINESS

(a) Alternative Voting Days

A recommendation from the Returning Officer asked for approval that the Alternative Polling Days for the 2012 Municipal Election be set as per the recommendation.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that Alternative Polling Days for the 2012 Municipal Election be set as October 11, 2012 from 8:30 a.m. to October 20, 2012 until 7:00 p.m.

MOTION CARRIED

(b) Recommendation from Audit Committee

CAO Phillips reported that an Audit Committee Meeting was held earlier in the day, at which time Auditor Duane Saulnier, partner of Grant Thornton, LLP presented the Financial Statements and the Audit Report, which included the Internal Control Letter.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the audited financial statements for the fiscal year, ending March 31, 2012 be approved.

MOTION CARRIED

It was further moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the auditor's management letter be received.

MOTION CARRIED

(c) Award of Truck Proposal (Public Works)

Fred Whynot, P.Eng presented a report, in which he noted that RFPs were received for the purchase of a single axle truck, as approved in the 2012-13 Capital Program. He added that the capital cost estimate was for \$120,000, with an anticipated trade-in for the existing truck at \$50,000. He noted that 3 proposals were received and made a

recommendation.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that Council awards the Heavy Duty Single Axle Truck to International, for the proposed price of \$102,043.36 plus HST, less their proposed trade-in value of \$25,000 plus HST for our existing single axle truck, for a final cost of \$77,043.36 plus HST.

MOTION CARRIED

PUBLIC COMMENTS

None

ADJOURNMENT

The meeting adjourned at 7:55 p.m. to go In Camera to discuss land negotiations.

DRAFT