

APPROVED NOVEMBER 14, 2007

KENTVILLE TOWN COUNCIL

MINUTES

October 10th, 2007

PRESENT

Mayor David Corkum, Deputy Mayor Larry Honey, Councilor Eric Bolland, Councilor Dennis Kehoe, Councilor Bernie Cooper Councilor Mark Pearl, Councilor Nola Folker-Hill, CAO Bill Boyd, Town Solicitor Peter Muttart and Town Clerk Carol Harmes.

MEETING CALLED TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 7:00 p.m. and CAO Boyd reported that all Council members were in attendance.

PRESENTATIONS

(a) Tools for Life Conference – Age Friendly Communities – Sandra Wood

Sandra Wood made reference to the attached information, pointing out that a conference is being offered at the Horton High School on October 26th and included as part of the program, is a session on age-friendly communities.

Points from Discussion

- Service gaps have been identified for many groups of people (youth, children, adults, seniors and physically limited).
- These gaps would relate to overcoming physical barriers, literacy, child care, early learning, etc.
- The conference has grown in scope and offers partnerships and diverse programs.
- With the session on age friendly communities, she noted that a large number of seniors are moving into the area and services may be lacking (social and environmental)
- This initiative should result in a guidebook and tool book which will be available very shortly.
- The two objectives were to increase awareness and produce a practical guide and tool kit across Canada.
- The Valley is a perfect place to launch

APPROVED NOVEMBER 14, 2007

this project due to the large number of seniors and the demographics of the area.

- Transportation is key for seniors and those with limited mobility, and therefore, the new, lower buses on the Kings Transit fleet, provide the type of service that can improve lifestyle for many.
- The proposed development of the downtown, including the new construction, will meet the needs of seniors.

Ms. Wood reviewed the handout information (attached) and answered questions relating to the project.

(b) Community Sustainability – Councilor Dennis Kehoe

In July of this year, Councilor Dennis Kehoe attended a Community Energy Planning Conference in Alberta regarding sustainable communities, and asked for the opportunity to share some concepts with Town Council.

Points from Presentation

- The Community Energy Planning Mission has been around for about 7 years, but this is the first year it had been held in Alberta.
- Many projects undertaken have come from the Green Municipal Funds.
- The Riverdale Net Project has a 0 energy footprint, with 100% of its heat coming from solar energy,
- Edmonton Transit has hybrid buses,
- LEEDS Certification (allows the construction of energy efficient buildings) Categorized as LEEDS Gold or LEEDS Silver.
- LEEDS construction also incorporates the recycling of rain water for use in lawn care, etc.
- Strathcona is developing about 50 acres into an energy efficient community. (i.e. walk to work initiatives)
- Also, e-recycle programs (electronic equipment) are mandatory.

APPROVED NOVEMBER 14, 2007

- MacBride Lake Wind Farms and manure-to-methane gas projects were other initiatives showcased.
- Oketoks energy system. (42 houses in a subdivision) have solar collectors over summer to collect and charge an underground storage and field, which pumps heat back out, during the colder months. This provides about 80% of the energy requirement, and solar hot water provides about 60% .
- After the feasibility study was done at Oketoks, they received a \$2.5 million grant and a \$300,000 loan.
- This project is a partnership between the town, the developer and the technological provider.
- 3 tours a week are organized for this town and it has become an economic development engine.
- It appears that the revenue from the oil industry is being invested in next generation energy technology.
- Under the Federal Government's Gas Tax agreement, each municipality must develop an integrated sustainability plan – involving four pillars – economic, environmental, social and cultural sustainability. The Town will be required to develop such a plan to take advantage of this gas tax.
- Applications for Kentville might relate to the new KCA School or perhaps the new library. Either could be an economic development initiative.
- The Town should have a bylaw that dictates only LEEDS Certified buildings can be built.
- LEEDS Construction may cost at least 25% more than standard construction.
- Another conference on this issue will be held in Ottawa in January and someone from the Town should attend.

APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Larry Honey and seconded by Councilor Eric Bolland

that the agenda be approved with the addition of

APPROVED NOVEMBER 14, 2007

7 (c) Democracy 250

MOTION CARRIED

APPROVAL OF THE MINUTES

(a) September 12th, 2007

It was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker Hill

that the Minutes of September 12th, 2007 be approved, as circulated.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

(i) Dangerous and Unsightly Premises Bylaw – Chapter 30 – 2nd Reading

It was noted that First Reading to rescind this bylaw was held on September 12th, as it is out-of-date and is not enforceable. Also, as the Municipal Government Act addresses dangerous and unsightly premises within its text, there would appear no further need for this bylaw.

Advertisements had been placed in the local newspaper and on the Town's website that Second (final) Reading would be proposed for this meeting, however, no public objection was received.

Therefore, it was moved by Councilor Dennis Kehoe and seconded by Deputy Mayor Larry Honey

that Second Reading to rescind Chapter 30 Dangerous and Unsightly Premises be given.

MOTION CARRIED

REPORTS AND RECOMMENDATIONS

(a) Council Advisory Committee

(i) Outdoor Fire Bylaw – Chapter 74 – First Reading

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, it was noted that the Town's current bylaw (Prevention of Fires Bylaw - Chapter 22) was out-of-date, with many aspects of its content now being addressed through Building Codes and Inspections, and through insurance policies. It was further noted that the Fire Chief had expressed concerns in the past regarding this bylaw, as it permitted outdoor fires in the Town.

APPROVED NOVEMBER 14, 2007

Consequently, the Town Clerk had been asked to research other municipalities and to prepare a report and recommendation, along with a draft bylaw. These documents were reviewed at this time.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Mark Pearl

that First Reading be given to the Outdoor Fire Bylaw – Chapter 74 (attached).

MOTION CARRIED

(ii) Heritage Property Identification

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, a discussion took place regarding a Policy Statement in the Municipal Planning Strategy - **CP-12, Chapter 1, Section 3 – Heritage Preservation**. This policy states that *“IT SHALL BE THE INTENTION OF TOWN COUNCIL to establish a program of identification of heritage properties. The Planning Department, in conjunction with the Kings Historical Society, and other heritage groups shall identify properties which have significance to the Towns’ heritage.”*

Previously, Director Gentleman had been asked to conduct some research with other municipalities on policies or bylaws which might be in effect, and to contact the Kings Historical Society to determine what designations had been made here in Kentville for heritage properties.

Her report, reviewed at this CAC meeting, identified a number of dwellings over 100 years old, although the heritage value of many was questionable. She felt that Council must establish some specific criteria to evaluate the historical significance of a property or site, but as a first step, potential properties should be catalogued.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker-Hill

that the Town supports the identification of

APPROVED NOVEMBER 14, 2007

heritage properties which are of significance.

MOTION CARRIED

(iii) Utility Account (Sewer) Write-Offs Fall - 2007

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, a report was reviewed from the Director of Finance in which she stated that utility bills (sewer portion) in the amount of \$461.96 have remained uncollected, although efforts have been made to recover these funds, in accordance with the Town's policy.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Mark Pearl

that utility accounts (sewer) in the amount of \$461.96 be written off.

MOTION CARRIED

(iv) Gladys Porter Drive – Land Appraisal

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, members reviewed a report prepared by CAO Boyd regarding the history of a piece of land now being considered for sale.

It was noted that land had been given to the Town for parkland and that this was later developed into the Participark. However, the roadway to the old BFM Hospital divided the property, and therefore, this small piece of land now in question, became identified as surplus. Council, at one point, felt that this surplus property should be offered for sale to the adjacent property owner, which had previously been Roscoe Construction Company. Roscoe Construction has since decided against building a condominium complex and has listed the larger section of land for sale. Recently a prospective buyer has shown interest in this purchase.

As a result, CAO Boyd recommended that this surplus land be appraised, whether it is sold to the new developer or sold separately.

APPROVED NOVEMBER 14, 2007

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that following a legal opinion on the deed for this property, this lot be appraised for the purpose of sale.

MOTION CARRIED

(Note: a legal opinion will be given in an In Camera meeting in the near future.)

(v) Acker Donation to Landmark East

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, CAO Boyd reported that Kentville resident David Acker has asked the Town for an education credit for his daughter who attends Landmark East. As the current amount of \$1,174.46 has been established by the Annapolis Valley Regional School Board, the Town of Kentville pays this amount for each student enrolled in the public school system.

It was noted that in the past, the Town had approved a similar request for a child requiring special educational needs.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Dennis Kehoe

that, due to the fact that the special needs of his child are not being met in the public school system, that the Town provides a credit of \$1,174.46 to David Acker for registration costs for his daughter to attend Landmark East.

It was moved by Councilor Nola Folker – Hill and seconded by Councilor Mark Pearl

that the motion be referred until the next meeting of CAC

MOTION CARRIED

(It has been noted that Kings Edgehill is the school

APPROVED NOVEMBER 14, 2007

which is now the choice of enrolment.)

(vi) Pesticide Management Resolution to UNSM

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, members reviewed the attached Resolution, which is intended to be on the agenda of the Fall Conference of UNSM. This resolution will urge the Province of Nova Scotia to allow other municipalities (other than HRM) to adopt pesticide bylaws to manage or ban the use of non-essential pesticides on lands within its boundaries, but exclusive to land that is zoned for agriculture or forestry. If this Resolution is passed by the Union of Nova Scotia Municipalities, then it will be sent to the Province with a request to amend the legislation on pesticide management.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that Council supports (in principle) the attached Resolution sent to the Union of Nova Scotia Municipalities, which will in turn, lobby the Province to allow all municipal units the right to adopt a pesticide bylaw.

MOTION CARRIED

(vii) KCA Future Use Committee

Appointments

Councilor Bernie Cooper stated that at a recent meeting of Council Advisory Committee, it was noted that a committee will be struck by the Annapolis Valley Regional School Board, for the purpose of identifying possible future uses for the presently existing Kings County Academy, and further, that two members should be appointed to represent the Town on this committee.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Deputy Mayor Larry Honey

that Councilor Nola Folker-Hill and Director Mark Phillips be appointed as committee members to make

APPROVED NOVEMBER 14, 2007

**recommendations for the future use of the
existing KCA buildings.**

MOTION CARRIED

(a) Finance

(i) Director's Report

A report from Director Debra Crowell stated that during September the final tax bills were due, work was done on proposals for an external audit and the employee information website was debuted. She made reference to the attached report, pointing out that Schedule A noted that revenue exceeds the average, based on the benchmark of 50%. With Schedule B, overall expenditures were slightly below the average, and Schedule C noted that 92.4% of the current tax levy has been collected, with outstanding amounts at \$476,946.

Therefore, it was moved by Councilor Mark Pearl and seconded by Councilor Bernie Cooper

**that the report from the Director of Finance
be received.**

MOTION CARRIED

(b) Planning and Development

(i) Director's Report

Director Gentleman reported that there were 10 permits issued for a total building value of \$42,800. This brings the yearly value to \$6,502,736. She added that the 3 rezonings passed by Council in September have exceeded their appeal periods, with no appeals reported to URB. She added meetings have taken place with the Friends of the Library (site selection), Kevin Saunders (parkland parcel) Mazda Dealership (site plan proposal) and a few property owners (real estate signs). She added that the Town Engineer has proposed some amendments to the SD Bylaw to address construction standards and materials, and these have been reviewed by both the Planning Advisory Committee and the Council Advisory Committee.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

APPROVED NOVEMBER 14, 2007

**that the report from the Director of
Planning and Development be received.**

MOTION CARRIED

(ii) Committee Report

Councilor Nola Folker-Hill reported that the committee met on September 17th, at which the amendments to SD Bylaw and the heritage property issues were discussed. She added that a meeting is scheduled tomorrow regarding the Subdivision Bylaw as it relates to road classifications, and the next meeting is in November.

(c) Fire

(i) Chief's Report

Fire Chief Shawn Ripley reported that there were 18 Town alarms in September, for a distance traveled of 376 kilometers. These ranged in scope from a water rescue and fire alarm sounding to fires, MVA and investigations. There were 13 calls in the County, for a distance traveled of 694 kilometers. These represented house fires, chimney fires, haz-mat, alarms sounding and MVA. Mutual aid was called for 9 incidents, with 1238 kilometers traveled.

Therefore, it was moved by Councilor Eric Bolland and seconded by Dennis Kehoe

**that the attached report from the Fire Chief
be received.**

MOTION CARRIED

(i) Governance Committee Report

Councilor Dennis Kehoe reported that this committee met on September 18th however, there is nothing further to report at this time.

(e) Parks and Recreation

(i) Director's Report

A report from Director Mark Phillips indicated that although minor hockey camps and tryouts have been completed, the winter ice schedule begins on October 15th. With the fields, aeration will begin shortly; the hanging baskets and planters are being removed and seasonal decorations have replaced them. Trails,

APPROVED NOVEMBER 14, 2007

interpretative signage, benches, viewing stations, water control structure repairs and tree plantings are being done at the Ducks Unlimited site. Trail work and play space development is being coordinated at Bonavista Park.

Director Phillips reported that the Harvest Festival was a great success with record numbers of attendees, due to the group efforts of staff and Pumpkin People artist, Gerry Little. He added that the Recreation NS Conference is scheduled for October 17 to 20th, and has further listed a number of meetings in which he participated.

It was moved by Councilor Mark Pearl and seconded by Councilor Bernie Cooper

that the report from the Parks and Recreation Director be received.

MOTION CARRIED

(ii) Committee Report

Councilor Mark Pearl reported that there was nothing further to add.

(f) Police

(ii) Chief's Report

Police Chief Mark Mander did not submit a report for Council.

(iii) Board Report

Councilor Dennis Kehoe reported that there was nothing further to report.

(g) Transportation Services

(i) Director's Report

Director Henderson reported that a member of the public works staff resigned, necessitating the hiring of Bill Croft to fill that vacancy. The Capital Projects have been completed, with some detail work being done. With Great Valley Juices, the tunnel has been removed and the site field trailer has been shut down and winterized. Design and layout work continues on the dyke and storm water control structures.

APPROVED NOVEMBER 14, 2007

Lastly, he reported that leaf collection is scheduled for either November 12 or 13th.

It was moved by Deputy Mayor Larry Honey and seconded by Councilor Bernie Cooper

that the report from the Director of Transportation Services be received.

MOTION CARRIED

(ii) Committee Report

Deputy Mayor Larry Honey added that the Director has agreed to remain with the Town until October 31, and the Town's consultants have re-advertised and will short list the candidates.

(h) Water Commission

(i) Directors Report

Director Henderson reported that the Capital Projects have been completed and that SNSMR will contribute up to \$400,000 through the Capital Assistance Program, for work on the water system for Balsor/ Eaglecrest/ Ward Avenue. Design work has been awarded to CBCL.

With the issue of Water Balance, Director Henderson added that the study was awarded to G & M Management and that this report should be received shortly. Lastly, he added that FCM has announced that loans up to \$10 m and grants up to \$1.6 million are available for improvements to Portable Water Quality and Reduction of Use and loss of water.

It was moved by Councilor Nola Folker Hill and seconded by Councilor Eric Bolland

that the report from the Director of the Kentville Water Commission, be received.

MOTION CARRIED

(ii) Commission Report

Mayor David Corkum had nothing further to report.

(i) Valley Waste Resource Management

APPROVED NOVEMBER 14, 2007

Authority

(i) Representative's Report

Councilor Mark Pearl reported that the August revenue was \$497,974 and expenses were \$625,752. He added that a clear bag policy will be introduced in 2008 and noted that over 20 municipalities have such a policy. Some changes will be made to the bylaw and a representative from Valley Waste will speak with members of CAC regarding the specifics on this issue. He added that the contract has been signed with Scotia Recycling and that they are constructing a new facility at the Industrial Park, and lastly the Flow Control Bylaw decision was upheld by the NS Supreme Court.

It was moved by Councilor Mark Pearl and seconded by Councilor Bernie Cooper

that the report from the Valley Waste Management Authority be received.

MOTION CARRIED

(j) Kings Community Economic Development

(i) Representative's Report

A report from Erin Beaudin (Executive Director) was presented by Councilor Eric Bolland and outlined information on Business Retention and Expansion Program, the Invest in Kings program, the Export and Trade Development Study, the Kentville Community Development Committee, the joint Municipal Industrial Park, the Scottish Trade Mission, the Grand Pre UNESCO Designation, the Innovative Communities program, Doers and Dreamers Guide, the Fundy Interpretive Project, the Employer of choice Program, the Communications Strategy, Sport Tourism, the Municipal Integrated Community Sustainability Plan, the Strategic Planning project, the Community Group Support initiative and the Trail Line Study. Supporting information gave a great deal of detail on each of these projects.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the report from Kings CED be received.

APPROVED NOVEMBER 14, 2007

MOTION CARRIED

**(k) Kentville Community
Development Committee
(i) Report**

It was noted by Erin Mason that key deliverables over the summer were resource support to the committee, work on new banners, publication of the Kentville Connection Newsletter, the Communities in Bloom project, the development of the Kentville Farmer's Market, development of three travel itineraries for the Town, work on a re-branding effort for the Town, development of a trade show event schedule, and preparations on the Harvest Festival. This position has been extended until March 2008. Lastly, she recommended that signs on the 101 Highway identify Kentville as being the # 1 Town in NS.

Therefore it was moved by Councilor Eric Bolland and seconded by Deputy Mayor Larry Honey

that two banner signs be added to those signs located on the 101 highway, and that these banner signs identify Kentville as the # 1 Town in the Province.

MOTION CARRIED

Points from Discussion

- The cost would be about \$1500 per banner sign.
- There may be a delay until next year, if funds are not available.
- Mayor Corkum added that there is a great deal of enthusiasm and talent on the KCDC committee.

**(l) Kings Transit Authority
(i) Representative's Report**

Councilor Mark Pearl reported that ridership was up 3% in August and revenue was down 4%. He added that advertising rates will increase in 2008, reviews of the governance policies and the 3-year capital budget review have begun; new buses for the Digby area have been added because of increased ridership, bus shelter

APPROVED NOVEMBER 14, 2007

contracts have been awarded to Atcom Limited. U-passes are being promoted to Acadia and Kingstec students, maintenance and office faculties may be consolidated; West Hants and Windsor routes are good and the next meeting will be on October 23rd.

It was moved by Councilor Mark Pearl and seconded by Councilor Eric Bolland

that the report on Kings Transit Authority be received.

MOTION CARRIED

(m) Councilor's Report

Councilor Bernie Cooper attended all meetings, except a Parking Meeting, due to illness. He also attended the annual Police Conference in Truro.

Councilor Eric Bolland attended all meetings except Parks and Recreation and Police. He added that he is Chairman of the County Eco-Kings Committee and there have been several meetings involving the Wolfville Eco Fair (October 27th). He also attended the KPSC.

Councilor Dennis Kehoe reported that he attended all meeting and the KPSC meeting last week. Also meetings regarding the Fire Study have been taking place and hopefully November will see some report back to the Kings Partnership Steering Committee.

Councilor Mark Pearl had nothing further to report.

Councilor Nola Folker-Hill had nothing further to report

Deputy Mayor Larry Honey attended an AVRLB meeting and added that members have heard (3 times in the last 3 years) a \$1m increase in funding, however, this is the same amount. He also attended the Library Boards of NS Conference. With the Regional Sewer Meetings (Kings County, New Minas, Kentville and Industries), work is progressing on governance, financial audits, operational audits, regular reporting at meetings and discussion of options for environmental compliance. Lastly, he added that he attended a community leaders' discussion group on gambling (organized by the NS Gaming Corporation). Concern was expressed on the money made by Province from gambling and how these funds could be used to help problem gamblers.

APPROVED NOVEMBER 14, 2007

(n) Mayor's Report

Mayor David Corkum reported that Council had asked him to request that a number of foot patrols be added to the downtown policing schedule, along with police patrols around Oak Grove Cemetery (in response to the recent vandalism), and asked the Chairman to pass this on to the Chief.

Mayor Corkum also gave an outline of the meetings and events that he has attended over the last month, pointing out he attended an event in Amherst for UNSM, the Town's Caucus, Mayors and Warden's, Parks and Recreation, Council, Rotary, Police, KPSC and KCDC meetings. In addition he attended the VON Open House, a Memorial Soccer Opening event, a Crime Stoppers banquet and the Harvest Festival Events. He added that he met with the press regarding damage to Oak Grove Cemetery and façade improvements in many downtown businesses. He added that the Harvest Festival was the best one he can ever remember, with great weather and lots of activities for all ages and many new events.

(o) Chief Administrative Officer's Report

CAO Boyd reported that the CAOs continue to meet, as do the members for the Fire Service Study. A recreation study, a joint Human Resource Manual and economic development remain on the agenda. Although members of KPSC thought that a comprehensive study on financial and revenue sharing should be undertaken, it was felt that this project was very large in scope and would involve a great deal of time by the CAOs, at a time when everyone is very busy. CAO Boyd added that recruitment for a Director of Engineering and Public Works continues however, that Hal Henderson has agreed to remain in that capacity in the interim. With Kentville Futures, he added that remediation work continues and that 3 acres of additional land will be ready for sale shortly.

CORRESPONDENCE

(a) Minister of Citizenship and Immigration

A letter from the Minister of Citizenship and Immigration asked municipalities to recognize the week of October 15 to 21 as Citizenship Week and to

APPROVED NOVEMBER 14, 2007

initiate whatever related events that might seem appropriate for the occasion.

(b) Shannex

This letter simply thanked the Town for supporting their application relating to the Request for Proposal for Long Term Care Facilities and Services.

(c) Democracy 250

CAO Boyd reported that a brochure was received from the federal government late today, which states that next year, democracy will celebrate its 250th anniversary in Canada, and more specifically here in Nova Scotia. It was noted that this project involved a great deal of information which would be difficult to digest at this point in time.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the issue relating to democracy 250 be discussed at Council Advisory Committee

MOTION CARRIED

NEW BUSINESS

(a) none

PUBLIC COMMENT PERIOD

No comments

ADJOURNMENT

Deputy Mayor Honey and Councilor Bolland moved adjournment at 8:35 p.m.