

Approved April 29, 2013

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# KENTVILLE TOWN COUNCIL

## MINUTES

### March 18, 2013

**PRESENT** Mayor David Corkum, Councilor Nola Folker-Hill, Councilor Bernie Cooper, Councilor Tony Bentley, CAO Mark Phillips, Solicitor Tom MacEwan and Town Clerk Carol Harmes.  
(Councilor Bill Boyd - skyped)

**MEETING CALLED TO ORDER AND ROLL CALL** Mayor Corkum called the meeting to order at 7:00 p.m. and CAO Phillips reported that with the exception of Councilor Eric Bolland and Deputy Mayor Mark Pearl, all members of Council were present, along with the Town Solicitor, the Town Clerk and himself.

**APPROVAL OF THE AGENDA** It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

**that the agenda be approved as circulated**

**MOTION CARRIED**

**NOTE** *“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

**PRESENTATIONS** **(a) Harmony Week**  
In recognition of Harmony Week, the Valley Voices attended this Council meeting to perform a number of songs. Their efforts were appreciated by all in attendance and congratulations were offered by Mayor Corkum. A general invitation was extended for their group to attend again in the future.

**APPROVAL OF THE MINUTES** **(a) Minutes – February 25, 2013**  
It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

**that the Minutes of February 25, 2013 be approved as circulated.**

**MOTION CARRIED**

**BUSINESS ARISING FROM** **(a) KCA Elementary Building – Update on Demolition**

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**THE MINUTES/OLD  
BUSINESS**

CAO Phillips gave an update on the status of the demolition work being done on the old KCA Elementary Building. He added that further updates on this project will be brought to Council on the CAC level.

Some points made were:

- The removal of the building has opened the area and made it more appealing as a site.
- Some of the brick and rocks will be crushed and used to infill the bank, following which a top coat of class "A" top soil and seed or sods will be added later.
- The work has been done safely and in a systematic method.
- Mayor Corkum reported an unfounded rumour that the Town plans to build a methadone clinic on this site, and wished to assure everyone that there is no truth to that rumour.

**(b) Aberdeen Street Realignment – Update from  
Province**

CAO Phillips gave an update on the status of realignment of Aberdeen Street to accommodate right turning traffic on Station Lane. Further reports will come through staff reports at the CAC level.

Some points made were:

- Engineer Whynot will assess the street to determine the width as it relates to traffic flow.
- The purpose of this third lane was to help with congestion at Tim Hortons.

**(c) REN3 – Update DOC**

CAO Phillips gave an update on the current status of the Regional Economic Network, noting that he and the CAO from the County and Town of Wolfville met with the Council from Annapolis Royal and the County of Annapolis, to share information about the REN3 with these municipalities.

He sent an earlier email to Council regarding the progress being made with the Declaration of Cooperation, as this allows for an understanding when moving forward. From the 11 units under this network, the following support of the DOC is noted:

West Hants – unknown (meeting soon)

County of Kings – support in principle

Annapolis County – unknown

Windsor, Hantsport, Berwick, Bridgetown (support in principle), Wolfville and Kentville - (signed DOC)

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Annapolis Royal – unknown

Next week there will be another meeting of the Mayors, CAOs and the Warden and all members should be able to report on their status of support at that time.

## REPORTS AND RECOMMENDATIONS

### **(a) Council Advisory Committee**

#### **(1) General Insurance and Risk Management Services**

Councilor Nola Folker-Hill noted that at the March 4, 2013 meeting of Council Advisory Committee, Director Crowell reported that as the Town's General Insurance coverage expires on March 31, 2013, a RFP was released and subsequently closed on February 13, 2013. Proposals were received from Frank Cowan Company Limited – MCTI, Jardine Lloyd Thompson Canada Inc. - MacCoy Insurance Brokers Limited and Aon Reed Stenhouse Inc.

In her report, Director Crowell outlined the coverage required, the evaluation criteria, the Analysis Matrix, pricing details and other considerations. In summary, she noted that any of the respondents could have offered the Town general insurance and risk management services, and therefore, she made her recommendation based on the criteria presented and past services.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

**that the Town of Kentville enters into an agreement with Frank Cowan Limited – MCTI for the year April 1, 2013 to March 31, 2014, with the pricing for that period being \$174,523, excluding the UNSM fee and broker fee, with the option to renew for an additional three (3) years, based on Council's satisfaction with pricing and service, among other things.**

**MOTION CARRIED**

#### **(2) Municipal Property Taxation**

Councilor Nola Folker-Hill noted that at the March 4, 2013 meeting of Council Advisory Committee, correspondence from the District of Barrington was reviewed. This letter urged municipalities to encourage further study on the concept of municipal property taxation being based on personal income, rather than on uniform assessment calculations. Following discussion on this matter, a

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recommendation was made.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

**that the Town sends a letter to the Union of Nova Scotia Municipalities, showing support for a review and study on the methods by which municipal property taxes are calculated.**

**MOTION CARRIED**

**(3) Withdrawal Town Capital Various**

Councilor Nola Folker-Hill noted that at the March 4, 2013 meeting of Council Advisory Committee, Director Crowell reported that the 2012-13 capital project overrun for recreation was \$3,484.30, and that two additional projects were added to the capital program (Town Hall ramp and changing rooms at the pool) amounting to \$6,309.27 and \$4,060.11 respectively. These now require funding.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

**that a resolution be approved for the withdrawal of \$3,484.39 from the Capital Reserve Recreation Fund for project overruns,**

**and**

**that a resolution for the withdrawal of \$6,309.27 be approved from the Capital Reserve – General Allocations**

**and further**

**that a resolution for the withdrawal of \$4,060.11 be approved from the Capital Reserve – Recreation**

**MOTION CARRIED**

**(4) Withdrawal Town Capital - \$186,336.55**

Councilor Nola Folker-Hill noted that at the March 4, 2013 meeting of Council Advisory Committee, Director Crowell reported that the 2012-13 capital budget provided partial funding for capital construction projects from the Town's Capital Reserve and withdrawals would now be in order.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

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**that Town Council approves the resolution for the withdrawal of \$186,336.55 for various capital projects from the Town's Capital Reserve.**

**MOTION CARRIED**

**(b)Fire**

**(i) Chief's report**

CAO Phillips reported that there is no report from the Fire Services.

**(ii) Joint Fire Services Committee Report**

Councilor Bernie Cooper reported that the next meeting will be on March 22, 2013.

**(c) Valley Waste Resource Management Authority's Representative's Report**

Councilor Cooper reported that:

- A written report has been received for February 2013.
- A meeting was held on February 20<sup>th</sup>.
- The General Manager has met with 5 partnering Councils to present the budget, and presentations for the County of Kings and Town of Berwick have been scheduled.
- A surplus is being projected for year-end and these funds will be returned to the partners.
- The Board Orientation will be scheduled for late April or early May and printed information is being prepared.
- A safe biomedical waste program is being investigated as this stream relates to current and future homecare programs.

It was moved by Councilor Tony Bentley and seconded by Councilor Nola Folker-Hill

**that the report from the Valley Waste Resource Management Authority be received.**

**MOTION CARRIED**

**(d)Kings Regional Development Agency Representative's Report**

There was no report and the RDA's Wednesday night meeting will be the last before winding down. A closing party will be held later in the month on March 21 between 4:00 p.m. and 6:00 p.m.

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It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

**that the verbal report on Kings RDA be received.**

**MOTION CARRIED**

**(e)Kings Transit Authority's Representative's Report**  
No meeting has been held.

**(h) Councilors' Report**

Councilor Tony Bentley – Nothing to report.

Councilor Nola Folker-Hill – Attended all meetings, went to Canning and sang the National Anthem for the opening ceremonies of the Provincial Hockey Tournament and on March 1, she attended the filming of the demo by Force Four productions.

Councilor Eric Bolland – Absent with regrets

Councilor Bernie Cooper – Attended all meetings, including a REMO meeting after which he sent a report to Director Bev Gentlemen regarding a planning issue that was discussed.

Councilor Bill Boyd – Nothing to report.

Deputy Mayor Mark Pearl – Absent, no report.

**(i)Mayor's Report**

Mayor Corkum noted some events and meetings that he attended.

- He enjoyed the Opening Ceremony of the Salvation Army building and felt that this new building was a great addition to the Kentville community.
- Attended the 64<sup>th</sup> Charter Night of the Lions Club.

**CORRESPONDENCE**

**(a) none**

**NEW BUSINESS**

**(a) Ross Creek**

CAO Phillips reported that a request from this organization noted that Ross Creek would be prepared to provide services at the Harvest Festival in exchange for funding from the Town in the amount of \$5,000.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

**that this request be moved to the budget process.**

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**PUBLIC COMMENTS**

**none**

**ADJOURNMENT**

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

**that the meeting adjourned at 7:40 p.m. to go In Camera to discuss land negotiations (KCA property assessment) and contract negotiations (Lions Club).**

**MOTION CARRIED**

**IN CAMERA**

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

**that the Council meeting resumes at 8:05 p.m.**

**MOTION CARRIED**

**COUNCIL RESUMES**

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

**that the Town enters into an agreement to allow the Kentville Lions Club to sublease their facility on River Street to the Evangeline Recreation Society.**

**MOTION CARRIED**

**ADJOURNMENT**

The meeting adjourned at 8:10 p.m.