

Approved on July 8, 2013

Council Advisory Committee

MINUTES

June 10, 2013

PRESENT

Mayor David Corkum (arrived at 1:33 p.m.), Deputy Mayor Mark Pearl, Councilor Bill Boyd, Councilor Nola Folker-Hill, Councilor Bernie Cooper, Councilor Eric Bolland, Councilor Tony Bentley, Solicitor Cris Shirritt, CAO Mark Phillips and Town Clerk Carol Harnes.

Also present: Planning Director Bev Gentleman, Finance Director Deb Crowell, Town Engineer Fred Whynot and Police Chief Mark Mander.

CALL TO ORDER AND ROLL CALL

Deputy Mayor Mark Pearl called the meeting to order at 1:30 p.m. and CAO Phillips reported that all Councilors were present, with Mayor Corkum expected shortly). Also present were the Town Solicitor Cris Shirritt, Town Clerk Harnes and himself, as Chief Administrative Officer.

(Note: Mayor Corkum arrived at 1:33 p.m. and assumed the chair.)

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that the agenda be approved with the addition of:

5 (c) Doggie Doo

5 (d) Parking

8 (e) Junior A Hockey

8 (f) Funding Raising (KCA Score Clock)

8 (c) Kentville Ravine moved to 3(a)

MOTION CARRIED

PRESENTATIONS

(a) Friends of the Kentville Ravine

Ken Harrison, representing this group of individuals, noted that concerns have arisen as a result of potential ecological damage to the Kentville Ravine with the construction being proposed adjacent to Exit 12 from the 101 Highway. Although this construction is in the County of Kings (in New Minas), its impact will affect Elderkin Brook and the total ravine area, both in Kentville and further south into the County. He showed maps and photos of the area and noted that currently there exists a wooded buffer area, which is actually owned by homeowners in the area. Over the years, it has remained in its natural state, which helps guard against erosion and excessive water run-off.

A tour with the Town's Mayor and CAO on Saturday during a rain storm showed the amount of current flooding taking place during routine rain events, and the amount of silt in the water during that storm, indicated the amount of erosion underway. However, the Friends of the Ravine believe that with construction in the area, erosion of the slopes will increase and the whole ecological system within the ravine will be jeopardized.

Many issues must be considered with this development - encroachment, storm water management, ecology, recreation, nature education, fitness and economic opportunities. The Friends of the Ravine asked if the Town would work with the Village of New Minas, the County of Kings and the developers to ensure that the proposed construction does not adversely affect the Ravine.

It was further noted that there will be a public hearing on this issue at 6:00 p.m. next Monday in the County Council Chambers.

(b) Kentville Ravine (Director's Report)

Director Gentleman presented her report on this issue and pointed out areas that are worthy of further discussion, such as the buffer zone, the New Minas site plan, the Kent Building Supply project, 3 commercial buildings on 9 acres of land and the single driveway access to the development. She noted that conversations have taken place with both the County's Planning staff and the engineers for this project. It was felt that the traffic at this

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intersection already can sometimes be problematic, however, with the additional development, traffic movement would worsen.

Director Gentleman recommended that the County expand the buffer zone around the ravine to lessen the storm water impact.

She pointed out that the Public meeting next Monday night is for the purpose of adopting bylaw amendments that would allow for the commercial development. She added that any development being proposed for that property would require a development agreement, with requirements established. She added that the amendments to the planning documents, once adopted, are not appealable, although conditions can be put into place regarding the specific development proposed.

Points from Discussion

- No one is against development, only the negative impact that it might have.
- More water entering the ravine area will have a negative effect on the area.
- Encroachment could be addressed by maintaining, or even expanding, the buffer zone.
- The Department of Environment would tolerate “zero effect” on the environment as a result of development.
- The Ravine is a treasure and Kentville has taken it for granted.
- It has been rumoured that because of the high costs to repair and the liability associated with these structures, the bridges may be removed. If this happens, much of the trail would not be easily accessible.
- The area is designated as Open Space, which allows for its preservation.
- The Department of Environment will become engaged when development is proposed.

**APPROVAL OF THE
MINUTES**

(a) Minutes of April 8, 2013

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Minutes of May 13, 2013 be approved as

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circulated.

MOTION CARRIED

**BUSINESS ARISING
FROM MINUTES/OLD
BUSINESS**

(a) Chapter 94 – Vending Bylaw

Clerk Harnes noted that the draft copy of the new vending bylaw has resulted from the creation of a new Yard Sale Bylaw. As this bylaw deals specifically with yard sales, references to this operation were removed from Chapter 71 – Vending Bylaw. These changes to Chapter 71 necessitated the rescinding of this document and the creation of another, known as Chapter 94 – Vending Bylaw.

She added that following the presentation of several draft copies of this bylaw, the current one now fully incorporates those amendments proposed by Council, and is now being brought forward for adoption.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland that

***Recommendation to
Town Council***

the matter of Chapter 94 – Vending Bylaw be removed from the table and further, that a recommendation be made to Town Council that First Reading be given to Chapter 94 – Vending Bylaw.

MOTION CARRIED

(b) Hotel Study - Report

Community Development Coordinator, Lindsay Young presented a report on behalf of KDCL, to determine if the construction of a hotel in Kentville would be a viable endeavor, meeting a specified need. She noted that a consulting firm – PKF Consulting – had been engaged to determine if there was a need for such a facility and if so, if one of the 4 proposed sites would be suitable.

Ms. Young highlighted some of the data collected and gave an analysis, which indicated:

- Site selection – the former Pine View Inn site received the highest evaluation points, with the CP Lands on River Street placing a close # 2.

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- Anticipated occupancy rates would be around 60% or better.
- Demand growth is expected over the next 5 years.
- The presence of a hotel will increase growth.
- A 60 unit branded hotel would be recommended.

It was moved by Councilor Bill Boyd and secondly by Councilor Tony Bentley

that the report be received.

MOTION CARRIED

Points from Discussion

- The review of properties in the County (i.e. former Pine View Inn) seems inconsistent with the scope of this study.
- The Pine View Inn location had greater appeal for highway travellers, although the downtown Kentville’s site showed only a marginal difference.
- The study encompassed areas in Hants County and Kings County for the purpose of establishing a need in the “region” for additional hotel space.
- The potential of economic development in Kentville will be increased with the development of a hotel.
- A hotel in downtown Kentville would allow visitors to be within walking distance of theatres, food establishments, sports facilities, night life and so on, as opposed to being near fast food.
- Kentville must sell itself as the best location.
- The next step will be contact with hotel developers.
- The consultants did not deliver on what was being asked – “Is a hotel feasible for Kentville?” The information actually provided could be considered detrimental to the Town.
- Construction of a new hotel in any area would not be considered until a study was conducted and indicated need.
- Regional development will favourably impact the Town.
- The private (Pine View Inn) vs. public (Town of Kentville) ownership of property may be a consideration that will lean in the favour of the Town.

(c) Doggie Doo

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Mayor Corkum asked to have this issue put on the agenda as the problem of dog owners not cleaning up after their pets continues to be a problem. He questioned if higher fees would be a deterrent for those offenders.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

***Recommendation to
Town Council***

that a recommendation be made to Town Council that staff review the Animal Control Bylaw as it relates to the responsibilities of dog owners and those penalties applied in non-conformance to the bylaw.

MOTION CARRIED

Points from Discussion

- More signs, with higher penalties, could be effective.
- Some signs can be very attractive and effective.
- Dogs should be leashed while in public places.
- Staff can review the penalties and report back to Council.

(d) Parking

Mayor Corkum noted that concern continues on the issues of parking ticket administration, and the discouragement of customers who get tickets while doing business in Town. Kentville has been criticized for being in the business of making money from these tickets, whereas, the reality is that the Town is trying to balance the accessible parking with the needs of both customers and staff.

Points from Discussion

- Customers are being penalized by allowing employees to use the parking available to them.
- Part of the strategic development sessions planned for Council will address such issues and this.
- Although some services may require longer use of parking, those individuals who have several errands to carry out in Town, would also need longer use of parking.
- Businesses in Town must control the parking of their employees, as it is not fair to the Town that staff is responsible for both employee and customer parking.

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- It is important that the businesses notify the Town how many spots are needed for their staff and then the Town can designate specific spots for those individuals.
- The majority of councilors felt that September would allow time to gather the information needed.

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

**(a) Finance
(i) Director's Report**

Director Debra Crowell noted some highlights from the department:

- 4th quarter utility bills were due on May 24.
- Interim tax bills were due on May 31.
- The audit field work was completed by May 21st and the draft audited financial statements should be available prior to the Audit Committee meeting on June 24th.
- Kentville Water Utility's Operating and Capital budgets will appear before the Commission on June 12, 2013.

Schedule A (Revenue) indicates revenue exceeding the benchmark of 16.7%, while Schedule B (expenses) indicates overall expenses below the benchmark at 15.3%. Schedule C (Summary of Outstanding Interim Taxes) saw 89% of the current year's interim tax levy collected, with property tax outstanding as of May 31 at \$540,121.

With Schedules E and F (Perpetual Investment Fund), Investments total \$13.1 million at cost. The Statement of Reserves for the 2 month period ending March 31 shows interest equated to \$2,464, while dividends received totaled \$22,731. There was a total income combined of \$19,481.

Following an in-depth review of the accounts, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Finance Director be received.

MOTION CARRIED

Points from Discussion

- If, in the future, Council wishes to meet with the auditors prior to the beginning of the Audit, this can be arranged.

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- Although Council has not traditionally met with the auditors prior to the meeting, this can be arranged next year.
- Such a meeting would be governance issue.

It was moved by Deputy Mayor Mark Pearl and seconded Councilor Eric Bolland

that a recommendation be made to Town Council that the practice of Council meeting with the Audit Committee include a meeting prior to the audit, as well as after the audit.

MOTION DEFEATED

(b) Planning and Development

(i) Director's Report

Director Bev Gentleman reported that there were 5 permits issued for the month of May 2013, for a building value of \$904,600, which provides a yearly total of \$3,576,900.

She added that:

- Meetings continue on the MPS review, with upcoming meetings to focus on residential development.
- The Yard Sale Bylaw has received First Reading, and the intent to hold Second Reading has been advertised.
- Another draft of the Vending Bylaw has been created to replace Chapter 71 and was reviewed under Business Arising.
- With the Municipal Climate Change Adaptation Plan, staff has met with the County, the Towns of Berwick and Wolfville and SNSMR, to complete the draft outline identifying the infrastructure at risk in future flooding and storm surging.
- Several calls have been received regarding dangerous or unsightly properties around Town, some of which will be addressed by Valley Waste's Spring Clean Up.
- The County is proposing amendments to the New Minas Secondary Planning Strategy, as requested by Kent Building Supplies, and she has been involved in this process so as to protect the Kentville Ravine.
- She added that she has attended a number of meetings over

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the month.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the report from the Director of Planning and Development be received.

MOTION CARRIED

Points from Discussion

- A number of signs left on lamp posts and trees around Town create “unsightly premises” throughout Town.
- Staff is looking after the cleanup of these signs.
- These posters should be brought in and those individuals identified and contacted to remove them.
- Staff agreed that more effort will be made to contact those who put up the posters, however, staff will continue to remove them as well.

(ii) Environmental Advisory Committee Report

Chairman Eric Bolland reported that

- EAC member met recently.
- An ad was placed on the Town’s social media sites, seeking individuals to serve on the EAC, however, there has been no response.
- An application to Tree Canada was not successful.
- A climate change meeting was held last week.
- Eco Kings members are exploring funding for a coordinator in the fall.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the report from the Environmental Advisory Committee be received.

MOTION CARRIED

(c) Parks, Recreation and Community Development

(i) Director’s Report

CAO Director Mark Phillips noted that a report has been created by the Facility Manager and some of the issues mentioned

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included:

- On June 1-2, a Mountain Bike Festival (cross-country and downhill competitions) was held in the Gorge.
- During the August 31 – September 1 Cross Country Race weekend, a short fun relay will be included; this will be the largest race of the season with about 100 participants.
- There is a new group formed called the Annapolis Valley Mountain Bike Society and they have been rebuilding some of the jumps and providing some maintenance at the Gorge.
- Baseball schedules (minor ball) are being prepared.
- The Senior Wildcats team is up and running.
- June 22 will be Minor Ball Day in Kentville.
- Field scheduling is being done.
- With soccer, a busy summer is expected with several tournaments, games and provincials being scheduled.
- Special Events – The RCMP Marching Band will be at the arena training for the Tattoo.
- The Relay for Life will be held on June 21st.
- The Life Cycle will be held on June 23rd.
- The pool deck is finished and the pool is ready for opening.
- Recreation programs will start on July 2nd.
- With tennis, 2 competing groups want to provide programs, and the interest in this sport has been growing during the last few years.

It was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that the report from the Director of Parks and Recreation be received.

MOTION CARRIED

Points from Discussion

- The Recreation Department has been successful in bringing the Junior A. Hockey Team to Kentville.
- Sodding will be taking place on the new soccer field within the next 6 weeks.

(ii) Community Development Coordinator's

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Report

Lindsay Young noted that:

- The Hotel Study has been presented earlier on the agenda, however, there may be interest in having the consultants do additional work.
- KDCL President Bill Denyar has resigned and Frances Schagen has been elected as interim President. Additional board members will be elected at the AGM.
- Force Four Television Production has not yet informed the Town of the status of producing the television series.
- Funding is available through the “First Impressions Grant” and will be based in creating a more welcoming space for visitors in the downtown.
- Webinars/Info Sessions are being planned – one on Community Branding on June 11 at 12 noon and an info session on business and community signage on June 19th.

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the report from the Community Development Officer be received.

MOTION CARRIED

Points from Discussion

- There should be benches in the area of the Kings Transit bus stops.

(iii) KCDC Report

Mayor Corkum noted that this committee must decide its future.

(d) Police Report

(i) Chief’s Report - Crime Statistics

Police Chief Mander reported a number of statistical categories based on monthly and year-to-date comparisons. These indicate numbers less than the threshold, within the threshold and greater than the threshold, based on a 4 year comparison. He added that there were 137 hours of foot patrol in May, 15 business alarms, and 1 residential alarm, along with 48 calls to 911 and 80 parking tickets issued. He added that the Apple Blossom Festival was well attended and there were very few incidents to report.

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It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

that the report from the Chief of Police be received.

MOTION CARRIED

Points from Discussion

- Increased foot patrol is appreciated by the public.
- The culprit breaking into vehicles in West Kentville has been arrested.

(ii) Board Report

Councilor Nola Folker-Hill reported a meeting scheduled for June 18th at 10:00 a.m.

(e) Transportation Services

(i) Directors Report

Director Whynot reported that:

- The Apple Blossom Festival and spring maintenance kept staff busy.
- Some paving has been done on Park, Main, West Main and Webster Streets and Justice Way. Pot holes have been patched along main routes, and work is nearing completion on Aberdeen Street with the third traffic lane.
- Projects will continue on sidewalk panels, crosswalk lights, and additional parking spaces.
- With the regional sewer, both operational and capital budgets were approved at the May meeting and construction of RG5 lift station should begin in June.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Director of Transportation Services be received.

MOTION CARRIED

Points from Discussion

- The third lane appears confusing to some people traveling

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straight instead of turning.

- The Traffic Authority will review that situation.
- The Mayor congratulated Public Works for the work done in patching potholes.

(f) Water Commission

(i) Directors Report

Director Whynot noted that:

- Water quality remains within acceptable limits
- Fire hydrants are being flushed as part of the maintenance program. The raising of gate valve covers allowed for paving during the completion of paving and those needing work, were repaired or replaced.
- The proposed capital and operating budgets will be presented at the June KWC meeting and the capital projects are expected to be completed by the end of October.
- The Belcher Street reservoir was assembled and much of the new system piping was completed with operation expected in June. The removal of the former reservoir and the extension of the watermain on Main Street which is the second phase of the Building Canada Fund, will be completed soon after.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Kentville Water Commission be received.

MOTION CARRIED

Points from Discussion

- The water tanks should be billboards for branding the Town. Staff can look at decals or something temporary until the branding issue has been complete.
- The painting on the windows of the Edge Building looked good during the festival.

(i) Commission Report

Mayor Corkum had nothing to report.

(g) Kings Partnership Steering Committee

Chairman Bill Boyd prepared a report in which he gave some background on this committee, some of the work that had been done and other projects which require additional work, like the Fire and Recreation services.

He further noted that throughout the province, municipal units are discussing regional government, and there is an independent group of individuals in this area who are interested in working towards amalgamation. They have written to area municipalities and have asked to be on the agenda of KPSC, which will take place in Kentville at 5:00 p.m. on June 27th.

With the concept of amalgamation, Chairman Boyd noted that previous studies done have been to support a desired outcome. However, an independent study will provide Councils with new viewpoints to consider as they move forward. With this information in hand, should it be determined that amalgamation is the best option for our area, than this can be addressed sometime in the future.

Chairman Boyd asked if Council would consider having this topic discussed at KPSC, however, there appeared to be little interest at this point in time.

Points from Discussion

- If amalgamation is the first topic of discussion with a newly revived KPSC, than that committee may become derailed very quickly.
- There appear to be a couple of municipal units who are not interested in exploring amalgamation.
- There are other issues of more importance at this point, some which had been addressed prior to the recent change in CAO's in the area. (i.e. REMO, recreation, policing, fire)
- Statistically, forced amalgamations are not successful.
- It is important to review the currently existing agreements and other regional projects as priorities.
- It might be valuable to watch what happens in those areas

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in Nova Scotia currently discussing amalgamation (i.e. Hants County and Windsor and the Antigonish area.) If amalgamation does proceed in these areas, there will be some “best practices” to observe.

- If a person or group wishes to come to KPSC to address and issue, this should be permitted.
- There must be 2 or more municipal partners on the KPSC who support an agenda item before it becomes a project.

(h) Regional Enterprise Network (REN3)

CAO Phillips reported that:

- The REN3 is being credited for moving along well, and the 9 of the 11 units have joined. An additional partner (Glooscap) also wished to join and a representative of that group attended the recent meeting.
- From this meeting, discussions took place regarding the setting up of a Liaison Committee (to get sectors in place), a Board of Directors (strategic planning, etc.), and the Nominating Committee.
- CAO Phillips has been serving on a Provincial Task Force to encourage other areas to move forward on the REN concept. This group attends meetings with others in the province to clarify the role of municipalities and those of the province.
- Mayor Corkum congratulated CAO Phillips for the work he has done on this committee and has made us proud by being recognized as the “expert” on the REN project.
- There is a wind-up meeting on the RDA at 6:00 p.m. on June 19th, but little information is available on what has been happening.

(i) Administration

(i) Chief Administrative Officer’s Report

Highlights from the report:

- KPSC – June 27 at 5:00 p.m. Kentville Council Chambers with a joint council meeting in October.
- Kings CAOs have met on partnership issues, like old agenda items (trails, fire services, policing, REMO, the Regional Services Board)
- The County has hired an individual for Community

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Protective Services and Brian Desloges may undertake some issues on the fire service.

- Joint Fire Services – A meeting was held on June 5 with much discussion on the administrative assistant position.
- Old KCA – several interested parties have been walking through the buildings; also some break and enters, and minor vandalism damage has taken place.
- Kentville Futures – Colliers agreement has expired and a tender will be issued soon based on the KCA model.
- FCM Conference Excellent speakers shared information on a water filtration plant study, Green Municipal Funds, the Building Canada Fund (infrastructure), and the culture of public transit, trails, and bike lanes.
- The staff barbecue will be this Thursday at the park or at the rain location (Recreation Centre)

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the report from the Chief Administrative Officer be received.

MOTION CARRIED

(ii) Town Clerk's Report

Clerk Harnes reported that she has been doing a lot of work with bylaws and policies, some of which have come to council earlier on the agenda, while others will be under New Business. Other than routine meetings and on-going business, there is nothing further to add.

(j) Council Reports from Workshops and Conferences

Mayor Corkum attended the FCM Conference and shared the views of the other delegates. He felt that the debates were excellent on downloading from the Federal level of government. The Gas Tax and HST rebates are facilitated by FCM and therefore, this organization serves a wider role. Lastly, he noted that Lunenburg Mayor Don Downe was elected to the Board.

Deputy Mayor Mark Pearl – no report

Councilor Eric Bolland reported that he attended the FCM Conference and highlighted details on the tactical training centre, biking lanes and skateboarding areas, study tours involving

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concrete infrastructure and Justin Trudeau's speech on an interesting perspective about the economic classes in the country.

Councilor Bill Boyd – nothing to report.

Councilor Bernie Cooper reported that he attended the FCM Conference and enjoyed the keynote speakers, the housing tour, sessions on safety and crime prevention, training session by the police tactical squad, study tours, waste management, transit and transportation.

Councilor Tony Bentley – Did not attend FCM, however, hosted the Goosnargh group. During the KCA tour, a choir performed for the group and the delegates were thrilled and overwhelmed by their talent. The billeting arrangements have been very successful and this group was grateful for the hospitality and kindness throughout their visit during the Apple Blossom Festival.

Councilor Nola Folker-Hill attended the NS Association of Police Boards and met with the Minister of Justice, which resulted in a good, positive meeting.

CORRESPONDENCE

(a) **Kings Point-to-Point Transit Society**

The Operations Manager of this organization thanked the Town for including funding for their operation and noted that a copy of their Financial Statement from 2012-13 should be available soon.

(b) **The Royal Canadian Legion**

A letter from President Basil Davidson was received in which it was noted that work was required to install a holding tank which handles the overflow from the main sewer backup. The Legion was invoiced \$9,854.53 for this work. He felt that such maintenance should be the responsibility of the Town and submitted the invoice for payment.

It was moved by Councilor Bernie Cooper and seconded by Deputy Mayor Mark Pearl

that the letter from the Royal Canadian Legion be received.

MOTION CARRIED

NEW BUSINESS

(a) **SOTs (Town of Kentville Bylaws)**

Police Chief Mander has requested the Town's solicitors to review

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the bylaws and to prepare them to be added to Schedule M-21 Town of Kentville Bylaws of the Nova Scotia Department of Justice Summary Offence Ticket Booklet. This will allow for the issuance of Summary Offence Ticket (SOT) offences.

A copy of the solicitor's report is attached in which those bylaws identified have a Suggested Offence and Wording. The report noted that a further review was required by the Chief to ascertain that wording is appropriate and that the fines are appropriate for the offences. Category C was determined to be the best choice and implies that the bylaws must be taken seriously and that repeat offenders are charged more for each additional offence.

The Summary Offence Ticket process has many advantages:

- It is less expensive - the Long Form Information process requires court time and legal costs, as officers require a lawyer.
- It allows a Police Officer to issue a SOT immediately on the spot.
- Should the recipient of the SOT disagree, the option exists that court time can be arranged.
- The revenue goes to the Town.
- If the SOT is not paid, that amount is re-directed to driver license fees, etc.
- The schedule of fines can be re-adjusted for offences which might be more serious.

Chief Mander and Solicitor Barnes reviewed all the bylaws and identified those which are SOTable. The fine schedule chosen (Category C) is fair and reasonable. It involves \$227.41 (first offence), second offence (\$342.41) and third offence (\$572.41). More reasonable fines are more likely to be paid.

However, in order to proceed with this method of penalization, Chief Mander advised that it is necessary that Council agrees that the Town adopts the process as outlined for the SOTs. Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

Recommendation to

that a recommendation be made to Town Council that

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Town Council

the Town adopts the process to issue Summary Offence Tickets to individuals in violation of the Town's Bylaws.

MOTION CARRIED

Points from Discussion

- SOTs are currently issued for Motor Vehicle Offences.

(b) Rescind Old Recreation Policies

Town Clerk Harmes reported that a number of policies have been reviewed over the last few weeks and a recommendation is being brought forward to rescind the following policies, as they are deemed of no value:

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that the following policies be rescinded:

Policy # 1 – Disturbances at the Arena

Policy # 2 – Daily Reports

Policy # 3 – Payment of Sundry Wages

Policy # 4 – Purchase Orders

Policy # 5 – Coffee breaks and Lunch Hours

Policy # 6 – Dates for Installing and Removing

Ice

Policy # 7 – Time Clock and Nets

Policy # 8 – Payment of Sundry Wages

Policy # 9 – Notice of Cancellation

Policy # 10 – Petty Cash

Policy # 11 – Casual Help

Policy # 12 – Personnel Policies and Procedures

Policy # Rec 4 – Recreation Grants

Policy # Rec 6 – Surcharge on Non-Residents Utilizing Kentville Recreation Facilities and Programs

MOTION CARRIED

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(c) 2013-2014 Sanitary Sewer Operating and Capital Budgets

Director Whynot attached a report on the Operating and Capital Budgets for the upcoming fiscal year. He noted that with revenue and expenses, the Town is seeing a conservative amount of sewer charge revenues, which is being offset from accumulated surplus. He added that a rate study has been estimated at \$5,000 plus HST.

With the proposed Capital Budget, he noted that this included sewer renewals on Exhibition Street and Caldwell Avenue, a sewer later on Campbell Road and minor upgrades to a lift station on Main Street.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

***Recommendation to
Town Council***

that a recommendation be made to Town Council that the Sanitary Sewer Area Service Operating and Capital Budgets for 1013 and 2014 be adopted as per the attached.

MOTION CARRIED

Points from Discussion

- A rate study is necessary to establish a need to increase rates.
- The increases reflect the costs of new infrastructure and newly imposed regulations.

(d) Junior A Hockey (Valley Summit Hyundi Wildcats)

Deputy Mayor Mark Pearl noted that this is one of the highest levels of hockey, and if it is in keeping with protocol, he recommended that a letter of congratulations be sent to this team from the Town.

(e) Fund Raising – KCA Score Clock

Councilor Eric Bolland reported that in April, Collin MacAskill died suddenly while playing basketball in Kentville. Since then, an effort has been underway with a fund raising project in his memory, of a score clock at the KCA gym. The CAO advised that he will be the contact with this group if supplementary funds are required.

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ADJOURNMENT

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the meeting adjourns at 4:50 p.m. to go In Camera to discuss Land Negotiations, Solicitor/Client Privilege and Litigation until 5:30 p.m.

MOTION CARRIED

(Note: This In Camera meeting adjourned at 5:30 p.m.)