

# KENTVILLE TOWN COUNCIL

## MINUTES

**October 28, 2013**

**PRESENT**

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Nola Folker-Hill, Councilor Bernie Cooper, Councilor Bill Boyd, Councilor Tony Bentley, Councilor Eric Bolland, Solicitor Cris Shirritt, CAO Mark Phillips and Town Clerk Carol Harmes

**MEETING CALLED TO ORDER AND ROLL CALL**

Mayor Corkum called the meeting to order at 7:00 p.m. and CAO Phillips reported that all members of Council were present, along with the solicitor, the Town Clerk and himself.

Upon notification by Mayor Corkum, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

**that Mayor Corkum be excused from the November 25, 2013 meeting of Council, should it be necessary to attend a FCM Board Meeting on that date.**

**MOTION CARRIED**

**APPROVAL OF THE AGENDA**

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

**that the agenda be approved with the addition of:  
*11. In Camera Meeting (land negotiations)***

**MOTION CARRIED**

**NOTE**

*“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

**PRESENTATIONS**

**(a) none**

**APPROVAL OF THE**

**(a) Minutes – September 24, 2013 (Special Meeting)**

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**MINUTES**

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

**that the Minutes of September 24, 2013 (KCA property) be approved as circulated.**

**MOTION CARRIED**

**(b) Minutes-September 30, 2013 (Special Meeting)**

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

**that the minutes of September 30, 2013 (Investment Advisory Committee) be approved as circulated.**

**MOTION CARRIED**

**(c) Minutes – September 30, 2013 (Regular Meeting of Council)**

It was moved by Councilor Bill Boyd and seconded by Deputy Mayor Mark Pearl

**that the minutes of September 30, 2013 be approved as circulated.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS**

**(a) Housing First Association**

CAO Phillips noted that this issue had been previously addressed by Council members and redirected to this meeting for further discussion. The correspondence included a request that Council approve the policies indicated in the letter of October 15<sup>th</sup> attached. He reviewed the letter

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

**that this request be considered at a future CAC meeting,  
and further,  
that the financial request be directed on to budget deliberations.**

**MOTION CARRIED**

Points from Discussion

- Housing First should be asked to present their business plan in support of the financial request of \$10,000.

**REPORTS AND  
RECOMMENDATIONS**

**(1) Councilors' RPP vs. RRSP**

Deputy Mayor Mark Pearl reported that at the October 15<sup>th</sup>, 2013 meeting of Council Advisory Committee, Director Crowell noted that some time ago the members of the Finance and Administration Committee asked for a report on whether or not Council members could move their pension contributions, which are currently in the Town's Registered Pension Plan (RPP) to a group Registered Retirement Savings Plan (RRSP).

She explained that these are two distinct plans, whose funds are administered and remitted separately and are governed by different rules and legislation. The group RRSP is a taxable benefit whereas the RPP is not. The current Council pension contributions must remain "locked in" until retirement and, as well, these funds are not eligible for transfer to a group RRSP.

In order to make a change in this regard, the Town must apply for an amendment to the Town's RPP requesting a wind-up of the Council division of the plan. Upon closure of this segment, Council participants would receive option statements for the funds that remain in the Town's RPP.

A new group RRSP would be set up to mirror the contribution levels in the pre-existing RPP. She noted, however, that approval must be received from the Superintendent of Pensions; the process could take up to 18 months to complete; and the fees involved could cost the Town up to \$1000.

As members felt that a RRSP would allow easier access to the pension funds upon their retirement from Town Council, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**that the Director of Finance apply to the Superintendent of Pensions, for an amendment to the Town's Registered Pension Plan (RPP), which will wind-down the Council division of the Town's**

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**Registered Pension Plan,  
and further,  
proceed to set up a new group Registered  
Retirement Savings Plan (RRSP) for Council  
members,  
and further,  
that future Council members be permitted to join  
the group RRSP with the Town.**

**MOTION CARRIED**

**(2) TBR Renewal – Kentville Futures Site**

Deputy Mayor Mark Pearl reported that at the October 15<sup>th</sup>, 2013 meeting of Council Advisory Committee, Director Crowell reported that as a house-keeping issue, the attached Temporary Borrowing Resolution for the Kentville Futures land must be replaced, as it is about to expire.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

**that the Temporary Borrowing Resolution be  
renewed as follows:**

**TBR 06/07-04 – Land (Kentville Futures)  
for \$320,800.**

**MOTION CARRIED**

**(3) Policy G1-Citizen Appointments - Rescind**

Deputy Mayor Mark Pearl reported that at the October 15<sup>th</sup>, 2013 meeting of Council Advisory Committee, Clerk Harmes reported that with the adoption of Policy G57 – Committees of Council, many of the previous standing committees were abolished, leaving only a few, which required members to have specialized skill-sets in order to carry out the mandate of those committees. Subsequently, the selection of citizen appointees has been done by the individual committees, which in turn, makes the procedure outlined in Policy G1 redundant. As a result, the Clerk proposed that this document be removed from the current policies for the Town.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bill Boyd

**that Policy Statement G1 – Citizen Appointments to**

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**Committees, Boards and Commissions be rescinded.**

**MOTION CARRIED**

**(4) Policy G57- Committees of Council - Amendments**

Deputy Mayor Mark Pearl reported that at the October 15<sup>th</sup>, 2013 meeting of Council Advisory Committee, Town Clerk Carol Harmes reported that this policy was created in 2010 for the purpose of abolishing many long standing committees deemed to be unnecessary, for recognizing the unique status of Ad Hoc Committees, and to set a mandate and structure for the existing Standing Committees and special status Committees of Council.

With a previous recommendation to rescind Policy Statement G1 – Citizen Appointments to Committees, Boards and Commissions, some aspects of Policy G57 that reference Policy G1, should be amended accordingly.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bill Boyd

**that those amendments to Policy G57 – Committees of Council be adopted, as specified in the attached report.**

**MOTION CARRIED**

**(5) Library RFP Components**

Deputy Mayor Mark Pearl reported that at the October 15<sup>th</sup>, 2013 meeting of Council Advisory Committee, CAO Phillips reviewed several documents – one having been prepared some time ago on the current status and future requirements of a regional library; another, a staff report on the proposed components for a RFP, and lastly, a draft copy of the Request for Proposals. He emphasized that this first draft copy of the RFP represents only the work to date; it is meant only as a working document; and should not be considered finalized at this time.

He reviewed the attached staff report in detail, elaborating on the seven recommendations which he referenced as pillars of the RFP. These pillars dealt with the library's location, the possible reuse of currently vacant space, the building size relating to population served, a leasing rate, the consideration of past public input and business plans, and the deadline date.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

**that those staff recommendations identified in the attached report as “pillars as components of the RFP” for the library, be adopted by the Town.**

**MOTION CARRIED**

**(6) Habitat for Humanity – Scott Drive Property**

Deputy Mayor Mark Pearl reported that at the October 15<sup>th</sup>, 2013 meeting of Council Advisory Committee, Clerk Harmes reported that with the adoption of Policy G57 – Committees of Council, many of the previous standing committees were abolished, leaving only a few, which required members to have specialized skill-sets in order to carry out the mandate of those committees. Subsequently, the selection of citizen appointees has been done by the individual committees, which in turn, makes the procedure outlined in Policy G1 redundant. As a result, the Clerk proposed that this document be removed from the current policies for the Town.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

**that the Town donates that parcel of land on Scott Drive, known as PID 55033286 to the Habitat for Humanity, in accordance with the procedure identified within the *Municipal Government Act*.**

**MOTION CARRIED**

**(b) Fire**

**(i) Department Report**

CAO Phillips reported that noted that there is no written report from the Fire Chief at this time.

**(ii) Joint Fire Services Committee Report**

Councilor Bill Boyd noted the next meeting of this committee will be on October 30<sup>th</sup> at 4:30 p.m.

**(c) Valley Waste Resource Management Authority’s Representative’s**

Deputy Mayor Mark Pearl reported that the Management Minute has been included in Council's agenda package, however, pointed out that:

- A proposed year-end deficit may result from increases in rates for landfilling and recyclables processing, and an increase in the volume of organics being processed.
- Rates with Scotia Recycling will be per tonne for the current fiscal year at \$105, and \$125 per tonne for the 2014-2015 year.
- The Town of Annapolis Royal is participating in the collection, clean-up service and at the meetings.
- More news is expected soon the on Smart Tower Energy Project.
- Statistics remain good on the collection of each specific stream, with organic collections running ahead of last year's figure, but with an increased associated cost for this processing.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Tony Bentley

**that the report from VWRM be received.**

**MOTION CARRIED**

Points from Discussion

- The pending deficit is as a result of some long term contracts that have come due for renegotiation.
- Both the CAO and Director of Planning should attend that meeting with Smart Tower on November 20<sup>th</sup>.

**(e)Kings Transit Authority's Representative's Report**

Deputy Mayor Mark Pearl reported that:

- Ridership over the last 6 months has increased 2.5% as compared to the same period last year.
- Free shuttle service was offered on October 25<sup>th</sup> for the Tools for Life Conference at Horton High School.
- Kings Transit will also have a booth at this event.
- Maintenance and electrical installation is being carried out on some bus shelters.

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- A “seniors on board” program has been introduced to inform and encourage the use of alternate transportation (bus) when possible.
- A new “ap” has been installed that records the number of riders embarking and disembarking at various points along the route, and calculates the results.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Tony Bentley

**that the report from Kings Transit Authority be received.**

**MOTION CARRIED**

Points from Discussion

- Pete Luckett’s new bus is operational and quite visible in the community. It has operates between Wolfville and Greenwood.
- It cost only \$6,000 for the “wrap” of advertising on this bus, which could be a savings overall.
- Berwick’s bus shelter is owned by the Town of Berwick, however, the KTA will work with them regarding replacement. It is one of the busiest shelters in operation
- Perry Rand is no longer in the bussing business, as this company has been bought out by another company.

**(h) Councilors’ Report**

Councilor Bill Boyd reported that he attended all regular meetings and the KPSC meeting which was the annual meeting and well attended. The program dealt with the governance issue and some updates on some of the outstanding projects (i.e. recreation and fire service). The CAOs presented some scenarios on governance in other parts of the country and this was well done. The day was very well planned, and followed by a partnership meeting. There is no forward movement on engaging a consulting firm, as the County wished further review by the CAOs and this will be postponed until January. Correspondence regarding additional meetings of the partnership and the inclusion of the villages

as full partners, was referred back to the partners and these issues can be expected on an upcoming CAC meeting. He also attended the Recreation conference in Sydney and found that some ground is being lost in some municipalities, compared to in the 1980s when recreation was a huge issue. He noted that the Town of Kentville remains a leader in the field of recreation and was well attending by some units, but not so much by others.

Councilor Tony Bentley – nothing further to report.

Councilor Nola Folker-Hill reported that she attended all meetings, the Canadian Association Police Board Retreat in Toronto and the Joint Partnership Steering Committee meeting.

Councilor Bernie Cooper – attended all meetings

Councilor Eric Bolland reported that he was unable to attend the Rec Conference, Acadia had a showing “Switch” which was well attended; attended the Energy Council put on by the County at NSCC: and EAC meeting last Wednesday; an Eco Kings meeting the week before and the Shannex Pumpkin Mile last Sunday, along with the regular meetings

Deputy Mayor Mark Pearl had nothing further to report.

### **(i) Mayor’s Report**

Notes from the Mayor’s Report were:

- He wanted to congratulate those staff involved in the Harvest Fest and for the work done with the Pumpkin People displays.
- The CGI video shoot will be at no cost to the Town and will be a great promotional tool.
- He attended the Recreation Conference and reiterated the support that the Town gives to recreation. Both Bill Boyd, as a previous Recreation Director, and now Mark Phillips, as the current Director, has gone a long way in building the recreation service in this town.
- The Shannex Harvest Pumpkin Mile was a great success with 80 year olds, 5 year olds and wheel chair participants. Thanks to Councilor Eric Bolland and staff person, Nicole Lutz for their efforts.
- He added that he and the CDC had a telephone call from Force Four, who plan to return to Kentville in

November to pursue the national television broadcast for the town.

- On Saturday night he attended the retirement party at Aldershot for Master Warrant Officer Keith Hines after 33 years of service. He was the gentleman who gave the Town the idea of hosting the Freedom of the Town event.
- Lastly, he attended a retirement and birthday party for Cliff Hill.

## CORRESPONDENCE

### **(a) Kings County Seniors' Safety Society**

CAO Phillips reported that a letter from this organization asked if Council would allow for a presentation to discuss its financial situation and opportunities for ongoing sustainable funding of the services provided.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

**that this request be referred to the next meeting of CAC for further discussion.**

**MOTION CARRIED**

### **(b) CUPW – sttp**

A letter from the National President advised of an upcoming charter review to be conducted next year by the Federal Government. A copy of a document called “Why Canada Needs Postal Banking” was included along with resolutions seeking support of the federal governments support to develop innovative ways to general postal revenue. Specially indicated was operations which are payday loan firms and the number of people who do not have an actual bank. The suggestion here is to provide a new banking and financial services to areas and populations that currently do not use this service.

He noted that the Postal Banking Service in Canada closed down in 1968, however, legislation still remains in place to support such operations and the service of postal banking is an opportunity for additional revenue.

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It was moved by Councilor Bill Boyd and seconded by  
Deputy Mayor Mark Pearl

**that this correspondence be received.**

**MOTION CARRIED**

Points from Discussion

- This is not the business of municipal government and towns do not have the expertise to enter debate on this issue.
- There is a Post Office here in Kentville and support of the Post Office is very important.

**NEW BUSINESS**

**(a) Election for Deputy Mayor**

Mayor David Corkum noted that the position of Deputy Mayor must be considered by Council at this time and therefore, explained the procedure, noting that if more than one council member accepts a nomination, than there will be an election. Following this, he asked for nominations.

Councilor Bill Boyd nominated Councilor Mark Pearl as a candidate for Deputy Mayor, following which Councilor Pearl accepted the nomination.

Councilor Tony Bentley nominated Councilor Nola Folker-Hill for Deputy Mayor, following which she accepted the nomination.

After calling for further nominations 3 times, Mayor Corkum declared that nominations cease, following which the candidates expressed their interest in serving as Deputy Mayor and what they would bring to the position if elected. Scrutineers, CAO Phillips and Solicitor Shirritt counted the secret ballots which were cast.

Mayor Corkum declared Councilor Mark Pearl as Deputy Mayor for the upcoming term, following which, and it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the ballots be destroyed.

MOTION CARRIED

**(a) Council Appointments to Committees**

Mayor Corkum noted that council appointments to various committees and boards are renewed annually, and a review of those openings and strengths of each council member was considered in the placement. He asked if anyone wished to be changed to another committee and there appeared to be few changes.

He did note that some committees needed brief adjustments and proposed the attached list of committee appointments.

It was moved by Councilor Eric Bolland and seconded by Councilor Bill Boyd

**that with those changes indicated on the attached sheet for council appointments to committees for the upcoming year, be accepted.**

MOTION CARRIED

Points from Discussion

- In the future there will be only one appointment on the REN, however, for now, Councilor Bentley will become the lead and Folker-Hill will be the alternate.
- The REMO Committee requires only 2 individuals, not 3.
- KPSC has a small change with Councilor Bolland replacing Councilor Folker-Hill.

**PUBLIC COMMENTS**

**none**

**ADJOURNMENT**

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

**that the meeting adjourns at 7:57 p.m. to go In Camera (7:58 until 8:37 p.m.) to discuss land negotiations.**

**MOTION CARRIED**