
Council Advisory Committee

MINUTES

November 12, 2013

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Nola Folker-Hill, Councilor Bill Boyd, Councilor Tony Bentley, Councilor Bernie Cooper, Councilor Eric Bolland, Solicitor Cris Shirritt, CAO Mark Phillips and Town Clerk Carol Harmes

Also present: Planning Director Bev Gentleman, Finance Director Deb Crowell, and Town Engineer Fred Whynot.

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:30 p.m. and CAO Mark Phillips reported that, all members of Council were present, along with Solicitor Shirritt, Town Clerk Carol Harmes and himself. He noted that Police Chief Mark Mander was absent due to a conflicting meeting.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**that the agenda be approved with the addition of
8(c) *Municipal Contribution*
8 (d) *Remembrance Day***

MOTION CARRIED

PRESENTATION

(a) none

APPROVAL OF THE MINUTES

(a) Minutes of October 15, 2013

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

that the Minutes of October 15, 2013 be approved as circulated.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES/OLD BUSINESS

(a) RFP – Kentville Futures Site

CAO Phillips gave an update on the progress being made on the realtor’s listing of the Kentville Future Site. He noted that signage will be put up and that a listing for MLS will be made. He added

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that the agreement has not yet been signed, but work is moving forward.

Dr. Torgny Vigerstad brought staff and Mike Bernard up-to-date on the current condition of the Kentville Future Site, confirming that there is contamination on the site, however, it is minimal, relates more to metals and is manageable for development. CAO Phillips stressed that this information must be passed along to potential purchasers, as they must fully understand the condition of the property - its potential and limitations. He added that at this point in time, there is a developer already interested in that property.

(b) Strategy Session

At the last meeting of CAC, Council gave direction for a survey of council members and staff on potential dates for a strategy session. CAO Phillips noted that this session might take the form of a day-long session here in the Council Chambers, and Friday, December 13th from 8:30 until 4:30 p.m. has been proposed. Agenda items will be evaluated and scheduled.

(a) Skate Park

CAO Phillips stated that the identification of a specific property, earmarked for the skate board facility, would give the Kentville Skateboard Association more credibility when fund-raising and promoting this sport in the area. He added that the proposed costs for construction would be approximately \$750,000, however, the percentage paid by the Town would depend upon a number of factors, including the County's involvement and that of other levels of government. Although, the project has been included in the 5 year Capital Plan for the Town, Council has not committed these funds at this point.

CAO Phillips added that this park would be built on Town property and would be part of the Town's facilities and subsequently maintained by the Town.

The property being explored at this time is the site of the former Imperial Oil operation on West Main Street, as per the sketch attached. This property had been expropriated years ago when land was being assembled prior to the construction of the new KCA.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that a recommendation be made to Town Council that a Town-owned parcel of land, with between 15,000 and

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20,000 square feet , on the former Imperial Oil lot on West Main Street, be allocated for the purpose of a skateboard park.

An amendment was proposed by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

***Recommendation to
Town Council***

that a recommendation be made to Town Council that a Town-owned parcel of land, with between 15,000 and 20,000 square feet, be allocated for the purpose of a skateboard park.

AMENDMENT CARRIED

Points from Discussion

- Although there may be a different site designated for this park in the future, the Skate Board group needs confidence that the Town supports this venture.
- The Imperial Oil property has limited development opportunities, although a recreation use is allowable.
- Another, more visible piece of land might offer better security and access, although may be more valuable for potential uses.

(b) Kentville Ravine

CAO Phillips reported that a meeting, regarding this ravine, was held a couple of weeks ago with the County, Agriculture Canada and members of the Town. Discussions revealed that Agriculture Canada has no interest in the ravine, no budget for the trail development or maintenance, nor is this use part of their mandate. Therefore, Agriculture Canada would be interested in deeding an easement to the Town for the trail, by way of a stewardship. With Council's confirmation, CAO Phillips stated that Kentville would be interested in assuming management of this area, however would need to determine liability and costs, prior to making a firm commitment.

Kent's development proposal appears to have considered the ravine's vulnerability, and has presented a model that would address the issues expressed as concerns by the Friends of the Ravine. Kent was prepared to do periodic water tests to determine that the brook and watershed area is not being adversely affected by erosion in the nearby area.

(a) KPSC – Additional meetings and Inclusion of Villages

Chairman Boyd felt that the number of meetings should be determined by the partnership itself, with consideration of the work that could be done on a sub-committee meeting level.

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Regarding the inclusion of the villages in the partnership, it was understood that the County of Kings represents the villages and therefore, their voice was heard through the county. He added that if the villages wished to form an ad hoc committee to present their concerns, that might be an option.

Points from Discussion

- To include the villages in the partnership meetings, would mean that the members around the table would be heavily weighted in favour on rural issues.
- Additions to the committee to allow representatives from each of the villages, would create a very large committee.
- Should the partnership wish to meet more often than quarterly, than this can be considered as the need arises.

It was agreed that the villages should not be included in the KPSC and should the committee wish to meet more often due to increased agenda business, than that should be decided by the committee itself.

(f) RFP – Library Building (update)

CAO Phillips noted that this RFP will have to be sent to the solicitors for legal input prior to completion; some issues from the regional library board must be considered; and then the RFP will return to Council for review. There is already some interest in specific properties by developers in the area, however, the idea of having a new building is not a consideration at this time, and the repurposing of an existing building might be the best option.

Points from Discussion

- The Friends of the Library may have an active role in the layout, colours and design of the building.
- There may be an opportunity for the Friends to reorganize during the leasehold improvements aspect of the construction.
- The seed money, originally given by the Town, is being held by the regional library.

(b) Housing First – Request for Financial Information

Clerk Harnes reported that nothing further has been received from this group.

(c) Kings County Seniors' Safety Society – Request for Financial Information

Clerk Harnes reported that this group will meet with Council at the

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end of the month and financial information will be sent prior to that meeting.

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

**(a) Finance
(1) Director's Report**

Director Debra Crowell noted some highlights from the department:

- 3 department staff attended conferences during October.
- 2 RFPs were due during the month (External auditing and Investment Management services.)
- The KVFD audited financial statements and auditor's report were tabled with the JFSC.

Director Crowell noted that with a benchmark of 58%, Schedule A (Revenue) showed overall revenue at 84.7%; Schedule B (Expenses) showed expenses at 59.9% expended; Schedule C (Summary of Outstanding Taxes) showed 95% of the current year's tax levy collected; Schedule D (Sanitary Sewer Area Services) with a 50% benchmark, showed Revenue at 34.9% and Expenses at 45.9%. With Schedules E and F (Perpetual Investment Fund), schedule E showed investments of \$13.3million at cost and \$12.9 million at market. Schedule F showed net interest paid at \$82,517, dividends totalling \$79,393 and combined income at \$258,000.

She expanded upon the impact to various funds, following which it was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Finance Director be received.

MOTION CARRIED

Points from Discussion

- A new rate for Sanitary Sewer may be available before April 2014, if the rate model appears feasible, and if Council is in agreement with an increase.

(2) Projections Report

Director Debra Crowell introduced a Projections Report which indicates that as of October 31, 2013, the Town of Kentville may realize a surplus of \$79,400.

She reviewed the attached report noting specific areas (i.e. payments in lieu, services provided, etc.) which affect the budgetary position.

Therefore, it was moved by Councilor Bill Boyd and seconded by Deputy Mayor Mark Pearl

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that the Projection Report be received.

MOTION CARRIED

Points from Discussion

- Valley Waste operates without an operating reserve.

(3) External Audit Services Proposals 2014-2016.

Director Crowell reported that an RFP was placed on both the Town's website and the Provincial Procurement website, as the term for external audit services has expired. Nine audit firms expressed interest, and 5 qualified. An analysis was carried out on these firms, based on the (1) ability of each to meet the audit schedule; (2) experience working with the Town's financial situations; (3) continuity of staff; and (4) pricing. Also considered were municipal experience; audit experience; audit staff, references, ancillary services; local audit; audit approach; Public Sector Accounting Standards and the ability to conduct an audit in a computer environment.

From the Decision Matrix, she was able to weigh each of the five firms, and made a recommendation based on the outcome.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that Kent and Duffett be retained for external auditing services for the year ended March 31, 2014, for the fee of \$16,900, plus HST, and further that Kent and Duffett be retained for external auditing services for the fiscal years ended March 31, 2015 and 2016 for the fees of \$17,200 and \$17,500 respectively, plus HST, with reappointment contingent upon Council's satisfaction with performance and fees (among other things).

MOTION CARRIED

Points from Discussion

- This new audit firm will begin their audit year April 1, 2013.
- If the hours required for the work exceeds those quoted, these hours would remain firm, as per the contract.
- The hours are used primarily for comparative reasons.

(4) Tangible Capital Asset Policy – Revision

Director Crowell reported that upon reviewing Policy G-55-F –

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Tangible Capital Asset Policy, she noted that the process for amortization indicated, does not align with the actual practice for amortization and as cited in the notes of the audited consolidated financial statements. She attached the proposed changes and recommended the adoption of these amendments. The revised policy with the preferred wording is attached and simply aligns the actual practice with the policy.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

***Recommendation to
Town Council***

that a recommendation be made to Town Council that Policy Statement G-55-F (Tangible Capital Asset Policy) be amended on page 6 – section “Amortization” to reflect the correct wording which aligns the policy with accounting practices.

MOTION CARRIED

(b)Planning and Development

(1)Director’s Report

Director Bev Gentleman reported that there were 9 building permits issued for the month, with a building valuation of \$1,236,363, therefore, raising the yearly total to \$7,210,256.

She added that:

- With the MPS Review, the commercial areas are being reviewed.
- The MCCAP is nearly complete and ready for adoption.
- Kentville Ravine was the topic of a Public Information Meeting on October 29, where developers discussed, amongst other things, the storm water run-off handling system, and the partnering with the community and organizations for trail development.
- Kings 2050 saw 5 submissions to hire a consultant to identify regional planning issues and recommend policies and structure. Stantec has been awarded the contract and workshops and consultation with take place soon.
- Tentative Subdivisions – a few developers are getting tentative approval for new lots, and there appears to be keen interest in more semi-detached housing.
- KCA Rezoning (School Street) is completed and the property is now zoned Commercial General.
- An Energy Form was held at Kings NSCC and discussions took place regarding planning issues surrounding energy.
- On November 25 at 6:30 p.m., there will be a Public Meeting for the property on Scott Drive which is requested by the Habitat for Humanity.
- Mayor Corkum advised that he would not be at the public

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meeting on November 25th, however, the Deputy Mayor will facilitate the meeting.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the report from the Director of Planning and Development be received.

MOTION CARRIED

Points from Discussion

- The Energy Forum was well attended and feedback from attendees will be consolidated and presented later in a formal report.
- Stantec has been engaged by Kings 2050 project to address the issues of governance and shared services as it pertains to climate change planning issues.

(2)Environmental Advisory Committee Report

Chairman Bolland reported that there was a meeting on October 23, at which an overview of the UNSM application for the Climate Change Leadership Program was presented. An Idle-Free day will be held again soon, and literature from the government will be available. A presentation of the Sustainability Conference and an overview of what is happening with the summer coop student was given; plug-in stations for electric cars are being considered again, and this might be budgeted for next year.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the report from the Environmental Advisory Committee be received.

MOTION CARRIED

(c) Parks, Recreation and Community Development

(1)Director's Report

CAO/Director Mark Phillips reported that:

- The KCA Soccer field project is complete and a ribbon cutting ceremony will be held soon.
- Parks and Trails – a new entrance sign for the Participark has been erected.
- The Public Hearing was held on the Kentville Ravine.
- The Torchlight Parade is scheduled for Friday, November 22nd and will accommodate the business.
- The Shannex Pumpkin Mile saw 98 runners participate in this event, and a video was shown.

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- Green Space development is being considered in the park area that runs along the top of Glenlee Drive to Alicia Boulevard and Carman Drive.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the report from the Director of Parks and Recreation be received.

MOTION CARRIED

Points from Discussion

- There are some businesses wishing to play a major role in sponsorship for the Pumpkin Mile.
- Thanks should be given to staff of the Recreation Department for their help.
- Work is being done to confirm the Pumpkin Mile as a registered run.

(2)Community Development Coordinator’s Report

Lindsay Young reported that:

- KDCL held a Strategic Planning Session on November 1 and 2nd with full board members and a number of Kentville business people attending, along with some citizens. The Funding Agreement was signed and funds were transferred from the Town to KDCL. The next steps will be to hire an executive director. Another meeting will be held on November 14.
- Several marketing efforts have been scheduled for promotion of downtown.
- CGI Communications completed video work in October and a number of businesses participated.
- The Storywalk Boards will be installed in the Spring with the launch of new artwork and activity space.
- A twice monthly E-newsletter will be produced to include community events, Council issues, recreation information and other items of general interest. A database will be created for recipients, with the first one anticipated by November 19th.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Community Development Coordinator be received.

MOTION CARRIED

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Points from Discussion

- The e-newsletter may be duplicated in areas with the bi-annual Kentville Connection newsletter, however, its content will provide timely information on current activities and news.
- The Storywalk boards will involve the Pumpkin People book, with pages located at various locations to encourage walking and awareness of the book.
- The KDCL Executive Director will be employed by KDCL and the eligibility for Town benefits is uncertain at this time.
- Electronic newsletters are a good way to get information out the people.

(3)KCDC Chairman’s Report

Mayor Corkum hoped to wind up this meeting and will call a meeting of the group to formalize this process, as the newly resurrected KDCL will assume the functions of this committee.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that a KCDC meeting be called to formally disband this committee.

MOTION CARRIED

(d)Police Report

(1) Chief’s Report - Crime Statistics Presentation

Police Chief Mark Mander reported that the statistics reflected an increase in a number of crimes from last month, in things such as sexual offences, assaults, shoplifting, mischief, suspicious persons, breach of court orders, impaired drivers and traffic offences, some of which are greater than the threshold based on an average of the previous 4 years.

He added that foot patrol hours were logged at 69.25 for the month, business alarms at 11 and parking tickets not documented.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Police Chief be received.

MOTION CARRIED

Points from Discussion

- At the recent UNSM Conference, the CAO of the Town and

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County did a presentation on policing and some of the trends across the country and the trends on escalating costs.

- Policing costs can be discussed at the Strategy Session.
- Some further breakdown on criminal related calls might also be shared with Council to better identify areas where crime may be done.

(2)Board Report

Councilor Nola Folker-Hill reported that the Board has not met, however two vacancies now exist on the Board.

Points from Discussion

- Perhaps the e-letter could recruit for this volunteer position.
- A youth member (over 19 years old) would be an asset to the Board.
- A member of KDCL could also be a benefit.

(e) Transportation Services

Directors Report

Director Whynot reported that:

- Public works crews, equipment, contracts and supplies are all ready for the winter season.
- Work has been done with other departments in preparation with increasing development in the Town.
- Discussions have taken place with the Municipality of Kings for cost sharing a traffic study to address long term needs of west Kentville and Coldbrook due to potential industrial development.
- The First Pumpkin Drop took place at KCA and grades 6 and 8 were challenged to build a container that would prevent the pumpkin from being smashed after a free fall of 20 feet. There were 5 survivors, the owners receiving awards.
- The new RG5 lift station is awaiting approval of electrical plans and should be on-line soon.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Director of Transportation Services be received.

MOTION CARRIED

Points from Discussion

- The Town is looking at a brine solution for snow/ice removal like that being used in HRM.
- There would be some adjustment to equipment needed to

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accommodate this brine solution use, and there has been some success with savings on salt.

- The work on Chester Avenue should be done this week, and although there were some issues that slowed the progress, overall, the work went well. A lot of the infrastructure was replaced.
- The level of compliance for the waste being flushed from some industrial users in the Industrial Park has been reduced. The fines are about 1/3 of what was in the past.
- Estimates on flows that come into the Town from the County will be controlled by meters, as these affect what goes into the sanitary sewer. There are some problems with the lines in the North end of Kentville, but work is being done on these.

(f) Water Commission

(1) Directors Report

Director Whynot noted that:

- All measured parameters for the water utility are within acceptable limits.
- 2 watermain leaks needed repair (one on Prospect and the other on Fox Hollow Drive). The problems of each were identified and corrected.
- The Chester Avenue Watermain Renewal project is almost complete with two connections to be made by month end.
- Removal of the Belcher Street Water Reservoir has been completed.
- A System Assessment Report (to identify deficiencies noted by the Department of Environment) was completed.

It was moved by Councilor Tony Bentley and seconded by Councilor Bill Boyd

that the report from the Kentville Water Commission be received.

MOTION CARRIED

Points from Discussion

- The infrastructure on Fox Hollow Drive may have been an engineering or inspection issue, and a follow-up should be done with the Town's solicitor, as this was installed only 3 years ago.
- Improper installation should not be tolerated, as a larger, more damaging break may become a serious problem in the future.

(2) Commission Report

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Mayor Corkum reported that there are a lot of people commenting on the new water tank on Belcher Street.

(g) Kings Partnership Steering Committee

Councilor Bill Boyd reported that a discussion should take place on where this Council is going in relationship to the KPS committee. Perhaps the agenda of the upcoming strategy session or at another meeting would allow for this important debate, before January.

(h) Regional Enterprise Network (REN3)

CAO Phillips noted this information is included in his report.

(i) Administration

(1) Chief Administrative Officer's Report

CAO Phillips provided a written report and verbally highlighted some of the items.

Highlights from the report:

- A Partnership meeting was held on October 17th and representatives were in attendance from all units. A review of many topics took place and a cooperation inventory was prepared as a reminder of the number of issues which are addressed cooperatively.
- The Provincial REN focus group continues to meet on a bi-weekly basis; a meeting of the Liaison Committee was held and a draft agreement has been circulated to the CAOs for review. The recruitment of board members is well underway and future meetings are being scheduled for both committees. The new provincial government is committed to the continued development of the RENs.
- The recent AVCC Awards saw the recognition of long serving business owners, Bruce and Jeannie Fagan, who recently retired from Phinneys.
- KDCL Agreement signed and the \$20,000 start-up fund given from the Town. Prorated annual funding was made on October 2013 for \$43,050. A strategic planning session was held on November 1 and 2 and the Town offered office space to the group for their staff.
- A regional meeting of AMANS will take place on November 15th.
- The UNSM Fall Conference theme was– “United We Stand,” and some of the highlights included HR/Union Negotiations, Opening Remarks from the Premier, Community Safety, the Keynote Speaker Ray Ivany, the Ministers’ Panel. Councilor Folker Hill was appointed to the Town’s Caucus Executive and Mayor Corkum was

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- appointed as UNSM President.
- Discussions continue with the County and New Minas regarding the governance model for Regional Sewer.
 - Investment Advisory Committee will meet tomorrow.
 - Sale of the former CP Lands will be handled by the Bernard Group, and Torgny Vigerstad met with staff and Mike Bernard to address the contamination levels on the 3 vacant parcels of land on River Street.
 - The Joint Fire Services Committee met on October 30th and the consolidated statements for the Fire Service were presented by the auditor. The Town's Finance Department staff, in collaboration with the KFS employee, has worked hard to provide these statements. However, in the future, the Town will not be providing the same level of support to the Society, but will continue to manage the operating and area rate statements as "sales of service."

It was moved by Councilor Folker-Hill and seconded by Councilor Bernie Cooper

that the report from the Chief Administrative Officer be received.

MOTION CARRIED

Points from Discussion

- The Mayor sends out congratulatory notes in recognition of those businesses in Kentville who receive AVCC awards.

(ii) Town Clerk's Report

Clerk Carol Harmes noted that she has no written report, although a report with recommendations for amendments to several policies will be brought forward later on the agenda.

(h) Council Reports from Workshops and Conferences

Mayor David Corkum reported that he is pleased to be the new President of the UNSM and will try to work on the mindset of municipal politicians and the community, as we have to look at a new way of doing municipal business – either through amalgamation or more sharing of services. He added that the presidency of UNSM is a big commitment and he would not have even considered this, had it not been for the commitment of this council and staff. He felt assured that both groups would support him in this role and would fill in for him during his absence from his mayoralty duties from time-to-time.

Councilor Bill Boyd congratulated Mayor Corkum as President of UNSM and Councilor Nola Folker-Hill as a member of the Town's

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Caucus. He again, felt that the content of many of the sessions of the UNSM conference should be included in discussions at the Town Council level, perhaps at a strategy session.

Councilor Bernie Cooper – attended the UNSM conference and especially enjoyed the property assessment workshop which had excellent information; the keynote speaker, Ray Ivany was excellent; and the session on community policing carried out by CAO Phillips received an excellent response. Congratulations to the Mayor and Councilor Folker-Hill.

Councilor Eric Bolland – Reported that he attended the Fall Conference for UNSM and congratulated Councilor Folker-Hill for not only her reappointment to the Town's Caucus, but her leading the group into singing O Canada. He also congratulated the Mayor's appointment as President to UNSM. He confirmed the impact of the information shared by Ray Ivany on the changing demographics and the Province's position in the Atlantic provinces. He enjoyed the content and networking opportunities offered when attending this conference.

Deputy Mayor Mark Pearl added that the guest speaker Ray Ivany gave a presentation that was a wake-up call where he outlined a plan to move forward with different results in management of municipal government.

Councilor Nola Folker-Hill attended the UNSM conference and found it to be busy. It was nice to meet some of the new MLAs and Cabinet Ministers, some of whom attended the whole conference. She was re-elected to Town's Caucus.

Councilor Tony Bentley attended the Chamber of Commerce dinner which was well attended, and he will get a list of the winners for the Mayor to recognize.

CORRESPONDENCE

(a) West NS Regiment

A letter from Doug Allison, CD.WNSRRA to Mayor Corkum, was received, in which he thanked the Town for the Mayor's support over the years.

(b)Chrysalis House

This letter reported that with the growing need in the community for the services provided by this organization, Chrysalis House has found itself in the position of needing a new location. They are therefore, seeking 2 acres of land to build a new structure. Board Chairperson Shannon Young and Deb Moreau, Project Chair asked

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to meet with Council to discuss these plans further.

Perhaps staff can do some preliminary work on this request prior to the next Council Advisory Committee meeting.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bill Boyd

that this request be forwarded to staff for review.

MOTION CARRIED

NEW BUSINESS

**(a) Municipal Climate Change Action Plan
(1) The Final Report – Kings 2050**

Director Gentleman noted that she forwarded copies of the final report as completed by the MCCAC Committee previous to this meeting and posted a power point document on the Council website. She added that this plan was a requirement to qualify for gas tax funding and the submission of this document was required prior to the year's end. This document will be an amendment to the Integrated Sustainability Plan as agreed by the Province and Federal Government, and the Town is working in concert with the County of Kings.

She highlighted some of the sections, outlined in the Municipal Climate Change Adaptation Plan, drawing particular attention to Appendix C – Town of Kentville's Adaptation Priorities. In this section was listed the specific priority, the risk factor, potential impacts, actions taken to date and required action needed. She asked for feedback from Council on these priorities.

Points from Discussion

- Flooding will be one of the most obvious threats to the Kentville area.
- Several of the recommendations being made will be addressed either through policies or projects.
- There will be some impact on the Town's Capital Budgets.
- The worst case scenario would see flooding in the core of Kentville, but this can be managed with higher berms and dykes.
- There has been a lot of work involved with the research and preparation of this report.

(2) Resolution of Council

Director Gentleman noted that a Resolution has been attached which addresses an amendment to the Kentville Integrated

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Community Sustainability Plan to include the Municipal Climate Change Action Plan.

It was moved by Councilor Eric Bolland and seconded by Deputy Mayor Mark Pearl

***Recommendation to
Town Council***

that a recommendation be made to Town Council that the attached Resolution be approved as an endorsement and formal amendment of the Kentville Integrated Community Sustainability Plan, to include the Municipal Climate Change Action Plan, for submission to Service and Municipal Relations Nova Scotia.

MOTION CARRIED

(b) Recommendation for Policy Amendments:

Clerk Harnes brought forward proposed amendments to several policies, noting specific areas requiring more clarification or revision. Council agreed that for the purpose of expediency, the proposed amendments would be addressed collectively, and therefore, it was moved by Councilor Bill Boyd and seconded by Deputy Mayor Mark Pearl

***Recommendation to
Town Council***

that a recommendation be made to Town Council to approve the amendments proposed for the following Policies:

- **Policy G3 – Meeting Attendance**
- **Policy G5 – Council Remuneration and Benefits**
- **Policy G6 – Non-Council Honorariums**
- **Policy G7 – Recorded Individual Votes on Motions of Council**
- **Policy G23 – Non-Smoking in Town Buildings/Vehicles.**

MOTION CARRIED

(3) Municipal Contribution

Councilor Eric Bolland asked if the Town would consider making a financial donation towards the disaster relief for the citizens affected by the recent Typhoon in the Phillipines.

It was therefore, moved by Councilor Eric Bolland and seconded by Deputy Mayor Mark Pearl

that a recommendation be made to Town Council that the Town of Kentville donates \$3,000 towards the restoration and relief work being done in the Phillipines.

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Councilor Bolland felt that the Town should take a leadership role in this project and perhaps even challenge other municipalities through the UNSM to also make a donation. He added that any funds raised would be matched federally and any amount sent would make a difference to the citizens.

Points from Discussion

- Perhaps the grants to organization could be used to fund this project.
- The dollar support to other similar causes (i.e. Haiti) has been around \$500.
- This donation will come from property taxes collected, and citizens may wish to have the option of how much and to whom their donation is paid.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that the Town of Kentville donates \$500 towards the restoration and relief work being done in the Phillipines through the International Red Cross.

AMENDED MOTION CARRIED

Points from discussion

- This \$500 is in keeping with past contributions.
- The statement of support is the important thing.
- There is a significant Filipino population here in this area and we have a current surplus and a grant fund for such donations.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that a recommendation be made to Town Council that the Town of Kentville donates \$1,000 towards the restoration and relief work being done in the Phillipines.

AMENDING AMENDMENT DEFEATED

Points from Discussion

- This amount is too high for a municipality the size of Kentville, especially considering other resources which will be coming to the Phillipines across the country.
- Staff will write a letter to UNSM members to match the Town's donation.
- Funds should be made to International Red Cross.

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(b) Remembrance Day Celebrations

Mayor David Corkum added this issue to the agenda to allow him the opportunity to say how proud he was that every member of Kentville Town Council was in attendance for that event.

**EXCUSED
ATTENDANCE**

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that Councilor Bernie Cooper be excused from attending Council meetings between December 1 and December 10, 2013.

MOTION CARRIED

ADJOURNMENT

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

that the meeting adjourns at 4:21 p.m.

MOTION CARRIED