

Approved – April 14, 2014

Council Advisory Committee

MINUTES

March 17, 2014

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl (skyped), Councilor Nola Folker-Hill, Councilor Bill Boyd (skyped), Councilor Eric Bolland, Councilor Bernie Cooper, Solicitor Cris Shirritt, CAO Mark Phillips and Town Clerk Carol Harmes

Also present: Planning Director Bev Gentleman, Finance Director Deb Crowell, Police Chief Mark Mander, Town Engineer Fred Whynot and Recreation Director Rachel Bedingfield.

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:30 p.m. and CAO Mark Phillips reported that, with the exception of Councilor Tony Bentley, all members of Council were present, along with Solicitor Cris Shirritt, Town Clerk Carol Harmes and himself.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the agenda be approved with the additions of:

- **7(d) Landmark East**
- **7(e) Alzheimer’s Society**
- **7(f) David Ritcey**
- **7(g) Destination South/West Nova**
- **10. In Camera – Land Negotiations**

MOTION CARRIED

PRESENTATION

(a) Chief Operating Officer - KDCL

Kate Savage, President of KDCL introduced the newly hired Chief Operating Officer for KDCL, J.D. MacCulloch, who will begin employment on April 7, 2014. It was also noted that the Strategic Plan was unveiled at a public event just recently, with about 60 people in attendance to celebrate the resurrection of KDCL.

J.D. MacCulloch stated that he was excited to begin some

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interesting proposals and relationships with the Town. The Ivany report will be a guide in determining how best to do things.

Council and staff introduced themselves and welcomed Mr. MacCulloch to his new position.

**APPROVAL OF THE
MINUTES**

(a) Minutes of February 11, 2014

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Minutes be approved as circulated.

MOTION CARRIED

As the skype connection had not been working during the prior part of this meeting, Deputy Mayor Mark Pearl asked if it would be acceptable to add an item to the agenda. Agreement was given by consensus.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the correspondence just received, regarding the property on River Street, be added to the In Camera section of the meeting.

MOTION CARRIED

**BUSINESS ARISING
FROM MINUTES/OLD
BUSINESS**

(a) Review of Council Size

Town Clerk Carol Harmes noted that (as follow-up to a previous discussion), of the 30 Towns in the province, 13 have councils with only 5 members. Of those 13 units, only 5 responded to questions proposed through email correspondence.

Some of the highlights noted from those who responded were that the reduction in Council numbers was prompted by either the council or the public wishing to reduce costs. The public supported the reduction, and from a Council perspective, in many ways communication and effectiveness of the group was improved. However, in other ways the fewer numbers meant more work, along with difficulties due to absenteeism and personal conflicts.

It was further noted, that it was necessary in some cases to make changes to administration, to the number of committees, the structure of council meetings and the responsibilities of the CAO.

Additional information requested, indicated that the workload of council would need to be reduced should the numbers serving be

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reduced and for the most part, that would be committee work. In closing, Clerk Harmes noted that changes in the current council numbers would not become effective until after the next election, and further, this review process involves public input, which could be gathered prior to Council's discussion or afterwards.

Points from Discussion

- There should be Provincial standards established that are guidelines to be used by Councilors, and these standards should be based on the density and size of the municipality.
- There should be a better balance with the statistics, as those towns maintaining their 7 councillors were not contacted.
- Kentville has population growth and is fiscally secure, so the concerns for dwindling populations and financial pressure do not apply to Kentville to the extent as it does in other towns.
- At the next meeting of CAC, the issue regarding public input should be discussed.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that discussion on council size be tabled to the following meeting of Council Advisory Committee to allow staff to prepare a report on how best to get public input.

MOTION CARRIED

(b) Review of Kentville Boundaries

Clerk Harmes reported on the boundary review process, in response by Council's wishes to have further discussion on the expansion of the Town's current boundaries. She noted that there are several pockets of development on the periphery of Town, and that the density and (no doubt) the service and program expectations of those populations were similar to the more urban areas of Towns.

She outlined the procedures involved in boundary changes (either by mutual consent or through the application process) and elaborated on the public hearing process, the powers of the UARB and the financial responsibilities which must all be considered prior to advancing "down this road."

Points from Discussion

- Any attempt to expand the Town's boundaries into the County would be a controversial issue and may impact on the current good working relations between the Town and

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County.

- Population growth along a Town's border is unfair, as resources are drained from the Town to provide services to residents who do not pay taxes to that municipality.
- The province has identified these concerns and has stated that populations in the same area, with similar densities should be joined together.
- The work involved in pursuing boundary changes would be substantial, with no guarantees of a favourable outcome for the Town.
- Residents in the County, on the Town's borders, may not want to become part of the Town.
- There are some agreements and funding formulas currently in place between the County and Town, and these help offset the costs of services and programs incurred.
- No municipality wants to undertake the task of initiating annexation, and this is another example of the province leaving this controversial issue in the hands of the individual municipal units.
- There is no further reporting required on this issue, as Council preferred to recommend the status quo to UARB, with no changes in the boundaries.

(c) Library RFPs – Discussion

CAO Mark Phillips reiterated that a brief discussion on the RFP process was carried out at a special meeting on Friday, March 15th. He added that 4 companies have made proposals – Annex Investments, Beaton Enterprises, Chambers Development Inc. and KenMor Realties Limited. Four very different looking proposals were received, which were analyzed and evaluated by a selection committee, comprised of members of the library board, our own library staff, the Chamber of Commerce, KDLC, and Town staff.

Not considering price, the proposals were each scored from a matrix on a range of issues like square footage, quality of interior, and old vs. new construction. One of those proposals received requires further discussion, which because of its nature, should be continued In Camera.

It was agreed that there appears to be no pressure to rush through this process and therefore, it would be prudent to ensure all information is realistic and accurate in each proposal, prior to making a decision.

(d) Special Constable – update

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CAO Phillips noted some research is being done through the Kentville Police Services and contact has been made with other Towns regarding special constables, especially as duties relate to non-policing issues like bylaw enforcement and animal control. Work continues on this model and hopefully a recommendation can be expected in the near future.

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

(a) Finance
(1) Director's Report
Director Debra Crowell noted some highlights from the department:

- IAC met on February 12.
- Third quarter utility bills were due on Feb. 25.
- Budget and prep-work has begun.
- The internal audit was conducted in February.
- The Water Commission had a rate review by the UARB with a decision pending.
- The sanitary sewer rate model was discussed and the consulting engineer will be making adjustments.
- The IAC met again on March 12.

Director Crowell further noted that with a benchmark of 92 %, Schedule A (Revenue) showed overall revenue at 91.4%; Schedule B (Expenses) showed expenses at 92 % ; Schedule C (Summary of Outstanding Taxes) showed 98.2% of the current year's tax levy collected; and Schedule D (Sanitary Sewer Area Services) information was not available.

With Schedules E and F (Perpetual Investment Fund), Schedule E showed investments of \$15.5 million at cost and \$13.6 million at market. Schedule F showed dividends at \$153,381, and combined income at \$458,483.

In closing, Director Crowell noted that at the recent Investment Advisory Committee meeting, the fund manager advised that income will be falling short this year, and after discussions, members approved a motion to be forwarded to Council Advisory Committee.

Therefore, it was moved by Brian Smith and seconded by Ron Gerrard

*Recommendation to
Town Council*

that a recommendation be made to Town Council from the Investment Advisory Committee that based on the information provided, that the 2014-2015 budget figure for withdrawal from the Perpetual Investment Fund

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(paid to the Town of Kentville Operating fund), be set at \$650,000 in light of the current investment climate.

MOTION CARRIED

It was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker-Hill

that the report from the Finance Director be received.

MOTION CARRIED

(2) Projections Report

Director Debra Crowell introduced a Projections Report which indicates that as of February 28, 2014, the Town of Kentville may realize a deficit of \$14,900. She added that the costs for snow and ice removal this year moved the budget upwards by \$38,000.

She reviewed the report noting specific areas such as payments in lieu, services provided, etc., which affect the budgetary position.

Following this, it was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the Projection Report be received.

MOTION CARRIED

In order to mitigate a possible deficit, the Director asked if Council would permit her to withdraw funds from the Snow and Ice Removal budget, to offset any possible deficit position, as this information will not be known until April.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

Recommendation to Town Council

that a recommendation be made to Town Council that up to \$50,000 be withdrawn from the Town's Snow and Ice Removal budget to offset a possible deficit.

MOTION CARRIED

Points from Discussion

- Backcheck revenue is dependable and staffing is based on the anticipated workload.

Note: Mayor Corkum left the chair temporarily, and Councilor Nola Folker-Hill assumed that position during his brief absence.

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(3) Withdrawal Town Capital – Construction

Director Debra Crowell noted that partial funding of capital construction was provided in the 2013-14 budget, and it would appear at this stage of completion that withdrawals should be made in accordance with the attached report.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker-Hill

*Recommendation to
Town Council*

that a recommendation be made to Town Council that it approves the resolution for withdrawal of \$80,347.19 from the Capital Reserve General Allocation and \$134,000 from the Capital Reserve – Soccer, to fund various capital construction projects.

MOTION CARRIED

(4) Withdrawal Capital Reserve

Director Debra Crowell noted that several capital projects ran over the budget allocations outlined in the 2013-2014 budget, as indicated in the attached report. She, therefore, proposed that Council consider withdrawals to fund these items.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

*Recommendation to
Town Council*

that a recommendation be made to Town Council that the attached resolution be approved for the withdrawal of \$19,027.69 from the Capital Reserve – General Allocation, to fund project overruns in 2013-2014

And further

that the attached resolution be approved for the withdrawal of \$21,971.85 from the Capital Reserve – Recreation Soccer, to fund the new soccer field project overrun in 2013-2014

And further

that the attached resolution be approved for a withdrawal of \$25,797.09 from the Capital Reserve – General Allocation, to fund projects added to capital construction in 2013-2014.

MOTION CARRIED

Points from Discussion

- The overrun for the soccer field resulted from issues with the completion of the project (i.e. irrigation, playground area, fencing, sodding, etc.)

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(5) Renewal TBR – Economic Development

Director Debra Crowell noted that the attached TBR for Economic Development has expired and must be replaced with current authorization. Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker-Hill

*Recommendation to
Town Council*

**that a recommendation be made to Town Council to
authorize the renewal of the temporary borrowing
resolution – TBR05/06-05 – Economic Development for
\$160,600.**

MOTION CARRIED

(6) Renewal - TBR – Demolition – Old KCA

Director Debra Crowell noted that the attached TBR for the demolition of the old KCA school buildings on School Street has expired and must be replaced with current authorization. Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

*Recommendation to
Town Council*

**that a recommendation be made to Town Council to
authorize the renewal of the temporary borrowing
resolution – TBR-12/13-01 – demolition of school for
\$250,000.**

MOTION CARRIED

(7) Withdrawal Town Capital Reserve(Sanitary Sewer)

Director Debra Crowell noted that a necessary project was added to the Sanitary Sewer Area Service capital program for 2013-14 as the SKADA system needed to be upgraded. Subsequently, a request is being made for the withdrawal of funds from the Capital Reserve.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bill Boyd

*Recommendation to
Town Council*

**that a recommendation be made to Town Council that
the attached resolution to upgrade the SKADA system at
the cost of \$6,569.99 be approved.**

MOTION CARRIED

**(b)Planning and Development
(1)Director's Report**

Director Bev Gentleman reported that there were 2 building permits issued for the month, with a building valuation of \$553,000, bringing the year total to \$555,500.

She added that:

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- The MPS Review continues on the industrial zone.
- Some recommendations are being considered with the wellfield protection zones, based on information from the DoE and the geoscientist who prepared the Water Resource Management Plan.
- Meetings are scheduled with the County to discuss common land and zoning issues along municipal boundaries, floodplains and wellfield protection zones.
- The next topic for review of the MPS will be signage and parking requirements.
- Kings 2050 – the Management Group will meet with a consultant in early April to review any recommendations for Regional Statements of Interest, or other policy documents intended to guide decision-making on a regional scale.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the report from the Director of Planning and Development be received.

MOTION CARRIED

(2)Environmental Advisory Committee Report

Chairman Eric Bolland reported that there has been no meeting of EAC.

(c) Parks, Recreation and Community Development

(1)Director's Report

Director Rachel Bedingfield reported that:

- She is starting to become familiar with the many projects in the department and is appreciative of all the help she has during her orientation time.
- The after-school program continues at the indoor facility, and gym time at KCA is full, with many user groups.
- Old KCA continues to be monitored and a yard sale was scheduled for March 15th. Service clubs and community organizations were given the opportunity for a previous viewing.
- The Indoor Facility walking program continues to be popular and is being encouraged.
- The March Break Camps were successful with a variety of indoor and outdoor fun events.
- Kentville Arena is fully scheduled with hockey, skating, public skates, speed-skating and afterschool programs.

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- The Peach family from Kentville will be awarded the Family of the Year at this year's Provincial Volunteer Awards in Halifax on April 7th.
- Kentville Library RFPs are being reviewed by the Selection Committee who was well represented from the community.
- Upcoming events will include the last public skate on March 30th, the Princess Kentville Tea and the Volunteer Dinner on April 9th.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the report from the Director of Parks and Recreation be received.

MOTION CARRIED

(2)Community Development Coordinator's Report

Lindsay Young reported that:

- KDCL has hired a new COO and their strategic plan was introduced on March 4th.
- Investment Readiness Workshop – tools were provided to attendees to help make their communities more investment ready. NSBI will share some tools they have developed.
- AVESTA – The annual awards on February 28th recognized Kentville's Gorge as the “Venue of the Year.”
- Force Four returned to Kentville February 21-24 for additional demo shoots. Although all went well, further information is expected later.
- Rebranding – The Red Balloon Consulting Company will be assisting with the rebranding project and the first meeting will be April 7th. A Development Team will be put together. The branding process should take about 12 weeks.
- Apple Blossom Street Dance – A street dance is being added to events on Saturday night with Aberdeen Street being closed for that purpose.
- Marketing and Promotions – a one page ad was placed in the Nova Star Ferry Guide focused on the trails and mountain biking opportunities in Kentville's Gorge. 70,000 copies will be produced for this first joint effort with KDCL.

It was moved by Councilor Nola Folker-Hill and seconded by

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Councilor Bernie Cooper

that the report from the Community Development Coordinator be received.

MOTION CARRIED

Points from Discussion

- An RFP has not been issued on the branding project, as the Red Balloon is a reputable company and is being engaged by the Town on the level of a resource. The project will be handled “in house,” for the most part.
- A logo is not a brand, and the development of the brand may take a form that allows the creation of a logo.
- The Sports Tourism project has resulted in some competition between the Kentville Wildcats and the teams from both the Town of Yarmouth and the Town of Truro.

(3) KCDC Chairman’s Report

Mayor David Corkum reported that appreciation has been given to the members of the KCDC, and with the resurrection of KDCL, there appears to be no need to continue having this item on the agenda.

(d) Police Report

Chief’s Report - Crime Statistics Presentation

Police Chief Mark Mander presented his statistical report for the year, noting that some of the figures are somewhat inconsistent due to the fact that they have been created under different environments that may have grouped categories together or have rounded off figures. Therefore, this has made exact comparisons difficult, although the trending of specific crimes, and other statistical information, is clear. He noted that Wednesdays, and between midnight and dawn, are the busiest times. Residential subdivisions are very safe and with the patrol of these areas and the industrial park, crime is kept down. Overtime hours are affected by special events, investigations, etc.

The Police Chief reviewed the document and answered questions, following which, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the report from the Police Chief be received.

MOTION CARRIED

Points from Discussion

- When the statistics begin to “drill down” there is more

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accuracy.

- With smaller numbers, it is more difficult to recognize a trend.
- Statistics on solving crimes can be made available later.
- If someone is off on long term leave, the figures are not captured in attendance/employment statistics.
- There are always 2 police officers in each platoon but these cannot be auxiliary members.
- It would be helpful (for comparison) to have statistics on crimes and trends in other similar areas.

(2)Board Report

Councilor Nola Folker-Hill reported that there has not been a meeting, although one is scheduled for tomorrow regarding the review of some contracts.

She added that she was in Halifax on February 19 and 20th for a provincial level meeting with the Minister of Justice and the opposition critics. As it turned out, the Minister wanted to meet only with the Chair of the NS Board and the Chair of the Police Association, which was disappointing. She did, however, meet with the NDP opposition critic.

She added that she is off to the Canadian Association for Police Governance being held in Ottawa on April 1. This involves what is known as “Lobby Days”, when the group lobby Federal Government. They also meet with Police Chiefs on a national level at that time.

It was moved by Councilor Nola Folker-Hill and Councilor Bernie Cooper

that the report from the Police Board be accepted.

MOTION CARRIED

(e) Transportation Services

(1) Directors Report

Director Whynot reported that:

- Public works crews have been busy with snow and ice control operations for 20 of the last 28 days.
- As of the end of February, this budget was over by 11% and vehicle repairs, supplies and fuels are affected on a similar basis.
- Planning is underway for future capital work, with small projects being completed.

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- Construction of a new Cornwallis River Bridge is anticipated in 2015, however, formal written confirmation from the Minister of Transportation has been requested.
- A traffic study on Park Street has begun.
- Regarding the Regional Sewer System, the new RG5 lift station upgrade is under budget and the County has approved the installation of an odour control system for this.

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the report from the Director of Transportation Services be received.

MOTION CARRIED

Points from Discussion

- Motorists should be forewarned (by signage) of the dangerous situation on Park Street due to flooding of a storm drain.
- This storm drain cannot be replaced or repaired until weather permits.
- Area residents have been notified however, a flier can be sent around, as well.

(f) Water Commission

(1) Directors Report

Director Whynot noted that:

- All measured parameters for the water utility are within acceptable limits.
- One of Kentville's oldest wells collapsed in February, however, water supply was not interrupted to the Industrial Park reservoir, as this well alternates with another. A spare well in the area will be a replacement for the collapsed one. Water quality and supply will be monitored closely for a year. Discussions with the Department of Environment on source water protection resulted in a very good audit.
- A watermain break on Park Street involved a cast iron main installed in the 1950s, however, was quickly repaired.
- A Water Rate Hearing was held with UARB on February 26th, however, no members of the public were presented. A ruling is expected in March.

It was moved by Councilor Bolland and seconded by Councilor Nola Folker-Hill

that the report from the Kentville Water Commission be

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received.

MOTION CARRIED

(2) Commission Report

Mayor David Corkum had nothing further to report.

(g) Kings Partnership Steering Committee

A KPSC meeting was held on March 12 at which time a discussion was held on the inclusion of the villages as a separate voice on this committee. The County proposed that this would mean 3 additional seats on the committee; however, every other municipality could also add seats. This type of change would involve amending the protocol and there was no consensus to do this.

The proposed resolution brought to the KPSC from the Town of Wolfville regarding governance was also discussed. Three of the four issues were brought back to the municipalities for discussion, with the fourth relating to a regional governance study. The KPSC is not recommending that a governance study be undertaken, as it was felt that there may be no need for this after the previous three items are addressed.

A discussion took place on whether or not a new town could be created under the *MGA* and the Town's solicitor noted that the *MGA* does allow for the incorporation of additional towns, with adherence to the specifications laid out in the *Municipal Government Act*.

Mayor Corkum advised that there may be no need for a governance study, after consideration is given to the three previous recommendations, the fiscal municipal review, and the Town's Caucus work, all dealing with similar issues. The governance study can be undertaken in the future if there is a need. He added that the towns and the county of Kings are in good shape financially, although this is not the case with other parts of the province, where towns are financially stressed.

As to the villages joining the KPSC, Mayor Corkum noted that the towns felt that the county councillors on this committee represent that voice and if a specific village is not directly represented at the table, those concerns can be passed along to the appointee who does sit at the table.

Mayor Corkum also noted that there was no member of the press or of the public in attendance at the last meeting of KPSC, and this resulted from an oversight. These are public meetings and although advertisement of them is not mandatory, there has been recent

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interest in the business being carried out. The lack of communication with the public and press about the meeting date was truthfully unintentional.

When referencing the Ivany Report, it is important to add that the Fiscal Sustainability Review will make clear those towns that do require some intervention or alterations to the way they govern themselves, but you will not see Kentville's name or the name of other Kings County towns on that list.

(h) Regional Enterprise Network (REN3)

CAO Phillips noted that a meeting will be held on March 20 for the signing of the agreement of partners in the Regional Enterprise Network. Invitations were given to Councils and other stakeholders. He added that West Hants is now on board, along with the Glooscap First Nations Community. The budget is now \$569,366 and Kentville's portion will be \$34,572 (12.1%) of the municipal contribution, which is matched by the Province. If Annapolis and Kings County join, funds have been set aside to include their portion. After the signing, one of the first steps will be to hire an Executive Director.

Points from Discussion

- Much of the credit for the success of this project must go to CAO Phillips who has worked hard and deserves recognition for his commitment.

(i) Administration

(1) Chief Administrative Officer's Report

CAO Phillips provided a written report and verbally highlighted some of the items which had not previously been addressed.

Highlights from the report:

- Onens – Ivany Report – Staff has analyzed the report and has prepared highlights on the goals and game changers. More discussion on process is required and a strategy session should be scheduled to deal with this report in depth.
- Kings 2050 – A meeting is scheduled for April.
- Joint Fire Services - Operating budgets will be reviewed at the next committee meeting on March 20th. Both budgets will be brought back to Council.
- Kings Transit Authority – The CAO and Councilor Bentley attended the recent meetings of the KTA. The Operating Budget and Capital Expenditures have been reviewed and KTA is projecting that there will be a \$30,000 surplus. The request of municipal partners for an increase has been

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reduced from 9% to 6% for the upcoming year, and there will be a joint presentation on this budget.

- AMANS – CAO/CEO Forum will be held next month in Truro.
- UNSM – The Workshop location will be at the Pictou Co. Centre, however, reservations have not been made, as yet.
- A Police Commission Meeting is scheduled for March 27th, for budget review.
- KCA –The flea market this past weekend was a good opportunity to dispose of some useful items at reasonable prices. Tenders for demolition should come in later this month. There has been little public feedback about the disposal of this school and property, and at the weekend flea market, some folks looked around the buildings and saw first-hand the extent of deterioration that has taken place.
- Atlantic Police Association Agreement is up and coming and the Union has been given notice to bargain. The interpretation of the arbitrator's ruling on stat time is being addressed.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the report from the Chief Administrative Officer be received.

MOTION CARRIED

(ii) Town Clerk's Report

Clerk Carol Harmes stated that she had nothing further report.

(h) Council Reports from Workshops and Conferences

Mayor David Corkum attended an FCM Board Meeting in Thunder Bay dealing with infrastructure funding and gas tax. The Federal Government is saying that municipalities are happy with the distribution of the gas tax funds. That is not true, as there is no negotiation allowed and municipality have no say in how their funds are spent. Attending this board meeting has been an eye-opener and shows the need for strong lobbying against the process regarding this funding.

Councilor Bill Boyd noted that Florida is very far behind compared to Nova Scotia with waste management.

Councilor Bernie Cooper had nothing further to report.

Councilor Eric Bolland reported that he attended the FCM

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Sustainability Conference in PEI with Deputy Mayor Mangle from Wolfville. Some highlights were:

- The past mayor of Whistler reported that communities are supporting sustainability projects and we must all keep a global perspective.
- The Insurance Bureau of Canada has reported huge losses resulting from climate change issues (i.e. flooding, coastal erosion and fire).
- Some building people from Toronto reported that proper management of the systems is key to energy efficiency and savings.
- A project in Fort McMurray injects hot air into methane piles which turn municipal waste from aerobic to anaerobic conditions. Money is being made from this process and he has passed along this information to Valley Waste.
- Another company from Germany is converting plastic bottles into liquid plastic which is being sold.
- A 7 amp charger for electric vehicles will be located in Town and signage will identify its location. The big market for electric vehicles is in the US and Upper Canada. Travelers to our area will have another reason to stop in Kentville.

It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that the report on the Sustainability Conference be received.

MOTION CARRIED

Deputy Mayor Mark Pearl had nothing to report.

Councilor Nola Folker-Hill had nothing to report.

Councilor Tony Bentley – not available

CORRESPONDENCE

(a) UNSM – Municipal Affairs Department

CAO Phillips reported that a media release from UNSM indicated that Premier McNeil plans to create a stand-alone Municipal Affairs Department and that Dan McDougall will be the Deputy Minister, with Minister Furey remaining the Minister of that department. UNSM is responsible for asking for this stand-alone department, as there are a number of things currently happening.

(b) Kings Volunteer Resource Centre

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Lisa Kamperman, Project Manager of Kings Volunteer Resource Centre presented correspondence from this organization and handed out additional items.

She outlined the history of the project and noted that since the Chamber of Commerce adopted the project in April 2013, work is progressing well. This organization deals with issues such as community partnerships, sustainable services, Volunteer Passport trials, etc. The official launch and open house was held on January 24th. The office is in the rear of the Municipality of Kings and offers a welcoming environment to visitors. Staff members on the front desk are volunteers.

There are several partnering organizations, and good communication with them ensures that there is no duplication. Contact with the public is important and streamlining the volunteer process for community groups helps them navigate through the process. Workshops are also being offered on trending issues. A very successful youth program is in place. Some funding projects are being planned to allow the hiring of staff to help with projects such as youth volunteers for events.

A Fact Sheet on the screening process for the Volunteer Passport was also included.

(c) Kings Historical Society

A letter from this organization noted that last year the Town supported their operation with a \$5,000 grant, however, members would like an increase to \$7,000. Several additional projects have been undertaken over the last year and a special project commemorating the beginning of the First World War is being planned.

Following discussion, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the request for funding from the Kings Historical Society be sent to the budget process, following the completion of the application for funding.

MOTION CARRIED

(d) Landmark East

Clerk Harmes noted that this correspondence was delivered just prior to the meeting and was a letter from Headmaster Peter Coll asking the Town of Kentville to support the Annual Golf Classic on May 23rd as a sponsor of the event. A schedule of levels of

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sponsorship was included, along with a brochure of the programs and services offered at Landmark East.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the request for funding from Landmark East of their Annual Golf Classic be sent to the budget process, following the completion of the application for funding.

MOTION CARRIED

(e) Alzheimer Society

Clerk Harmes noted that this correspondence was also delivered just prior to the meeting and was from Dr. Melissa Andrew, the Chair of the Alzheimer Research Breakfast. Dr. Andrew thanked the Mayor and Council for attending the breakfast on January 31.

(f) Dave Ritcey Letter

Councilor Folker-Hill noted that correspondence was received from Mr. Ritcey regarding the recent decision of area municipalities to postpone their decision to have a regional governance study carried out. It was noted that this letter mirrors one sent to the local newspaper.

(g) Destination South West Nova

Councilor Folker-Hill wanted to have the recent letter from this organization entered into the minutes, as it was noted that the DSWN would be dissolved this week. It was noted that there is no partnership or funding agreement between the Town and this organization.

NEW BUSINESS

(a) Gas Tax Formula Agreement

A request was received from the Chair of the Town's Caucus (sent to all towns in the province), asking each to review the Gas Tax Funding Agreement in light of amending the formula used to distribute gas tax funds to municipalities.

He added that many different formulas are used across the country, with our province recognizing density, service responsibilities and infrastructure. However, due to tight deadlines in having revisions made, this current formulat will be used for the 2014-2015 year, with a review of the formula and recommendations for changes made for future years.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

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***Recommendation to
Town Council***

that a recommendation be made to Town Council that staff be asked to review the various options in determining a funding formula that would be the most advantageous for the Town.

MOTION CARRIED

(b) Ivany Commission Report – Review of Goals

CAO Phillips noted that work is being done by the Community Development Officer on the goals proposed and the “game changers” set out in this report. CAO Phillips reiterated the author’s belief that government cannot be responsible for all aspects of creating a healthy economy. As such, he felt it might be a productive exercise to review each item and to analyse it in relationship as to who would “own” it.

He added that it appeared that some issues might be best undertaken by groups such as KDCL or the REN, while others might be best suited under the Provincial Government, Municipal Government, Federal Government, or a combination thereof. Business owners and the general public would also be called upon to play a role.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

***Recommendation to
Town Council***

that a recommendation be made to Town Council that staff be asked to analyse the Ivany Report (Nova Scotia Commission on Building our new Economy) with the intent of identifying which responsibilities under the goals and game changers belong to what level of government or affiliated agencies.

MOTION CARRIED

(c) NS Power – Integrated Resource Plan

A notice from NS Power advised of a long term planning process being undertaken, for which input from community leaders and stakeholders regarding the electrical system and its future. The Plan will be developed by the UARB in consultation with stakeholders.

Electricity generation is different from when the last IRP in 2009 was carried out. Issues such as renewable energy (i.e. wind power) reductions in industrial electricity and environmental considerations must be factored in, along with determining what is the right amount of power to generate, the right time that this should be done, the methods of how electricity is transmitted, distributed and consumed in the province, while making it more affordable to

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customers. Opportunities for input from stakeholders will be scheduled shortly.

(d) Pre – Budget Tenders

Town Engineer Fred Whynot noted that the timing of the approval for the budget for 2014-2015, does not align with the commitment times required by the Town for some projects. Specifically, he stated that the earlier tender for the demolition of the former KCA buildings on School Street would be more suitable for potential developers. Also, an early asphalt tender for repairs of the main routes prior to Spring street sweeping and line painting could be more cost effective. Both projects are under the 2014-2015 Capital Projects and will be brought to Council for debate on March 31.

ADJOURNMENT

It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that the meeting adjourns at 4:45 p.m. to go “In Camera” to discuss land negotiations.

MOTION CARRIED

IN CAMERA

Following discussion, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the In Camera meeting adjourns at 5:35 p.m. and returns to the regular meeting of Council Advisory Committee.

MOTION CARRIED

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the meeting of CAC adjourns at 5:36 p.m.

MOTION CARRIED