

Approved – May 26, 2014

# **KENTVILLE TOWN COUNCIL**

## **MINUTES**

### **April 28, 2014**

**PRESENT** Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Bill Boyd, Councilor Nola Folker-Hill, Councilor Bernie Cooper, Councilor Eric Bolland, Councilor Tony Bentley, CAO Mark Phillips, Solicitor Cris Shirritt and Town Clerk Carol Harmes.

**CALL TO ORDER AND ROLL CALL** Mayor David Corkum called the meeting to order at 7:00 p.m., and CAO Phillips reported that all members were present, including the solicitor, himself as CAO and Town Clerk Carol Harmes.

**APPROVAL OF THE AGENDA** It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

**that the agenda be approved with the addition of:**  
**7 (b) Agricultural Minister, Keith Colwell**  
**7(c) Governor General of Canada – Order of Merit**  
**11. In Camera - Personnel**

**MOTION CARRIED**

**PRESENTATIONS** (a) **Valley Wild Atom AA – Provincial and SCFHF Champs**

Mayor Corkum welcomed the winners of the Valley Wild Atom AA, along with their coaches, manager and parents. This female team of 9 and 10 year olds won the Atom AA Provincials and South Conference Female Hockey Federation this year. Mayor Corkum shared some words of support and presented certificates and congratulations.

(b) **Habitat for Humanity (Lynn Spencer)**

Eric D’Ell, Chairman of the Habitat for Humanity introduced the members of this organization who were present (Linda Manning, Bill Howes, Lynn Spencer and Edith Menzie) along with the two families who will be the recipients of the new homes being built. On behalf of this group, he thanked Kentville Town Council for contributing a parcel of land and presented a small plaque with the organization’s appreciation.

(a) **Kinsmen Club of Kentville**

Dennis Wilson, President of the Kinsmen Club was in attendance to accept on behalf of the club, a special plaque from the Town of

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Kentville for their 50 years of service to the community. Mayor Corkum reiterated many of the projects and programs that this organization has initiated, and president Wilson thanked the Town and shared a number of other successful projects that the Kinsmen have done.

**APPROVAL OF THE MINUTES**

**(a) March 31, 2014**

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**that the Minutes of March 31, 2014 be approved with some minor spelling corrections.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**(a) none**

**RECOMMENDATIONS AND REPORTS**

**(1) Priority List – New Building Canada Fund**

Councilor Bernie Cooper reported that at the April 14, 2014 meeting of Council Advisory Committee, Town Engineer Fred Whynot submitted a report to Council, noting the specific eligible categories under which funding will be considered, and noted that applications will be received from SNSMR shortly. Municipal units are asked to submit their approved 5 year priority lists and therefore, Director Whynot proposed Council's consideration of the following projects:

- Chester Avenue Upgrade – a 2 year project estimated at \$3,000,000.
- Industrial Park Water Reservoir Replacement – Up to \$1,500,000.
- Park Street Sidewalk and Bike Lane – sidewalk completed to Coldbrook border, including a bike lane. – up to \$1,000,000
- Protective Dyke Extension – consideration in year 5 for extending the dyke eastward and westward of Town to protect those areas below the 10.5 meter contour.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

**that Council accepts the following priority list (pending further information) as follows:**

- 1. Chester Avenue Upgrade (2 year project)**
- 2. Industrial Park Reservoir Replacement**
- 3. Park Street Sidewalk and Bike Lane**
- 4. Protective Dyke Extension**

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**(2) Withdrawal – Town Capital 2013-14 - Construction**

Councilor Bernie Cooper reported that at the April 14, 2014 meeting of Council Advisory Committee, Director Debra Crowell noted that a late invoice arrived for roofing upgrades at the Public Works building and as the invoice has been paid, it now requires partial funding of \$4,913.70 from capital reserves.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bill Boyd

**that a withdrawal of \$4,913.70 be taken from the Town’s Capital Reserve – General Allocation to fund a 13/14 project – Public Works Building Upgrades.**

**MOTION CARRIED**

**(3) Debenture Funding – Various and KWC**

Councilor Bernie Cooper reported that at the April 14, 2014 meeting of Council Advisory Committee, Director Debra Crowell noted that debenture funds will be issued this spring and that the Town of Kentville requires debentures for funding for various items and for the Kentville Water Commission.

Therefore, it was moved by Councilor Bill Boyd and seconded by Deputy Mayor Mark Pearl

**that resolutions for Preapproval of Debenture Issuances be approved for the following items:**

<u>Resolution #</u>	<u>Purpose</u>	<u>Amount</u>
TBR 13/14-1	Various	\$625,000
TBR 12/13-02	Water	\$300,000

**MOTION CARRIED**

**(4) Recreation Facility Naming Process**

Councilor Bernie Cooper reported that at the April 14, 2014 meeting of Council Advisory Committee, a discussion took place regarding the request by some citizens to have specific facilities named after particular individuals.

CAO Phillips suggested some research could be done on both a policy and other possible options that would acknowledge the contributions made by deserving residents.

Therefore, it was moved by Deputy Mayor Mark Pearl and

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seconded by Councilor Eric Bolland

**that staff be asked to prepare a report and/or a draft policy on the naming of recreation facilities in Town.**

**MOTION CARRIED**

**(5) Paddy’s and Rosie’s Request**

Councilor Bernie Cooper reported that at the April 14, 2014 meeting of Council Advisory Committee, correspondence was read from Paddy’s and Rosie’s asking if the Town would grant the extension of their restaurant service as a sidewalk café during the summer months, and further, if the Town would grant permission for the use of the street on Saturday, May 31<sup>st</sup>, to provide an expanded outdoor venue with shelter, restaurant service and entertainment during and after the Apple Blossom Festival. A copy of a Certificate of Liability Insurance was attached as per the Town’s requirements.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**that the Town grant permission for the sidewalk café and for the use of the street during Apple Blossom Festival.**

**MOTION CARRIED**

**b) Fire**

**(i) Chief’s Report**

CAO Phillips reported that no report has been received.

**(ii) Joint Fire Services Committees Report**

Councilor Bill Boyd reported that there was nothing to report.

**(6) Valley Waste Resources Management – Representative’s Report**

Deputy Mayor Mark Pearl thanked Councilor Cooper for filling in for him during his absence and reported that the Management Minute has been received today. In this, he noted that drafts of the Operating and Capital budgets are ready for presentation and will be reviewed in May. From the budget process, the outcome indicates a year-end surplus in the range of \$74,000 and that approximately \$33,000 in “capital buy-in funds” paid by the Town of Annapolis Royal has been returned to the remainder of partners on a pro-rated basis.

Also, a program encouraging the donation of used clothing and accessories will take place on May 21. On April 15<sup>th</sup>, the Resource

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Recovery Fund board handed out over \$6,000 in prizes to schools and students across the Valley and winners are congratulated. The annual compost awareness week (May 5-11) will hold a giveaway on Saturday, May 10<sup>th</sup> at the Berwick Fire Hall and at the Public Works yard in Annapolis Royal. Lastly, he noted that there were no changes of any significance on the recyclable processing statistics.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Eric Bolland

**that the report from Valley Waste Resource Management Authority be received.**

**MOTION CARRIED**

Points from Discussion

- The surplus will not be carried forward to cover the projected shortfall, however will be retained in an operating surplus account.
- The budget committee wished to retain the \$74,000 surplus, however, this would have to be approved by all municipal partners.
- At this time there is no allowance for operating reserves.

**d) Kings Transit Authority**

Deputy Mayor Mark Pearl wished to thank Councilor Bentley for filling in on the board for him during his absence. He reported that although there is no written report for Council, he will give some verbal highlights.

As of a meeting last week, it appears that there will be an operating deficit of \$27,000 and our Finance Department is aware of this. It appears that the new bus should arrive shortly; the issue regarding continued bus service in Hants West and Windsor is being considered.

The Interim Manager has successfully completed his probationary period; ridership and revenue are up 3%; provincial funding is being made available for \$1,000,000 outside HRM and Kings Transit is trying to submit an application for use of these funds other than for studies and consulting services. Some refurbishing is required and if funds are forthcoming, this should have an impact on next year's budget.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Nola Folker-Hill

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**that the report on the Kings Transit Authority be received.**

**MOTION CARRIED**

Points from Discussion

- Kings County's partners in Annapolis County/Digby are solid partners, and those in Windsor and West Hants will require up to a year should they withdraw from the transit service they currently provide.
- Those employees in the eastern transit route have been notified that their jobs may be phased out should the service be discontinued.

**(e) Councilor's Report**

Deputy Mayor Mark Pearl had nothing further to report.

Councilor Bill Boyd attended all meetings since his return.

Councilor Bernie Cooper attended all meetings and all special events.

Councilor Tony Bentley attended the Princess Tea with a record attendance (109 people). The Home Show was also well attended and was an excellent event. He has been put on a committee to find a suitable location for the Annapolis Valley Regional Library Board (currently in Bridgetown) and because of a possible relocation from his riding, the Premier has become involved. Further discussion will continue later this week.

Councilor Nola Folker-Hill – Trip to Ottawa with Canadian Federation of Police Governance and participated in some great meetings with several representatives and a great joint meeting with Dept. of Public Safety and the Police Chiefs. However, the visit to Parliament was not as positive. The issues of policing are being discussed from coast to coast and is a topic being widely discussed. Other than that, she attended all other meetings, the Volunteer Dinner and the Princess Kentville Tea.

Councilor Eric Bolland had nothing further to report.

**f) Mayors Report**

Mayor Dave Corkum reported that he has attended a number of meetings over the last month and noted the following:

- He has been busy with interviews.
- The CAO/CEO Forum was excellent and although not on the agenda, the Ivany Report took a great deal of time during this meeting. Kentville's CAO Mark Phillips represents the Town very well during group meetings and is a sense of pride.
- The Volunteer Dinner and Princess Tea were well done.
- The Peach Family from Kentville and Albert Houghton also represented Kentville well at the Provincial event.

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- He has been elected as the Bylaw Chairman of UNSM and therefore, served notice that there will be no late resolutions (unless emergencies) to be considered after the deadline.
- The Provincial government has challenged the UNSM with find an alternate system from the existing CAP.
- He attended the Mayor's Conference in Charlottetown and noted that the Atlantic Mayor's Congress President is Mayor Paul Beazley of Windsor. This selection was a large honour for a small town mayor.
- The Prime Minister has designated a day to recognize the Canadian effort in Afghanistan. On May 9<sup>th</sup>, there will be a parade and ceremony and all citizens, council and staff are being asked to participate.
- Major Kerr and other representatives were at Town Hall to discuss this nationally recognized event and be aware that there will be a moment of silence at 2:00 p.m.
- Although the UNSM Conference will be underway, it might be possible to have their organizing committee rearrange some agenda items.

## **CORRESPONDENCE**

### **(a) NS Federation of Anglers and Hunters**

At letter from the Executive Director of this organization informed the Mayor that he has been chosen for the provincial honour of having the highest level of support for Conservation or Wildlife Habitat during the past year, in connection with the Miner's Marsh project. This award is called the Fairn – Hickman Award, named after two of the past presidents of the Federation.

Mayor Corkum responded that although the award has been presented to him, he accepts this recognition on behalf of those who worked so hard to make this project a reality. Miner's Marsh would make a great nominee for a recreation facility award during the Recreation Association of Nova Scotia Conference, and the Director should be asked to have this nominated for consideration.

### **(b) Agricultural Minister, Keith Colwell**

Correspondence from the Minister of Agriculture noted that proposed regulations regarding the standards of care for companion animals have been drafted. A response is requested from Council within 90 days. Recommendations regarding enforcement of these regulations must be considered and training will be provided by the Municipal bylaw officers for a standardized approach with all involved at no cost.

It was moved by Councilor Nola Folker-Hill and seconded by

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Councilor Tony Bentley,

**that this issue be discussed at the upcoming CAC meeting.**

**MOTION CARRIED**

Points from Discussion

- If this is dealt with during our CAC meeting, that date will allow the response to the Province be meet the 90 day deadline.

**(c) Governor Genera of Canada – Re: Order of Merit.**

Councilor Nola Folker-Hill (Chair of Board for the Kentville Police Commission) read a letter sent on behalf of the Governor General which announced that Police Chief Mark Mander has been appointed Officer of the Order of Merit. It was further noted that an investiture ceremony will be scheduled in the upcoming months.

Councilor Folker-Hill identified some of the criteria under which the selection of an individual for this honour would be considered.

**NEW BUSINESS**

**(a) none**

**PUBLIC COMMENTS**

**(a) none**

**ADJOURNMENT**

It was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

**that the Council meeting adjourns at 8:15 p.m. to go In Camera to discuss a personnel issue.**

**MOTION CARRIED**

**IN CAMERA**

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

**that the In Camera meeting adjourns at 9:42 p.m.**

**MOTION CARRIED**