

Council Advisory Committee

MINUTES

November 10, 2014

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Nola Folker-Hill, Councilor Bill Boyd, Councilor Eric Bolland (arrived at 2:55 p.m.), Councilor Bernie Cooper, Councilor Tony Bentley, Solicitor Cris Shirritt, CAO Mark Phillips and Town Clerk Carol Harmes.

Also present: Finance Director Deb Crowell, Planning Director Bev Gentleman, Town Engineer Fred Whynot and Recreation Director Rachel Bedingfield. Absent: Police Chief Mark Mander

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:33 p.m. and CAO Mark Phillips reported that all members of Council were present, (except for Councilor Bolland who would arrive later) and also in attendance were Solicitor Cris Shirritt, Town Clerk Harmes and himself.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

MOMENT OF SILENCE

Mayor Corkum called a 2 minute silence in remembrance of those who have fought for our freedom in past wars and those who continue to fight today.

APPROVAL OF THE AGENDA

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

that the agenda be approved with the inclusion of:
5 (f) Tax Arrears Notices
8 (e) Kings Point-to-Point Funding Agreement
10. In Camera - deleted

MOTION CARRIED

PRESENTATIONS

(a) Faye Brown – Kings Point-to-Point

Manager of Kings Point-to-Point Faye Brown attended this meeting of CAC to present the Funding Agreement to the Town of Kentville, in which the Town of Berwick, Town of Kentville and Town of Wolfville and County of Kings were named as funding partners. This Agreement included Schedule A which showed the

CTAP funding to this organization based on per capita funding, and municipal partner funding based on percentages of users. She added that all the CTAP funding has been increased and this was not included in the budget. This schedule noted that the Town of Kentville would pay 12% of the costs.

Points from Discussion

- The 2% inflation rate that has been included in the document appears a bit low but does represent a very tight budget, with no frills.
- Capital funding has been included with a small increase, as well.
- This agreement is for only 3 years, with the first year being half over at this time.
- If the expenses exceed the budget, the rates can be increased; these have remained the same since 2011.
- Efficiencies in marketing and other areas can be examined should costs arise unexpectedly.
- Passenger numbers (ridership) has increased in the double digits, and although this is good news, the operational costs will remain the same.
- Kings County and Berwick have not yet responded to the funding agreement.
- Berwick Council feels their citizens are not using this service, although many trips take passengers to the clinic.
- Perhaps a representative from Berwick Council could sit on the Kings Point-to-Point board of directors.
- Aylesford is the boundary for Kings Point-to-Point.
- There are a number of children who require transportation to school which cannot be provided by the School Busses.

**APPROVAL OF THE
MINUTES**

(a) Minutes of October 14, 2014

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

**that the Minutes of October 14, 2014 be approved as
circulated.**

MOTION CARRIED

**BUSINESS ARISING
FROM THE
MINUTES/OLD
BUSINESS**

(a) United Church Property (Side yards/set-backs)

Director Bev Gentleman reported that a representative from the Trustees of the Church met with Council in September and asked for consideration of some changes to the Town's planning documents which would provide more flexibility for a change of use of this property. Proposed reductions are being examined by the Review Committee.

The particular application proposed at the time of the request was unique and may not be the same during the next proposal.

Repurposing this property to total residential could create problems with side yards and set-backs in light of the current requirements in place by the Town, and any changes would have to go through the process required.

(b) Growth Centre (Library/VCLA) RFP

CAO Mark Phillips reported that the deadline for submissions for the RFP for this development has been extended to November 21, and this applies to all interested parties.

The CAO added that 3 submissions have been received and it appears that more proposals are pending. It appears that these will include both existing space and new builds.

With the bridge replacement scheduled for next year, the current library will have to be vacated over the winter to allow for this construction.

Points from Discussion

- The Library will be a regional facility and there should be some dialogue regarding the participation of the County and their financial contribution.
- Council will be “picking a project” and the lease will not be signed until sometime later. When that time comes, that lease will address funding.
- Work will continue in trying to get the County involved – perhaps on the selection committee level. The County has not been able to meet with the Town Council on this issue, however, the CAOs for both units have had discussions.

(c) Community Pride – Clean Kentville

CAO Phillips reported that this project has been discussed on several levels, and that the new piece of cleaning equipment recently leased by the Town, will go a long way in keeping the Town clean. The Community Pride initiative should be a “buy in” project of the whole community.

(d) Brand Architecture - Phase 1 Wrap-Up

A report prepared by the Community Development Coordinator Lindsay Young noted that in 2014, the 13-step process of re-branding was begun and broken into 3 phases of implementation. Phase 1 was to bring together various stakeholders to form a brand development committee (BDC) which would provide direction and

support around public engagement, the collection of secondary research and the development of a niche brand for the Town.

Public feedback was collected over the summer months with over 300 people responding. Review was also carried out with various other similar projects held in the area in recent years.

The key findings established were:

1. Living and working in a community that prioritizes healthy living and well-being.
2. The desired future state for Kentville is “vibrancy.”
3. Kentville is a place for families (of all kinds)
4. Previous research supports and agrees with these.

The BDC reviewed these findings and drew three key conclusions that formed the final niche brand that will be used to guide the activities of Phases 2 and 3.

1. Health and well-being in Kentville isn’t about fitness; it’s about creating and experiencing wholesome lifestyles.
2. Family values are critically important to those who live, work and visit Kentville.
3. Experiencing “wholesome family values” is the reason why people choose to visit and live in Kentville.
4. Gathering together is a key aspect of Kentville’s culture.
5. Kentville is in a position to capitalize on trends that are emerging.

From this information, CEC Young added that the approved niche brand determined by the committee was “Where Healthy Families Gather and Grow,” this will guide the work to be done in Phase 2. Phase 2 will see the positioning further defined, including the development of a brand architecture, tagline and logo. Four key areas that can best support this niche brand in Phases 2 and 3 are:

1. Out-of-home play
2. Natural beauty
3. Local business
4. Special events

Points from Discussion

- “Where Healthy Families Gather and Grow” is the overarching niche brand and may not necessarily be used when the brand is designed.
- The Committee Structure for the Brand Development Committee involved representatives from business owners, Chamber of Commerce, KDCL, planning, recreation, etc; the Brand Leadership Committee will see many of the same

individuals, with new business leaders to also be included.

- A draft copy of the plan for Phase 2 - the Brand Leadership Committee - is not yet ready to roll out. Funding also has not been established.

(e) Traffic Flow (Belcher St./Mee Rd./Apple Tree Lane)

Traffic Authority, Town Engineer Fred Whynot reported that at a previous meeting of CAC, concern was expressed regarding the flow of vehicular and pedestrian traffic at this very busy intersection. It was noted that during the school year at the NSCC, traffic became a more serious problem. As a result, staff was asked to review the area and to examine any previous traffic studies what may have addressed some of these issues.

Director Whynot noted that

- The mid lights (flashing amber lights on the pole) will be installed shortly.
- The traffic speed light has been moved by the Police Chief from Belcher Street to Park Street.
- The flashing traffic speed light was causing issues at the intersection of Oakdene Avenue and Belcher Street, as pedestrians were not always noticed in the cross-walk when motorists were watching their speed on the monitor.
- This can be discussed between the CAO and the Police Chief or the Acting Chief, rather than coming to the Board of Police Commissioners.
- Perhaps additional speed lights can be purchased as one could be moved to Chester Avenue, Canaan Avenue, etc. to raise awareness.
- There may be battery operated units that would not require a power-source, providing more flexibility.

(f) Tax Arrears Notice

Councilor Folker-Hill asked if the CAO has had the opportunity to speak with the Director of Finance regarding the time lines of the tax due dates and the arrears notices. The software program would generate the late notice, following the collection of all cash at month end.

Cash must be balanced at the first of the month and any cash received is posted and arrears notices generated if payment is not received. Perhaps clarification of wording might be possible if the software allowed for this.

**ADDITION TO
AGENDA**

It was moved by Councilor Bill Boyd and seconded by Councilor Nola Folker-Hill

**that an additional item be added to the agenda:
8 (e) Point-to-Point – Funding Agreement**

MOTION CARRIED

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

**(a) Finance
1.Directors’s Report**

Director Debra Crowell reported that finance staff attended conferences during the month of October; utility bills for the second quarter are due on November 25; and the audit for the KVFD is nearing completion.

As to Revenue and Expenditures (Schedules A and B) with a benchmark of 58%, the overall revenue exceeds the average at 84% and the overall expenditures are below average at 57.7%. Schedule C (Summary of Outstanding Taxes) saw 94.1% of the 2014/15 levy collected, with property tax outstanding at the end of September being \$525,426.

Sanitary Sewer Area Service (Schedule D) represents the 2nd quarter ended September 30th and it was noted that if revenue and expenses were averaged equality, 50% of the budget would be consumed. The overall revenue is reporting at 45.2% with expenditures under budget at 46.5%.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Director of Finance be received.

MOTION CARRIED

Points from Discussion

- The Transportation Debt Charge does not relate to public transit but to the Transportation Services.

2.Projections

Director Debra Crowell reported that based on the yearly figures to date, it would appear that the Town will see a deficit of \$44,900. She referenced some parts of this report (i.e. payments in lieu of taxes, sales in services, and discounted revenue from the street sweeper). She added that there has been some additional revenue although additional costs in other areas, all of which has impacted the bottom line.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the Projection Report be received.

MOTION CARRIED

Points from Discussion

- There are a number of unknown factors with these projections in such things as ice and snow removal.
- As the year progresses, the projections will become more and more accurate.
- However, if a deficit seems likely at year end, staff will scrutinize their budgets and make adjustments.

(b) Planning and Development Report

1. Director's Report

Director Beverly Gentleman reported that there were 6 building permits issued during October for a building valuation of \$490,500, bringing the yearly total to \$8,989,480.

She added that the new assistant Development Officer, **Kirsten Harrison** started work on October 27th and has taken an enthusiastic leadership role in the Town's CIS, mapping and permitting review process. Director Gentleman introduced Kirsten to members of Council.

Some change of use and permits were approved for the **Cornwallis Inn** and a third application is pending, with the major change being a new provincially licensed daycare facility.

A tentative plan for 21 lots at **Hunters Crossing – Stoneridge Developments** has been approved. The developer has 2 years to complete construction of the infrastructure for final subdivision approval.

The **MPS Review** continues with the next meeting on November 19th at which time, the Planning Manager at the County (Ben Sivak) will present the first draft of their Municipal Planning Strategy.

It was moved by Councilor Nola Folker-Hill and seconded by Deputy Mayor Mark Pearl

that the report from the Director of Planning and Development be received.

MOTION CARRIED

2. Environmental Advisory Committee Report

Chairman Eric Bolland was not in attendance to give a report.

3. Community Development Coordinator’s Report

A report received from CDC Lindsay Young, indicated that:

- Marketing and Promotions programs for the upcoming Christmas season have been undertaken.
- Work on the mapping for the kiosks downtown continues and the final work should be ready very soon.
- The Kentville Farmers Market continues in the Recreation Centre and a funding application has been submitted to the County under the MEDF program to subsidize the 2014 season as approved.
- KDCL – A meeting was held on October 16th and discussions took place on façade improvements, general property beautification, downtown traffic flow, parking and collaboration to achieve common objectives. Christmas issues (opening hours, promotions, etc.) were also discussed.
- KDCL’s Strategic Planning Sessions is scheduled for November 21 and 22nd at which updates and priorities will be reviewed.
- A joint KDCL and the Town promotion project in “Progress” magazine was made available to hotel guests at a recent UNSM meeting.
- The quarterly presentation from KDCL is due at the CAC meeting in December with the year-end report.

It was moved by Councilor Nola Folker Hill and seconded by Deputy Mayor Mark Pearl

that the report from the Community Development Coordinator be received.

MOTION CARRIED

(c) Parks, Recreation and Community Development

(1) Director’s Report

Director Bedingfield reported that:

At the Parks and Facilities

- Buildings and equipment are being readied for the winter months. The Silver Gliders received a grant from Health and Wellness for the installation of a harness that allows the figure skaters to safely practice their lifts and jumps.
- Upgrades to the washrooms should be completed soon.
- Acadia Nutrition students will be at the canteen to promote healthy food options, by handing out food samples and gathering data through surveys.
- Capital work at the ball field is progressing, leaving only a

few issues to be addressed in the spring.

- The old Shell building on West Main Street is being renovated with new doors, siding and windows, with the deck work to begin soon.
- Work continues on the electronic park sign.

With Active Living

- The AL Coordinator attended the NS Cycling Summit and was pleased to learn that the Kentville area is becoming known as a cycling destination and as a result, the 2015 NS Cycling Summit will take place here next fall, with the partnership of the County of Kings.
- A survey of KCA students showed that 30% of students are dropped off every morning in a single family vehicle, which translates to 30% of students who could be walking or biking. A School Travel Planning Committee will work towards having students become more active in school transportation.
- The Kentville Skatepark Association continues work towards the development of their facility and a Request for Proposals for concept is being prepared. Provincial Planning Assistance Funding may be available for this project. An advertising sign and official launch should be on site soon.
- \$3500 has been donated from the Department of Health and Wellness for the Girls SoAr (sense of adventure) that targets girls in grades 7 and 8, as an afterschool program.
- \$6,000 will also be provided by the Dept. of Health and Wellness for skating on Saturdays. The Arena Ambassadors (in partnership with the Kentville Silver Gliders) will welcome the community, help fit skates and helmets and provide some how-to skating tips.

Community Events:

- The Pumpkin People have come and gone and enjoyed a great success during their visit. Thanks to park staff and Gerry Little for all his hard work and expertise. An excellent participation from the business and residential communities with congratulations to the winners. (A slide presentation was given with some of the scenes.)
- The Torchlight parade will be November 21st from 6:00 until 8:00 p.m. and some changes have been made with the parade route and facility use.
- A welcoming and safe environment is being created in the Recreation Department for women and their children who are breast feeding. This is part of the healthy eating guidelines promoted by the Province.

- Potential upgrades for the Town’s community kitchen are being sought, along with ways to better utilize them to address food insecurities.
- Recreation Use Agreements and future enhancements are being examined, with input from the community.
- The Pumpkin Mile was held on October 19th and was a good success. Health and Wellness Minister Leo Glavine was on hand and also mentioned this event at this year’s RNS Awards banquet. Thanks go to Subway and Shannex for their support.
- A public discussion on the green space at Royal Oaks Subdivision was held recently and more will follow on this project.

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the report from the Recreation Director be received.

MOTION CARRIED

Points from Discussion

- The old Shell building will be a community hub or gathering space, which will provide washrooms, a workshop and a space to accommodate programs.
- The Mayor will not be available for the Torchlight Parade.
- Discussions have begun on the Royal Oaks green space and any new projects will not begin until some work has progressed on that. It is important to establish what the community feels it needs in that space.
- Free skating from 7 p.m. until 8 p.m. on Saturdays seems like a prime time for ice rental, however, this time was chosen by community user groups. A grant from Health and Wellness provides funds that will offset ice rental charges.
- Family Adventure Day at the ravine on Saturday was put on by the community development class at Acadia and had the goal of getting families out to interact with nature. A number of adventures were provided and its success indicates that this should be offered again in the future.

(d) Police Report

(1) Chief’s Report

CAO Phillips reported that should Chief Mander’s absence continue, an interim appointment will be made to provide leadership at that department.

Points from Discussion

- Business at the Police Department continues as usual.
- Some over expenditures have been noted for the department and leadership should be in place to address these.
- The SUV has been purchased from budgeted funds.
- Several break-ins took place in the Coldbrook area near the chief's home.

(2)Board Report

Councilor Nola Folker-Hill reported that the commission has not met, however, a meeting was scheduled for Thursday this week and it might be necessary to hold the meeting even if the Chief is not available to attend. Five applications have been received for the vacancy of a citizen appointee on the board.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Board of Police Commissioner's report be received.

MOTION CARRIED

(e) Transportation Services

(1) Directors Report

Director Whynot reported that:

- Winter readiness is well underway.
- A number of small projects and capital projects were delayed due to rainy weather.
- Winter tenders were awarded.
- Operations staff appreciated the new loader and the purchase of a mini sweeper.
- Staff attended the Atlantic Canada Water and Wastewater Conference (i.e. new methods of sewage treatment, sludge management, pump efficiencies and floodplain mapping.)
- The 2nd Annual Harvest Festival Pumpkin drop took place at KCA, with a 75 foot drop this year, resulting in only 1 survivor. The participants enjoy this event.
- Sludge management using geotubes is being investigated. This may assist with raising the dykes to address climate change and flooding around the STP, as well.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Transportation Services Director be received.

MOTION CARRIED

(f) Water Commission

(1) Directors Report

Director Whynot noted that:

- Water quality remains within acceptable limits.
- Staff attended the ACWWA Conference titled the Value of ALL Water, with keynote speaker, Robert Fournier, PH.D, speaking on the availability of groundwater throughout the world. A website was attached to this report as a reference.
- Other topics included watermain video inspections, flushing technologies, watershed studies, reservoir water mixing latest meter technology and water reuse.
- The watermain video cameras can provide a good example of the overall conditions of the mains and can scan to determine wall thickness.
- Areas with poor circulation can have installed automatic flushers.
- Reused water is becoming more popular with better treatment technology. Technology now allows treated effluent to be turned into a saleable end product.
- Huntley's Sub Aqua Construction was at the tradeshow; this company has been used by the Water Commission for videos, cleaning and reservoir repair.
- Director Whynot showed images of a satellite that indicates the water depth of ground water around the world. Many countries were suffering from draught and ongoing loss of ground water.

It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that the report from the Director of the Water Commission be received.

MOTION CARRIED

(3) Commission Report

Mayor David Corkum had nothing further to report.

(g) Kings Partnership Steering Committee

Chairman Bill Boyd reported that the October meeting has been cancelled although it is hoped that a meeting can be scheduled in December. Also, the Kings Partnership Steering Committee Joint meeting is scheduled to take place on April 20th, 2015, with most units having confirmed participation. Gordon MacIntosh will facilitate this event.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report on the Kings Partnership Steering Committee be received.

MOTION CARRIED

(h) Regional Enterprise Network (REN3)

CAO Phillips reported that this issue will be presented under the CAO's report to follow.

(i) Administration

(1) Chief Administrative Officer's Report

CAO Phillips noted that:

- The Joint meeting of KPSC will take place on April 20th, 2015 and most units have confirmed participation.
- The Board has confirmed the hiring of an Executive Director Kelly Ells. The next steps are outlined, as to the work to be done.
- With the Valley REN, a Liaison and Oversight Committee met on October 23rd in Kentville and Mayor David Corkum was elected chair. Quarterly meetings will be held, starting in January.
- Joint Fire Services Committee has met on October 30th with ongoing agenda items being the Inter-Municipal Funding Service Agreement and the Tangible Capital Asset Policy.
- UNSM –The Fall Conference was held November 4 until November 7th, at which time Mayor Corkum completed his yearly term as President and will serve next year as Past president. Councilor Folker-Hill was re-elected to the Town Caucus Executive Committee.
- Fiscal Review Report – this report identifies 43 recommendations which highlight opportunities to improve collaboration, revenue systems, reallocate scarce resources, road equities and government structures. A feedback meeting was held on October 31 and written feedback from units is required by December 15th.
- Valley Waste Resource Management - The Kinsmen Club has announced their 2014 Fall Leaf Pick Up program for November 22, which will be a fund raiser for this group.
- Police Commission – A Commission meeting will take place on Thursday or Friday this week.
- Kentville Growth Centre /Library – An RFP has been issued and responses are now due by November 21. There appears to be some interest from the local business community and outside parties. The Library and the Valley Community Learning Association are considering sharing space.
- He also listed a number of additional meetings he attended.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the CAO be received.

MOTION CARRIED

Points from Discussion

- An office space has not been selected for the REN operation at this time, however, it would seem reasonable that it would be in the core area and centralized. Temporary accommodations can be provided in the interim.

(ii) Town Clerk's Report

Clerk Carol Harmes reported that:

- The legal documents are now available to staff and council on the company site.
- The minutes of both CAC and Council are also available back to 1959.
- Some policy work was done, along with Chapter 46 – Building Bylaw, which will be brought forward to rescind.
- Council Size Review recommendations have been sent to UARB for the Town to maintain the status quo on both boundaries and council size. UARB has booked the Council Chambers and will be undertaken advertisement for a Public Hearing on December 2nd.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the Town Clerk's Report be received.

MOTION CARRIED

(h) Council Reports from Workshops and Conferences

Mayor David Corkum attended the Fiscal Review workshops across the province and there are some winners and losers; change is necessary for the benefit of the province. His term of President of UNSM has been concluded and he appreciates the support of Council and Staff that allowed time for him to become involved.

Councilor Bill Boyd – attended the UNSM and Recreation Conference. Mayor Corkum completed a very busy and productive year as president of UNSM and should be congratulated.

Councilor Bernie Cooper – attended UNSM Conference and got a 10 year plaque.

Councilor Eric Bolland – attended Fiscal Review, the Recreation Conference was excellent and the session “NS Priorities and Goals”

for the next few years was important to hear. The UNSM Conference was good and he noted that in 2013 the insurance claims paid out will no doubt affect future premiums.

Deputy Mayor Mark Pearl – Attended UNSM Conference and was pleased that many of the topics were applicable to the Town. The keynote speech by Dan Christmas on the Ivany Report was relevant and timely.

Councilor Nola Folker-Hill – attended the UNSM Conference and noted that it was nice to see the Minister of Municipal Affairs attending much of the conference.

Councilor Tony Bentley – attended the Fiscal Review on the recommendations and the UNSM Conference.

CORRESPONDENCE

(a) None

NEW BUSINESS

(a) Committee Appointments of Council

Mayor Corkum reviewed last year's committee appointment list and noted that other than the deletion of the Kentville Community Development Committee and the addition of the EcoKings Action Team Committee, all appointments remained the same. Another change was required with the REN in that Mayor Corkum was assigned the sole participant on that board.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

*Recommendation to
Town Council*

that a recommendation be made to Town Council to approve the revised list of Committee Appointments of Council for 2014-2015, as attached.

MOTION CARRIED

(b) Deputy Mayor's Position

Mayor Corkum read the policy relating to the position of Deputy Mayor and asked if there were any nominations from the floor.

It was moved by Councilor Bill Boyd that Councilor Mark Pearl be appointed Deputy Mayor for another term of service. Councilor Pearl agreed to serve, if elected.

Councilor Bernie Cooper moved that Councilor Nola Folker-Hill be appointed Deputy Mayor, to which she agreed to serve, if elected.

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that nominations cease.

MOTION CARRIED

Following an election for that position, Mayor David Corkum congratulated Councilor Mark Pearl for being elected Deputy Mayor.

(c) Old Tourist Bureau (appearance)

Councilor Tony Bentley asked if some work can be done to the old Tourist Bureau on Park Street as its condition does not give a good impression to people coming from the West end of Town. CAO Phillips suggested that blinds or draperies would hide much of the storage inside the building and some work on the exterior of the building might be done after the winter. Some cleaning up around the property can be done this time of year. Now might be an opportunity to do some seasonal art on the windows.

Points from Discussion

- The new digital sign will not be located by the old tourist bureau, as a corner site like this would not be a good location for drivers.
- The proposed site is east of the cenotaph.

(d) Chapter 46 – Building Bylaw

Clerk Carol Harmes reported that this bylaw is no longer required as it establishes the procedure for the issuance of building permits, the costs for permit fees and requirements for building inspections, all of which are out-of-date. These functions are contracted from the County of Kings by the Town.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

*Recommendation to
Town Council*

**that a recommendation be made to Town Council that
First Reading be made to rescind Chapter 46 – Building
Bylaw.**

MOTION CARRIED

(e) Kings Point-to-Point Funding Agreement

Mayor Corkum noted that Faye Brown from Kings Point-to-Point had attended this meeting earlier in the afternoon, at which time she explained the funding agreement and answered questions relating to its content. A discussion on this request was a late addition to the agenda and is now being brought forward for a recommendation.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that the Funding Agreement from Kings Point-to-Point for the term 2014-2018 be approved.

MOTION CARRIED

ADJOURNMENT

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the meeting adjourns at 3:35 p.m.

MOTION CARRIED