
Council Advisory Committee

MINUTES

October 14, 2014

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Nola Folker-Hill, Councilor Bill Boyd, Councilor Eric Bolland, Councilor Bernie Cooper, Councilor Tony Bentley, Solicitor Cris Shirritt, CAO Mark Phillips and Town Clerk Carol Harmes.

Also present: Planning Director Bev Gentleman, Town Engineer Fred Whynot and Recreation Director Rachel Bedingfield. Absent: Police Chief Mark Mander and Finance Director Deb Crowell

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:30 p.m. and CAO Mark Phillips reported that all members of Council were present, along with Solicitor Cris Shirritt, Town Clerk Harmes and himself. Members of the senior administration team, with the exception of Police Chief Mander and Director Debra Crowell were also present.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the agenda be approved with the inclusion of:

8 (c) cell phones

8 (d) official proclamation

8 (e) week-end pick up

8 (f) tax bills

MOTION CARRIED

PRESENTATIONS

(a) none

APPROVAL OF THE MINUTES

(a) Minutes of September 8, 2014

It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the Minutes of September 8, 2014 be approved as circulated.

MOTION CARRIED

**BUSINESS ARISING
FROM THE
MINUTES/OLD
BUSINESS**

(a) Council Size Review

Clerk Harmes reported that a report is attached which briefly outlines the Council Size Review process, noting that 3 options apply, for which information was made available to the public in a variety of formats. Registration of public opinion was also available through a number of sources, and the statistics from the public indicated that the option of status quo was preferred.

As Council is now required to make a recommendation which will be sent to UARB for their review, she proposed that both boundary review and council size review be addressed as separate issues.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

*Recommendation to
Town Council*

that a recommendation be made to Town Council that the application to UARB ask for consideration that the Town boundaries remain the same.

MOTION CARRIED

Further, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

*Recommendation to
Town Council*

that a recommendation be made to Town that the application to UARB ask for consideration of the status quo for the number of Council Members (6 Councilors and the Mayor).

MOTION CARRIED

(b) Fall Leaf Collection (update)

At the last meeting of Council, CAO Phillips reported that as a result of the cancellation of the fall clean-up and leaf pick-up by Valley Waste Resource Management, the Town has been exploring options to assist citizens with this lost service.

During conversations with the Kinsmen Club, CAO Phillips asked if the procedure for the Christmas Tree pick-up fundraiser could be adapted to a leaf pick-up project. He suggested that this could be a fundraiser for the Club and that the Town would assist.

Recent confirmation from the Kinsmen Club indicated that the leaf pick-up day would be November 22 and club members would pick up only leaves – no pine needles or other yard waste. The goal for the Club is to raise at least \$1,000. A meeting is scheduled for the week of October 20th with the Kinsmen, Town of Kentville and VWRM to finalize logistics. Financial support will be given to the

Approved November 10, 2014

Kinsmen from the Town to ensure that they meet their goal.

Points from Discussion

- A program could be offered whereby citizens could put out their curb-side items, allowing pickers to remove much of the stuff.
- The problems exist with those citizens who do not bring back the curb-side materia, after the pick-up date.
- The Town would be responsible for the removal of these items.
- The date for the annual pick-up has since passed, so any additional pick-up would be confusing, and perhaps even unnecessary, at this late date.

(c) G67-Recognition of Community Contributions Policy

Clerk Harmes reported that a draft policy had been submitted to a previous meeting of CAC, however, during preparation of a final policy for Council's consideration, she not only merged the 4 documents previously addressed, but added others relating to General Public Recognition, Volunteer Awards Ceremony and Key to the Town events. With the draft now being presented, she welcomed amendments and/or a recommendation for adoption.

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

*Recommendation to
Town Council*

that a recommendation be made to Town Council that Policy Statement G67 Recognition of Community Contributions Policy be adopted.

MOTION CARRIED

Points from Discussion

- It is important to maintain flexibility when considering the presentation of a Key to the Town.
- Sometimes policies are too restricting.
- Council, as a group, would determine those deserving of a Key to the Town.

(d) Kentville Library

CAO Phillips reported that an RFP for the Kentville Growth Centre / Library, will include a joint contract between the Annapolis Valley Regional Library and the Valley Community Learning Association, who wish to share premises. With both of these organizations experiencing growth, the minimum requirements for space would be for the Library at 4,000 square feet and the VCLA at 2,500 square feet.

Guidelines for both exterior and interior construction were outlined in detail, along with parking requirements, regulatory and environmental conditions, terms and conditions and a submission and evaluation outline. It was further noted that the closing date will be at 4:00 p.m. on November 7th, 2014.

(e) Partial Tax Exemption vs. Grants

CAO Phillips reported that during a previous discussion relating to the Open Arms (a non-profit organization owning property in the Town of Kentville) a request was made for a tax reduction. He added that a tax reduction would lessen the operating costs of this group that in turn, would allow them to offer more programs.

Staff was asked to prepare a report referencing both the Partial Tax Exemption Bylaw (Chapter 87) and the policy relating to grants to organizations (G28) so each could be examined. The outcome was to determine the right tool used for the right situation while being fair to all who apply.

The options that exist would be for the Town to allocate the Open Arms' building (or a portion thereof) to be taxed at the residential rate, or would provide a grant to help offset some of their costs. CAO Phillips added that is important to note that either method selected would be recorded as an expense to the Town and would be reviewed annually. He added that the partial tax exemption bylaw is tied to the amount of the assessment, and the square footage that would be considered partially taxed, whereas, the policy for grants provides more flexibility.

Currently the tax bill for the property (taxed as commercial) would be \$4,584.92, however, at the residential rate, it would be \$1,926.87, which would be the amount paid by Open Arms. The reduction of \$2,658.05 is the difference between the commercial rate and the residential rate (based on 100% usage), and will subsequently be expensed to the Town.

In Summary, CAO Phillips felt that in considering both the grant policy and the Partial Tax Exemption Bylaw, it would appear that the bylaw would be the appropriate "tool" to be used in this case.

***Recommendation to
Town Council***

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that a recommendation be made to Town Council that the Open Arms Resource Centre Society be granted a partial tax exemption which, based on 100% of the

Approved November 10, 2014

**whole, would equal \$2,658.05 in the current year, in accordance with Chapter 87 – Partial Tax Exemption Bylaw, effective April 1, 2014,
And further,
that a recommendation be made to Town Council that the amendment of Chapter 87 – Partial Tax Exemption Bylaw and Schedule A be made to reflect the inclusion of the Open Arms Resource Centre Society.**

MOTION CARRIED

Points from Discussion

- A new policy outlining criteria for qualifications would help clarify the review of individual cases, so each could be treated the same.
- If a non-profit organization was renting a building from a commercial building owner, there may be some confusion should that non-profit organization want to offset its operating costs with a reduction of rent (i.e. tax).
- There would be no connectivity in this case, as the owner of the building is not the individual using it.
- More discussion can take place on the criteria at a future Strategy Session.

(f) Community Pride – Clean Kentville

At a recent meeting of Council, staff was asked to have a discussion with possible recommendations on how Kentville could enhance its community with this program. CAO Phillips reported that this issue has not been addressed at this time due to other issues which have taken priority.

(g) CUPW Resolution Review

Councilor Bolland agreed to review this resolution and make a recommendation at the next meeting of CAC for amendments which might better reflect Council's views on the issue.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that this issue be tabled until the next meeting of CAC.

MOTION CARRIED

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

**(a) Finance
1.Directors's Report**

CAO Phillips noted that Director Debra Crowell reported that taxes were due on September 30th, utility meters were read during September, with the bills expected to be generated during October.

Approved November 10, 2014

The Kentville Volunteer Fire Department audit is nearing completion and statements should be release soon.

As to Revenue and Expenditures (Schedules A and B) with a benchmark of 50%, the overall revenue exceeds the average at 81.5% and the overall expenditures are below average at 46.4%. Schedule C (Summary of Outstanding Taxes) saw 89.7% of the 2014/15 levy collected, with property tax outstanding at the end of September being \$906,604.

Schedules E and F (Perpetual Investment Fund) saw a meeting of the Investment Advisory Committee on October 7th where the Balance Sheet (Schedule E) indicated total investments at \$13,418,872 (cost) and \$13,486,813 (market). A Statement of Reserves (Schedule F) indicated that interest paid was \$75,391, dividends paid were \$75,882, capital gains total at \$253,334 and management fees at \$14,530. The budget target for the year is set at \$650,000.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Director of Finance be received.

MOTION CARRIED

Points from Discussion

- The Manager of the Housing Authority should be asked to attend to a Council or CAC meeting in November or December to explain the \$28,530 deficit, as passed along to the Town.

2.Projections

Director Debra Crowell reported that based on the yearly figures to date, it would appear that the Town will see a deficit of \$45,800. CAO Phillips referenced some parts of this report that affected the revenue (assessment appeals) and noted that expenditures are up with protection and law enforcement, EMO costs relating to Hurricane Arthur, insurance claims, etc.

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the Projection Report be received.

MOTION CARRIED

Approved November 10, 2014

Points from Discussion

- The Police Chief should be asked to report on the BackCheck costs and revenues to determine why the figures are tracking as they are.
- It might be more appropriate to address this at the Board level.
- It appears that BackCheck staff may be required to be on hand even though the assignments may not come in.
- There may be some possibility of delaying some searches until staff and other assignments can be grouped together.
- It is important for Council to question all areas where there may be some inefficiencies that affect the bottom line.

(b) Planning and Development Report

1. Director's Report

Director Beverly Gentleman reported that there were 2 building permits issued during September for a building valuation of \$15,825, bringing the yearly total to \$8,443,025.

She added that the Development Officer, Frank MacFarlane submitted his resignation to the Town after 12 years of service, and therefore, much of the month was spent on development control and fielding phone inquiries. One such application involved cash in lieu of parking and this can be addressed in further detail later.

Kings 2050 – The recommendation for endorsement of the SRIs and funding request from the Dept. of Municipal Affairs has been tabled until the County of Kings and Wolfville's positions are made clear.

Public Art Space – the concrete pad to support the statue will be installed this month and work continues with Ms. Abernathy on the design.

CP Lands - Since having received interest from the Best Western Hotel, another hotel development company has contacted the office to request an information package.

It was moved by Councilor Eric Bolland and seconded by Deputy Mayor Mark Pearl

that the report from the Director of Planning and Development be received.

MOTION CARRIED

Points from Discussion

- The Planning Advisory Committee for the County did not

Approved November 10, 2014

recommend to County Council, that it adopt the SRI's, whereas, the Town of Wolfville wanted some amendments to the resolution. Therefore, this procedure is on hold.

- The position of Development Officer has been filled with Kirsten Harrison.

2.Environmental Advisory Committee Report

Chairman Eric Bolland reported that there has been no meeting but one will be arranged when member, Brian Smith has some time available.

3.Community Development Coordinator's Report

A report received from CDC Lindsay Young, indicated that:

- Promotion of the Pumpkin People and October events is well underway.
- The rebranding Development Team has met for a debriefing and to begin the process of determining the direction and messaging.
- The brand architecture was presented to BDC on October 6th and will be presented to CAC.
- New business "Bliss" has opened on Webster Court offering hair and aesthetic services and Daisy Roots has completed its move to Main Street.
- A meeting took place on October 1st with NS Tourism Association and stakeholders, to deal with the dissolution of Destination Southwest Nova.
- Kentville Farmers Market will move indoors for the winter season as of October 22nd.
- KDCL is facilitating a downtown business and retail merchants meeting to be held on October 16th to discuss storefront improvements, general property beautification, downtown traffic flow, parking and collaboration to achieve common objects.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Community Development Coordinator be received.

MOTION CARRIED

(c) Parks, Recreation and Community Development

(1)Director's Report

Director Bedingfield reported that:

- 300 pumpkin people have been constructed and installed throughout Town in celebration of the Pumpkin People Visit

Approved November 10, 2014

- and Harvest Festival.
- Memorial Park has been busy with the Acadian Axeman Baseball Team hosting many games over September and October and with park staff continuing to prepare the parks and fields for the winter months ahead.
 - At the arena, plans are underway for a fall/winter schedule with youth groups starting at this time. Three free skates are being offered throughout the week and these times, along with weekly adult skates, parents and tots, and adult shinny provides many options for the public.
 - With Active Living programs, a partnership has been created with the Department of Health and Wellness; the physical activity program for afterschool has been redesigned to include more children across more grade levels; the Trailblazer program has started; and the Sense of Adventure will begin soon.
 - Preparations are underway to install a natural playground in the area near Miner's Marsh and we look forward to this addition.
 - With the Harvest Festival, its success can be attributed to Karen Outerleys who worked hard to include a number of new activities, along with the tried and true ones from years before. The Pumpkin Mile is scheduled for October 19th and offers opportunities for all ages and physical capabilities.
 - Director Rachel Bedingfield introduced a video in which the topic of story-telling was introduced as an opportunity for cultural awareness and providing a voice to those who do not have one. The presenter talked about the "single story" from which people draw conclusions about one another, or about a group of people, based on a very limited knowledge of them. She likened this response to some groups of individuals who make up the population of our Town and urged everyone to take a moment, sit on a bench and listen to the stories of other people.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Recreation Director be received.

MOTION CARRIED

Points from Discussion

- The outfield of the softball field is being redone this year and is part of the capital work.
- Previous discussion on green-space development

Approved November 10, 2014

(Glenwood Subdivision and Royal Oaks) is being reviewed and the process for determining what level of interest exists, is now being examined.

(2) Report on Digital Sign

Although prices have been received for the replacement of a digital sign, these quotes have not been reviewed at this point in time. More will follow in the near future.

Points from Discussion

- The sign at the ball field is not working and needs to be replaced.
- The sign at the rink is not working and will be repaired.

(d) Police Report

(1) Chief's Report

Police Chief Mark Mander had not submitted a report for CAC, and he is anticipated to return at the end of the month.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Eric Bolland

that staff be directed to send a get well gift and card to Police Chief Mander, if that has not already been done.

MOTION CARRIED

(2) Board Report

Councilor Nola Folker-Hill reported that at a recent board meeting on September 23rd, members reviewed the current status of the downsizing of staff, the letter to the Department of Justice; they approved the policy manual and received a report on criminal activities.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Board of Police Commissioner's report be received.

MOTION CARRIED

(e) Transportation Services

(1) Directors Report

Director Whynot reported that:

- The majority of the damaged asphalt curbs and catch basins from last winter, have been replaced.
- Surplus equipment has been tendered and \$1600 has been recovered and placed in capital reserve.

Approved November 10, 2014

- The dedication stones from the Old KCA have been installed at the Kings County Museum.
- A new operator/labourer, Kevin Milligan has started work.
- Two projects (Campbell Rd. Sewer Lateral and the Community Hub Building Upgrade) require retendering in October, due to either a lack of interest or that the bids received were above budget.
- Proposals relating to the flood assessment for lands downstream of the Cornwallis River Bridge were received. CBCL Limited, at a cost of \$25,000 plus HST, has been selected for this work, and this amount will be cost-shared with the Province.
- The Regional Sewage Treatment Plant continues work with sludge management and the installation of a circulation and suspension system has been.

It was moved by Councilor Tony Bentley and seconded by Councilor Nola Folker-Hill

that the report from the Transportation Services Director be received.

MOTION CARRIED

Points from Discussion

- The Community Hub Building is the old Shell Building on West Main Street.
- The new pumping station near the Cornwallis River Bridge will control the odour from that area, which is often blamed on the river itself.
- Work continues on painting parking lots and streets around Town.
- There have been a number of complaints recently about traffic conditions on the corners of Mee Road, Apple Tree Lane and Belcher Street, as this has become a dangerous area. Pedestrians and vehicles increase during the Community College year.
- A traffic study was done a few years ago, and this should be reviewed, with the increased traffic in that area kept in mind.
- The Town conforms to national and provincial standards with road markings, although some municipalities' traffic authority may select the zebra markings and other methods to alert vehicles.
- Vehicles and pedestrians must be more aware of traffic and of surrounding conditions; accidents do happen.
- Paint can be very slippery for cyclists and motor cyclists and this could result in the Town being liable for damages.

(f) Water Commission

(1) Directors Report

Director Whynot noted that:

- Water quality remains within acceptable limits.
- A pump was replaced earlier this year, as it had failed, although water supply was not a problem to residents.
- Meter readings were done in September and those having unusual readings were contacted to determine if there was a plumbing issue or a problem with the meter. In cases of faulty meters, these would be replaced.
- Apple Valley Foods required an additional water supply line which should be installed at their expense. The Provincial Building (School and Main) had their water connected, and water extension services to Hunter's Crossing Subdivision is being discussed at this time.
- The Industrial Park Reservoir assessment has been completed and a recommendation is that the reservoir should be replaced within 15 years, with various structural repairs to be completed in the meantime. There are no water quality concerns and repairs to this structure will be done under future capital work.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Director of the Water Commission be received.

MOTION CARRIED

Points from Discussion

- Industry in the Industrial Park is becoming more efficient and this sometimes relates to lower fees to the Town.

(3) Commission Report

Mayor David Corkum had nothing further to report.

(g) Kings Partnership Steering Committee

Chairman Bill Boyd reported that the Kings Partnership Steering Committee has not yet met and it appears that the date of October 20th is not working out. The CAO and Warden for the County of Kings have been asked to determine a date, as there are several items on the agenda. This scheduling problem relates more to the members having conflicts, than it does to unavailability of meeting space.

It is hoped that there will be a meeting before the end of November.

Approved November 10, 2014

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report on the Kings Partnership Steering Committee be received.

MOTION CARRIED

(h) Regional Enterprise Network (REN3)

CAO Phillips reported that this issue can be addressed under his report.

(i) Administration

(1) Chief Administrative Officer's Report

CAO Phillips noted that:

- The Board has confirmed the hiring of an Executive Director and final contract negotiations are being carried out. The next steps are outlined, as to the work to be done.
- With the Valley REN, a Liaison and Oversight Committee met in September and the next meeting will be October 23rd in Kentville. Start-up funding and the election of officers will take place at that time.
- Joint Fire Services Committee has been creating a strategic plan for the department and Brian Desloges and CAO Phillips have been providing ongoing support.
- UNSM – Municipal Awareness Week is October 20 to October 26th and the Fall Conference will be from November 4 until November 7th.
- Fiscal Review Report – this report has just been released and a session with CAOs will be held on October 15th. Following this, a full discussion can take place.
- Valley Waste Resource Management – Fall Clean-up and Leaf Pick-up cancellation information has been posted on the Town's website, social media, email distribution lists, radio spots and the by-weekly online newsletter. The Kinsmen Club has announced their 2014 Fall Leaf Pick Up program for November 22, which will be a fund raiser for this group.
- Police Commission – Recruitment is being done for a citizen member for the board, with applications required by October 28th. On September 23rd a meeting was held which dealt with the Policy Manual, the Chief's Evaluation, a letter from Central Kings Principal, SIRT investigation, monthly reports to Council, loitering, a financial report, Police Act Complaints, Commission Vacancy, Strategic Plan and a draft questionnaire.
- Kentville Growth Centre /Library – An RFP has been issued

Approved November 10, 2014

and responses are due by November 7th. There appears to be some interest from the local business community and outside parties in the RFP. The Library and the Valley Community Learning Association are considering sharing space.

- Old KCA Property – current offers for development on this site are currently being considered.
- Kentville Rebranding – The Brand Development Committee is concluding Phase 1 and a formal update is expected in the near future which will reveal key findings from Phase 1. These will guide Phase 2 and the logo and brand delivery exercises.
- CUPE – Director Whynot and I have spent much time on a personnel issue and a Labour Management Meeting in September brought closure to the matter.
- He also listed a number of additional meetings attended over the month.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the report from the CAO be received.

MOTION CARRIED

Points from Discussion

- Mayor Corkum noted that tomorrow Minister Furey and he will be rolling out the Fiscal Review Report, identifying some areas and the adjustments being made. He added that the recommendations are a long way from being approved, but it is hoped that these changes will benefit all municipalities.

(ii)Town Clerk's Report

Clerk Carol Harmes reported that:

- The legal documents will soon be available to staff and council, as will previous minutes from 1999 backward. The Council and CAC minutes will take a great deal of time to be completed scanned and will continue as a work-in-progress.
- Some policy work has been carried out.
- Council Size Review project has been addressed earlier.
- With Workshops, a Public Engagement Workshop was held in Truro on September 18th and some highlights were given.
- The AMANS Convention was held from October 7 until the 10th, with a theme of Adapt, Change and Innovate.
- With the Public Engagement session, she outlined some

Approved November 10, 2014

barriers that might prevent the general public from feeling comfortable in a council situation where they would be expected to participate. She noted the difference spectrums of participation, explaining informing, consultation, involvement, collaboration and empowerment, along with techniques for reaching the goals.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Town Clerk's Report be received.

MOTION CARRIED

(h) Council Reports from Workshops and Conferences

Mayor David Corkum attended the Public Engagement Session in Truro and the AMA Conference in Digby where he represented UNSM. He noted that Bernie White, the only registered parliamentarian east of Montreal, presented at the AMANS Conference and used Kentville as an example of progress with technology. Bernie White also added that although technology is good, distractions like cell phones ringing and texting are disrespectful and should be excluded from council meetings whenever possible.

Councilor Bill Boyd attended the Multicultural evening hosted by the County of Kings and praised the excellent food, entertainment and information about diversity in our area.

Councilor Bernie Cooper – nothing to add.

Councilor Eric Bolland – Attended an Age-Friendly Conference in Baddeck in September. He added that Baddeck has the highest percentage of seniors than any other town in the country. The WHO determined that 700 Nova Scotians turn 65 every month. Several programs were identified as services for seniors (i.e. Seniors Helping Seniors). Concerns about the aging population, immigration, out-migration, fewer births per family, etc. were discussed in relation to how the dwindling of the numbers of working adults will impact communities. He added that it might be advisable for the Town and KDCL to enter dialogue on to how to engage more seniors and immigrants into this area.

Deputy Mayor Mark Pearl – He attended the multi-cultural event organized by the County of Kings and noted that a Proclamation was presented, which he passed along. There were great presentations and a crowd of over 300 attendees.

Councilor Nola Folker-Hill attended the NSAPC Conference, along with Cecil White of the Kentville Police Board. He also attended the Board Retreat in Toronto and came away from this event with a

better understanding of policing issues.

Councilor Tony Bentley – Attended the Multi-cultural event which he enjoyed.

CORRESPONDENCE

(a) none

NEW BUSINESS

(a) Chapter 84 – Smoking in Public Places Bylaw (Review)

This bylaw was returned to Council’s agenda for a discussion on the enforcement of the bylaw. It was noted that there have been increases in the SOTs attached to this document, which would mean a fine of \$291 for the first offence, \$349 for the second offence and \$463 for the third offence. It was understood that education would be carried out when this bylaw was first adopted, and that fines would not be the first enforcement technique.

However, it was noted that there are several areas around Town that note that there is no smoking, however, these signs are disregarded for the most part. It might be necessary to increase signage and then to begin fining offenders. Also, the business community and general public have not been particularly helpful in promoting a non-smoking town. Everyone must play an active role.

Fining individuals, many of whom would struggle to pay the fine, is not the right way to approach this. The Town must make an attempt to reach people with this message, perhaps with social media, full public engagement and signs that indicate the fines that could be charged. It is also necessary to have some input from the Police Chief. Summary Offence Ticket increases to the Smoking in Public Places Bylaw should be promoted in the usual methods, along with social media, the Town’s e-letter and other methods that would help reach more people.

There is a public meeting of KDCL on Thursday evening and this issue should be part of the agenda.

(b) Kings Point-to-Point

This document has come to Council as the previous document has expired. CAO Phillips noted the past commitment to this organization and that there is a 2% increase over the 2 year term. Although he had no previous knowledge of a funding agreement, he understood that Council has supported this service.

It was further noted thought this document is the first Funding Agreement that has come to Council and representatives of this organization should be expected to come before Council and present the agreement. There are some areas that should be

Approved November 10, 2014

questioned, CTAP funding the ongoing increases.

Therefore, it was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

that this issue be tabled until representatives from Kings Point-to-Point come before the next meeting of Council Advisory Committee to address Council's concerns regarding the Funding Agreement.

MOTION CARRIED

(c) Cell phones

This issue was previously discussed.

(d) Official Proclamation

This issue was previously discussed.

(e) Weekend Pick Up

The County of Kings is providing a curb-side giveaway on October 25-26th, whereby citizens can put out items for pick-up, with the understanding that what is not picked up will be brought back into their homes.

It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that a recommendation be made to Town Council that the Town joins with the County in providing a curb-side giveaway on October 25 and 26th.

MOTION DEFEATED

Points from Discussion

- The advertising and enforcement of this would be difficult to undertake at this short time period.
- This service will send a conflicting message to citizens.
- Although fall clean-up was listed in the calendar this year, a great deal of advertisement has been done on its cancellation, and the majority of people should be aware of this change.
- As the originally advertised fall clean-up date has passed, this service is not expected.
- Valley Waste would not be in the position to advertise this weekend give-away on October 25 and 26th.
- Citizens should keep their items for the spring pick up.

(f) Tax Bills

Councilor Nola Folker-Hill noted that she received her tax bill and although the due date was September 30, which was the date she

paid it on line, the payment was not processed until the following day. This resulted in an arrears notice which she received soon after, however, dated the day the bills were due – September 30th. She felt that this procedure was inappropriate and although she understood that there must be a cut-off date, there should be a grace period to accommodate on line payment and banking delays.

Banks should be notified that this delay results in their customer's added expense. The CAO will speak with the Finance Director about adding a grace period.

ADJOURNMENT

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the meeting adjourns at 4:56 p.m. to go In Camera to discuss Land Negotiations.

MOTION CARRIED

CAC RESUMES

After a short break, the In Camera meeting began at 5:12 p.m. and was adjourned at 5:35 p.m., following which CAC adjourned once more.