
KENTVILLE TOWN COUNCIL

MINUTES

July 27, 2015

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl (arrived at 7:05 p.m.), Councilor Bill Boyd, Councilor Bernie Cooper, Councilor Eric Bolland, Councilor Tony Bentley, Councilor Nola Folker-Hill (arrived at 7:31 p.m.), CAO Mark Phillips, Solicitor Geoff Muttart and Recording Secretary Patricia Gourley

**CALL TO ORDER
AND ROLL CALL**

Mayor David Corkum called the meeting to order at 7:00 p.m., and CAO Phillips reported that Deputy Mayor Mark Pearl and Councilor Nola Folker-Hill will be arriving shortly. (Also in attendance was Director of Public Works, Fred Whynot.)

**MOMENT OF
SILENCE**

Mayor Corkum asked everyone to stand for a Moment of Silence to remember Ches Lockhart, who had been a great community volunteer and Past President of the Kentville Lions Club.

(Note: Deputy Mark Pearl arrived at 7:05 p.m.)

**APPROVAL OF THE
AGENDA**

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland.

**that the agenda be approved with the addition of
8 (c) Library**

MOTION CARRIED

PRESENTATIONS

None

**APPROVAL OF THE
MINUTES**

(a) June 29,2015-Regular Council

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**that the Regular Council Minutes of June 29, 2015 be
approved.**

MOTION CARRIED

(b) June 29,2015 -Audit Meeting

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

**that the Audit Committee Minutes of June 29, 2015
be approved.**

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES None

RECOMMENDATIONS AND REPORTS

(1) Wellfield Protection In County's Planning Documents

Councilor Bernie Cooper reported that at the July 13, 2015 meeting of Council Advisory Committee, a discussion took place regarding the protection of the Town's wellfield zones when development takes place nearby.

Council felt that in order to ensure that these wells continue to provide a safe water supply to both Town residents and many County residents, the responsibility for this must be shared. As such, the language in the planning documents for both municipal units must mirror each other, and the interpretation of this language must be mutually understood.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that a letter be sent to the County of Kings asking County Council to ensure that their Municipal Planning Strategy and Land Use Bylaw includes language requiring that within all identified Wellfield areas, Council must consult with the local authority responsible.

MOTION CARRIED

(2) Industrial Park Land Purchase

Councilor Bernie Cooper reported that at the July 13, 2015 meeting of Council Advisory Committee, a discussion took place regarding the potential purchase of lands in the Annapolis Valley Regional Industrial Park.

CAO Phillips reiterated that several years ago, the Kings RDA commissioned a study to inventory both developed and available commercial and industrial land in Kings County and in the Towns. From this study, conclusions were drawn that the Industrial Park in Kentville is the best option for future development, although, currently there is a lack of "shovel ready" land.

However, he noted that the purchase of two parcels of land, presently retained by Nova Scotia Business Inc., would allow

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significant profile next to the 101 highway and would complement the efforts being made for revitalization of the Park by existing property owners.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that Council purchases two parcels of land in the Annapolis Valley Industrial Park, listed as PID 55263776 (26 acres) for \$52,000, and PID 55474316 (15.2 acres) for \$15,000, from those funds allocated in the 2015-2016 Capital Budget.

MOTION CARRIED

(3)KDCL Funding Request

Councilor Bernie Cooper reported that at the July 13, 2015 meeting of Council Advisory Committee, a discussion took place regarding the request for funding of the three projects identified under the Downtown Revitalization and Development Plan. These included the Core Plan, the Downtown Façade Program and the KentvilleWay Program, for which a budget was proposed for \$455,000.

CAO Phillips identified some discussion points for each of the Plan's components and suggested that these issues be addressed prior to consideration of KDCL's request of \$100,000 from the Town.

Therefore, it was moved by Councilor Bill Boyd and seconded by Deputy Mayor Mark Pearl

that Council defers discussions regarding the KDCL Downtown Revitalization and Development Plan to the Finance and Administration Committee

And further

that KDCL Board of Directors or Executive Committee be included in the discussions regarding the plan.

MOTION CARRIED

(b) (i) Fire

CAO Phillips presented the report received from the Fire Chief. There were 5 calls from the Town of Kentville, 16 calls from the County of Kings and 1 Mutual Aid call. The kilometers driven were 70 in the Town and 814 in the County of Kings. This breaks

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down to 8% of the kilometers were used in Town, 88% in the County of Kings and 4% for the Mutual Aid calls.
It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland.

that the report from the Fire Chief be received.

MOTION CARRIED

(ii) Joint Fire Services Report

Councilor Bill Boyd attended the July 16th meeting of the Joint Fire Services Committee and noted that:

- The committee was concerned with the financial short fall in the budget for 2015-2016; should the County freeze the amount at last year's rate, the budget cannot be balanced.
- The Town's share has been approved by Council, however, the County's share has not been.
- Since that time, the County received a refund from the Fire Department's operating surplus for the previous year and the County will use a portion of that to ensure the Fire Departments' budget will be approved as presented.
- The Mutual Aid Agreement has been amended to ensure greater efficiency.
- The membership for volunteer firefighters is up to 56 with a few applications still on file.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the JFSC be received

MOTION CARRIED

Points from Discussion

- The Town and County contribute to the Operating Budget, however, any surplus funds are returned proportionately to those two units.
- KVFD is the only one in the County to return a surplus.
- However, any surplus left in the fire area rate fund would be kept and applied to the following year.
- In the event of a deficit, the established formula would be applied, as it relates to calls and mileage

**(c) Valley Waste Resources Management –
Representative's Report**

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Deputy Mayor Mark Pearl noted that the July report was not available due to the postponement of the July meeting until Wednesday July 29, 2015. However, he noted that:

- A new Operations Manager has been hired, as Ken Redden has retired.
- One of the ICI staff has moved to Ontario and that person's position has been filled within the organization, leaving another position of curbside inspector to be filled.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Eric Bolland

that the report from VWRM be received

MOTION CARRIED

(d) Kings Transit Authority

Deputy Mayor Mark Pearl noted that:

- Ridership in the past few months had been trending lower than budgeted, however, the June numbers appear back on track and trending upward again.
- Three vicinity buses owned by Digby, Annapolis and the core area had electrical maintenance problems which has now been repaired and resolved under warranty.
- Kentville bus # 54 was involved in an accident in the Town of Kentville.
- Hants West has applied to the URB to discontinue transit service in their area. They are required to give a 6 month notice to Kings Transit.
- Kings Transit is waiting for a 2015 Provincial Transit Fund grant of \$375,000 which should arrive soon.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Tony Bentley

that the report from Kings Transit Authority be received.

MOTION CARRIED

Points from Discussion

- The In Camera meeting held earlier in the day invited the former County Council representative, who had resigned from the board earlier, but sits only as an observer. That individual was included, in order to share information.

(e) Councilor's Report

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Councilor Eric Bolland noted that this month is the 10th anniversary of Deputy Mayor Pearl, Mayor David Corkum and himself being elected to Town Council.

Councilor Bill Boyd attended all meetings and the unveiling of the new accessible mobility lift chair at the Kentville Pool. This was donated by the Rotary Club of Kentville.

Councilor Bernie Cooper attended all meetings including the unveiling of the new accessible mobility lift chair at the Kentville Pool.

Councilor Tony Bentley had no report.

Deputy Mayor Mark Pearl had no report.

Councilor Nola Folker-Hill was not present.

(f) Mayors Report

Mayor Dave Corkum reported that:

- He attended a funeral; the unveiling of the new accessible mobility lift chair at the Kentville Pool (donated by the Kentville Rotary Club; and the One Nova Scotia meeting in Halifax (he noted that progress is being made with the Ivany Report which should be finished before the end of the year.). He was interviewed on the Rick Howe Show.

CORRESPONDENCE

(a) Princess Berwick

A thank you note was received from Princess Berwick Heidi Scotney-Kinsman, and it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the thank you note from Princess Berwick be received.

MOTION CARRIED

(b) Liam Carmichael

A thank you card was received from Liam Carmichael, who was one of the recipients for the Town's Student Bursary.

(c) Adeena Fox

A thank you card was received from Adeena Fox, who was another recipient for the Town's Student Bursary.

(d) Katherine Russell

A thank you card was also received from Katherine Russell, who also received a Town Student Bursary.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

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that the thank you cards from students Liam Carmichael, Adeena Fox and Katherine Russell be received.

MOTION CARRIED

(Note: Council Nola Folker-Hill arrived at this time - 7:31 p.m.)

(e) Derek Atwater-Kentville Junior Baseball Team
CAO Phillips stated that correspondence from Derek Atwater of the Kentville Junior AAA Wildcats Baseball team, is requesting a donation to assist them in attending the National Baseball Championship being held in Regina, SK. in August 2015.

(Note: Councilor Bernie Cooper declared a perceived conflict of interest, leaving the Council Chambers so as to withdraw from discussion.)

The letter noted that:

- The team has earned the right to be one of the two teams representing NS at the 2015 U21 National Baseball Championships August 12-17, 2015.
- Flights and hotel expenses will be approximately \$20,000.
- The team has only 3 weeks to do their fundraising.
- None of the team members resides in the Town of Kentville but this is a regional team.
- The team plays in Town fields and pays rental fees.
- The team is called the Kentville Junior AAA Wildcats and, therefore showcases and promotes the Town.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Eric Bolland

that the Town of Kentville donates \$500.00 to the Kentville Junior AAA Wildcat baseball team

(Note: In order to participate in the discussion, Mayor Corkum passed the chair to Deputy Mayor Mark Pearl).

An amendment was proposed by Mayor David Corkum and seconded by Councilor Bill Boyd

that the Town donates \$1,000 to the Kentville Junior AAA Wildcat Baseball team.

AMENDED MOTION CARRIED

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(unanimously)

(Note: Mayor David Corkum returned as Chair and Councilor Cooper returned to the Chambers)

Points from Discussion

- The budgeted contingency fund is about \$600.
- There are some outstanding grant applications, which are pending, but dependent upon established circumstances (i.e. other contributions)
- These funds should come for the contingency fund, however, should the grant exceed the funds in that account, it would appear as “over expended.”
- In an attempt to be fair and consistent with all groups requesting grants, this group has not shown a budget, as required of others.
- The Town is promoting itself by supporting this team.

NEW BUSINESS

(a) Engineering Consultant –Award of Engineering Services-Chester Avenue Upgrade

Director Fred Whynot noted that proposals were received (for engineering services for the Chester Avenue Upgrade project), from Allnorth, exp, Hatch Mott Macdonald, CBCL Limited, Design Point Engineering and Surveying, WSP Group, Highland Geomatics & Engineering Inc., Stantec, and Hiltz & Seamone II. Proposals were evaluated for Understanding of Objectives and Methodology, Technical Ability, Resources Available and Quality of Proposals. Following this, the proposals with the top three scorers (Allnorth exp, Hatch Mott MacDonald, and Design Point Engineering and Surveying) proceeded to the financial part of the evaluation, following which, the proposal from Design Point Engineering and Surveying was selected at having the best value. The proposed Project Manager for Design Point (Andrew Forsythe, P. Eng.) is a former resident of Henry Street in Kentville and a former summer student with the Town.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the award for engineering services for the Chester Avenue Upgrade, be given to Design Point Engineering and Surveying, for the estimated price of \$208,137 plus HST.

MOTION CARRIED

Points from Discussion

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- The evaluation of the proposals was an in-depth process that fairly addressed the same criteria.
- The fee being charged is reasonable.
- Unlike in past years, the Town does not engage a Consulting Engineer for routine projects.
- The magnitude of this project is such that an outside firm is required.

(b) Deer Haven Subdivision

Information is pending on this project, and if received while the CAO is on vacation, it might be necessary for the Director of Finance to call for a special meeting to move the project forward.

(c) Library

Councilor Tony Bentley stated that the staff at the Library are concerned about the time factor between moving and setting up in the new Library, and he wanted some information from Council to share with them.

Points from discussion:

- Testing is still being done for the Department of Environment for the new site and a report is expected by the end of August.
- If the process is delayed, there may be a need for a short term placement elsewhere until the building is finished.
- The Province appears to be still on schedule and has done some ground work.
- No financial commitment has been received from the County of Kings at this time and it seems likely that it will not be addressed by County Council until September.
- The Kentville Library has the largest group in the province registered for reading - 650 children under age 5.
- The library staff and board should promote the statistics on users and services being provided.

PUBLIC COMMENTS **None**

(Note to the public: There will be no meeting in August 2015.)

ADJOURNMENT

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the meeting adjourns at 8:10 p.m.

MOTION CARRIED

