

KENTVILLE TOWN COUNCIL

MINUTES

March 29th, 2016

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl (skyped), Councilor Bill Boyd (skyped), Councilor Bernie Cooper, Councilor Eric Bolland, Councilor Nola Folker-Hill, CAO Mark Phillips, Solicitor Geoff Muttart

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 7:00 p.m., and CAO Phillips reported that regrets were received from Councilor Tony Bentley, all other Council members were in attendance along with the Town Solicitor, Recording Secretary Patricia Gourley and himself as CAO. Clerk Harmes is away at this time.

APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Nola Folker-Hill

that the agenda be approved with the addition of:

**3. (a) Chester Avenue “Build Canada Fund”
Award 2016/2017**

8. (b) FCM Board Appointment

8. (c) C & D Disposal Site-North River Road- Fire

and Further

that the agenda be approved with the deletion of:

6. (a) 7. Updated Source Water Protection Plan

**6. (a) 8. Proposed Amendments to the
MPS-Rezoning R1 to R2**

**6. (a) 9. Release and Grant of Waterline
Easement**

10. In Camera – Land Negotiations

MOTION CARRIED

PRESENTATIONS

**(a) Chester Avenue “Build Canada Fund” Award
2016/2017**

Director Fred Whynot reported that a tender had been prepared for the renewal of water, sewer, and road systems of Chester Avenue, complete with 2/3 funding from the Province of Nova Scotia and Federal Government under the New Build Canada Program up to a total amount of \$2,964,655. Tenders closed on March 3rd, 2016 at 2 pm at the Town of Kentville.

Tenders were reviewed by DesignPoint & Surveying Ltd. and they have confirmed that Howard Little Excavating Limited remains the lowest bidder and that their tender was compliant.

A meeting was held with representatives of the Town of Kentville, Design Point Engineering and Surveying Limited and Howard Little Excavating Limited to discuss both scope reduction and project phasing. The tender included the possibility of phasing the project should it not be covered under the original estimate. Phase 1 includes work from Main Street to MacDonald Avenue and has a tender price of \$1,391,739.75 + HST. Of this, water system renewal accounts for \$107,528.82 + HST and sanitary sewer renewal accounts for \$137,100.89 + HST. Engineering services would be around \$45,000 + HST, spread over the three cost centres. Phase 1 consists of an upgrade to the intersection of Chester Avenue and Main Street, complete replacement of the Eastern retaining walls, as well as sidewalk, storm, sanitary, and watermain renewals. This will probably be the most difficult phase of work and a better estimate of remaining project costs, what could be deleted, etc. would be better known once the completion of this phase draws to a close. Phasing of the project will not increase the tender price. Phasing this project will also assist with the capital planning of other departments, utilities, etc.

Therefore, it was moved by Councilor Bill Boyd and Seconded by Councilor Bernie Cooper

that the tender for the Chester Avenue Upgrade be awarded to Howard Little Excavating Limited for the estimated price of \$2,836,279.21 + HST and that this project have the option to be phased over a two (2) year period

MOTION CARRIED

**APPROVAL OF THE
MINUTES**

(a) February 29th, 2016

It was moved by Councilor Bernie Cooper and seconded by Councilor Bill Boyd

that the Council Minutes of February 29th, 2016 be approved

MOTION CARRIED

(b) March 14th, 2016

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the Special Council Minutes of January 14th, 2016 be approved

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

None

RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee

1. Debenture Funding Spring 2016

Councilor Bernie Cooper reported that at the March 14th meeting of Council Advisory Committee Meeting, Director Crowell provided a report regarding debenture insurance. NS Municipal Finance Corporation requires that, in order to streamline the debenture issue process, Council must approve a pre-approval resolution and forward it to the NS Municipal Finance Corporation.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that Council approve the resolution for Pre-approval of Debenture Issuance

MOTION CARRIED

2. Withdrawal-Town Capital Reserve

Councilor Bernie Cooper reported that at the March 14th meeting of Council Advisory Committee Meeting, Director Crowell noted most Capital projects are complete and require a resolution of Council to make a withdrawal from reserves to fund the projects. The Town of Kentville Capital Reserve contains \$553,100 and after the withdrawal, it will contain \$428,077.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that Council approve the withdrawal of \$125,122.22 from the TOK Capital Reserve

MOTION CARRIED

3. Sundry Account Write Off

Councilor Bernie Cooper reported that at the March 14th meeting of Council Advisory Committee Meeting, Director Crowell noted that the Town's Collection Officer had indicated the need to write off sundry receivables in the amount of \$1,462.19.

As no person opposed this recommendation , it was so moved by Mayor Corkum

that Council approve the sundry receivable write off in the amount of \$1,462.19

MOTION CARRIED

4. Tax Exemption – Section 69-2016/17

Councilor Bernie Cooper reported that at the March 14th meeting of Council Advisory Committee Meeting, Director Crowell noted that the Town of Kentville provides a partial tax exemption to individual property owners who must meet certain requirements.

As a guideline, the Town of Kentville sets the income ceiling at a level close to the maximum Old Age Security (OAS) and Guaranteed Income Supplement (GIS) paid to a married couple.

As no person opposed this recommendation , it was so moved by Mayor Corkum

that Council approve the resolution for Low Income Tax Exemption for the year 2016/2017

MOTION CARRIED

5. Kings Regional Sewer Technical Committee Appointment

Councilor Bernie Cooper reported that at the March 14th meeting of Council Advisory Committee Meeting, Director Whynot stated that the Kings Reginal Sewer Committee had suggested that the Technical Committee, a sub-committee of the Regional Sewer Committee, should have its own Terms of Reference and municipal appointments.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bill Boyd

that Council approve the appointment of the Director of Engineering & Works, Fred Whynot, as its representative on the Kings Regional Sewer Committee's Technical Committee

MOTION CARRIED

6. Proposed Property Assessed Clean Energy Program (PACE)

Councilor Bernie Cooper reported that at the March 14th meeting of Council Advisory Committee Meeting, Director Gentleman noted that the Environmental Advisory Committee (EAC) was looking for support from Council to adopt a Property Assessed Clean Energy Program (PACE) and put in place a new PACE by-law. With Council's endorsement further action will be taken on this program and brought forward to CAC for review.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bill Boyd

that the PACE Program be approved in principle

MOTION CARRIED

(b) (i) Fire

CAO Phillips noted the following from the Kentville Fire Department report:

January 2016:

- Kentville alarms total was 9 with 140 KM used.
- County alarms total was 21 with 1388 KM used.
- Mutual aid alarms total was 3 with 224 KM used.

February 2016:

- Kentville alarms total was 13 with 214 KM used.
- County alarms total was 9 with 536 KM used.
- Mutual aid alarms total was 5 with 432 KM used.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Fire Service be received

MOTION CARRIED

(ii) Joint Fire Services Report

Councilor Bill Boyd reported that :

- The next Joint Fire Service meeting will be on April 21st, 2016.
- Councilor Boyd added that he wanted to recognize and thank all the volunteers who helped out and fought a four (4) day fire in North Alton. This situation proved how well all the Valley Fire Departments cooperated and worked well together.
- Perhaps the TOK could send a letter to the KVFD recognizing the effort and time all the volunteers put into fighting this major fire.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report on the Joint Fire Services be received

MOTION CARRIED

CAO Phillips noted that the Fire and Area Rate meeting will be held March 30th, 2016 at the Fire Hall at 7:00 pm.

**(c) Valley Waste Resources Management –
Representative’s Report**

Councilor Bernie Cooper reported that:

- Ross Maybee presented his Capital and Operating Budget for 2016/2017 at CAC on March 14th and it included a 3% decrease.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Deputy Mark Pearl

that the report from VWRM be received

MOTION CARRIED

(d) Kings Transit Authority

Deputy Mayor Pearl reported that the recent Federal Budget noted that there will be municipal transit funding coming for NS. It has been over 5 years since NS had such funding.

Therefore, it was moved by Deputy Mayor Mark Pearl and seconded by Councilor Eric Bolland

that the report from Kings Transit Authority be received

MOTION CARRIED

(e) Councilor’s Report

Councilor Eric Bolland:

- Attended all meetings as required
- KCA - PTA meeting

Councilor Bill Boyd:

- Nothing to report

Councilor Bernie Cooper:

- Attended all meetings as required
- Rebranding Meeting

Deputy Mayor Mark Pearl:

- Nothing to report

Councilor Nola Folker-Hill:

- Attended all meetings as required
- Rebranding Meeting

(f) Mayors Report:

Attended the following meetings:

- March 07 - EMO meeting
- March 2-4 - FCM Conference
- March 8 - Met with the Chamber of Commerce
- March 10 - Meeting with County Warden & Mayor of Wolfville
- March 10 - Water Commission meeting
- March 13 - Brad Brown’s funeral
- March 14 - CAC meeting
- March 15 - KDCL meeting
- March 17 - Police Commission meeting
- March 18 - Designer Café – cash mob
- March 23 - Rebranding
- March 23 – Presented flowers to new business
- March 24 – Interview by student Chelsey Chung

- March 24 – Life Cycle
- March 25 – CTV interview re: Shaffer fire

CORRESPONDENCE None

NEW BUSINESS

(a) CPI – Salary Increases

CAO Phillips noted that the Town of Kentville Personnel and Policy Manual states that the cost of living increase shall be granted at the first of each fiscal year.

The CPI factor is based on the average CPI for the Province of Nova Scotia for the period of March the prior year to February the current year as posted by Statistics Canada. Data for February 2016 was released by Statistics Canada on March 18th, 2016. For the period of March 2015 to February 2016, the average cost of living is 0.08%.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

**RECOMMENDATION
TO COUNCIL**

that the cost of living increase be granted to non-bargaining employees of the Town of Kentville effective April 1st ,2016

and Further

that the rate applied to non-union employees' salary scales is based on the statistics as per the policy-from March 2015 – to February 2016. The rate for April 1st 2016 is 0.08%

MOTION CARRIED

(b) FCM Board Appointment

Deputy Mayor Mark Pearl nominated Mayor David Corkum to return to the FCM Board.

Mayor Corkum noted that a letter of support from the Town of Kentville will be required by the FCM Board to accompany his application for a position on this board.

Therefore, it was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bill Boyd

that Council nominate Mayor David Corkum to return to the FCM board
and Further
that CAO Phillips provide a letter of support on the Town of Kentville's behalf

MOTION CARRIED

This motion was passed unanimous by those in attendance.

(c) C & D Disposal Site-North River Road- Fire
CAO Phillips presented an update on the fire at Shaffer's Disposal Site. As all the information is not yet collected it is hard to answer most questions at this time, however, he did note that :

- McGee Lake Watershed has not been used by the TOK as a water supply since 2002.
- C & D Site is in the County of Kings.
- Environmental impact information will come from the Department of Environment.
- It was a commercial fire and will have a large financial impact.

PUBLIC COMMENTS

Lynn Pulsifer-Deer Haven :

- Looking for information regarding the status of the new library.
- Very concerned when she saw the water leakage problem this past week.

ADJOURNMENT

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the meeting adjourns at 8:00 p.m. to go In Camera

MOTION CARRIED

IN CAMERA

Library Space Lease Agreement