

KENTVILLE TOWN COUNCIL

MINUTES

September 25th, 2017

PRESENT

Mayor Sandra Snow, Deputy Mayor Eric Bolland, Councillor Cate Savage, Councillor John Andrew, Councillor Craig Gerrard, Councillor Lynn Pulsifer, Councillor Cathy Maxwell, CAO Mark Phillips, and Solicitor Geoff Muttart.

CALL TO ORDER AND ROLL CALL

Mayor Snow called the meeting to order at 7:00 p.m., and CAO Phillips reported that all Council members were in attendance along with Town Solicitor Geoff Muttart, Recording Secretary Patricia Gourley and himself, CAO.

Also in attendance was Public Works Director Fred Whynot.

APPROVAL OF THE AGENDA

It was moved by Councillor Cate Savage and seconded by Deputy Mayor Eric Bolland

that the agenda be approved with the addition of:

- i. **11 (a) Personnel**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

SWEARING IN OF POLICE CHIEF

At this time Kentville's new Police Chief Julia Cecchetto gave her Oath of Allegiance and of Office before Judge Rhonda van de Hoek.

It was moved by Deputy Mayor Eric Bolland and seconded by Councillor John Andrew

that Council recess and partake of a reception to welcome Chief Julia Cecchetto and that Council resume at 7:55 p.m.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

PRESENTATIONS

- (a) **Glooscap Curling Club – Dave Gardam “Today and Tomorrow”**

Glooscap Curling Club president Dave Gardam gave a report that included some of the following highlights.

- This club has been in existence since 1932.
- Financially this club is a significant contributing member of our community. Also it promotes social events which are part of the community's health and wellness.
- Our Club is in great shape for the next fifteen (15) years but we have growing concerns regarding global warming and spring tides as this club is located next to the river.
- Our parking lot has been damaged over the years by pumper trucks brought in every spring for sewer drainage.
- We would like to have the facilities be used all year long for rentals once the ice is taken out. Also the ice could be rented out as well during the curling season.
- The Club is looking to partner with the Town of Kentville and be included in the new Recreation Facility, if this project goes ahead.

APPROVAL OF THE MINUTES

(a) Kentville Town Council – July 24th, 2017

It was moved by Councillor Cate Savage and seconded by Councillor Craig Gerrard

that the Council Minutes of July 24th, 2017 be approved as circulated

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(b) Special Kentville Town Council – September 11th, 2017

It was moved by Deputy Mayor Eric Bolland and seconded by Councillor Craig Gerrard

that the Special Council Minutes of September 11th, 2017 be approved as circulated

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

BUSINESS ARISING FROM THE

(a) Kings 2050 Statements of Interest Update

MINUTES/UNFINISHED BUSINESS

CAO Mark Phillips read the four (4) Statements of Interest that had been previously adopted by Council and noted that both the Town of Wolfville and the County of Kings have adopted them as well.

(b) Housing Needs Assessment

Mayor Sandra Snow noted that this needs assessment had been presented by Lisa Salley and Nancy Strong at the September 11th, 2017 meeting of CAC.

- A request for funding in the amount of \$1,150.00 had been asked of Council at this time.
- Council had previously requested that this item come back to the October's meeting of CAC after further investigation.

As the Housing Initiative Partnership has requested an answer by the end of September Mayor Snow revisited the information from the previous CAC meeting. After further review, Mayor Snow as Chair of the Planning Committee, recommend that the Town support this project.

Therefore, it was moved by Deputy Mayor Eric Bolland and seconded by Councillor Cathy Maxwell

**that the Town of Kentville Planning Department
funding be used to support this Housing Needs
Assessment , as requested , \$1,150.00**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

Points from Discussion:

- There have been many studies done on the subject already.
- On a staff level, this study may be a step in the right direction to provide support to aid in the completion of the Strategic Plan that speaks to the Housing Strategy.
- This study would be an up to date study and provide timely information for the Strategic Plan.

RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee – Councillor Cathy Maxwell

(1) Right to Know Week

Councillor Cathy Maxwell reported that at the September 11th, 2017 meeting of Council Advisory Committee, CAO Mark Phillips reported on the request received from the Office of the Information and Privacy Commissioner (OIPC) of Nova Scotia asking that we

participate in the Right to Know Week of September 25th to October 01st, 2017. The International Right to Know Day is September 28th, 2017.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Lynn Pulsifer

that Council participate in the Right to Know Week of September 25th to October 01st, 2017

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(2) Pregnancy and Infant Loss Awareness Day

Councillor Cathy Maxwell reported that at the September 11th, 2017 meeting of Council Advisory Committee, CAO Mark Phillips read the request to have October 15th, 2017 declared as Pregnancy and Infant Loss Awareness Day in Kentville.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor John Andrew

that Council officially recognise October 15th, 2017 as Pregnancy and Infant Loss Awareness Day

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(3) Sundry Write Off

Councillor Cathy Maxwell reported that at the September 11th, 2017 meeting of Council Advisory Committee, Director Debra Crowell reported that the Town's Collection Officer indicated the need to write off a sundry receivable account in the amount of \$807.51. This account has been outstanding since November 24th, 2016.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Cate Savage

that the sundry receivable account in the amount of \$807. 51 be approved for write off

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(4) Non-Union Remuneration

Councillor Cathy Maxwell reported that at the September 11th, 2017 meeting of Council Advisory Committee, CAO Mark Phillips read and explained the report to bump non-union personnel remuneration.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor John Andrew

that Council consider a payroll bump to non-union employees of 1.3 % (in addition to the existing 1.2% increase) for the fiscal year of 2017-18, in order to match the 2.5% increase to bargaining unit employees

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

Staff to gather salary comparison information from other towns to bring forth to the October CAC meeting.

ACTION

(c) (i) Fire

CAO Phillips stated from the attached report that for the months of:

May 2017:

- Kentville fire alarm total was 12 with 152 KM used.
- County fire alarm total was 16 with 856 KM used.
- Mutual aid alarm total was 4 with 282 KM used.

June 2017:

- Kentville fire alarm total was 15 with 230 KM used.
- County fire alarm total was 14 with 646 KM used.
- Mutual aid alarm total was 1 with 40 KM used.

July 2017:

- Kentville fire alarm total was 11 with 134 KM used.
- County fire alarm total was 22 with 1220 KM used.

- Mutual aid alarm total was 4 with 304 KM used.

August 2017:

- Kentville fire alarm total was 9 with 128 KM used.
- County fire alarm total was 18 with 968 KM used.
- Mutual aid alarm total was 2 with 78 KM used.

(ii) Joint Fire Services Report

No report

**(d) Valley Waste Resources Management –
Representative’s Report**

Deputy Mayor Eric Bolland presented the July and August 2017 reports for Valley Waste. Some highlights from the attached reports were:

- General Manager Maybee provided the partner representatives with cheques representing their proportional share of the return surplus funds resulting from the 2016-2017 activity based on a total value of \$704,682.00
- The Valley Waste Authority is seeking applicants for the position of Citizen Representative on the Investment Committee.

(e) Kings Transit Authority

Councillor John Andrew presented the September 2017 report for Kings Transit. Some highlights from his report were:

- Ridership continues to be down.
- New buses are on route from the US.

(f) Councillors Reports (Highlights)

Councillor John Andrew:

- Attended all meetings as required.
- A Strategic Planning Session was held in July.
- Meeting with the Minister of Municipal Affairs in September to discuss Regional Planning, Doctor Shortages and Affordable Housing.

Councillor Cate Savage:

- Attended all meetings as required.
- IAC Meeting was held in September.

- Multi-Cultural Festival had a video produced by Ryan Roberts which depicted this festival in a unique form.

Deputy Mayor Eric Bolland:

- Attended all meetings as required.
- UNSM Prov. Tel-Conference on Rebrand was held in September.
- Brought greeting from Mayor's office and Council to the staff and residents of Evergreen Nursing Home.

Councillor Cathy Maxwell:

- Attended all meetings as required.
- Attended the Annapolis Valley Trails Meeting.
- A Special Council Meeting took place to discuss upgrading our meetings and ongoing governance issues.

Councillor Lynn Pulsifer:

- Attended all meetings as required.
- An Annapolis Valley Regional Library Board Meeting took place in Berwick with reports and updates of library usage over the summer months.
- Attended the meeting which had been held with the Minister of Municipal Affairs.

Councillor Craig Gerrard:

- Attended all meetings as required.
- Police Commission met numerous times to discuss a selection for Police Chief.
- Attended the first KCA/PTA meeting since summer vacation.

(g) Mayors Report:

Mayor Snow presented her report to Council and some of the highlights from her attached report are:

- Attended all meetings as required.
- A short video of the Twinning Ceremony held in Castel Di Sangro, Italy was shown.
- UNSM Rebranding Project was discussed by teleconferencing with 70 elected officials looking at the role of the UNSM.
- A conference was held in Halifax with UNSM Mayors and Wardens.

Full reports are attached as well as each councillor and Mayor's financial statements.

Therefore, it was moved by Deputy Mayor Eric Bolland and seconded by Councillor Lynn Pulsifer

that the reports from Council and Mayor be accepted as presented

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

CORRESPONDENCE

(a) Mayor Mood – Yarmouth Radiation Unit – September 05th, 2017

CAO Mark Phillips read the letter received from Mayor Mood requesting that the Town of Kentville write a letter of support to the Nova Scotia Health Authority expressing the need for a radiation unit in Yarmouth.

Therefore, it was moved by Deputy Eric Bolland and seconded by Councillor John Andrew

ACTION

that Kentville Council send a letter of support to the NS Health Authority requesting that a Radiation Unit be established at the Yarmouth Regional Hospital

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(b) Cyril White – Smoking Area – September 18th, 2017

(c) Cyril White – Smoking Area – September 21st, 2017

CAO Mark Phillips read both letters received from Cyril White of the White Family Funeral Home. Also read was a reply letter from By-Law Enforcement Officer Glenn Cunningham to Cyril White in response to the letter received on September 18.

Points from Discussion:

- While the intent for a designated smoking area was right, the area chosen was not the most appropriate place.
- When the trial smoking area was chosen the surrounding businesses had not been notified of this decision.

- Chapter 84 the Smoke Free Public Places Bylaw should be enforced or removed from the books.
- The designated smoking area violates our own Bylaw.
- Most government buildings have a designated smoking area, even the public schools.
- This issue needs to be investigated more and perhaps partner with the County of Kings' smoking area.
- Enforcement may be difficult to do and this designated smoking area did not take all the violators off the street.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Cate Savage

that the current trial for the smoking area terminate and be sent back to the Police Commission for further evaluation and report back to Council

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

A motion was made for an amendment.

Therefore, it was moved by Councillor Cate Savage and seconded by Councillor John Andrew

ACTION

that the current trial end September 26th and be sent back to the Police Commission for further evaluation and report back to Council subsequent to the Police Commissions next meeting

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

Points from Discussion:

- Place up Non-Smoking signs now that the trial is done.
- More enforcement should be done by Kentville Police Service and the Bylaw Officer.
- Temporary remove the benches to discourage use of that area for a two to four week period.

(d) Dennis Ramsay – Selling Art – September 20th, 2017
CAO Mark Phillips read letter received from Dennis Ramsay and no action will be taken.

NEW BUSINESS

(a) Award of Bridge Infrastructure Diversion Project

Director Fred Whynot reported that a tender had been prepared for the diversion of infrastructure at the site of the proposed Wendell Phinney Bridge, as per the approved 2017-2018 Capital Program for the Town of Kentville and Kentville Water Commission, which closed on September 25th, 2017 at 2:00 p.m. This tender also included a section of sanitary sewer which is the responsibility of the Kings Regional Sewer Committee.

Therefore, it was moved by Councillor Cate Savage and seconded by Deputy Mayor Eric Bolland

that Council award the Town of Kentville and Kentville Water Commission portions of the tender for the Bridge Infrastructure Diversion Project to Howard Little Excavating Limited for the estimated prices of \$79,562.78 + HST and \$112,647.30 + HST respectively

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(b) Highway 101 Town Signs

CAO Phillips reported that this is a continuing of the rebranding process. New signage with the “Breath of Fresh Air” logo will soon be seen from the 101. The signs will be placed up soon.

PUBLIC COMMENTS

None

It was moved by Councillor Cate Savage and seconded by Deputy Mayor Eric Bolland

that Council recess from the regular meeting of Council to a CLOSED session at 10:00 p.m. to discuss personnel

Only Council, CAO and Solicitor Muttart remained in Chambers at this time.

IN CAMERA

(a) Personnel

It was moved by Councillor Craig Gerrard and seconded by Cate Savage

that Council retire from CLOSED session at 10:20 p.m. and return to the regular meeting of Council

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

It was moved by Councillor Craig Gerrard and seconded by Deputy Mayor Eric Bolland

RECOMMENDATION OF COUNCIL

that the CAO and solicitor support and execute the direction provided by council during the Closed Session in the matter concerning personnel

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

ADJOURNMENT

As there was no further business to discuss, it was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

that the Council meeting adjourn

MOTION CARRIED
Adjourned at 10:25 p.m.

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

