

# KENTVILLE TOWN COUNCIL MINUTES

November 27<sup>th</sup>, 2017

## PRESENT

Deputy Mayor Lynn Pulsifer, Councillor Eric Bolland, Councillor Cate Savage, Councillor John Andrew Councillor Craig Gerrard, Councillor Cathy Maxwell, CAO Mark Phillips, and Solicitor Geoff Muttart.

## CALL TO ORDER AND ROLL CALL

Deputy Mayor Lynn Pulsifer called the meeting to order at 7:00 p.m., and CAO Phillips reported that all Council members, with the exception of Mayor Sandra Snow, were in attendance along with Town Solicitor Geoff Muttart, Recording Secretary Patricia Gourley and himself, CAO.

## REGRETS

Regrets were received from Mayor Sandra Snow and a letter was read by CAO Mark Phillips on the Mayor's behalf. This letter noted that Mayor Snow will be traveling as part of a Valley Delegation to attend the 1<sup>st</sup> Conference of the International Network of Michelin Cities the Sustainable City 29 November -1<sup>st</sup> December, 2017, held in Clermont-Ferrand, France. The invitation included accommodations, meals and transportation. The cost to Kentville is the price of a flight over (\$980.rtn), the necessary travel points are available to cover the expense.

*letter attached*

## APPROVAL OF THE AGENDA

It was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

**that the agenda of November 27<sup>th</sup>, 2017 be approved**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

## PRESENTATIONS

None

## APPROVAL OF THE MINUTES

**(a) Kentville Town Council – October 30<sup>th</sup>, 2017**

It was moved by Councillor Eric Bolland and seconded by Councillor Cate Savage

**that the Council Minutes of October 30<sup>th</sup>,2017 be approved**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

**(b) Special Kentville Town Council – November 14<sup>th</sup>, 2017**

It was moved by Councillor Cate Savage and seconded by Councillor Craig Gerrard

**that the Special Council Minutes of November 14<sup>th</sup>,2017 be approved**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

**BUSINESS ARISING  
FROM THE MINUTES/  
UNFINISHED  
BUSINESS**

**(a) Town Criers International Completion**

CAO Mark Phillips read the report received from Berwick Town Crier Gary Long. This report included a financial report from the Annapolis Valley International Town Criers competition as well as a note of appreciation for the support received from the Town of Kentville and other municipalities.

**(b) Annapolis Valley Housing Survey**

CAO Mark Phillips presented the information received from the Annapolis Valley Housing Needs Assessment. CAO Phillips noted that this survey was to be completed early November but due to insufficient results in several communities the survey was extended to December 04,2017

**RECOMMENDATIONS  
AND REPORTS**

**(a) Council Advisory Committee – Councillor Cate Savage  
(1) Hospitality Policy Statement GX**

Councillor Cate Savage reported that at the November 14<sup>th</sup>, 2017 meeting of Council Advisory Committee, Mayor Sandra Snow had noted that this policy had been reviewed and updated at the Provincial level.

Therefore, it was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

**that the updated Hospitality Policy Statement GX be adopted**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

**(2) Chapter 57 Trail Use By-Law Amendment**

Councillor Cate Savage reported that at the November 14<sup>th</sup>, 2017 meeting of Council Advisory Committee, Community Coordinator Julia Stephenson noted that *Chapter 57- Trail Use By-Law* had not been updated since November 2000, and there is a need to amend this By-Law to promote trail use and safety in Kentville.

Therefore, it was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

**that bicycles, push scooters, skateboards and rollerblades are permitted on the Kentville Rail Trail. Motorized wheeled devices (including; motorized skateboards and scooters, electric-assisted bikes, hoverboards and Segways), excluding those used for mobility (i.e. motorized wheelchairs), are not permitted on the trail. The suggested language moves towards capturing the intent of the trails network-to increase active transportation and recreation as that grows and evolves, rather than trying to compile an exhaustive list of activities. The new language also creates more flexibility for motorized vehicles.**

**and further**

**that the proposed language changes to Chapter 57 – Trail Use By-Law be adopted:**

**that the *definition of 2(f) “Mobility Aid”* means a device designed to improve the mobility of a person with a mobility impairment. Mobility aids include motorized scooters and wheelchairs.**

**Use of the Trail**

**5. The Trail may be used for any purpose except a prohibited use described in sections 6 and 7, and may be used for all non-motorized forms of active transportation and recreation.**

**Prohibited Uses**

**6. No person shall enter upon or use the Trail for the following prohibited uses:**

- (a) Horse Riding**
- (b) Dog Sledding**

**Vehicles on Trail**

**7. No person shall operate any motorized wheeled device or vehicle on the Trail except mobility aids, or Town Utility vehicles.**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

**ACTION**

*Deputy Mayor Lynn Pulsifer noted that a Public Hearing will be held on December 1<sup>st</sup>, 2017 at 5:45 p.m. prior to the CAC meeting. Second reading of Chapter 57 – Trail Use By-Law will be held at the regular Council meeting on January 29<sup>th</sup>, 2018.*

**(3) Eco Kings Action Team**

Councillor Cate Savage reported that at the November 14<sup>th</sup>, 2017 meeting of Council Advisory Committee, Councillor Cathy Maxwell requested information from Deputy Mayor Eric Bolland regarding the Eco Kings Action Team. Deputy Mayor Bolland noted that all municipalities, except the Town of Kentville, have a representative on this committee.

Therefore, it was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

**that Deputy Mayor Eric Bolland represent the Town of Kentville on the Eco Kings Action Team**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

**(4) Kentville Art Gallery Society (Hardware Gallery) Lease Agreements**

Councillor Cate Savage reported that at the November 14<sup>th</sup>, 2017 meeting of Council Advisory Committee, CAO Mark Phillips reported on the proposed lease agreement for the Hardware Gallery. After much discussion Council recommended some changes to that proposed lease agreement.

Therefore, it was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

**that the Hardware Gallery lease begin January 01, 2018 for fifteen (15) months at a rate of \$10.00 per month for use of the space which includes utilities and common**

**space with no payment for leasehold**

**and further**

**that the Kentville Art Gallery Society provide council with quarterly reports**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

*All reports along with the recommendations are attached.*

**(b) Councillors Reports (Highlights)**

Councillor John Andrew

- Attended all meetings as required
- Kings Transit Christmas Party
- Peer Support Nova Scotia

Councillor Cate Savage:

- Attended all meetings as required
- UNSM Conference
- Kentville Plays

Councillor Eric Bolland:

- Attended all meetings as required
- NKEC Football Spaghetti Supper Fundraiser
- Skate Park Opening

Councillor Cathy Maxwell:

- Attended all meetings as required
- Kings Historical Society
- KCA Land Proposal presentations

Deputy Mayor Lynn Pulsifer:

- Attended all meetings as required
- Skate Park Sod Turning
- Library Meeting at new Library

Councillor Craig Gerrard:

- Attended all meetings as required
- Planning Strategy

- Meet and Great at Tibbetts Electrical & Kentville Soup Kitchen

**(d) Mayors Report:**

CAO Mark Phillips presented Mayor Snow's report to Council and some of the highlights from the attached report were:

- Attended all meetings as required
- Code of Conduct Meeting
- Salvation Arm Kettle Kick off at Walmart
- MicroResearch Kentville Project Closing session – Project Judging.

*Full reports are attached as well as each councillors and Mayor's financial statements.*

Therefore, it was moved by Councillor Eric Bolland and seconded by Councillor Cathy Maxwell

**that the reports from Council and Mayor be accepted as presented**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

**CORRESPONDENCE**

**(a) 21<sup>st</sup> Century Space Guys**

CAO Mark Phillips read the letter received from this team thanking the Town of Kentville for being one of their sponsors.

**(b) Landmark East**

CAO Mark Phillips read the thank you card received from some students of Landmark East school.

**(c) Kentville Historical Society**

CAO Mark Phillips read the letter received from Louis Comeau and John MacDonald of the Historical Society.

*All correspondence is attached*

## NEW BUSINESS

### **(a) Council and CAC Meeting Dates for 2018**

Deputy Mayor Lynn Pulsifer presented the proposed meeting schedule for the Council and CAC meetings of 2018.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Eric Bolland

## RECOMMENDATION TO COUNCIL

**that the proposed Council and CAC meeting dates for 2018 be adopted**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*

### **(b) Financial Management for Elected Officials**

Deputy Mayor Lynn Pulsifer read the memo from Mayor Sandra Snow reporting on the upcoming Financial Management Training for Elected Officials. This training will be put on by the Association of Municipal Administrators of NS and will be held from January 11<sup>th</sup> to 12<sup>th</sup>, 2018.

## PUBLIC COMMENTS

### **(a) David LaPierre- Main Street**

David remarked that he has just moved back to Kentville that it is great to be back home and also how wonderful Kentville looks.

## IN CAMERA

**None**

## ADJOURNMENT

As there was no further business to discuss, it was moved by Councillor John Andrew and seconded by Councillor Cate Savage

**that the Council meeting adjourn**

**MOTION CARRIED**  
**Adjourned at 07:50 p.m.**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Maxwell & Savage*