

**APPENDIX A: FUNDING APPLICATION FORM**

<b>Name of Organization:</b>			
<b>Type of Organization:</b>	Charitable <input type="checkbox"/>	CRA Charitable Status #:	
	Non-Profit <input type="checkbox"/>	Business Number:	
	Other <input type="checkbox"/>		
	Is your organization registered with Joint Stocks? Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Type of Grant:</b>	Community Benefit <input type="checkbox"/>	Active Living <input type="checkbox"/>	Heritage and Art <input type="checkbox"/>
	Amount of Grant Requested:		
	Did your group receive funding last year from Town of Kentville? Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Contact Person:</b>			
<b>Mailing Address/PO Box:</b>			
<b>Town: (Postal Code)</b>			
<b>E-mail Address:</b>			
<b>Telephone:</b>			
<b>Website Address: Social Media Contact:</b>			
<b>Application</b>	<p>The following documentation is required for the completed application form:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Proposed budget for event or program</li> <li><input type="checkbox"/> Previous year's financial statements if applicable</li> <li><input type="checkbox"/> Letters of support from partners (if applicable)</li> <li><input type="checkbox"/> Proof of charitable status (if applicable)</li> <li><input type="checkbox"/> Copy of last T3010 Registered Charity Return submitted (if applicable)</li> <li><input type="checkbox"/> Proof of non-profit status (if applicable)</li> <li><input type="checkbox"/> Copy of last T1044 Non-Profit Organization (NPO) Information Tax Return submitted (if applicable)</li> <li><input type="checkbox"/> Final report from the previous year (if applicable)</li> </ul>		
<b>Purpose Of The Project</b>			
<b>Description Of The Project</b>			
<b>Target Demographic Served</b>			
<b>Location of Project</b>			
<b>Project Timelines</b>			
<b>Certification</b>	I certify that, to the best of my knowledge, the information provided in this application is accurate and complete and is endorsed by the organization		

**Town of Kentville, Policy G28: Request for Funding From Organizations**

---

	which I represent.			
	Name		Title	
	Signature		Date	

**The Town of Kentville Grant Program**

- The deadline for applications is March 31st. Late applications will not be considered.
- All applicants must complete the Standard Application Form and provide all required documentation for evaluation. Incomplete applications will be disqualified and returned to applicant without being evaluated or considered.
- Only one application per organization, per fiscal year
- Successful applicants will be notified by after budget deliberations conclude.
- Successful applicants must submit a final report in the prescribed form. Groups will not be eligible to apply for financial assistance in a subsequent year until the final report has been received.
- The maximum amount available through this program is \$2,000 per fiscal year.