

# **KENTVILLE SPECIAL TOWN COUNCIL MINUTES**

## **September 11<sup>th</sup>, 2018**

### **PRESENT**

Mayor Sandra Snow, Councillor Eric Bolland, Councillor Cate Savage, Councillor John Andrew, Councillor Craig Gerrard, Deputy Mayor Lynn Pulsifer, Councillor Cathy Maxwell, and CAO Mark Phillips.

### **CALL TO ORDER AND ROLL CALL**

Mayor Snow called the meeting to order at 5:30 p.m., CAO Mark Phillips reported that all Council members were in attendance along with Recording Secretary Patricia Gourley and himself, CAO.

### **APPROVAL OF THE AGENDA**

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

**that Council approve the agenda as circulated**

### **MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

### **NEW BUSINESS**

#### **(a) Nova Scotia Power Easement – Kentville Business Park**

At the September 10<sup>th</sup>, 2018 meeting of Council Advisory Committee, Planning & Development Director, Bev Gentleman remarked to Council that:

- With two roads having been constructed in the Kentville Business Park; in accordance with Section 308(3) of the MGA Council must formally accept Parcel CDE-1 and Parcel SA-1 as road allowances;
- Nova Scotia Power requires easements on these two roads to provide power to existing and new business within the park.

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor Eric Bolland

**that Council approve the Power Easements for Nova Scotia Power to provide electricity to existing and new business within the Kentville Business Park and grants 6.100 metre wide Access and Utility Easements A, B and C in favour of NSPI**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

**(b) Business Park Street Dedication**

At the September 10<sup>th</sup>, 2018 meeting of Council Advisory Committee, Planning & Development Director, Bev Gentleman remarked to Council that:

- Kentville had constructed two new roads in the KBP on the largest parcel to ensure shovel ready land was available;
- With these two roads having been constructed; In accordance with Section 308(3) of the MGA, Council must formally accept Parcel CDE-1 and Parcel SA-1 as road allowances.

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor Cate Savage

**that Council approve the opening of Parcel CDE-1 know as Chipman Drive and Parcel SA-1 know as Street A, shown on Plan of Survey prepared by Kevin Brown Design Point Engineering and Survey Drawing #16-080-SL-L4 as public streets**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

**(c) Kings Transit 2018-budgets**

**I. Operations**

At the September 10<sup>th</sup>, 2018 meeting of Council Advisory Committee, CAO Mark Phillips recommended that Council support the Kings Transit 2018-2019 Operational Budget.

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor Eric Bolland

**that Council approve the Kings Transit 2018-2019 Operation Budget in the amount of \$1,795,832 of which Kentville is responsible for \$174,352**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

## **II. Capital**

At the September 10<sup>th</sup>, 2018 meeting of Council Advisory Committee, CAO Mark Phillips recommended that Council support the Kings Transit 2018-2019 Capital Budget.

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor John Andrew

**that Council approve the Kings Transit 2018-2019 Capital Budget in the amount of \$200,000 and further the partner share is \$80,000 of which Kentville is responsible for \$16,000**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

### **(d) Valley Waste Regional Management Supplementary Budget**

At the September 10<sup>th</sup>, 2018 meeting of Council Advisory Committee, CAO Mark Phillips remarked to Council that:

- As a result of a discussion held by the VWRM Authority Board on September 10<sup>th</sup>, 2018, the following recommendation was approved and forwarded to each party for approval.

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor Eric Bolland

**that Council consider and approve the supplementary budget to re-allocate funds to cover the additional costs associated with the cessation of service to the Municipality of the County of Annapolis**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

### **(e) Kentville Business Park Paving**

At the September 10<sup>th</sup>, 2018 meeting of Council Advisory Committee, CAO Mark Phillips remarked to Council that:

- The Town of Kentville issued an invitation to tender paving activities within the Town of Kentville on August 15<sup>th</sup>, 2018;
- The Town received four proposals before the invitation closed on August 31<sup>st</sup>, 2018.

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor Cate Savage

**that Council approve the award of the paving contract to Dexter's Construction for paving of the Kentville Business Park at a cost of \$121,700.00+HST**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

**(f) Church Avenue Dedication**

At the September 10<sup>th</sup>, 2018 meeting of Council Advisory Committee, Planning & Development Director, Bev Gentleman remarked to Council that:

- The Town of Kentville purchased the Robinson Building property, PID#55267371 in August 2016;
- The acquisition of the lot provided an opportunity for the Town to widen a portion of Church Avenue where the ROW width is only 34 feet wide. (The minimum street ROW should be 50 feet).

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor John Andrew

**that Council approve the expansion of Church Avenue by adding Parcel, A to Church Avenue as shown on Plan of Subdivision Plan No. 18-029D prepared by Michael McKenna, Annapolis Valley Surveys Limited**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:  
Andrew, Bolland, Gerrard, Pulsifer, Maxwell & Savage*

**ADJOURNMENT**

As there was no further business to discuss, it was moved by Councillor Cate Savage and seconded by Deputy Mayor Lynn Pulsifer

**that the Special Council meeting adjourn**

**MOTION CARRIED**  
**Adjourned at 5:45 p.m.**

*Councillors who voted in favour of this motion:  
Andrew, Gerrard, Maxwell, Pulsifer & Savage*

Special Town Council Meeting  
September 11<sup>th</sup>, 2018  
**APPROVED SEPTEMBER 24<sup>TH</sup>, 2018**