



## Citizen Application for Committees and Boards

Are you interested in helping your Town? Kentville is looking for citizen volunteers for a number of community committees and boards. Please fill out a form if you are interested!

**Accessibility Advisory Committee** - The Committee will advise Council in the preparation, implementation and effectiveness of its Accessibility Plan. The advisory committee meets six times per year or more as needed. Meetings take place during business hours and the duration of meetings could be up to 2.5 hours.

**Audit Committee** - The Audit Committee meets twice each year to discuss the annual financial audit. This standing committee consists of 3 members of council and 2 citizens.

**Board of Police Commissioners** - The Board of Police Commissioners receives its powers from the Police Act and its direction from Chapter 82, the Board of Police Commission Bylaw. This group meets every two months to discuss matters of policing and protection. The board consists of three members of Council, three citizens and an appointment from the Department of Justice.

**Investment (Perpetual Fund)** - The Investment Committee meets each month to discuss the Town’s Perpetual Fund which was established by provincial legislation and is governed according to Policy Statement G26. The committee consists of one member of council and their alternate, the Chief Administrative Officer, the Director of Finance and two citizens.

**Water Commission** - The Kentville Water Commission receives its powers from the Public Utilities Act and meets every three months to discuss matters relating to water services. Policy Statement G1B states that the committee consists of the Mayor as chairperson, two members of council, one citizen, and a representative from both the Kentville Volunteer Fire Department and the Municipality of the County of Kings.

**Parks and Recreation (Ad Hoc)** - This group meets as required and consists of four citizens and three councillors.

Name \_\_\_\_\_

Civic Address (must be a resident of Kentville) \_\_\_\_\_

Phone # (Home) \_\_\_\_\_ Phone # (Work) \_\_\_\_\_ Phone # (Cell) \_\_\_\_\_

Other # \_\_\_\_\_ E-Mail \_\_\_\_\_

Have you served on a Committee, Commission or Board of the Town of Kentville in previous years? \_\_\_\_ (yes) \_\_\_\_ (no).

If “yes,” please complete the following:

Name of Committee(s)	Dates of Service
_____	_____
_____	_____

Describe the relevant experience and background that you would bring to the position  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ (Date) \_\_\_\_\_

**Applications must be submitted to:**  
**Town of Kentville**  
c/o Jennifer West, Administrative Assistant and Special Projects  
354 Main Street, Kentville, Nova Scotia, B4N 1K6 or e-mailed to  
jwest@kentville.ca, (902) 679-2503

All applicants will be notified following the decision of the Selection Committee.