



Parks & Recreation Summer Staff Position

2024 Summer Parks Positions

The Kentville Parks and Recreation Department provides top quality recreational programs and services for Kentville and area residents, and is looking for adventurous, enthusiastic employees to help us keep our commitment to the community. If you are an energetic, self-motivated, and outgoing person who likes to work as part of a team, then apply this summer to work with the summer recreation team in Kentville!

Our commitment to equity, diversity, and inclusion

The Town of Kentville recently adopted our first Accessibility Action Plan, a testament to our commitment to developing and supporting a more diverse, inclusive, and equitable environment for all staff and community members. We encourage applicants from equity deserving populations to self-identify in their application. We continue to focus on equity, diversity, and inclusion (EDI) as part of this framework and are committed to continuing our education and awareness as an organization. If you have questions on how we can ensure a safe place of employment, or how the hiring process can accommodate your needs, we invite you to reach out and contact us.

Why work with us?

Being a part of the Kentville parks and recreation team means you will be working in a dedicated, positive, and supportive environment. Our department is known for its high standard of service, its dedication to innovation, and its commitment to serving all members of our community. We do this because we value our people and we're passionate about what we do. Really passionate. Our department has an environment that offers support and encouragement so you can achieve your professional goals. Trust, accountability, and fun are the foundations of our workplace culture.


Your Opportunity

The Town of Kentville Parks and Recreation Department is seeking the following:




Summer Parks Staff (up to 8 positions available) Reporting to the Supervisor, Facility Operations, this position is responsible for the maintenance of the Town of Kentville green spaces, trails, and other sport and recreational spaces. This position involves physical outdoor labor and the position will be needed for weekdays, evenings, and weekends. Daily supervision and scheduling will fall to the Supervisor, Facility Operations.




Parks employees should enjoy being outside and be capable of daily physical labor. Successful applicants will have some experience or be comfortable using small scale equipment such as lawn mowers and whipper-snippers. Parks employees learn valuable skills including basic green space management techniques, teamwork, and equipment maintenance, all while in a fun and supportive environment.

As a Town of Kentville Summer Park Staff you must possess:

-  A valid driver's license

We are looking for an individual who:

-  Is hard working;
-  Can work both individually and as part of a team;
-  Is task oriented;

-  Loves the outdoors (in all weather);
-  A creative problem solver and able to adapt quickly;
-  Has a strong work ethic.

This is a 40 hour/week opportunity with some evenings and weekends as required. There are three start and end dates for employment:

- April 15 to September 1 – (3) employment opportunities
- May 20 to September 1 – (2) employment opportunities
- July 2 to September 1 – (3) employment opportunities

All positions run until September 1. If applicants are able to work full time or part time hours past the September 1 end date, please specify in the application. Compensation is \$16.00 - \$17.00 depending on experience. Please indicate on your application what date you are available to start.

Two key positions within our parks team are:

- Keeping our downtown looking vibrant during the summer months by keeping all hanging baskets and planters watered.
- and
- Keeping our sports fields established (painting lines) and groomed (trimming around obstacles and fences, cleaning washrooms and facilities, etc.).

These are the main priorities of these positions with other park responsibilities listed above integrated into your schedule as necessary. If you have an interest in these positions, please indicate on your application.

To Apply

Please submit your resume and a cover-letter outlining your work and volunteer experience. Don't forget to highlight times where you have worked to achieve a goal, why you are interested in this opportunity, and what relevant skills you have.

This position will remain open until filled, but the first round of interviews will be completed the week of February 26, 2024. Resumes, cover letters and three references can be either emailed in a word document or pdf to recreation@kentville.ca or dropped off at the Department of Parks and Recreation (354 Main Street). If you choose to drop off your application in person, leave your parents/caretakers in the car, it's YOU we want to meet!

Bonus: Please ensure that cover letters, resumes and references are merged into one document.

The Kentville Parks and Recreation Department thanks you in advance for your interest in summer employment with the Town of Kentville. Only those applicants selected for the interview process will be contacted. For clarification on the application process or for more information please contact Nick Gerrard by email: ngerrard@kentville.ca or call (902) 690-6960.