



April 8, 2024

**Re: Freedom of Information and Protection of Privacy Act**

I am writing about your request of January 31, 2024 for access to information under the Freedom of Information and Protection of Privacy Act.

Regarding your three requests, we regret to inform you that a search by the Town of Kentville has failed to retrieve any records relating to the subject of your request. The staff who were most closely involved with this work reviewed their paper and digital files for these records and did not locate any.

If you feel that your request has not been answered completely or that you require further clarification, please contact Jennifer West at [jwest@kentville.ca](mailto:jwest@kentville.ca).

The Freedom of Information and Protection of Privacy Act states that you may ask the Information and Privacy Commissioner to review the assessment of a fee or any other matter concerning this response to your request. You have 60 days from the date of this notice to request a review by writing to the Information and Privacy Commissioner at 509-5670 Spring Garden Rd, Halifax, NS B3J 1H6.

If you wish to request a review, please provide the Office of the Commissioner with the following information:

- The reference number quoted at the top of this notice (202402).
- A copy of this letter.
- A copy of your original request for information that you sent to the Town of Kentville.

Sincerely,

Jennifer West

Deputy Clerk