



## **Parks & Recreation Summer Staff Positions 2023**

### **Active Transportation Facilitator 18 Week Contract Position**

The Kentville Parks and Recreation Department provides top quality recreational programs and services for Kentville and area residents and is looking for an adventurous and enthusiastic employee to help us keep our commitment to the community. If you are an energetic, self-motivated, and outgoing person who likes to work as part of a team, then apply this spring to work with the recreation team in Kentville!

#### **Our commitment to equity, diversity, and inclusion:**

The Town of Kentville recently adopted our first Accessibility Action Plan, a testament to our commitment to developing and supporting a more diverse, inclusive, and equitable environment for all staff and community members. We encourage applicants from equity deserving populations to self-identify in their application. We continue to focus on equity, diversity, and inclusion (EDI) as part of this framework and are committed to continuing our education and awareness as an organization. If you have questions on how we can ensure a safe place of employment, or how the hiring process can accommodate your needs, we invite you to reach out and contact us.

#### **What is Active Transportation?**

Active transportation is a broad term that refers to all forms of human powered or non-motorized transportation. This includes walking, the use of assisted devices such as wheelchairs, cycling, and also skateboarding, rollerblading, etc. Seasonal activities like skiing, canoeing, and kayaking are also considered active transportation.

Recognizing the importance of safe and enjoyable transportation, the Town of Kentville has already made many investments into trails and amenities, while our Active Transportation Plan (<https://kentville.ca/ActiveTransportation>) will provide an all-encompassing strategy to connect these trails with active transportation facilities. Incorporating education, equity and playfulness into this strategy will ensure that it benefits all users.

#### **Your Opportunity:**

The Town of Kentville Department of Parks Recreation is seeking candidates to fill the following facilitator position:

#### **Active Transportation Facilitator**

Reporting to the Active Living Community Coordinator and working closely with the Parks and Recreation Team, the Active Transportation Facilitator will be assisting with the implementation of the Town of Kentville Active Transportation Plan through delivery of fun and educational cycling, walking, and rolling opportunities to youth, seniors, families, and the broader community using a decentralized model. Working as part of a team and independently, the Active Transportation Facilitator will work to bring active transportation opportunities to the many neighborhoods, parks and trails that exist in the Town of Kentville. Outreach is key and we want you to meet as many new and different people as you can over the summer/fall months while exposing members of the community to the many benefits of active

transportation, engaging in conversation, listening to stories, and supporting community growth and cohesion. Using play as your tool for engagement you will work to address larger community issues, such as accessibility, homelessness, and food insecurity.

This position requires an individual who is up for learning new skills, sharing knowledge, passionate about play and playfulness, and a desire to listen and engage in meaningful conversations.

We are looking for individuals who are:

- 🕒 An active transportation advocate and enthusiast
- 🕒 Experienced in program planning and delivery;
- 🕒 Enthusiastic, organized, and a motivated self-starter;
- 🕒 A creative problem solver and able to adapt quickly;
- 🕒 A passionate believer and implementer of inclusive practices;
- 🕒 Willing to learn and be a part of a dynamic team and working in partnership with community organizations;
- 🕒 Experienced in mentoring and teaching leadership skills is an asset;
- 🕒 Aware of your own privilege and how you are using it to help others;
- 🕒 Passionate about delivering thoughtful and impactful recreation opportunities;
- 🕒 Willing to have fun and play;
- 🕒 Flexible and available to work evenings and weekends as needed.

Professional development opportunities may also be made available throughout the summer. This position will run 18 weeks and compensation for this contract will be \$22.00 per hour based on approximately 15 hours/week, with some evenings and weekends as required.

### **To Apply**

Please submit your resume and a cover-letter outlining your work and volunteer experience.

Applications will be accepted until 4:00pm on June 22nd, 2023. Resumes, cover letters and three references can be either emailed in a word document or pdf to [recreation@kentville.ca](mailto:recreation@kentville.ca) or dropped off at the Department of Parks and Recreation (354 Main Street).

**Bonus: Please ensure that cover letters, resumes and references are merged into one document.**

Successful candidates must provide proof of a clear vulnerable persons check prior to start date.

The Kentville Parks and Recreation Department thanks you in advance for your interest in employment with the Town of Kentville. Only those applicants selected for the interview process will be contacted. For clarification on the application process or for more information please contact Ashley Sheffield by email: [recreation@kentville.ca](mailto:recreation@kentville.ca) or call (902) 679-2539.