



## BUSINESS ACCESSIBILITY INVESTMENT APPLICATION FORM

<b>Name of Business:</b>		
<b>Business Number:</b>		
<b>Contact Person:</b>		
<b>Mailing Address/ PO Box:</b>		
<b>Community:</b> (Postal Code)		
<b>E-mail Address:</b>		
<b>Telephone:</b>		
<b>Website Address:</b>		
<b>Social Media Links:</b>		
<b>Total project cost:</b>		
<b>Amount Requested:</b>		<ul style="list-style-type: none"> <li>Up to 70% of the total cost of accessibility upgrades (in-kind costs and refundable HST not included).</li> <li>Up to \$10,000.</li> </ul>
<b>Application:</b>	<p>The following documentation is required for the completed application form:</p> <ul style="list-style-type: none"> <li>Proposed budget, <b>including expenses and revenues</b>, for accessibility upgrades (<i>please include where the remaining project costs will be funded from</i>)</li> <li><b>Final grant report for the previous year</b>, if applicable</li> <li>At least two (2) price quotations</li> </ul>	
<b>Location of the Project:</b>		
<b>Project Timeline:</b>	Start:	Finish:

<b>Purpose of the Project:</b>	
<b>Description of how the Project will improve accessibility and meet or exceed accessibility standards:</b>	

<b>Certification:</b>	I certify that, to the best of my knowledge, the information provided in this application is accurate and complete and is endorsed by the organization which I represent.		
	Name		Title
	Signature		Date

Please submit application **before March 11, 2027**, to:  
 Deputy Clerk, Town of Kentville  
 354 Main Street, Kentville, NS, B4N 1K6  
[vmartin@kentville.ca](mailto:vmartin@kentville.ca)

- All applicants must complete the Business Accessibility Investment Application Form and provide all required documentation for evaluation. **Incomplete applications will be disqualified and returned to applicant without being evaluated or considered.**
- **Eligible accessibility investments include** front entrances, washrooms, seating areas, countertops and reception areas, on-site signage, written materials, website and e-commerce platforms, elevators and lifts, and other pre-approved amenities.
- Businesses receiving funding for accessibility upgrades or improvements may only receive grant investments once for any one building or property.
- All applicants receiving funding **will be required to publicly acknowledge the Town’s investment in the project** through signage, social media platforms, website, or other positive ways to promote their development and the benefits the upgrades or improvements will bring.
- At the completion of each applicant’s project that is being funded, **the applicant must provide a full financial and written project report** on the form provided for such by the Town. Failure to provide this report will make the applicant ineligible for future project funding.