Town of Kentville Consolidated Financial Statements AUDITED March 31, 2023

Kentrille

Town of Kentville Consolidated Financial Statements Audited

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Town of Kentville Management's Report March 31, 2023

The accompanying consolidated financial statements, notes and schedules contained in the annual financial statement of the Town of Kentville are the responsibility of management. The consolidated financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada ("CPA"). The preparation of the consolidated financial statements necessarily includes some amounts which are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other internal controls to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded and that the financial records are reliable for the preparation of financial statements.

Town Council fulfils its responsibility through its budget committee and regular review of monthly financial reports. The budget committee consists of the Mayor, all Councillors, the Chief Administrative Officer and all Directors. This committee meets as necessary to deal with budgetary issues. Regular meetings of Town Council deal with all other financial matters including the receipt and approval of the annual audited financial statements.

The consolidated financial statements have been audited by the firm of Kent & Duffett. Their report to the Mayor and Town Council, stating the scope of their examination and opinion of the consolidated financial statements follows.

Dan Troke Chief Administrative Officer

Wanda Matthews, CPA, CA Director of Finance



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INDEPENDENT AUDITOR'S REPORT

Town of Kentville

Opinion

We have audited the consolidated financial statements of the Town of Kentville which comprise the consolidated statement of financial position as at March 31, 2023, consolidated statement of financial activities, consolidated change in net assets and consolidated cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements of the Town of Kentville are prepared, in all material respects, in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management & Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town of Kentville or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.



INDEPENDENT AUDITOR'S REPORT (continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

• Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

• Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.

• Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

• Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town of Kentville to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kentville, Nova Scotia July 31, 2023

Kout & Duffett

Chartered Professional Accountants



	2023	202
\$		\$ 7,354,839
	1,387,916	1,148,43
	57,750	44,850
	8,721,734	8,548,120
	10,000,000	10,000,000
	3,149,980	3,183,39
	13,149,980	13,183,39
	21,871,714	21,731,51
	558,795	955,34
	1,697,340	1,262,19
	816,581	596,89
	532,774	557,42
	5,420,600	5,439,36
	12,043	12,04
		8,823,26
	12,833,581	12,908,25
	42 840 485	42,140,72
		42,140,72
	42,902,991	89 42,204,52
¢	55 736 572	\$ 55,112,77
	\$	\$ 7,276,068 1,387,916 57,750 8,721,734 10,000,000 3,149,980 13,149,980 21,871,714 558,795 1,697,340 816,581 532,774 5,420,600 12,043 9,038,133 12,833,581 42,840,485 62,297 209 42,902,991

On behalf of the Town

Commitments(Note 14)Contingencies(Note 17)Subsequent events(Note 19)

Sandia B. Snow Mayor

e

Chief Administrative Officer

		Budget		
Year Ended March 31		2023 (Note 15)	2023	202
Revenues	•	0.004.500 4	0 000 40 4	+ 7 400.044
Taxes	\$	8,224,500 \$		\$ 7,402,040
Grants in lieu		552,700	553,525	568,37
Services provided		229,900	220,231	228,230
Sales of services		521,700	576,612	544,396
Revenue from own sources		481,800	455,528	438,008
Unconditional transfers from		220,900	168,443	389,91
Conditional transfers and government grants		170,400	263,415	192,682
Federal Gas Tax transfer		976,800	824,300	304,937
Grants		1,233,200	218,310	79,118
Wastewater rates		1,351,200	1,311,090	1,284,172
Water rates		1,310,000	1,304,372	1,299,980
Public fire protection		638,800	635,967	690,755
Other revenue		7,100	23,015	264,536
Interest and dividends		531,000	919,540	537,495
Capital gains		100,000	-	-
Proceeds from sale of assets		4,000	8,500	302,825
Total Revenues		16,554,000	15,766,272	14,527,456
Expenses				
General government services		1,692,600	1,799,838	1,632,958
Protective services		3,422,400	3,449,041	2,998,560
Transportation services		2,012,600	2,030,116	1,982,468
Environmental health services		709,200	712,570	670,22
Public health services		709,200	/12,570	11,500
		- 682,500	-	
Environmental development services		·	644,404	634,047
Recreation and cultural services		1,541,600	1,590,623	1,408,23
Water		1,183,000	1,263,203	1,137,824
Wastewater		1,168,600	1,164,859	1,083,330
Net book value of tangible assets disposed		-	18	298,000
Amortization		2,220,100	2,253,504	2,201,303
Capital loss		-	115,003	14,12
Other		-	119,300	54,112
Fotal Expenses		14,632,600	15,142,479	14,126,68
Annual surplus, before Other		1,921,400	623,793	400,775
Other				
Properties held for sale		-	-	196,00
Annual surplus	\$	1,921,400	623,793	596,776
Accumulated surplus, beginning of year			55,112,779	54,516,003

Town of Kentville Consolidated Statement of Operations and Accumulated Surplus

Town of Kentville

Consolidated Statement of Cash Flow

Consolidated Statement of Cash Flow March 31	2023	2022
	2023	2022
Operating Activities		
Annual surplus	\$ 623,793 \$	596,776
Amortization of tangible capital assets	2,253,504	2,201,303
Changes in non-cash assets and liabilities		
(Increase) Decrease in taxes receivable	(50,707)	33,171
(increase) Decrease in other accounts receivable	(188,778)	1,122,824
(increase) Decrease in properties held for sale	(12,900)	22,107
Increase (Decrease) in accounts payable and accrued liabilities	435,146	(145,490)
Increase in deferred revenue- obligatory reserve fund	219,685	596,835
(Decrease) Increase in deferred revenue	(24,651)	35,243
Decrease (Increase) in non-financial assets	1,291	10,706
Net change in cash from operating activities	3,256,383	4,473,475
Capital Activities		
Acquisition of tangible capital assets	(2,953,278)	(2,260,858)
Proceeds from sale of tangible capital assets	8,500	302,825
Gain on sale of tangible capital assets	(8,483)	(4,825)
Net change in cash from capital activities	(2,953,261)	(1,962,858)
Investing Activities		
Decrease in investments	33,414	71,396
Financing Activities		
(Decrease) in bank indebtedness	(396,547)	(133,032)
Proceeds from debt issue	963,400	1,062,600
Long-term debt principal repayment	(982,160)	(1,102,000)
Net cash from financing activities	(415,307)	(172,432)
Net change in cash	(78,771)	2,409,581
Cash, beginning of year	7,354,839	4,945,258
Cash, Segiming or year	2,007,000	7,373,230
Cash, end of year	\$ 7,276,068 \$	7,354,839

Town of Kentville			
Consolidated Statement of Change in Net Financia	l Assets		
March 31		2023	2022
Annual surplus	\$	623,793 \$	596,776
Tangible capital assets			
Acquisition of tangible capital assets		(2,953,277)	(2,260,858)
Proceeds on disposal of tangible capital assets		8,500	302,825
Gain on disposal of tangible capital assets		(8,484)	(4,825)
Amortization of tangible capital assets		2,253,504	2,201,303
		(699,757)	238,445
Other non-financial assets			
Acquisition of prepaid and deferred charges		605	9,211
Other		686	1,495
		1,291	10,706
Net change in financial assets		(74,673)	845,927
Net financial assets, beginning of year		12,908,254	12,062,327
Net financial assets, end of year	\$	12,833,581 \$	12,908,254

1. Basis of Presentation

The consolidated financial statements of the Town of Kentville (Town) are prepared by management in accordance with Canadian public sector accounting standards.

2. Significant accounting policies

a) Basis of consolidation

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in fund balances and in financial position of the Town. The Town is comprised of all organizations, committees and enterprises accountable for the administration of their financial affairs and resources to the Town and which are owned or controlled by the Town. The entities include the operating, capital and reserve funds for the Town of Kentville and operating, capital and reserves for the Town of Kentville Water Commission. Interdepartmental and organizational transactions and balances are eliminated.

b) Basis of accounting

Revenues and expenditures are reported using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable and expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

c) Use of estimates

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the consolidated financial statements and reported amounts of revenue and expenses during the period.

In addition, the Town's implementation of PS3280 Asset Retirement Obligations has resulted in the requirement for management to make estimates regarding the useful lives of affected tangible capital assets and the expected retirement costs, as well as the timing and duration of these retirement costs.

These estimates and assumptions are based on the Town's best judgement and may differ significantly from actual results.

d) Revenue and Expense Recognition

Property tax revenue is based on assessments determined by Property Valuation Services Corporation and the tax rate as set annually. Tax revenues are recorded at the time invoices are issued. Assessments are subject to appeal.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as Deferred Revenue- Obligatory Reserve Funds until used for the specified purpose. Federal Gasoline Tax is the Town's sole obligatory reserve.

Conditional and government transfers are recognized in the financial statements in the period in which the events giving rise to the transfer occur, eligibility criteria are met, and reasonable estimates of the amount can be made.

e) Fund accounting

Funds within the consolidated financial statements consist of the operating, capital and reserve funds.

f) Financial instruments- fair values

The estimated fair value of cash and cash equivalents, receivables, inventories, bank indebtedness and payables approximate the carrying values due to the relatively short-term nature of the instruments and /or floating interest rates on the instruments. The estimated fair value of long-term debt also approximates carrying value due to interest rates that are based on the lender's rate.

g) Cash

Cash include cash on hand and deposits held with banks, bank overdrafts, short-term deposits with original maturities of three months or less.

h) Deferred revenue

Deferred revenue represents taxes, user charges and other fees that have been collected, for which the related services have yet to be provided. These amounts will be recognized as revenue in the fiscal year the services are provided.

i) Valuation allowance

The Town provides a valuation allowance for estimated losses that will be incurred in collecting receivables outstanding.

j) Investments

Town investments include common shares, short-term financial instruments, and long-term federal, provincial and corporate fixed-income securities. The Town uses the cost method of accounting for its portfolio investments. Investments in publicly-traded shares are recorded at the acquisition cost plus brokerage fees. Investments in long-term bonds are recorded at cost, net of any premium or discount. Declines in market value of investments below amortized cost are temporary in nature.

k) Asset retirement obligation

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

The liability for closure of operational sites has not been recognized as all criteria have not been met. An additional liability for the removal of asbestos in several of the buildings owned by the Town exists; however, it has not been recognized based on minimal estimated future expenses on closure of the site and post-closure care.

Any recognized liability is discounted using a present value calculation and adjusted yearly for accretion expense. Any recognition of a liability resulting in an accompanying increase to the respective tangible capital assets. The increase to the tangible capital assets would be amortized in accordance with the depreciation accounting policies outlined in (I).

I) Non-financial assets

Non-financial assets are not available to discharge the existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

a. Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development, or betterment of the asset. Donated assets are recorded at their estimated fair market value upon acquisition and are recorded as revenue.

Interest paid on projects in progress is capitalized as part of the cost of the project. During the year, \$ 9,449 (2022 \$ 5,499) of interest costs were capitalized. The cost, less residual value, of the tangible capital asset is amortized on a straight-line basis over its useful life. Assets under construction are not amortized until the asset is put into use. Amortization is recorded as an expense commencing in the year following acquisition.

Water Commission tangible capital assets are depreciated in accordance with the Nova Scotia Utility and Review Board Accounting and Reporting Handbook section 3040 and 3042.

Estimated useful lives are as follows:

Town Capital	Years
Office equipment	5
Motor vehicles	3-5
Fixed and moveable equipment	10
Sidewalks	20
Municipal buildings	40
Other infrastructure	50
Water Commission Capital	
Equipment	5
Equipment -Water Pumps	10-20
Meters	25
Services	50
Water treatment equipment	50
Structures, improvements, and wells	40-75
Transmission, distribution, and hydrants	75

m) Land held for sale

Land held for sale is recorded at the lower of cost and net realizable value. Cost includes amounts for land acquisition and improvements to prepare the land for sale or servicing.

n) Interest on reserve funds

Interest is excluded from income on the General Operating Fund for areas where the Town is obligated to accumulate interest in specified reserves. Reserves include administration pension, Kentville Water Commission depreciation bank and Federal Gas Tax Funds (Canada Community-Building Fund).

3. Change in accounting policies

PS 3280 – Asset Retirement Obligations

Effective April 1, 2022, the Town adopted Public Accounting Standard PS 3280 – Asset Retirement Obligations. The new accounting standard addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets, such as asbestos removal in retired buildings by public sector entities. The new accounting standard has resulted in the withdrawal of the existing Section PS 3270 – Solid Waste Landfill Closure and Post- Closure Liability. The standard was adopted on the modified retrospective method, the discount rate and assumptions used on initial recognition are those of the date of the adoption of the standard.

No obligations have been recorded as at March 31, 2023.

4. Cash

	2023	2022
General operating bank	\$ 984,251	\$ 744,442
General capital bank	124,933	36,846
Water operating bank	61,855	174,759
Water capital bank	17,420	75,679
Reserve banks		
General operating	1,136,860	1,067,365
General capital	2,085,577	2,467,951
Sanitary Sewer operating	539,797	514,980
Sanitary Sewer capital	134,149	140,370
Sanitary Sewer depreciation	170,256	193,374
Water operating	170,620	170,620
Water capital	838,810	838,810
Water depreciation	1,011,540	929,643
	\$ 7,276,068	\$ 7,354,839

5. Accounts Receivable

	2023	2022
General Operating		
Taxes – Current	\$ 88,361	\$ 40,082
Taxes - Arrears	3,920	1,492
Sanitary sewer rates	209,239	182,728
Other	811,680	672,407
Total General Operating	\$ 1,113,200	\$ 896,709
General Capital	\$ 38,455	\$
Water rates and other	209,326	222,955
Special Reserves	61,269	63,164
Allowances	(34,334)	(34,397)
Total Accounts Receivable	\$ 1,387,916	\$ 1,148,431

2022

2022

6. Properties held for sale

	Opening	Additions	Balance	Balance
	Balance		2023	2022
Kentville Business Park	\$ 44,850	\$ 12,900	\$ 57,750	\$ 44,850

Land held for resale is recorded at the lower of cost and net realizable value. Costs include amounts for improvements to prepare the land for sale. Additions represent a buyback of property occurring in fiscal year 2023.

7. Investments

		2023			2022
	Cost	Market	Unrealized Gains (Losses)		Cost
Available for sale					
Cash and equivalents	\$ 1,619,666	\$ 1,640,303	\$ 20,637	\$ 1	,325,205
Equities	3,893,209	4,310,375	417,166	4	,442,426
Held to maturity					
Fixed income securities	7,637,105	6,964,974	(672,131)	7	,415,763
	\$ 13,149,980	\$ 12,915,652	(\$ 234,328)	\$ 13	,183,394

Unrealized gains (losses) represent the increase or (decrease) in value of an investment that has not been sold.

8. Credit facilities

The Town has a capital line of credit with the TD bank for a maximum amount of \$ 2,500,000 at the bank's prime rate less 0.75% and operating line of credit with the TD bank for a maximum amount of \$ 1,500,000 at the bank's prime rate less 0.75%. \$ 558,795 was drawn as at March 31, 2023 (\$ 955,342 as at March 31, 2022).

9. Accrued Liabilities

Accrued liabilities include an amount for projected sick benefit payments to employees. The Town provides for the payment of accrued sick benefits in accordance with collective agreements and the Town's policy. The liability recorded at March 31, 2023 is \$ 554,099 (2022 \$ 569,032). Of this total liability, \$ 517,559 (2022 \$ 534,136) is recorded in the Town of Kentville Operating Fund and \$ 36,540 (2022 \$ 34,896) is recorded in the Kentville Water Commission Operating Fund.

Accrued liabilities include earned vacation as at March 31, 2023 in the amount of \$ 131,300. Of this total liability, \$ 119,300 is recorded in the Town of Kentville Operating Fund and \$ 12,000 is recorded in the Kentville Water Commission Operating Fund.

10. Long term debt

Municipal Finance Corporation Debentures

Interest %	Maturity	Annual instalments plus interest	2023	2022
3.480 – 3.856	2027	\$ 118,560	\$ 450,000	\$ 568,560
2.812 – 2.979	2023	62,020	62,020	124,040
3.003 – 3.347	2024	92,500	185,000	277,500
2.330 – 2.786	2025	104,400	313,200	417,600
2.004 – 2.925	2026	109,920	439,680	549,600
0.565 – 1.398	2026	60,000	240,000	300,000
1.860 – 2.653	2027	115,900	579,500	695,400
2.761 – 3.2995	2028	106,850	488,600	595,450
2.039 – 2.712	2029	73,140	511,980	585,120
0.955 – 1.879	2030	62,610	500,880	563,490
0.565 – 2.376	2031	76,260	686,340	762,600
2.575 – 3.782	2032	96,340	963,400	
		\$1,078,500	\$ 5,420,600	\$ 5,439,360

Principal payments required in the next five years on debt held as at March 31, 2023 are as follows:

	General Capital	Water Capital
2024	\$ 1,000,790	\$ 60,500
2025	938,770	30,000
2026	876,270	
2027	771,870	
2028	826,950	

Total interest charges for debenture debt are reported in the Consolidated Statement of Operations spread over several expense line items and the Schedule Segmented Information in the amount of \$ 137,814 (2022 \$ 130,594).

11. Tax sale surplus

Pursuant to the Municipal Government Act, the Town of Kentville is required to record tax sale surplus funds in the Operating Fund for a period of 20 years. After the expiry date in 2037, the cash will be transferred to the Town Capital Reserve fund.

12. Tangible capital assets

Cost		2022	Additio	ns	D	isposals		2	2023
General Capital						•			
Land	\$	2,855,600	\$		\$		\$	2,855	,600
Land improvements		1,408,129	27,6	604				1,435	
Buildings		6,107,373	,1					6,192	•
Engineered structures		39,689,720	1,605,6			256,935		41,038	-
Plant and equipment		6,398,669	527,3			198,475		6,727	•
		56,459,491	2,245,7			455,410		58,249	
Water Capital		00/100/101	_/,			100/110			/
Land		144,661						144	,661
Infrastructure and		11,001							,001
equipment		10 170 202	460 7	122				10 640	016
equipment		19,170,283	469,7					19,640	
		19,314,944	469,7					19,784	
Under construction		32,548	237,8			455 410			,364
Total	\$	75,806,983	\$ 2,953,2	2/8	\$	455,410	\$	78,304	,851
Accumulated		2022	Amortizati	ion	Di	isposals			2023
Amortization General Capital									
Land	÷		¢.		÷			*	
Lanu	\$		\$		\$	-		\$	
Land improvements		F17 (02	32,3	205		-		F	10 007
•		517,602	-						19,997
Buildings		3,448,597	213,8						52,410
Engineered structures		17,523,394	957,3			256,917			23,874
Plant and equipment		4,176,871	557,2			198,475			36,174
Water Carital		25,666,464	1,761,3	202		455,392		20,97	72,455
Water Capital									
Land									
Infrastructure and		7 000 700	402 -	1.7.1				0.44	
equipment		7,999,790	492,2			455 202	-		91,911
Total	\$	33,666,254	\$ 2,253,5	504	\$	455,392	\$	35,46	54,366
Net Book Value		March 31,2022					Marcl	1 31, 20	23
General Capital							Plate	131, 20	25
Land	\$	2,855,600					\$	2,855	.600
Land improvements	Ψ	890,527					Ψ	-	,736
Buildings		2,658,776						2,530	•
Engineered structures		22,166,326						2,550	
Plant and equipment		2,221,798						2,191	-
		30,793,027						31,277	
Water Capital		JU ₁ CE / 102/						51,211	כנני
Land		144,661						144	,661
Infrastructure and		1,001						144	,001
equipment		11,170,493						11,148	105
equipment								-	
Under construction		11,315,154						11,292	
Under construction	<i>*</i>	32,548					*		,364
Total	\$	42,140,729					\$	42,840	,400

13. Retirement pension plans

The Town contributes to two registered pension plans on behalf of its employees.

The first plan is a **defined contribution pension plan**: employee membership is mandatory once eligibility criteria has been met. The contribution rate is funded equally at a rate of 8.5% of the employee's pensionable earnings. The contribution for the year amounts to approximately \$ 298,614 (2022 \$ 253,928) for the Town and \$ 4,723 (2022 \$3,655) for the Water Commission which are spread over several expense line items in the Consolidated Statement of Operations.

The second is a **multi-sector pension plan** administered by the Canadian Union of Public Employees (CUPE) CUPE Local 4403 employee membership is mandatory. Contributions to the MSPP are required by both the employee and employer at the following rates: employees contribute 5.0% and Town contributes 5.5% of pensionable earnings. The contribution for the year amounts to approximately \$ 50,293 (2022 \$ 47,284) for the Town and \$ 8,659 (2022 \$ 8,040) for the Water Commission which are spread over several expense line items in the Consolidated Statement of Operations. The MSPP is accounted for as a defined contribution plan as the obligation to pay retirement obligations does not reside with the Town and there is no requirement to fund deficits in the Plan. CUPE Local 4403 members contribute 3.0% and the Town contributes 2.5% to this plan on behalf of CUPE Local 4403 members.

14. Commitments

	2024	2025	2026	2027	2028
Caterpillar- backhoe	\$ 24,892	\$ 24,892	\$ 24,892	\$ 21,780	\$
KOTI Tractor	8,488	7,780			
Scag Turf Tiger	5,736	2,868			
Steiner 450 tractor	6,099	3,039			
Quadient- folder/mail machine	6,776	6,776	6,776	5,083	
Ricoh-photocopier- TH downstairs	3,183	2,387			
Ricoh-photocopier- TH upstairs	6,339	6,339	6,339	5,811	
Kyocera photocopier- Police	4,077	4,077	4,077	4,077	1,019
Library building lease*	92,210	92,210	 92,210	92,210	92,210
	\$ 157,800	\$ 150,368	\$ 134,294	\$ 128.961	\$ 93,229

The Town has committed funds from operations for the for long-term operating leases with varied expiry dates. Estimated minimum lease payments over the next five years are expected to be as follows:

*The Municipality of the County of Kings and the Town of Kentville signed a funding agreement on August 19, 2016 in which the Municipality agrees to provide funding for an amount equal to half the lease cost for the Kentville Library. This agreement is in effect if the Kentville Library is housed in its current location.

15. Reconciliation of Business Plan to PSAS Budget Information

The budget data contained in the consolidated financial statements were approved by Council on April 25, 2023 -General Operating and Capital, April 27th, 2023 Kentville Water Commission Operating and Capital and May 30th Sanitary Sewer. Council approved budgets are prepared in a manner that differs from budget amounts reported on the consolidated statement of operations as they are prepared in accordance with Canadian public sector accounting standards. The Fiscal 2023 Council approved budgets have been modified to reflect these adjustments. The chart below reconciles the approved budget figures to those reported in these consolidated financial statements.

Consolidated	2023
Approved budget surplus	\$ 9,100
Less:	
amortization	(2,220,100)
proceeds new debt	(1,732,900)
transfers to/from own funds	(889,000)
Add:	
principal payments on debt	982,200
capital expenditures per budget	5,772,100
Adjusted annual surplus	\$ 1,921,400

16. Rate of return on rate base

For the year ended March 31, 2023, the Town of Kentville Water Commission had a rate of return on rate base of 1.44 % (2022 3.33%). The rate of return is calculated using the useful lives and amortization rates approved by the Nova Scotia Utility and Review Board.

17. Contingencies

a) Valley Waste-Resource Management Authority loan guarantees

The Town has guaranteed a number of loans and debt taken by Valley Waste-Resource Management Authority (VWRMA) as detailed below.

				Guarantee	
Date of Ratification	Debenture #	Principal	Town Share	Amount	Outstanding
July 24, 2017	37-A-1	\$1,348,265	7.84%	\$ 105,637	\$ 52,149
July 25, 2016	38-A-1	399,000	9.95%	58,341	18,646
February 20, 2018	-	187,335	-	-	-
September 27, 2021	41-A-1	462,731	10.05%	46,504	42,892
May 30, 2022	42-A-1	2,105,100	10.23%	215,352	215,352
Total				\$425,834	\$ 329,039

b) Deficit contributions to organizations as per agreements

The Town is required to fund the operations of various organizations, along with other Municipal Units in Kings County, to the extent of its contribution agreement. The financial statements for these organizations are not consolidated in the Town's financial statements.

In addition to funding contributions, annual surpluses or deficits are shared amongst the organization's contributing members at the contribution percentages. Where shareable deficits are measurable, they are accrued in the Consolidated Statement of Operations. The organizations include:

- Annapolis Valley Regional Library
- Kings Transit Authority
- Nova Scotia Provincial Housing Agency (NSPHA)
- Valley Waste Resource Management Authority

c) Legal matters

As of March 31, 2023 there are a number of legal claims against the Town in varying amounts and for which provisions have been made in these consolidated statements, as appropriate. It is not possible to determine the amounts that may ultimately be assessed against or in favour of the Town with respect to these claims; however, management believe that any such amounts would not have a material impact on the financial position of the Town.

18. Amounts contributed for provincially mandated services

	Budget		
	2023	2023	2022
Assessment services	\$ 90,100	\$ 90,062	\$ 90,941
Correctional services	86,600	87,316	86,599
Education	1,622,000	1,623,294	1,609,884
Housing	90,000	86,062	65,264
	\$ 1,888,700	\$ 1,886,734	\$ 1,852,688

Assessment services

The Town is required to pay a share of the cost of operating the Property Valuation Services Corporation (PVSC) based on the total municipal assessment times the average of the Town's share of the Uniform Assessment and the Town's share of assessment accounts. This expense is recorded in general government services.

Correctional services

The Town is required to make a mandatory contribution to fund the cost of correctional services. The contribution is set by provincial formula. This expense is eliminated from the consolidated financial statements along with the tax revenue collected on behalf of Province of Nova Scotia.

Education

The Town is required to provide a mandatory contribution to Annapolis Valley Regional Centre for Education (AVRCE). This expense is eliminated from the consolidated financial statements along with the tax revenue collected on behalf of AVRCE.

Housing

The Town is required to pay a share of the costs of the operations of social housing located in Kentville provided by Nova Scotia Provincial Housing Agency. The expense is eliminated from the consolidated financial statements along with the tax revenue collected on behalf of NSPHA.

19. Subsequent events

On May 16, 2023, the Town received debenture funds in the amount of \$ 563,500 from Nova Scotia Municipal Finance Corporation, \$ 333,500 for general purposes and \$ 230,000 for sanitary sewer purposes.

CUPE Local 4403 collective agreement expired March 31, 2023. A new agreement was ratified June 29, 2023.

20. Schedule of Remuneration and Expenses for Reportable Individuals

The total remuneration for members of Council includes base salary including an incremental amount for the Deputy Mayor. Expenses include travel, travel related items, professional development and training expenses.

	Remuneration	Expenses
Council Members		
S. Snow, Mayor	\$ 49,881	\$ 9,201
C. Gerrard	27,445	506
P. Huntley	27,445	6,000
C. Maxwell	27,445	438
C. Savage, Deputy	30,042	2,080
G. Yorke	27,445	1,063
A. Zebian	27,445	506
Chief Administrative Officer		
D. Troke	154,546	4,200
	\$ 371,694	\$ 23,994

21. Segmented information

The Town is a diversified municipal government institution that provides a wide range of services to its citizens including police, roads, water supply, planning and development, recreation and cultural services.

General Government services

Activities that provide for the overall operation of the Town and that are common or affect all of the services provided by the Town. This includes activities of the Mayor and Council as well as administrative activities such as finance, information technology, municipal clerk and the office of the CAO.

Protective services

Activities that provide a safe community for citizens. This includes police and fire protection, EMO, by-law enforcement and correctional services.

Transportation services

Activities that provide services to maintain the roadway systems, the wastewater systems and street lighting as well as preserves and safeguards the investment made in infrastructure and equipment.

Environmental Health services

Activities related to contracted service for waste collection.

Planning and Development Services

Activities that support and control the Town's physical and economic development. This includes land use planning, zoning, and development related to residential and industrial areas, promotion of tourism and activities that enhance local development.

Recreation and Cultural services

Activities that relate to the Town's recreation facilities including pool, arena, parks, playgrounds and outdoor sport facilities. Activities that provide for cultural facilities such as a library and museum.

Water services

Activities of the Kentville Water Commission provide the delivery of drinking water through the supply, pumping, treatment and distribution of potable water.

Wastewater services

Activities that provide for the disposal of sewage in an environmentally acceptable manner by building and maintaining appropriate infrastructure. To ensure proper treatment of effluents as a partner in the regional sewage treatment plant.

Methodologies

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis.

The accounting policies used in these separate segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 2. For additional information, see the Consolidated Statement of Operations and Accumulated Surplus (Page 2) and the Schedule to the Consolidated Financial Statements- Segmented Information (Page 22).

22. Comparative figures

In some instances, comparative figures have been reclassified to conform to current year's financial statement presentation.

Town of Kentville Schedule of General Operating Fund and Sanitary Sewer Area Service Statement of Operations and Fund Balance

	Budget				
Year Ended March 31	2023		2023		2022
	(Note 15)				
Revenue	()				
Taxes	\$ 8,224,500	\$ 8	3,283,424	\$	7,402,040
Grants in lieu	552,700	•	553,525	*	568,371
Services provided	229,900		220,231		228,230
Sales of services	521,700		576,612		544,396
Other revenue from own sources	481,800		455,528		438,008
Interest	96,000		291,376		94,859
Unconditional transfers	220,900		168,443		389,911
Conditional transfers	170,400		263,415		192,682
Rates	1,351,200		1,311,090		1,284,172
Other	2,000		903		49,146
Total revenues	11,851,100	1	2,124,547		11,191,815
Total levellues	11,851,100		2,124,547		11,191,015
Expenditures					
General government services	1,655,200		1,764,798		1,595,548
Protective services	3,422,400		3,449,041		2,998,560
Transportation services	2,012,600		2,030,116		1,982,468
Environmental health services	709,200		712,570		670,227
Public health services	-		-		11,500
Environmental development services	682,500		644,404		634,047
Recreation and cultural services	1,541,600		1,590,623		1,408,231
Other			119,300		-
Wastewater			,		
Administration	139,900		140,121		150,832
Wastewater maintenance	66,300		82,764		56,103
Pumping stations	67,000		65,041		57,579
Treatment	884,100		863,116		813,209
Other	11,300		13,817		5,605
Total expenditures	11,192,100		11,475,710		10,383,909
Excess revenue over expenditures	659,000		648,837		807,906
Net transfers between funds	(655,600)		(675,596)		(628,789)
	(000,000)		((0=0,000)
Change in fund balance, before transfers	\$ 3,400		(26,759)		179,117
Transfer from (to) reserve fund	<u> </u>		26,759		(179,117)
Change in fund balance		\$	-	\$	-
Change in fund balance before transfer comprised of					
Change in fund balance before transfer comprised of		¢	6,299	¢	154,300
Operating Fund		\$ \$		\$ ¢	
Sanitary Sewer		Φ	(33,058)	Þ	24,817

Town of Kentville Schedule of General Capital Fund Statement of Operations and Fund Balance

Statement of Operations and Fund Balance	D. J. J.				
	Budget				
Year Ended March 31	2023		2023		2022
	(Note 15)				
Revenue					
Grant contribution	\$ 1,118,700	\$	79,050	\$	79,118
Capital contribution	114,500	Ŧ	139,260	•	_
Proceeds on sale	4,000		8,500		302,825
Proceeds on sale- properties held for sale	-		-		196,001
	1,237,200		226,810		577,944
Expenditures					
General government service	20,000		43,365		10,877
Protective services	206,000		184,715		66,075
Transportation services	1,827,300		1,425,883		1,110,379
Environmental health services	390,000		357,173		371,949
Environmental development services	285,000		30,091		42,317
Recreation and cultural services	2,206,300		434,424		344,202
Other					54,112
	4,934,600		2,475,651		1,999,911
Excess expenditure over revenues	(3,697,400)		(2,248,841)		(1,421,967)
Issue of debt	1,732,900		1,519,387		2,016,376
Repayment of debt	(875,700)		(1,827,882)		(1,933,599)
Recoveries	(873,700)		84,488		84,488
Net transfers between funds	2,840,200		2,463,666		1,387,677
	2,010,200		2,100,000		1,007,077
Change in fund balance	\$-		(9,182)		132,975
			• • •		
Fund balance, beginning of year			(865,395)		(998,370)
Fund balance, end of year		\$	(874,577)	\$	(865,395)
		Ψ	(077,377)	Ψ	(803,335)

-

Town of Kentville Schedule of Water Operating Fund Statement of Operations and Fund Balance

		Budget		
Year Ended March 31		2023	2023	2022
		(Note 15)		
Revenue				
Metered rate	\$ [·]	1,300,000	\$ 1,292,969	\$ 1,288,744
Flat rate		10,000	11,403	11,236
Public fire protection		638,800	635,967	690,755
Interest		5,000	4,343	3,116
Other		5,100	1,135	4,053
Total revenues		1,958,900	1,945,817	1,997,904
Expenditures				
Source of supply		21,600	20,199	21,810
Power and pumping		228,600	207,437	200,331
Water treatment		355,200	411,010	370,369
Transmission and distribution		295,200	333,792	282,653
Administration and general		273,100	268,121	251,116
Fiscal		3,300	3,352	7,524
Other		6,000	19,292	4,020
Total Expenditures		1,183,000	1,263,203	1,137,823
Revenues in excess of expenditures		775,900	682,614	860,081
Transfers between funds and depreciation		(770,200)	(682,614)	(851,199)
Change in fund balance	\$	5,700	-	 8,882
Fund balance, beginning of year			286,439	277,557
Fund balance, end of year			\$ 286,439	\$ 286,439

Town of Kentville Schedule of Water Capital Fund Statement of Operations and Fund Balance

Statement of Operations and I and Balance						
		Budget				
Year Ended March 31		2023		2023		2022
		(Note 15)				
Revenue	\$	-	\$	-	\$	-
Expenditures	•	007 500	*	477 600	*	
Capital expenditures	\$	837,500	\$	477,623	\$	315,059
		(927 500)		(477 622)		
Excess expenditures over revenue		(837,500)		(477,623)		(315,059)
Debt repayment		(106,500)		(106,500)		(227,200)
Net transfers between funds		944,000		576,233		502,259
Change in fund balance	\$	-		(7,890)		(40,000)
Fund balance, beginning of year				46,102		86,102
Fund balance, end of year			\$	38,212	\$	46,102

Town of Kentville Schedule of Reserve Funds Statement of Operations and Fund Balance

Year Ended March 31	Budget 2023		Cons 2023	olid	lated 2022			General 2023				
	(Note 15)						Operating	Capital		Perpetual		
Revenue												
Interest and dividends	\$ 430,000	\$	623,821	\$	439,511	\$	2,341			571,666		
Transfer- Federal Gas Tax	976,800		824,300		304,937		-	824,300	\$	-		
Capital gains	100,000		-		-		-	-		-		
Other	-		20,977		211,343		18,977	2,000		-		
Total revenues	1,506,800		1,469,098		955,791		21,318	841,172		571,666		
Expenditures												
Administration	37,400		35,040		37,410		-	-		35,040		
Capital Loss	-		115,003		14,121		-	-		115,003		
Total expenditures	37,400		150,043		51,531		-	-		150,043		
Excess revenues over expenditures	1,469,400		1,319,055		904,260		21,318	841,172		421,623		
Net transfers between funds	(1,469,400)		(1,708,446)		(230,831)		(158,001)	(866,966)		(460,000)		
	(1,409,400)		(1,708,440)		(230,631)		(158,001)	(800,900)		(480,000)		
Change in fund balance	-		(389,391)		673,429		(136,683)	(25,794)		(38,377)		
Fund balance, beginning of year			19,153,674		18,480,245		1,230,135	1,871,447		13,246,695		
Fund balance, end of year		\$	18,764,283	\$	19,153,674	\$	1,093,452	\$ 1,845,653	\$	13,208,318		
		Sa	nitary Sewer 2023					Water 2023				
	Operating		Capital		Depreciation		Operating	Capital		Depreciation		
Revenue	y											
Interest and dividends	\$ -	\$	-	\$	-	\$	- 9	5 -		34,942		
Transfer- Federal Gas Tax	-	•	-	•	-	•	-			· _		
Capital gains	-		-		-		-	-		-		
Other	-		-		-		-	-		-		
Total revenues	 -		-		-		-	-		34.942		
										• .,• .=		
Expenditures												
Administration	-		-		-		-	-		-		
Capital Loss	-		-		-		-	-		-		
Total expenditures	-		-		-		-	-		-		
–												
Excess revenues over expenditures										34,942		
Net transfers between funds	\$ (33,058)	\$	(6,221)	\$	(23,118)	\$	(74,610)	\$ (141,923)	\$	55,451		
Change in fund balance	(33,058)		(6,221)		(23,118)		(74,610)	(141,923)		90,393		
Change in fund balance Fund balance, beginning of year	(33,058)	\$	(6,221)		(23,118) 193,374	\$	(74,610)	(141,923) 838,810		90,393 922,427		

Town of Kentville Schedule to the Consolidated Statement of Operations Segmented Information For the year ended March 31, 2023

		Budget		neral			ctive Transportation ices services			vironmental		inning and	Re	creation and		Water		astewater		
Revenues		Note (15)	Gove	rnment	ser	vices	serv	ces	hea	alth services	de	velopment		cultural		services	5	services		Total
Taxes	\$	8.224.500	¢ (3,283,424	¢		\$		\$		\$		\$		\$		\$		\$	8,283,424
Grants in lieu	φ	8,224,500 552,700	φ (553,525	Φ	-	Φ	-	Ф	-	Ф	-	Φ	-	φ	-	Φ		φ	6,263,424 553.525
Services provided		229,900		-		- 126.394		-		-		-		93,837		-		-		220,231
Sales of services		521,700		40.578		534.974		1.060		-		-		55,057		-		-		576.612
Other revenue from own sources		481,800		70,876		42,976		6,000		-		24,384		311,292		-		-		455,528
Unconditional transfers		220,900		168,443		42,570		-				24,504		-						168,443
Conditional transfers and grants		170.400		-		141.625		58.321		-		4.500		58.969		-		-		263,415
5		- /				141,025		50,521		-		,		56,909		-		-		
Transfer- Federal Gas Tax		976,800		824,300		-		-		-		-		-		-		-		824,300
Transfer- New Building Canada Fund		-		-		-		-		-		-		-		-		-		-
Grants		1,233,200		218,310		-		-		-		-		-		-		-		218,310
Wastewater rates		1,351,200		-		-		-		-		-		-		-		1,311,090		1,311,090
Water rates		1,310,000		-		-		-		-		-		-		1,304,372		-		1,304,372
Public fire protection		638,800		-		-		-		-		-		-		635,967		-		635,967
Other revenue Interest and dividends		7,100 531.000		2,000 875,248		-		18,977		-		-		-		1,135 39,285		903 5,007		23,015
		100,000		875,248		-		-		-		-		-		39,285		5,007		919,540
Capital gains Proceeds from sale of assets		4.000		-		- 8,500		-		-		-		-		-		-		- 8,500
Total revenues	\$	4,000	¢ 1	-	¢	8,500	¢	- 84,358	¢		\$	- 28,884	\$	464,098	\$	1,980,759	¢	1,317,000	¢	15,766,272
Total levellues	φ	10,334,000	φι	1,030,704	ψ	034,403	φ	04,330	φ		φ	20,004	φ	404,058	φ	1,380,733	φ	1,317,000	φ	13,700,272
Expenditures																				
Salaries, wages and benefits	\$	6,023,400	\$	1,093,724	\$ 2,	567,525	\$ 4	46,570	\$	33,337	\$	271,010	\$	871,318	\$	363,433	\$	152,739	\$	5,799,656
Contracted services		904,000		-		200,725		-		666,570		-		-		-		-		867,295
Purchase of services from public sector		973,700		-		103,405		-		6,600		-		-		-		863,116		973,121
Materials, goods, supplies and utilities		3,657,200		568,278	!	559,242	1,	217,461		6,063		225,171		644,635		893,590		135,187		4,249,627
Grants and transfers to organizations		510,200		125,623		-	3	08,649		-		120,415		-		-		-		554,687
Transfers to Province		141,400		90,062		13,964		-		-		-		42,800		-		-		146,826
Allowances for doubtful accounts		53,000		22,492		-		-		-		-		-		-		-		22,492
Other expenses		500		-		-		-		-		-		-		2,143		-		2,143
Interest on long-term debt		128,700		3,743		4,180		55,979		-		27,808		31,235		3,352		11,517		137,814
Bank charges and short term interest		20,400		15,216		-		1,457		-		-		635		685		2,300		20,293
Amortization, depreciation, write downs, net gains (losses)		2,220,100		219,541		112,659		48,687		-		49,908		395,518		492,121		150,091		2,368,525
Total Expenditures	\$	14,632,600	\$	2,138,679	\$ 3	,561,700	\$ 2,9	78,803	\$	712,570	\$	694,312	\$	1,986,141	\$	1,755,324	\$	1,314,950	\$	15,142,479
Excess (deficiency) of revenue over expenditures	\$	1,921,400	\$ 8	,898,025	\$ (2	,707,231)	\$ (2,8	94,445)	\$	(712,570)	\$	(665,428))\$	(1,522,043)	\$	225,435	\$	2,050	\$	623,793

Town of Kentville Schedule to the Consolidated Statement of Operations Segmented Information For the year ended March 31, 2022

	General Government	Protective services	Transportation services	Environmental health services	Planning and development	Recreation and cultural	Water services	Wastewater services	Total
Revenues									
Taxes	\$ 7,402,040	\$ -	\$-	\$-	\$ -	\$ -	\$ -	\$-\$	7,402,040
Grants in lieu	568,371	-	-	-	-	-	-	-	568,371
Services provided	-	137,515	\$-	-	-	90,715	-	-	228,230
Sales of services	38,535	499,878	1,635	-	-	4,348	-	-	544,396
Other revenue from own sources	90,017	33,409	6,000	-	25,426	283,156	-	-	438,008
Unconditional transfers	389,911	-	-	-	-	-	-	-	389,911
Conditional transfers	-	116,368	-	-	3,500	72,814	-	-	192,682
Transfer- Federal Gas Tax	304,937	-	-	-	-	-	-	-	304,937
Grants	79,118	-	-	-	-	-	-	-	79,118
Wastewater rates	-	-	-	-	-	-	-	1,284,172	1,284,172
Water rates	-	-	-	-	-	-	1,299,980	-	1,299,980
Public fire protection	-	-	-	-	-	-	690,755	-	690,755
Other revenue	-	-	205,843	-	5,500	-	4,050	49,143	264,536
Interest and dividends	525,038	-	-	-	-	-	9,686	2,771	537,495
Proceeds from sale of assets	296,825	6,000	-	-	-	-	-	-	302,825
Total Revenues	9,694,792	793,170	213,478		34,426	451,033	2,004,471	1,336,086	14,527,456
Expenditures									
Salaries, wages and benefits	939,854	2,266,003	552,251	30,192	293,044	817,497	329,334	129,415	5,357,590
Contracted services	-	174,447	-	627,686	-	-	-	-	802,133
Purchase of services from public sector	-	76,832	-	6,700	-	-	-	813,209	896,741
Materials, goods, supplies and utilities	443,059	471,547	1,109,287	5,649	193,358	511,453	797,940	135,099	3,667,392
Grants and transfers to organizations	74,471	-	270,005	-	116,414	8,000	-	-	468,890
Transfers to Province	90,941	4,708	-	-	-	42,800	-	-	138,449
Allowances for doubtful accounts	73,819	-	-	-	-	-	-	-	73,819
Other expenses	-	-	-	-	-	-	1,530	-	1,530
Interest on long-term debt	4,401	4,120	50,097	-	31,230	27,882	7,524	5,340	130,594
Bank charges and short term interest	17,913	904	828	-	-	599	1,496	265	22,005
Amortization, depreciation, write downs, net gains (losses)	421,530	121,342	914,038	-	50,523	384,055	476,173	199,877	2,567,538
Total Expenditures	2,065,988	3,119,903	2,896,506	670,227	684,569	1,792,286	1,613,997	1,283,205	14,126,681
Excess (deficiency) of revenue over expenditures, before Other	7,628,804	(2,326,733)	(2,683,028)	(670,227)	(650,143)	(1,341,253)	390,474	52,881	400,775
Other									
Properties held for sale	196,001	-	-	-	-	-	-	-	196,001
Excess (deficiency) of revenue over expenditures	\$ 7,824,805	\$ (2,326,733)	\$ (2,683,028)	\$ (670,227)	\$ (650,143)	\$ (1,341,253)	\$ 390,474	\$ 52,881 \$	596,776