



SHIFT Partnership Initiative Facilitator Positions 2024-2025

The Kentville Parks and Recreation Department is dedicated to providing top-quality recreational programs and services to Kentville and surrounding communities. We are seeking adventurous, enthusiastic individuals for the role of Program Facilitator, focusing on structured and unstructured recreational activities for individuals with neurodiversities. If you are energetic, self-motivated, and enjoy working as part of a team, we want you on our SHIFT Partnership team!

Our commitment to equity, diversity, and inclusion:

The Town of Kentville recently adopted our first Accessibility Action Plan, a testament to our commitment to developing and supporting a more diverse, inclusive and equitable environment for all staff and community members. We encourage applicants from equity deserving populations to self-identify in their application. We continue to focus on equity, diversity, and inclusion (EDI) as part of this framework and are committed to continuing our education and awareness as an organization. If you have questions on how we can ensure a safe place of employment, or how the hiring process can accommodate your needs, we invite you to reach out and contact us.

Why work with us?

Being a part of the Kentville Parks and Recreation team means you will be working in a dedicated, positive, and supportive environment. Our department is known for its high standard of service, its dedication to innovation, and its commitment to serving all members of our community. We do this because we value our people and we're passionate about what we do. Really passionate! Our department has an environment that offers support and encouragement: we want you to be successful at what you do! Accountability and fun are the foundations of our workplace culture.

Training and Development:

Successful candidates will receive formal and informal training, along with personal development opportunities, prior to and throughout the duration of the position. We aim to provide more than just a job; we offer opportunities to grow as an individual, try new things, ask lots of questions, explore your talents, and challenge yourself, all while being surrounded by people who believe in you!

Your Opportunity

The Town of Kentville Department of Parks and Recreation is seeking candidates to fill the following roles:

Program Facilitator (4 positions)

As a Program Facilitator, you will lead various recreational activities for individuals with neurodiversities, such as Boccia Try It Sessions, Challenger Baseball Sessions, and Play in the Park Activities. You will collaborate with partner organizations, including Flower Cart Opportunities, CAPRE, Horton High School Learning Centre, Shannex Orchard Court Home, Include Me!, L'Arche Homefire, and the Annapolis Valley Chapter of Autism Nova Scotia.

We are looking for individuals who are:

- Experienced in working with individuals with neurodiversities or in recreational facilitation.
- Strong communicators with the ability to connect with diverse groups.
- Passionate about promoting inclusion and creating positive recreational experiences.
- Flexible and willing to work varying hours, including evenings and weekends.
- CPR/First Aid certified (an asset).
- Experienced in recreational program delivery.
- Enthusiastic, organized, and a motivated self-starter.
- A creative problem solver and able to adapt quickly.
- Willing to learn and be part of a dynamic team.

This position will run from November 2024 to April 2025 with majority of work time between the hours of 9:00am-3:30pm, Monday to Friday. Pending budget approval, compensation for this position is \$18/hr., based on a 3 to 5-hour work week.

To Apply:

Please submit your resume and a cover letter outlining your work and volunteer experience. Highlight times when you worked as part of a team, your interest in this opportunity, the skills you love sharing, and why you would be a great fit. We read a lot of resumes, so be creative!

Applications will be accepted until positions are filled. Resumes, cover letters, and three references can be emailed in PDF format to recreation@kentville.ca or dropped off at the Department of Parks & Recreation (354 Main St, Kentville). If you choose to drop off your applications in person, leave your parents/caretakers in the car, it's YOU we want to meet!!

The Kentville Parks and Recreation Department thanks you for your interest in this position. Only those selected for interviews will be contacted.