

COUNCIL ADVISORY COMMITTEE

September 12th, 2016

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl, Councilor Tony Bentley, Councilor Bernie Cooper, Councilor Bill Boyd, Councilor Eric Bolland, Solicitor Geoff Muttart, and Recording Secretary Patricia Gourley.

Also present: Finance Director Debra Crowell, Planning Director Beverly Gentleman, Town Engineer Fred Whynot, Acting Chief Ken Reade and Recreation Director Rachel Bedingfield.

MAYOR'S TRIBUTE TO COUNCILOR NOLA FOLKER-HILL

Mayor Corkum paid tribute to the late Councilor Nola Folker-Hill. Mayor Corkum noted that Nola was a champion for our police service and served on many local, provincial and national committees on their behalf. Nola touched many lives through her blood collection service, NuLab Inc., and also as a gifted musician as she sang at many functions and funerals. Councilor Folker-Hill was very involved in numerous organizations as well being a long standing member of Town Council for over 16 years. Nola will be greatly missed.

MOMENT OF SILENCE

A moment of silence was then observed for the passing of Councilor Nola Folker-Hill.

RECOMMENDATION TO COUNCIL

In memory of Councilor Nola Folker-Hill, the Town of Kentville would like to recognize Nola's name by providing a Student School Bursary in her name, in the amount of \$500.00.

Therefore, it was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

that the Town of Kentville's Student Bursary Policy Statement #G18 be rewritten to note that of the \$2000.00 to be handed out, \$500.00 be set aside for a bursary in Nola Folker-Hill's name

And further

that the recipient be a female and it is desirable that the recipient be entering into a post-secondary program with a science or medical focus

MOTION CARRIED

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:05 p.m., and CAO Mark Phillips reported that all members of Council were present, in addition to all department heads, Solicitor Muttart, himself, as CAO.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the agenda of September 12th, 2016 be approved with an addition to:

8(f) Regional Library

MOTION CARRIED

PRESENTATIONS

(a) Grande Pre 2017- A Peace & Unity Gathering of the Mi’kmaq & Acadian Nations

Andree Gracie, Office of Regional Chief Morley Goo-goo, present a report and noted that a large celebration will take place for the *Grande Pre 2017 - A Peace and Unity Gathering of the Mi’kmaq and Acadian Nations*. This event will be a major two year celebration which came about from the Truth & Reconciliation Report. This event will bring the story of the Mi’kmaq & Acadian Nations to the general public and also this celebration will have national media attention.

Andree requested funding from the Town of Kentville in the form of a cash contribution or contribution of services to aid with this large celebration.

(b) ICI Green Energy Inc.-c/o Rick Corradini (Biogas Project)-Industrial /Business Park Lands

Rick Corradini, from Atlantic RNG Ltd., presented information on the technology for producing Biogas from organic materials. The end result will be producing a renewal natural gas. Plans are under way to build a Biogas Plant in the Kentville Industrial Park.

(c) County Fair Mall Tree Festival Auction- Fundraising Request Paula Huntley

Paula Huntley stated that from November 14 to December 2016, a fundraising event will be held at the County Fair Mall in New Minas. Twelve Christmas trees are being set up and the committee is looking to find twelve sponsors, one per tree. Each tree will represent a different charity. Paula, as the event coordinator, asked Council for a \$500.00 plus HST donation to sponsor one of these Christmas Trees. A completed financial application was included with this presentation.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

RECOMMENDATION TO COUNCIL

that the Town of Kentville support this initiative in the amount of \$500.00 plus HST
And further
to have the option to choose a charity that operates within the Town of Kentville

MOTION CARRIED

APPROVAL OF THE MINUTES

(a) Minutes of July 11th, 2016

It was moved by Councilor Bernie Cooper and seconded by Councilor Bill Boyd

that the Minutes of July 11th, 2016 be approved as circulated

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS

(a) Kentville Library Update

CAO Mark Philips remarked that the Funding Lease Agreement has been signed by both the County of Kings and the Town of Kentville and that a copy has been forwarded to Parsons Development as part of the Library lease agreement

Recreation Director Rachel Bedingfield noted at this time, that an anonymous donor will provide funding to replace the frosted windows to clear windows in the new library. Also Director Bedingfield reported that well known author, Margaret Atwood, is helping to fundraise money for a teen area which will be known as the Killam Corner.

(b) Kentville Police Union (APA) – Collective Agreement Update

CAO Phillips noted that the offer of wage increases of 2.75%, 2.5, 2.5, 2.5 and 2.5% per year over five years, remains on the table.

(c) Proposed Property Assessed Clean Energy Program PACE Update

Director Bev Gentleman noted that this update will be included in her monthly report.

(d) KDCL – Your Parking Solution

CAO Phillips reported that Special Constable Glen Cunningham has recently been hired to police the downtown parking situation. Positive feedback has been received regarding his interaction with the public.

The KDCL parking report was deferred to October 11th, 2016 for the next CAC meeting as the summer survey results have not been discussed yet and perhaps a discussion with Glen Cunningham would provide some valuable insight into this situation.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**RECOMMENDATION
TO COUNCIL**

that the KDCL report , Your Parking Solution , be tabled to the October 11th ,2016 meeting of CAC

MOTION CARRIED

(e) Outstanding Receivables – County of Kings

CAO Phillips reported that this situation was being handled at the staff level.

(f) Kentville Parks and Recreation Wayfinding Signage Projects- Update

Recreation Director Bedingfield stated that the new brand signage for the Town has been ordered and will soon be in place. The Recreation Wayfinding Map Project has been two years in the making. This project was a significant project that is soon coming to completion.

(g) Kentville Financial Snapshot Publication - Update

CAO Philips noted that a draft of this project had been done up and shown to staff. This map shows the financial position of the Town of Kentville. CAO Phillips asked for Council's input and noted that there is still work to be done with this project. Once this map is completed it will be published and given to the public for their information.

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

(a) Finance

1) Director's Report

Director Debra Crowell presented a report for the period ended August 31, 2016. Some of the highlights from that attached report were:

- Final tax levy has been mailed out and due date is September 30, 2016.
- First quarter utility bills were due August 24th, 2016.
- KWC audited non-consolidated financial statements and the 2016-2017 operating and capital budgets were forwarded to the Nova Scotia Utility and Review Board as required.
- The KVFD field work took place in August. Draft statements are with the audit firm. A meeting with the auditor took place on September 09, 2016.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the report from the Director of Finance be received

MOTION CARRIED

2) TBR – Kentville Capital 16/17- & Sanitary Sewer Area Service Capital 16/17

Director Crowell presented the attached temporary borrowing resolution related to the Town's 2016/2017 capital program. This resolution requires Council's authorization before it is forwarded to the Minister for Department of Municipal Affairs for his consent.

Once all approvals are in place, funds can be drawn down, as required, to finance (on a temporary basis) the 2016/2017 capital construction for the Town of Kentville.

Therefore, it was recommended by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**RECOMMENDATION
TO COUNCIL**

that CAC authorizes the TBR 16/17-01 of \$1,198,200 for various purposes and TBR 16/17-02 of \$130,500 for Sanitary Sewer and then forwards these resolutions to the next meeting of Town Council for ratification

MOTION CARRIED

(b) Planning and Development

1) Director's Report

Director Beverly Gentleman provided a report with some of the following highlights:

- Fifteen permits were issued for the months of July and August for a building valuation of \$186,150.
- Ministerial approval was given for the concurrent amendment to allow automotive repair facilities within the wellfield zones subject to several amendments recommend by Municipal Affairs.
- Amendments to the R-2 zone with the Land Use Bylaw were adopted to allow more flexibility and a mixture of residential housing types in anticipation of redevelopment of the old KCA site.
- Council approved the second reading to the PACE Bylaw and is now in effect.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that the report from the Director of Planning and Development be received

MOTION CARRIED

2) Environmental Advisory Committee Report

Councilor Eric Bolland had no report.

3) Community Development Coordinator's Report

CAO Phillips read the CDC's report which included some of the following highlights:

- The Merchants Group has a large event planned for September 17th in Centre Square.
- KDCL/Façade Program review committee has given approval to four proposals.
- Over the summer a KDCL summer student was able to complete an inventory of the business currently in the Kentville Business Park, updated contact information and began inputting the data into the Kentville Business Directory.
- A workshop for business will be held this fall. The aim will be to educate business about the ways they may be able to use the new brand in meaningful ways.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that the report from the Community Development Coordinator, Lindsay Young be received

MOTION CARRIED

(c) Parks, Recreation and Community Development

1) Director's Report

Director Bedingfield provided an attached report with some of the following highlights:

- Our fields have had another successful season in spite of the dry weather.
- Both the newly renovated Memorial Park washrooms, canteen area, Recreation Hub public washrooms and the community space have all been opened.
- The community room is now available for bookings, including as a support room for soccer tournaments and community events.
- This summer we had over 300 campers attend out summer camps.
- T.A.N. Coffee provided 292 complete lunches for our campers.

- Our arena is officially open for the season.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Recreation Director be received

MOTION CARRIED

(d)Police Report

1) Chief's Report

Acting Police Chief Ken Reade provided a report for August 2016. Some of the following highlights included:

- A total of 52 shifts scheduled for the month were lost due to leave and sick time.
- The platoons conducted 120 hours of foot patrols in the downtown core.
- They had 850 hours of mobile patrols resulting in 213 vehicle checks with 78 warnings issued and issued 27 SOT's.
- 275 calls were received at 417, 39 calls were through 911, there were 90 traffic offences reported, 17 cleared by charges and 53 were cleared otherwise.
- There were 12 calls relating to Mental Health issues.
- There were 12 alarms attended for August.

On August 22nd Special Cst. Glenn Cunningham started patrolling the town. For the first two weeks he worked he issued 79 warnings, 63 for exceeding two hour parking, 2 for parking in fire lane, 4 for handicapped parking, 6 for parking too far from the curb and 4 for double parking. He also issued 68 warnings for smoking. This was an education period to inform individuals of violations and what he would be enforcing moving forward. He will provide a report on a monthly basis.

It was advised that during the month the Kentville Police Service Members had occasions to be outside of the town boundaries, reasons for this are as follows: assistance to other agencies, follow up investigations, service of court documents, taking statements for ongoing investigations, conducting checks for persons on house arrests, and to get meals at fast food locations.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Deputy Mayor Mark Pearl

that the report from the Acting Police Chief be received

MOTION CARRIED

3) Board Report

Councilor Bernie Cooper noted that next Police Commission meeting will be held on September 15th, 2016.

(e) Transportation Services

1) Directors Report

Director Fred Whynot provided a report with some of the following highlights:

- General operation progressed well over the summer.
- Phase 1 of Chester Avenue has been substantially completed and the substantially completion of Phase 2 appears to be on schedule for the end of October 2016.
- The former library and police station have been removed and the clearing of trees for the new bridge have been completed.
- New bridge construction should begin in late September.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Transportation Services Director be received

MOTION CARRIED

2) R. Wendell Phinney Bridge Update

Director Whynot provided an over view of what the new bridge will look like.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Transportation Services Director be received

MOTION CARRIED

(f) Water Commission

1) Directors Report

Director Whynot provided a report that included some of the following highlights:

- All measured parameters for the water utility were within the acceptable limits set within our approval to operate.
- Additional information was received regarding the FOIPOP application concerning the C&D facility on North River Road. The report was able to confirm that no violations were discovered regarding the monitoring program.
- The directional drilling of the watermains at the site of the future bridge will be discussed further with the successful contractor, Dexter Construction Company Ltd. to see what the best option may be.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

that the report from the Director of the Water Commission be received

MOTION CARRIED

(2) Commission Report

Mayor David Corkum had nothing to report.

(g) Administration

(1) Chief Administrative Officer's Report

CAO Phillips provided a report from that included some of the following highlights:

- The Annual UNSM Conference will be held November 29th to December 2nd.

- There have been a total of three inquiries regarding the industrial lands in the Park. We are looking to have two sales completed by the end of September.
- The purchase of the F.W. Robinson Building, 374 Main Street building and property has been executed.
- Al Kingsbury is the Returning Officer for the 2016 Municipal Election.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Chief Administrative Officer be received

MOTION CARRIED

(2) Social Media Report

CAO Phillips stated that Jennifer West, Recreation Communication & Resource Coordinator's report was in the package for review.

(h) Council Information Sharing (Workshops and Conferences)

Mayor David Corkum:

- No report

Councilor Bill Boyd:

- No report

Councilor Bernie Cooper:

- No report

Councilor Eric Bolland:

- No report

Deputy Mayor Mark Pearl:

- No report

Councilor Tony Bentley:

- No report

CORRESPONDENCE

(a) People First Nova Scotia

CAO Phillips read the letter received from the Kings County Chapter of Our People First requesting a donation of \$500.00 to help send a member from our community to a Global Self-

Advocacy Leadership Symposium to be held on October 27, 2016 in Florida.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

**RECOMMENDATION
TO COUNCIL**

**that the Town of Kentville donate \$500.00
to the People First Nova Scotia organization**

MOTION CARRIED

(b) Relay for Life- Thank You

CAO Phillips read the letter received from the Canadian Cancer Society, thanking the Town of Kentville for the support that was given for this year's Relay for Life.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

**that the correspondence from the Cancer Society
be received**

MOTION CARRIED

(c) Valley Hospice Foundation –Thank you letter

CAO Phillips read the letter received from the Valley Hospice Foundation thanking the Town of Kentville for our financial payment of \$17,000 towards our pledge to the Our Community Our Health Capital Campaign.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

**that the correspondence from the Valley Hospice
Foundation be received**

MOTION CARRIED

At this time, 4:10 p.m., Mayor Corkum stepped down as Chair of this meeting and Deputy Mayor Mark Pearl took over for the rest of the meeting.

NEW BUSINESS

(a) Kings Amateur Sport

Councilor Bill Boyd noted that this society is being dissolved and they will be making a donation to the Town of Kentville of approximately \$16,000.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

RECOMMENDATION TO COUNCIL

that the Town of Kentville accept this future donation and earmark these funds received for a future Wellness Centre

MOTION CARRIED

(b) Returning Officer Report

CAO Phillips read the attached report received from the Returning Officer, Al Kingsbury's report.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that the Returning Officer's Report be received

MOTION CARRIED

(c) Valley Sport and Event Centre Financial request

CAO Phillips stated that the Valley Sport has request a continuation of financial support once the Town of Kentville's obligation is complete. CAO Phillips noted that this request requires more discussion which would involve staff. This request will be brought back before Council at a later date once staff have been consulted.

(d) Award of Fox Hollow Subdivision Paving and Curbing

Director Whynot stated that a tender for the paving, curb and associated work for the remaining gravel section of Fox Hollow Drive, MacKinnon Court and Little Fox Court closed on June 30, 2016.

Tenders were received from Dexter Construction Ltd., Howard Little Excavating Limited, Atlantic Road Construction and Paving Limited and Cumberland Paving and Contracting Limited.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Bill Boyd

**RECOMMENDATION
TO COUNCIL**

that CAC recommends to Council to award the tender for the Fox Hollow Subdivision Paving and Curb project to Dexter Construction Company Limited in two phases as follows:

- i. Phase 1 with completion in 2016 for \$167,502.50 + HST**
- ii. Phase 2 with completion in 2017 for \$62,835.00 + HST**

MOTION CARRIED

(e) NKEC Football Funding Request

CAO Phillips noted that the funding request has been withdrawn at this time.

(f) Reginal Library

Councilor Tony Bentley reported that the Reginal Library was in good financial shape. All Library polices has been updated and all are now current.

None

IN CAMERA

ADJOURNMENT

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that Council adjourn at 4:45 p.m.

MOTION CARRIED