

KENTVILLE TOWN COUNCIL MINUTES

February 27th , 2017

PRESENT

Mayor Sandra Snow, Deputy Mayor Eric Bolland, Councillor Cate Savage, Councillor John Andrew, Councillor Craig Gerrard, Councillor Lynn Pulsifer, Councillor Cathy Maxwell, CAO Mark Phillips, and Solicitor Geoff Muttart.

CALL TO ORDER AND ROLL CALL

Mayor Snow called the meeting to order at 7:00 p.m., and CAO Phillips reported that all Council members were in attendance along with Town Solicitor Geoff Muttart, Recording Secretary Patricia Gourley and himself, CAO.

APPROVAL OF THE AGENDA

It was moved by Councillor Cate Savage and seconded by Councillor Craig Gerrard

that the agenda be approved with the following additions:

- I. **5(a) Apple Blossom Festival Grand Street Parade - Agreement Update**
- II. **5(b) Public Disclosure on Parade Events**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

PRESENTATIONS

(a) Ken Crichton - CBDC Report Hants West

Ken Crichton presented CBDC's budget report to Council. He noted that the Community Business Development Corporations are not-for-profit organizations run by volunteer board, with seven full time employees in three offices, from the local business community who firmly believe in improving the economic viability of their region. The CBDC's offers funding to small and medium size businesses and not-for-profit organizations throughout the Atlantic region.

(b) Danielle LeBlanc – KCA Exchange Students Report and Request

Four grade eight students from KCA, Paige, Grace, Sarah and Sarah, presented a report regarding a student exchange program that they participated in this month along with other KCA students to Levis, Quebec. These exchange students experienced an immersion into the Quebec French culture and language by participating in many local and school events with their host families.

The exchange host students from Levis, Quebec will visit Kentville during the last week of May, 2017 and so the Kentville students requested funding from the Town of Kentville to help support the upcoming visit as it will aid them to promote our area and attend culture events with the Quebec exchange students.

Mayor Snow noted that Funding Policy G28 will be given to the students to fill out and return for the budget deliberation process.

(c) The West Nova Regiment – Ron Stonier

Colonel (Ret'd) J. Ron Stonier, WNSRRA, presented a report on the historical ties between Castel di Sangro, Abruzzo, Italy and the Town of Kentville. He discussed an important battle that had occurred during WWII in this area between the Germans and Canadians. The Germans had controlled an area which the West Nova Scotia Regiment helped to liberate from the Germans. This regiment is the only regiment awarded the battle honour "Castel di Sangro" and this Italian community has the names of all the WNSR War Dead on their monuments. The Town of Castel di Sangro is planning a twinning with the Town of Kentville in Italy this July 2017.

**APPROVAL OF THE
MINUTES**

(a) Kentville Town Council - January 30th, 2017

Mayor Snow remarked that the posted minutes did not accurately reflect the discussion around the section on the Special Events Bylaw. It was noted that they have since been corrected in this meeting package and on the website.

Therefore, it was moved by Councillor John Andrew and seconded by Deputy Mayor Eric Bolland

**that the amended Council Minutes of January 30th, 2017
be approved**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

**(b) Kentville Special Town Council – February 21st, 2017
be approved**

It was moved by Councillor Cate Savage and seconded by Councillor Lynn Pulsifer

**that the Special Town Council Minutes of February 21st
,2017 be approved**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

**BUSINESS ARISING
FROM THE
MINUTES/UNFINISHED
BUSINESS**

**(a) Apple Blossom Festival Grand Street Parade –
Agreement Update**

CAO Phillips reported that a Special Council meeting had been held on February 21st dealing with the upcoming Apple Blossom Festive Grand Street Parade and events. This meeting was live streamed on Facebook live and he noted that the meeting package is available on the Town's website.

- The meeting package contained the history of correspondence, starting on February 16th, 2017, in written form between the Apple Blossom Office, Board of Directors and the Town of Kentville.
- On February 17th The Town sent a letter to the Festival Office requesting an opportunity to meet with the Board to express our concerns and support for the Festival and events.
- On Sunday Feb 19th an agreement from the Town of Kentville was sent to the Festival Office confirming and expressing our support for both parades and other events.
- On February 21st an agreement was received from the Festival Board and was discussed IN CAMERA by council. Council requested that CAO Phillips amend this agreement to one that the Town felt was in the best interest of both parties. This agreement was then signed and sent back to the Festival for their approval.
- The Festival Board will be meeting on March 6th, 2017 and will be reviewing the amended agreement at that time.

This is an ongoing conversation and we are waiting for a response on the outstanding agreement.

(b) Public Disclosure on Parade Events

At this time Mayor Sandra Snow presented some observations that had come about from the meetings held with several members of the Apple Blossom Festival Board and correspondence received from Kentville citizens:

- Several downtown Kentville businesses had been approached to provide corporate sponsorship for the Apple Blossom Festival but were not informed that the parade and events were being moved out of Kentville.
- ABF Board does not want Kentville to use the Kentville Logo on any Town sponsored marketing of events.
- The Town of Kentville provides the ABF with \$3000.00 for a Princess levy. Information was requested on how the funds were allocated as the Princess budget is 23% of the total Apple Blossom Festival budget.
- The ABF Board should share all expense reports with their corporate sponsors.
- Lines of communication will be kept open in an attempt to resolve the impasse

Please refer to the Facebook live meeting of Kentville Town Council held on February 27th, 2017, to hear all of Mayor Snow's comments.

RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee

1) Tax Exemption Section 69 – Annual Recommendation

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, Director Debra Crowell remarked that every year Town Council provides a partial tax exemption to individual property owners who meet certain requirements.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Craig Gerrard

that the resolution for Low Income Tax Exemptions for the 2017/18 year be approved and forwarded to Council for ratification

Exemption amount: \$244 to \$519
Income Ceiling: \$26,127
Deadline for applications: June 30, 2017

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(2) Resolution to Withdrawal From Capital Reserves

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, Director Debra Crowell noted that several projects are complete and require a resolution of Council to withdraw funds. Also included are several over run and additions.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Deputy Mayor Bolland

that the resolution be approved for a withdrawal of \$204,568.43 from the following reserves:

- I. Town of Kentville Capital Reserve- General Allocation-\$99,105.78**
- II. Town of Kentville Capital Reserve-Kentville Futures-\$53,472.00**
- III. Town of Kentville Capital Reserve Recreation-\$51,900.65**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(3) Resolution to Withdrawal from Sanitary Sewer Capital Reserves

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, Director Debra Crowell noted the 2016/2017 Sanitary Sewer capital budget provides for partial funding of capital acquisitions from the Sanitary Sewer Capital Reserve fund. The projects are substantially complete and require a resolution of Council to withdraw funds.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Eric Bolland

that a resolution be approved for a withdrawal of \$69,575.42 from the Sanitary Sewer Capital Reserve to partially fund 2016/17 sanitary sewer capital acquisitions

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage

(4) Kentville Fire Service 2017/18 Budgets

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, CAO Phillips noted that the Fire Service has two budgets. One is the Operating Budget and the other is the Area Rate Budget. The Area Rate has not been set as of yet as it requires public consultation. Only the Operating Budget is on the agenda today for council's approval as proposed.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Lynn Pulsifer

that the Kentville Volunteer Fire Department Inc. 2017/2018 Operating Fund Budget be approved as proposed

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage

(5) Council Code of Conduct Policy G16 – Revision

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, Mayor Sandra Snow reported on the Council Code of Conduct Policy G16 and noted the areas that had been revised.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor John Andrew

that the amended Council Code of Conduct Policy G16 be approved

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(6) Recognition of Community Contributions Policy G67-Revision

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, CAO Phillips noted that the language in the Recognition of Community Contributions Policy G67, had been amended to acknowledge the contributions made by Citizens towards the programs, special events, facilities and the wellbeing of the Town of Kentville and, further, to ensure equity and fairness during the selection process.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Deputy Mayor Bolland

that Policy Statement G67 “Recognition of Community Contribution” be amended as proposed

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(7) Rezoning Application – 45 Main Street

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, CAO Mark Phillips reported that Barbara and George Fisher have requested the lands at 45 Main Street be rezoned for future development.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor John Andrew

that Council have first reading on the request to rezone PID’s 55246466, 55508600, 55260764, 55260772 and 55507487 from Two-Unit Residential (R2) to Multi-Unit Residential (R-3) Zone at the regular Council meeting on Monday February 27th, 2017 and further have a Public Meeting on Thursday March 16th, 2017 at 6:00 p.m.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage

(8) Land Use Bylaw (LUB) Amendment – Industrial Land Use

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, CAO Mark Phillips reported that Director Gentleman had recommended that certain amendments to the Land Use Bylaw be considered to include additional compatible uses within the Industrial Zone (M1) and the Commercial General (M-1) Zones

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Cate Savage

that Council give first reading to the Resolution to amend the Land Use Bylaw and to hold a Public Hearing on Thursday March 16th, 2017 at 6: p.m.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(9) Kings Volunteer Resource Centre – Request for Funding

Councillor Cathy Maxwell reported that at the February 13th, 2017 meeting of Council Advisory Committee, CAO Mark Phillips remarked that the KVRC had requested \$2000.00 in funding to be received by end of February.

Therefore, it was moved by Councillor Cathy Maxwell and seconded by Councillor Craig Gerrard

that Council approve KVRC a \$1000.00 grant in the 2017/18 Operating Budget and defer further consideration to the budget deliberation process for the additional \$1000.00

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(b) (i) Fire

None

(ii) Joint Fire Services Report

None

(c) Valley Waste Resources Management

Deputy Mayor Eric Bolland presented the report for Valley Waste. Some highlights from the attached report were:

- Appointed to sit on the Investment and Service & Facility Review Committees.
- Efficiency NS has extended the Mercury Collection Program for another year.

(d) Kings Transit Authority

Councillor John Andrew presented the report for Kings Transit Authority. Some highlights from the attached report were:

- Kings Transit Ridership for the month of January was down by 8% in comparison with the annual ridership.
- Kings Transit was cancelled for three days in February, over the period of a week due to snow conditions.
- Crestline Coach won the bid to supply Kings Transit with two thirty two (32) foot Transit buses. The Authority is expected to take delivery of the two buses in February 2018.

(e) Councillors Reports (Highlights)

Deputy Mayor Eric Bolland:

- Accepted a position on two sub-committees for Valley Waste Resource Management.
- Kings County Joint Council Meeting at the Old Orchard Inn was hosted by the Town of Wolfville.
- Berwick Town Hall and Regional Library Grand Opening was a celebration of the new facility and well attended.
- UNSM Valley Regional Meeting held at Acadia University included a group discussion of UNSM's Strategic Direction and what we feel in the valley are priority action items.
- Tour of the Cornwallis Inn with the new property manager.

Councillor John Andrew:

- Attended the Active Transportation Bike Lane Presentation which included a proposal of an active route down Webster Street.
- Kings County Joint Council Meeting at the Old Orchard Inn was a great way to save community groups looking for funding from all Councils time as the presentations were given the one time.
- Municipal Strategy Review included property issues and housing needs.
- EMO training – Role of Council in emergencies.
- Toured the Soccer Dome and the benefits to the community by cost sharing were noted.

Councillor Craig Gerrard:

- A Planning and Review Committee concentrated on multi residential.

- KCA/PTA meeting noted that the work to rule ended February 21st.
- 101 Twining meeting engaged the citizens in a discussion about the feasibility of twinning the 101 as well as the possibility of tolls.
- Meeting with a few individual citizens over concerns dealing with bylaws and policing.

Councillor Cathy Maxwell:

- Kings County Joint Council Meeting at the Old Orchard Inn was a great way to save community groups looking for funding from all Councils time as the presentations were given the one time
- Tour of the Cornwallis Inn with the new management team to look at changed being made and future prospects.
- Attended the Active Transportation Bike Lane Presentation which included a proposal of an active route down Webster Street.
- At the Police Commission meeting there was a discussion on having a uniformed police officer to meet the buses at KCA in the morning.
- Accepted an invitation to attend the Breaking Bread Event held at the Anglican Church by Community Churches.

Councilor Lynn Pulsifer:

- Friends of the Library met to discuss the new library space and ongoing renovations.
- Kings County Joint Council Meeting at the Old Orchard Inn was a great way to save community groups looking for funding from all Councils time as the presentations were given the one time
- Kings Point-to-Point meeting discussed new buses and monthly budget.
- Meet and Greet at the Business Park was an information sharing with the residents of the Park.
- The UNSM meeting in Halifax focused on accountability and transparency within councils.

Councillor Cate Savage:

- The Race Relations and Anti-Discrimination Committee held its first meeting in February.
- The Kings Joint Council Meeting included items pertinent to all towns and County of Kings as they relate to our respective budgets.
- At the UNSM Regional Meeting discussion included regional issues/working cohesively with the Province.
- A tour of the Soccer Facility – Investing in Future – a municipal partnership opportunity.

(f) Mayors Report:

Mayor Snow presented her report to Council and some of the highlights from her attached report are:

- The Police Arbitration meeting was held at the Old Orchard Inn regarding grievances.
- At the Kings County Councils Joint Meeting presentations were received from the Annapolis Valley Honour Choir, VREN, Kings Transit, AVCC and VBLI for funding request.
- An initial meeting of the Kentville Merchants Group was held to discuss merchant initiatives in downtown for Kentville for the upcoming season.
- Apple Blossom Festival Strategy Session was held with the CAO and Community Development Officer to prepare a report to the ABF Board on the Town of Kentville's contribution to the ABF parades and Fireworks.

Full reports are attached as well as each councillor and Mayor's financial statements.

Therefore, it was moved by Deputy Mayor Eric Bolland and seconded by Councillor Cathy Maxwell

that the reports from Council and Mayor be accepted as presented

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

CORRESPONDENCE

(a) Order of Nova Scotia

CAO Phillips stated that this letter requested the Town to promote the Order of Canada and to distribute the enclosed posters and pamphlets in a public area.

(b) Kings Historical Society

CAO Phillips read the letter received from the KHS and noted that they have a request for funding in the amount of \$5000.00. This request will be forwarded to the budget deliberation process.

(c) Municipal Affairs 911 Funding

CAO Phillips stated that the Town of Kentville had received funds in the amount of \$2,051.93 from Municipal Affairs to recover the cost associated with civic renumbering.

(d) Canadian Mental Health Association – February 21/17

CAO Phillips read the correspondence received from CMHA and stated that it would be added to the current file.

NEW BUSINESS

None

PUBLIC COMMENTS *None*

IN CAMERA *None*

ADJOURNMENT It was moved by Councillor Cate Savage and seconded by
Deputy Mayor Eric Bolland

that the Council meeting adjourns at 9:00 p.m.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*