

KENTVILLE TOWN COUNCIL

MINUTES

January 25th, 2016

PRESENT Mayor David Corkum, Deputy Mayor Mark Pearl(skyped), Councilor Bill Boyd(skyped), Councilor Bernie Cooper, Councilor Eric Bolland, Councilor Tony Bentley, Councilor Nola Folker-Hill, CAO Mark Phillips, Solicitor Geoff Muttart

CALL TO ORDER AND ROLL CALL Mayor David Corkum called the meeting to order at 7:00 p.m., and CAO Phillips reported that all Council members were in attendance, along with the Town Solicitor, Recording Secretary Patricia Gourley and himself as CAO. Town Clerk Harmes is away at this time.

APPROVAL OF THE AGENDA It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the agenda be approved as circulated

MOTION CARRIED

PRESENTATIONS **Ken Crichton, CBDC Executive Director -Business, Activity and Growth**
Ken Crichton, Executive Director of the Community Business Development Corporation gave a brief overview from the 2014-2015 Annual Report.

CBDC is a growing community partner dedicated to the development, growth and success of business by demonstrating leadership through the provision of responsive personal service and fair and flexible financial support to aspiring and existing entrepreneurs.

APPROVAL OF THE MINUTES (a) **November 30th, 2015**
It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that the Minutes of November 30th, 2015 be approved as circulated with one correction being made to note Ogilvie was a coach and not a manager of the NKEC football team

MOTION CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

(a) Valley Ford - Development Agreement

Director Beverly Gentleman noted that on November 25, 2015 Council Advisory Committee considered an application to enter into a Development Agreement with Valley Ford to permit the expansion of their dealership facility to include three (3) new service bays at 898 Park Street, Kentville. The proposed new service bays would be approximately 1643 square feet on the south side of the building.

Council accepted CAC's recommendation to approve first reading of the proposed Development Agreement on November 20, 2015 and to set a Public Hearing date for January 25, 2016 at 6:30.

A Public Hearing was held on January 25, 2015 at 6:30 pm and there were no comments from the public.

Therefore, it was moved by Councilor Eric Bolland and seconded by Council Tony Bentley

that Council enter into the Development Agreement with Valley Ford to permit the expansion of their Dealership facility to include three (3) new service bays at 898 Park Street, Kentville

MOTION CARRIED

(b) Kentville Library Space –Amendment

CAO Mark Phillips noted that a recommendation for a decision on the library site was tabled from Council Advisory Committee January 11, 2016, until such time as a reply was received from the Municipality of County of Kings.

Therefore, it was moved by Councilor Tony Bentley and seconded by Council Eric Bolland

that Town Council make a motion to bring this recommendation forward for discussion and amendment

CAO Phillips read the recommendation from the January 11, 2016 Council Advisory Committee:

- a) **that Town Council recognize both proposals presented for the provision of space for the Kentville Library are sound proposals capable of complying with the space requirements in the RFP.**
- b) **that Town Council recognize that it is our municipal responsibility to ensure that the selected site provides the very best opportunity for the space to meet the modern expectation and vision of the library community and the community at large.**
- c) **that Town Council recognize that additional financial support from the community and municipal levels will be required to outfit the space with furniture, programming equipment and other innovative community space elements desired to meet the vision of the library community and community at large.**
- d) **that Town Council recommend the Whynot Group proposal on River Street to be the site for the New Kentville Library.**

Therefore, it was moved by Councilor Tony Bentley and seconded by Council Bernie Cooper

that the Town of Kentville make an amendment to the above motion d) and enter into an agreement with Parsons to place the library in the old United Church space on Main Street Futher to enter into a 50/50 lease cost with the Municipality of Kings , subject to a satisfactory lease agreement

MOTION CARRIED

**RECOMMENDATIONS
AND REPORTS**

(a) (1) 2016 Council and CAC Meeting Schedule

Councilor Bill Boyd reported that at the January 11, 2016 meeting of Council Advisory Committee, CAO Mark Phillips presented the draft of the 2016 Council and CAC Meeting Schedule.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that Town Council approve the meeting schedule for 2016 Council and CAC

MOTION CARRIED

(2) Tiered Policing Study

Councilor Bill Boyd reported that at the January 11, 2016 meeting of Council Advisory Committee, CAO Phillips reported on a recent discussion with the Kings CAO working group (minus Kings) regarding a Two Tiered Policing Study. Municipalities continue to face increasing costs associated with policing, having policing resources respond to both community bylaws and criminal related calls and have a desire to work collaboratively on exploring future models.

The concept would be best discussed at the next KPSC meeting and requires the endorsement of Town Council before it is added to a KPSC agenda. Further, this concept was discussed at the January 21, 2016 Police Commission Meeting for endorsement.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Town Council approve the discussion of a Two Tiered Policing Study at the next Kings Partnership Committee (KPSC) meeting

MOTION CARRIED

(3) Inter-Municipal Fire Service Agreement

Councilor Bill Boyd reported that at the January 11, 2016 meeting of Council Advisory Committee, CAO Phillips and Joint Fire Service Committee (JFSC) Chair Bill Boyd reported on past JFSC meetings and discussions surrounding the inter-municipal

fire service agreement between the Town of Kentville, County of Kings and the Kentville Fire Service. The draft agreement is for the period from March 31 2015 to March 21, 2025 (10 years). The agreement is essentially unchanged and was recommended for approval from each participating partner.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that Town Council approve the signing of the Inter-Municipal Fire Service Agreement for 2015-2025 as circulated

MOTION CARRIED

(4) 2016/2017 Kentville Fire Service Operating Budget

Councilor Bill Boyd reported that at the January 11, 2016 meeting of Council Advisory Committee, CAO Phillips presented the 2016/2017 Kentville Fire Service Operating Budget as approved by the JFSC. The budget reflects an overall increase in expenditures of 2.0% totalling \$608,500 (2015/16 \$596,400). The Town's contribution will actually decrease by -2.7 % totalling \$178,500(2015/16 \$183,400) due to the formula which reflects few calls and kms travelled in Kentville vs areas of the County over the past three years.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Town Council approve the 2016/17 Kentville Fire Service Operation Budget

MOTION CARRIED

(5) 2016/2017 Kentville Fire Service Area Rate Budget

Councilor Bill Boyd reported that at the January 11, 2016 meeting of Council Advisory Committee, CAO Phillips presented 2016/2017 Kentville Fire Area Rate Budget as approved by the JFSC. The budget reflects an overall decrease in expenditures of -43.5% for a total of \$356,400(2015/16 \$631,300). The Town's contribution will -39.5 % for a total of \$133,700 (2015/2016 \$221,200).

2016/17 Fire Area Rate: .0282/\$100 (2015/2016: .0457/\$100)

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that Town Council approve the 2016/17 Kentville Fire Service Area Rate Budget.

MOTION CARRIED

(6) Kentville Fire Service Three (3) Year Capital Plan

Councilor Bill Boyd reported that at the January 11, 2016 meeting of Council Advisory Committee, CAO Phillips presented the Kentville Fire Service Three (3) Year Capital Plan as approved by the JFSC and required by the Inter- Municipal Fire Service agreement. The plan reflects costs associated with schedule equipment replacement, gear purchases and scheduled debt repayments.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Town Council approve Kentville Fire Service Three (3) Year Capital Plan for 2016/17, 2017/18 and 2018/19.

MOTION CARRIED

(7) Kentville Business Community Concerns

At the recent January 11, 2016 meeting of Council Advisory Committee, CAO Phillips presented a report concerning recent comments which have been received from the business community at large.

The report and comments from Council surrounded; what are the issues, who are the stakeholders in the community, what are the resources and how can they be addressed? Roles of the VREN, the Town and KDCL, were further discussed. The majority of the comments are being directed towards the Town of Kentville operations and it is felt by Council that the current shared

approach to business retention and attraction is not understood. The report highlighted the following contribution which are being directed towards Economic Development. This does not included all the various departments and their support to the business environment.

Current TOK Environmental and Community Economic Development Related Expenditures.

Valley REN	26,600
KDCL	110,300
CED	2,000
Development studies	4,000
Survey costs	2,000
Kentville Futures-operating	11,000
CED	76,900
Tourism	39,000
Promotions	71,500
<u>Apple Blossom</u>	<u>15,000</u>
	\$358,300.00

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that Town Council

- a) **Council requests an immediate joint session with KDCL's Board of Directors to discuss current issues within the business community.**
- b) **The discussions refer to KDCL's current Strategic Plan and how their current resources are addressing the needs of their membership and the business community.**
- c) **Both parties are fully engaged with a goal of identifying a short list of priorities of the business community that can be addressed immediately or that might require policy amendments, operational changes or addition resources.**

MOTION CARRIED

(8) Citizen Committee Appointments

At the recent January 11, 2016 meeting of Council Advisory Committee, CAO Phillips presented a report regarding citizen appointments to committees/commission that currently have vacancies.

Therefore, it was moved by Deputy Mayor Pearl and seconded by Councilor Eric Bolland

that Town Council recommend the following citizens appointments:

Parks and Recreation Advisory

Deana Beck- 1 year term(from Jan.2016-Jan. 2017)

Kate Seaman-1 year term(from Jan.2016-Jan. 2017)

Tom Herman-1 year term(from Jan.2016-Jan. 2017)

Audit Committee

Chris Blanchette-1 year term (from Jan.2016-Jan. 2017)

MOTION CARRIED

**(9) Fire Protection Rate Policy Statement G15
Amendment**

At the recent December 14, 2015 meeting of Council Advisory Committee, Director Crowell presented a report regarding the Fire Protection Rate Policy G15.

The policy requires an update because the calculation methods which comprise the hydrant area rate have changed.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Town Council approve the amendments to the Policy G15-Fire Protection Rate.

MOTION CARRIED

(10) Withdrawal Town Capital Equipment Reserve

At the recent January 11, 2016 meeting of Council Advisory Committee, Director Crowell presented a report regarding a Capital Equipment Reserve Withdrawal.

The 2015/16 Transportation Equipment Purchases require funding from the Town's Equipment Reserves. The reserve contains \$226,026 and after the withdrawal, it will contain \$110,734

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that Town Council approve a withdrawal from the Town of Kentville Capital Equipment Reserve as authorized in the amount of \$115,292 to fund equipment acquisitions for the year 2015/16

MOTION CARRIED

(11) River Street Lands-Parking

At the January 11, 2016 meeting of Council Advisory Committee, Council engaged in discussions surrounding the potential develop of the River Street properties owned by the Town and possible parking requirements.

- 55495980 – K2 Lot 3.48acres
- 55504609 – Former Irving Site 19,258 sq.ft.
- 55256127 – Former Machine Shop Site 19,233 sq.ft.

Uncertain of the parking requirements for the development of the lands highlighted above or the parking requirements associated with any greenspace development, Council felt it was important to support future development by making the following recommendation.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that CAC recommends to Town Council that payments in lieu of parking for development on River Street are to used for construction of parking in River Street.

MOTION CARRIED

(b) (i) Fire

CAO Mark Phillip presented a Kentville Fire Department report from December 2015. This report refers to the calls and responses from the department and gives the total of kms travelled in Kentville, which was 112 and in the County 1308kms.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Fire Department be received

MOTION CARRIED

(ii) Joint Fire Services Report

Councilor Bill Boyd noted that the Operating Budget, Area Rate Budget and the Capital Plan had been forwarded to the County of Kings and the Town of Kentville. Council approved this report earlier tonight by.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report on the Joint Fire Services be received.

MOTION CARRIED

(c) Valley Waste Resources Management – Representative's Report

Councilor Bernie Cooper reported that both the December 2015 and January 2016 reports were included in this package.

- All partners now have the draft Operating and Capital budgets for 2016/17, which has been now been approved.
- Annual elections were held and Mark Pearl, representing the Town of Kentville will continue in his role as Chair to the Authority and Annapolis County Warden Reginald Ritchie, will continue his role as Vice-Chair for the 2016 calendar year.
- The new 2016 Waste Resource Management Calendars have now arrived.
- Valley Waste will end the year with an approx. \$700,000 surplus of which 8 % comes back to Kentville

- NSP will be launching a new program to divert mercury containing products from landfills.
- Department of Environment is looking into potential regulations to convert landfill material onto fuel, Waste to Energy.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

that the report from VWRM be received

MOTION CARRIED

(d) Kings Transit Authority

Councilor Tony Bentley noted :

- Four buses required a lot of paint work, two have already been refurbished
- K-Rock is playing on every bus.
- Ridership was down by just over 6% for this month
- Some discussion has taken place on putting an express bus from Kentville, running through Port Williams, to Wolfville.
- Kings Transit Board approved its 2016/2017 budget

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Tony Bentley

that the report from Kings Transit Authority be received.

MOTION CARRIED

(e) Councilor's Report

Councilor Eric Bolland – Attended a KDCL holiday celebration, Recreation Committee meeting, UPS Planning Workshop and the public Library meeting

Councilor Bill Boyd – No report

Councilor Bernie Cooper – No report

Councilor Tony Bentley – No report

Deputy Mayor Mark Pearl – No report

Councilor Nola Folker-Hill – Attended all meetings and attended a couple of special meetings for Kings Point to Point.

(f) Mayors Report

Mayor Dave Corkum noted :

DATE	ACTIVITY
Dec. 01	Isabelle Voss retirement @ NSCC
Dec. 02	Rebranding
Dec. 02	Rebranding
Dec. 03	UNSM Board Re: Partnership with Province
Dec. 03	KDCL Holiday Celebration at Kings Arms
Dec. 03	Chamber of Commerce event in Berwick
Dec. 03	Fire Dept. Metals at County
Dec. 04	Rebranding
Dec. 05	Fire Dept. Christmas Banquet
Dec.06	Wedgewood House Christmas Party
Dec. 08	Charmer Quatable
Dec. 09	REN –all day workshop
Dec.10	Kings Tech
Dec. 11	Town Christmas party
Dec. 13	Scott Brison Christmas gathering
Dec. 14	Fundraiser Breakfast with Police/Salvation Army
Dec. 15	KCA Christmas concert
Dec. 17	Lunch with Rec & Public Works
Dec. 17	Life Cycle meeting
Dec .21	Rotary Christmas lunch
Dec. 22	Library meeting
Dec. 24	Police breakfast
Dec. 25	Soup kitchen
Dec. 31	Seamone – Sheriff Lane re: flooding
Jan. 05, 2016	Rebranding
Jan.07	REN
Jan.11	CAC
Jan.14	Planning MPS, Public Report
Jan. 15	Acadia Students interview - Life Cycle
Jan. 19	Gabriel from Kings County re: immigration
Jan. 21	Rebranding
Jan.21	Police Commission
Jan. 21	VREN Oversight Committee
Jan 22.	County re: library (AM)
Jan. 22	County re: FCM Grant (PM)

At 8:00 pm it was noted that the recording card was full and no longer recording: a 5 minute recess taken at this time.

CORRESPONDENCE

(a) Doug Cassidy 57 Blossom Drive-Governance Petition
CAO Phillips read the letter received from Doug Cassidy.

It was moved by Deputy Mayor Mark Pearl and seconded by
Councilor Bernie Cooper

**that the correspondence from Doug Cassidy be
received.**

MOTION CARRIED

**(b) David Reid, Reid Jewelers - Kentville Business
Environment**

At David Reid's request, KDCL's President Cate Savage, read
the letter received from David Reid, Reid Jewelers.

It was moved by Councilor Bill Boyd and seconded by
Councilor Bernie Cooper

**that the correspondence from David Reid, Reid
Jewelers be received.**

MOTION CARRIED

NEW BUSINESS

**(a) 2016 Municipal Election Recommendation –Returning
Officer Al Kingsbury**

CAO Phillips read the following Recommendation to Council
from Returning Officer, Al Kingsbury.

PRELIMINARY LIST OF ELECTORS

I recommend that the permanent register of electors established
and maintained by Elections Nova Scotia be used as the basis for
the preliminary list of electors for the Town of Kentville in the
October 15, 2016, municipal election.

FINAL LIST OF ELECTORS

I recommend that the final list of electors shall be prepared on
August 31, 2016.

ADVANCE POLLS

I recommend that Advance Polls be held on Thursday, October 6,
2016, and Tuesday, October 11, 2016.

Al Kingsbury
Returning Officer
February 1, 2016

It was moved by Councilor Bill Boyd and seconded by
Councilor Eric Bolland

**that the correspondence from the Returning Officer
Al Kingsbury be received**

MOTION CARRIED

**(b) Community Comments-Governance/Business
Community/Town Council**

Deputy Mayor Mark Pearl read his correspondence to Council.
*He noted that these remarks were his own views and not that of
Councils.*

Deputy Mayor Pearl requested that this letter be given to the
media as to be placed in the local paper as a *Letter to the Editor*.

It was moved by Councilor Bill Boyd and seconded by
Councilor Bernie Cooper

**that the correspondence from the Deputy Mayor
Mark Pearl be received**

MOTION CARRIED

PUBLIC COMMENTS

Lynn Pulsifer, 43 Deer Haven Drive asked if there was a policy in
place for awarding grants to non-profit groups. She could not find
this information on the Town of Kentville's website.

CAO Phillips responded by explained the policy and recognized
the need to place this information on our website. The Town
does budget for these types of requests in the Town's budget
process.

Mayor Corkum also noted that the request should be in a written
form or perhaps as a presentation to Council.

Frances Schagen, 18 Caldwell Avenue, stated that she was very glad the library has a new home and will be a central location in downtown Kentville.

Mayor Corkum thanked Frances for all of her hard work on the Friends of the Library Committee.

Cate Savage, President of KDCL spoke about getting back in touch with merchants and citizens. KDCL plans to have some surveys happening as well as making some recommendations to Council no later than March 2016.

Doug Morrison noted that he was happy for a decision to be made on the library location. He felt that Parsons was a great family company to work with.

Bill Denyar stated that a great decision had been made regarding the library. He inquired if a draft of the previous Council and CAC minutes could be placed on the Town's website, along with agendas, before the meetings are held. He felt that a person may be more inclined to come if they were aware of what was being decided or discussed at that meeting.

Tyler MacKay, 36 Forrest Hill stated the he noticed the information regarding the Council Meeting on our electric sign on Park Street, so he decided to attend this meeting. His concern is regarding the narrow street that he lives on may have too much traffic flow. He requested a No Through Way sign to be placed up.

Vic DeBeer, 34 Klondyke Street:

- Requested more information from the Planning Dept on the flood surge overlay.
- Wanted to know if any more work will be done, in the future, to prevent flooding in his area.
- The Town of Kentville has only received 3 positive letters and asked why other negative social media comments were not received as correspondence.

At this time Mayor David Corkum thanked the audience for coming to Council and for partaking in a respect manner.

ADJOURNMENT

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the meeting adjourns at 8:55p.m.

MOTION CARRIED

**IN CAMERA – LEGAL
MATTER:LIBRARY**

In Camera was held from 6:30 to 7:00 pm