



## **TOWN OF KENTVILLE POLICY STATEMENT G21 FCM CONFERENCE ATTENDANCE**

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### **1.0 PURPOSE**

To provide a procedure, under which the Town of Kentville will be properly represented at this conference, and to allow a fair schedule for attendance by the Mayor, Council members and the CAO.

### **2.0 DEFINITIONS**

The Annual Federation of Canadian Municipalities' Conference is nationally recognized as a valuable opportunity for the sharing of information and for networking. The location of this event is scheduled on a rotating basis - from the West coast, to central Canada, to the East Coast.

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### **4.0 PROCEDURES**

The CAO and the Mayor will be given the opportunity, and will be encouraged, to attend the annual conference of the Federation of Canadian Municipalities each year.

Each Councilor will be given the opportunity to attend a conference during the duration of his/her term of office in council. (4 years)

A schedule will be established for attendance, and a maximum of 3 Councilors will be eligible to attend each year.

The exception to the number of Councilors permitted to attend, will be that if the conference is held in the Maritime Provinces, in which case additional representatives may be eligible to attend.

If a Councilor is unable to attend his or her scheduled conference, he or she will be eligible for a future conference, only if a vacancy allows.

**5.0 ASSOCIATED DOCUMENTS**

**6.0 POLICY REVISION HISTORY**

Date Created: February 14, 2001  
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CAO Mark Phillips