



TOWN OF KENTVILLE POLICY STATEMENT G31 UPGRADES TO EXISTING STREETS

1.0 PURPOSE

To provide guidelines regarding the maintenance and/or upgrading of streets that have become the property of the Town of Kentville.

2.0 DEFINITIONS

3.0 SCOPE

Although the installation of new streets is governed by the application of Chapter 63 – Curb and Sidewalk Charges Bylaw, regulations for the upgrading of existing streets in the Town of Kentville have not been previously identified.

4.0 PROCEDURES

1. The Director of Engineering and Public Works shall, during the course of each year, cause all streets within the Town to be examined by the application of sound engineering practices to determine which streets are in need of improvement and/or upgrading and to prepare a written report to Council listing:
 - a. Each Street requiring improvement and/or upgrading in order of recommended priority in the Director's opinion, based upon urgency;
 - b. An estimate of the cost of each project contained in the list.
2. The List mentioned in paragraph 1 shall be known as the " Street Repair/Upgrading Priority List" and will be prepared in conjunction with the most recent streets evaluation report.
3. The Street Repair/Upgrading Priority List shall be completed and submitted to Council at a time directed by Council, but no later than the time at which matters customarily to be considered in establishing the annual budget of the Town are presented to Council by the various Departments of the Town.
4. The List shall be first examined by Council for confirmation as to priorities set out therein and, upon resolution, Council shall accept and/or amend the Street Repair/Upgrading Priority List;
5. Upon the Street Repair/Upgrading Priority List having been
 - a. approved by resolution of Council and

b. approved as to financing by the passage of the Town's budget,

The Street projects shall be processed by the Department of Engineering and Public Works thereafter without the necessity of further consultation with Council, unless it is determined by the Department that the Department must recommend a change in the priorities due to

Unforeseen circumstances or that the budgeted amount for any given priority has changed.

6. Petitions by lot owners

If the Town receives a written petition from all of the lot owners on a street requesting clearly definable repair and/or improvements to the street at the expense of the lot owners, Council may grant the Petition notwithstanding that the street is not on the Street Repair/Upgrading Priority List, provided, in the opinion of the Council as advised by the Director, the use of the Department's machinery and manpower resources are available and the projects on the Street Repair/Upgrading Priority List would not be thereby delayed or deferred.

5.0 ASSOCIATED DOCUMENTS

6.0 POLICY REVISION HISTORY

Date Created: Feb.9, 2005
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CAO Mark Phillips