



TOWN OF KENTVILLE POLICY STATEMENT G34 TEMPORARY DEVELOPMENT OFFICER

1.0 PURPOSE

The purpose of this policy is to provide for a stand-in or substitute for the Development Officer of the Town, in the event of the vacation, sickness or other temporary absences of the Town's duly appointed Development Officer.

2.0 DEFINITIONS

3.0 SCOPE

4.0 PROCEDURES

Whereas the Municipal Government Act provides:

191(d) "development officer" means the person or persons appointed by a council to administer a land-use or subdivision by-law;

And whereas

Town Council has determined that it is appropriate to pass a policy whereby a person is duly empowered, ready and able to perform the duties of the Development Officer in the event of the temporary and unavoidable absence of the Development Officer

Therefore,

During all temporary and unavoidable absences of the Development Officer, as declared in writing by either the Development Officer or the Chief Administrative Officer, the Assistant Development Officer is hereby designated and appointed as Temporary Development Officer, to serve until the return to service of the Development Officer (as declared in writing by the Development Officer or the Chief Administrative Officer).

5.0 ASSOCIATED DOCUMENTS

6.0 POLICY REVISION HISTORY

Date Created:	October 12, 2005
Revisions:	June 28, 2010
	January 2017. Reformatted
	May 29, 2017



Chief Administrative Officer, Mark Phillips