

KENTVILLE TOWN COUNCIL MINUTES

June 27th, 2016

PRESENT

Councilor Bernie Cooper, Councilor Bill Boyd, Councilor Tony Bentley, Councilor Nola Folker-Hill, Deputy Mayor Mark Pearl, CAO Mark Phillips, and Solicitor Geoff Muttart.

CALL TO ORDER AND ROLL CALL

Deputy Mayor Mark Pearl called the meeting to order at 7:05 p.m., and CAO Phillips reported that regrets were received from Mayor David Corkum and Councilor Eric Bolland and that all other Council members were in attendance along with Town Solicitor Muttart, Recording Secretary Patricia Gourley and himself as CAO. Clerk Harmes is away at this time.

Also in attendance this evening was the Director of Finance Debra Crowell and Director of Public Works Fred Whynot.

APPROVAL OF THE AGENDA

Note: There is no recording for this meeting
It was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the agenda be approved as circulated

MOTION CARRIED

PRESENTATIONS

NONE

APPROVAL OF THE MINUTES

a) Kentville Town Council-May 30th, 2016
It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the Council Minutes of May 30th, 2016 be approved

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

NONE

**RECOMMENDATIONS
AND REPORTS**

1) Kentville Sanitary Sewer Operating Budget 2016/17

Councilor Nola Folker-Hill reported that at the June 13th, 2016 meeting of Council Advisory Committee, Director Fred Whynot reported to Council that the Town was projecting an excess of \$500 after Revenue and Expenses. Proposed revenue is showing an increase as part of our approved sewer rate charges. Expenses are up over last year with the majority of the increase being part of our agreement with the Municipality of Kings, an increase of \$72,900, \$30,200 for depreciation and a Capital from Revenue amount of \$35,000 for sewer renewal.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

**that the Sanitary Sewer Operating Budget of
\$1,150,500 be forwarded to Council for approval**

MOTION CARRIED

2) Kentville Sanitary Sewer Capital Budget 2016/2017

Councilor Nola Folker-Hill reported that at the June 13th, 2016 meeting of Council Advisory Committee, Director Fred Whynot reported to Council that the proposed capital projects include replacing the sewer siphon under the bridge, lift stations upgrades, and of course Chester Avenue.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Bill Boyd

**that the Sanitary Sewer Capital Budget of
\$516,500 be forwarded to Council for approval**

MOTION CARRIED

3) Amendment to Alternative Voting Bylaw Chapter 91

Councilor Nola Folker-Hill reported that at the June 13th, 2016 meeting of Council Advisory Committee, Acting CAO Debra Crowell reported to Council on the Returning Officer Al Kingsbury's report regarding the current "Alternative Voting Bylaw-Chapter 91" and the need for amendments to address changes to the Nova Scotia Municipal Election Act.

1. Recent changes to the Municipal Election Act make it necessary to make a few changes in our Voting Alternative Bylaw. Names of various versions of the list of electors have been changed. The one that we will be working with for the election is now the Amended List of Electors, so language in the bylaw needs to be changed from the Final List of Electors to Amended List of Electors.
2. Residency requirements for electors have been changed from three months to immediately before the first advance polling date, so this means that language in Forms 31 and 31A needs to be revised.
3. Similarly, the age requirement has been changed from age of eighteen years on ordinary polling day to the first advance polling day.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Bill Boyd

that the proposed amendments to the Alternative Voting Bylaw-Chapter 91 be accepted as proposed

MOTION CARRIED

4) 2nd Reading of PACE (Property Assessed Clean Energy) Program

Councilor Nola Folker-Hill reported that at the June 13th, 2016 meeting of Council Advisory Committee, Directory Beverley Gentleman reported that the 2nd reading of the PACE Program Bylaw will be held at the next meeting of Council after a Public Meeting on June 27th, 2016. At this time, Director Gentleman requested that the Town partner with Efficiency NS to administer this PACE Program for 2016/2017.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Bill Boyd

that Council give Second reading to the PACE Program Bylaw Chapter 97, and further recommends to Town Council that they partner with Efficiency NS for Administration and Evaluation Services for a

Residential PACE program for 2016/217 so long as the service agreement is satisfactory to Council

MOTION CARRIED

(b) (i) Fire

CAO Phillips noted the following from the Kentville Fire Department report:

April 2016:

- Kentville fire alarm total was 10 with 146 KM used.
- County fire alarm total was 23 with 1322 KM used.
- Mutual aid alarm total was 3 with 106 KM used.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report from the Fire Service be received

MOTION CARRIED

(ii) Joint Fire Services Report

Councilor Bill Boyd presented a verbal report. He noted that the Fire Department's budget had a short fall of \$27,000. The Department has re-addressed their budget process and believe that they are now able to present to the County of Kings a balanced budget for their approval. The Town of Kentville has already approved their portion of this budget.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the report on the Joint Fire Services be received

MOTION CARRIED

(c) Valley Waste Resources Management – Representative's Report

Deputy Mayor Mark Pearl noted some highlights from his attached report:

- The Authority's audit confirmed that the 2015/2016 fiscal year ended with a surplus of \$648,158, which will be immediately returned to our partners in their proportional shares.

- Dillion Consulting has now completed the Service and Facility Review. Their findings were presented to the Authority during a meeting on June 15th.
- A Request for Proposals for the provision of an Employee Salary Review has been released. The deadline for the submissions was June 23rd, 2016.

Therefore, it was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

that the report from VWRM be received

MOTION CARRIED

(d) Kings Transit Authority

Deputy Mayor Pearl noted some highlights from his attached report:

- Kings Transit Ridership for the month of May is up by .97% over the same period in the previous year.
- The year is off to a slow start with the system wide revenue down by .65% over May 2015.
- Kings transit is currently accepting applications to fill the role of Transit Education Coordinator.
- The next meeting of Kings Transit Board of Directors will be held on July 27th, 2016 at 5:30 PM.

Therefore, it was moved by Deputy Mayor Mark Pearl and seconded by Councilor Tony Bentley

that the report from Kings Transit Authority be received

MOTION CARRIED

(e) Councilor's Report

Councilor Bill Boyd:

- Attended all meetings as required

Councilor Bernie Cooper:

- Attended the conciliation meeting with the Police Union

Deputy Mayor Mark Pearl:

- Elected to sit on the RRF Board, which is now known as Divert NS

Councilor Nola Folker-Hill:

- Attended all meetings as required
- Kings Point to Point AGM
- Elected Chair of the Kings Point to Point Board

Councilor Tony Bentley:

- Attended a KDCL meeting

(f) Mayors Report:

Attended the following meetings:

- May 27 – Kinsmen Pancake Breakfast
- May 28 - Children’s & Main Apple Blossom Parade
- May 20 - Rotary
- June 01-07 - FCM
- June 09 – Governor General Metals Award Ceremony –School Board
- June 09 – CD site meeting & shortfall with Fire Dept.
- June 10 – Lions Mock Jail in Port Williams
- June 11 – Oakdene (Park) Days
- June 11 – Convocation Kingstec 9 & 5
- June 11 – George Sweet funeral
- June 13 – Rotary
- June 13 – Meeting with Keith Irving (Skateboard Park)
- June 13 – CAC
- June 13 – Wrap up with Life Cycle
- June 15 – KDCL Façade Program roll out
- June 16 – Finance & Adm.
- June 16 – AGM for the Valley REN
- June 16 – Meeting with Howard Wagman - Life Cycle
- June 17 – Court House play with the Grades 3 & 4
- June 17 – Child Find Golf Tour at Eagle Crest
- June 18 – Relay for Life
- June 16 – H. Wagman re: Relay for Life
- June 23 - Water Commission
- June 23 – KDCL AGM

It was moved by Councilor Nola Folker Hill and seconded by Councilor Tony Bentley

that the Council and Mayor’s reports be received

MOTION CARRIED

CORRESPONDENCE

a) Princess Canning Thank You

CAO Mark Phillips read the thank you card received from Princess Canning Kelcey Hiltz.

b) Princess Berwick Thank You

CAO Mark Phillips read the thank you card received from Princess Berwick Brianna Northcutt.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that these two thank you notes be received

MOTION CARRIED

NEW BUSINESS

a) Clean Water and Waste Water Fund Priority List

Director Fred Whynot reported that recently the Federal Government announced that a Clean Water and Wastewater Fund will be available to assist municipalities with their infrastructure needs. The Provincial Department of Municipal Relations will be administering applications for the Province. The funding breakdown is 50% Federal Government, 25% Provincial Government, and 25% Municipal Government. To support the applications, municipal units are asked to approve their 5 year priority lists through a motion of Council.

For consideration under the Clean Water and Wastewater Fund, the following projects are presented, which are taken from our current 5 year capital plan:

Hillside Subdivision Upgrade – This project includes watermain, sanitary, storm sewer and asphalt surface renewals. This subdivision includes the roads of Colonial Avenue, Fairview Street, Hillside Avenue and Pleasant Street. The estimated value is approximately \$976,000.

Southview Avenue Upgrade - This project includes watermain, sanitary, storm sewer, and asphalt surface renewal. The estimated value is approximately \$598,000.

Braeside Drive and Henry Street Upgrade – This project includes watermain, sanitary, storm sewer, and asphalt

surface renewal. The estimated value is approximately \$950,000.

Elm Street Upgrade – This project includes watermain, sanitary, storm sewer, and asphalt surface renewals. The estimate value is approximately \$1,010,000.

Watermain Upgrades – This project includes a group of watermains that were determined to require replacement although other infrastructure is in generally good condition. The watermains are located on Mountain View Street (\$303,000), James Street (230,000), Brook Street (\$92,000), and Gladys Porter Drive (\$2000, 000). The estimated value of the work is approximately \$825,000. These could be added to other projects listed above as funding permits.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that Council approve the following Clean Water and Wastewater Fund Priority List, for future applications:

- 1. Hillside Subdivision Upgrade (\$976,000)**
- 2. Southview Avenue Upgrade (\$598,000)**
- 3. Braeside Drive and Henry Street Upgrade (\$950,000)**
- 4. Elm Street Upgrade (\$1,010,000)**
- 5. Watermain Upgrades (\$825,000)**

MOTION CARRIED

b) Town of Kentville Audit Report and Financial Report-year end March 31,2016

Deputy Mayor Pearl stated that Director Crowell and staff have done an exceptional job again this year. He noted that the Audit Committee recommended that the Financial Statements be received.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that Council receive the Audit Report and Financial Report-year end March 31,2016

And further

that these reports be reviewed by Council at Council Advisory Committee

MOTION CARRIED

Points from Discussion:

- For at least the past 10-12 years the TOK has had a clean Audit.
- A detailed account into the Mayor and Councilor's expenses were also reviewed with the result of expenses being within Policy and with no violations.

c) 2nd Reading for the LUB Amendment –changes to the R3 Zoning

Councilor Nola Folker-Hill reported that at the May 30th meeting of Council, Council gave first reading to amend the Land Use Bylaw and to hold a Public Hearing on June 27th, 2016 at 6:00 PM.

A Public Hearing was held and there were no members from the public who attended.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

as there were no objections to the amendments, Council recommends to Council to give 2nd reading of the Land Use Bylaw Amendments to:

- 1) add "Collective Development" to Part 1, Definitions;**
- 2) add "Flankage Yard" to Part 1 Definitions; and**
- 3) delete Part 9, Residential Multiple Unit Dwelling (R-3) Zone and replace it with new provisions.**

MOTION CARRIED

d) AVCC Presentation to the NS Economic Standing Committee RE Governance

Deputy Mayor Pearl reported that the Annapolis Valley Chamber of Commerce presented to the Nova Scotia Standing Committee on Economic Development on June 21st, 2016. AVCC discussed the many assets the Valley has and addressed the challenges the region faces in taking best advantage of those assets.

One of the solutions outlined by AVCC for consideration by the Committee began with the strong encouragement of a study of more optimal forms of municipal governance that will better serve and attract business. AVCC says this governance model should facilitate regional cooperation, consistent visions, and coordinated strategies.

At this time Deputy Mayor Pearl made a motion.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

**that Kentville's Mayor meet with other Mayors
and Wardens to discuss and gather information on
business requirements in our area**

and Further

**have a unified position and once this is completed
provide these correct facts to the AVCC**

MOTION CARRIED

Points from Discussion:

- It was a disappointment to discover inaccurate information in this document.
- AVCC comments were not helpful.
- A reply in regards to our early June correspondence, has not been received.
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PUBLIC COMMENTS

Lynn Pulsifer - 43 Deer Haven

- Lynn stated that she disappointed there was not a Library update.
- CAO Phillips noted that the delay is due to the funding agreement with the County of Kings not being signed yet.

Sandra Snow - 160 Main Street.

- Sandra noted that the President of KDCL misspoke at the last meeting of Council, as no survey for a governance study was asked of the KDCL members.

ADJOURNMENT

It was moved by Councilor Bernie Cooper and seconded by Deputy

that the meeting adjourns at 7: 58 p.m.

MOTION CARRIED

IN CAMERA

None