

TOWN OF KENTVILLE COUNCIL AGENDA – October 28th, 2019 7:00 p.m.

1. CALL MEETING TO ORDER AND ROLL CALL

2. APPROVAL OF THE AGENDA

- (a) Dashboard

3. APPROVAL OF THE MINUTES

- (a) Council Meeting Minutes, September 30, 2019
- (b) Special Council Meeting Minutes, October 15, 2019

4. UNFINISHED BUSINESS

- (a) Calkin Building Art Gallery Lease

5. RECOMMENDATIONS AND REPORTS

- (a) Council Advisory Committee – **Councillor Craig Gerrard**

- (1) Council Code of Conduct Policy Workshop

- (b) Councillor's Reports

- (1) Councillor Andrew

- a. Kings Transit Authority
 - b. Joint Fire Services Committee

- (2) Deputy Mayor Savage

- a. Investment (Perpetual Fund)
 - b. Kings Regional Sewer Committee
 - c. Coalition of Canadian Municipalities Against Racism & Discrimination

- (3) Councillor Bolland

- a. ECO Kings Action Team
 - b. Valley Waste Resource Management Authority

- (4) Councillor Maxwell

- a. KCA/PTA
 - b. Annapolis Valley Trails Coalition
 - c. Parks and Recreation Advisory Committee
 - d. Bursary Selection Committee

- (5) Councillor Pulsifer

- a. Annapolis Valley Regional Library
 - b. Kings Point-to-Point
 - c. Friends of the Library

- (6) Councillor Gerrard

- a. Board of Police Commissioners

- (c) Mayor's Report

- a. Audit Committee
 - b. Finance and Administration Committee
 - c. Water Commission

- d. Regional Emergency Management Operation
- e. Regional Enterprise Network

6. CORRESPONDENCE

- (a)

7. NEW BUSINESS

- (a) Election of Deputy Mayor
- (b) Reminder – Committees – November Council Meeting
- (c) Reminder Council Meeting Dates – November Council Meeting
- (d) Statements of Commitment
- (e) Appointment of Traffic Authority

8. PUBLIC COMMENTS

9. IN CAMERA

10. ADJOURNMENT

TOWN OF KENTVILLE KENTVILLE TOWN COUNCIL Meeting Minutes: September 30th, 2019

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 7:00 p.m.

PRESENT

Acting CAO Crowell reported that all members of Council were present:

Mayor Sandra Snow, Deputy Mayor Cate Savage, Councillor John Andrew, Councillor Eric Bolland, Councillor Craig Gerrard, Councillor Cathy Maxwell and Councillor Pulsifer.

Staff in attendance included Acting Chief Administrative Officer Debra Crowell, Solicitor Geoff Muttart, and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

Note: “Points from Discussion” below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

**That the agenda of September 30th, 2019 be approved as presented
MOTION CARRIED**

3. APPROVAL OF THE MINUTES

(a) Minutes of Council meeting on July 29, 2019

It was moved that the minutes of Council meeting on July 29, 2019 be approved

MOTION CARRIED

(b) Minutes of Council meeting on August 16, 2019

It was moved that the minutes of Council meeting on August 16, 2019 be approved

MOTION CARRIED

(c) Minutes of Council meeting on September 9, 2019

It was moved that the minutes of Council meeting on September 9, 2019 be approved

MOTION CARRIED

(d) Minutes of Council meeting on September 25, 2019

It was moved that the minutes of Council meeting on September 25, 2019 be approved
MOTION CARRIED

4. UNFINISHED BUSINESS

(a) Motion to Rescind – Public Engagement Process, 118 Oakdene Avenue

Mayor Snow gave a review of the administrative process associated with the most recent motion for the site at 118 Oakdene Avenue.

Report Available

RECOMMENDATION TO COUNCIL

It was moved by Councillor Craig Gerrard and Deputy Mayor Cate Savage

That Council rescind the decision relating to the public consultation process taken during the closed session of the July 18, 2019.

MOTION CARRIED

<i>Councillors who voted in favour of this motion:</i>	<i>Bolland, Gerrard, Maxwell, Pulsifer, and Savage</i>
<i>Councillors who voted against this motion:</i>	<i>Snow</i>
<i>Councillors who abstained from voting:</i>	<i>Andrew</i>

(b) Public Engagement Process – 118 Oakdene Avenue

Mayor Snow gave a review of the recent staff report from September 9, 2019, regarding a public engagement process for the site at 118 Oakdene Avenue.

Report Available

Points of Discussion

- Discussion of the motion and the origin of the engagement process.
- Without a motion coming forward, there is no direction from Council to continue this engagement process.
- Discussion of Point of Order and Conflict of Interest.
- Discussion about the proposed developer and residents compared to the proposal for a public engagement process.
- Discussion of Code of Conduct and Decisions of Council, Public Opinion and social media.
- Discussion of data collection from a community that may be reluctant to attend a public engagement process.
- Discussion of the disconnect between Council's expectation of a public engagement process for a number of properties, and the Request for Proposals for a consultant for a single property at 118 Oakdene Avenue.
- Discussion about the involvement of the Planning Director with the Developer over several years.

Councillor John Andrew leaves Council Chambers at 7:35pm

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cathy Maxwell and Councillor Craig Gerrard

That Council directs the Acting CAO NOT to implement a public consultation process on 118 Oakdene Avenue.

MOTION CARRIED

Councillors who voted in favour of this motion:

Bolland, Gerrard, Maxwell, Pulsifer, and Savage

Councillors who voted against this motion:

Snow

(c) Business Park Dedication – Correction

Acting CAO Crowell reviewed the report outlining the correction needed for the street dedication in the Kentville Business Park.

Report Available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and Councillor Eric Bolland

That Council confirm that Parcels CD-1 and Parcel SA-1 are opened as public streets in the Town of Kentville as shown on a “Plan of Survey of Parcels CD-1 and SA-1 being a Subdivision of PID 55263776 Lands of Town of Kentville” by Design Point Engineering & Surveying as its drawing no. 16-080-SV-L4 and signed by Kevin C. Brown. N.S.L.S. No. 601, which plan is filed at the Kings County Land Registration Office as document no. 113298963.

MOTION CARRIED

Councillors who voted in favour of this motion:

Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

5. REPORTS AND RECOMMENDATIONS

(a) Council Advisory Committee

Deputy Mayor Cate Savage presented the following recommendations from the Council Advisory Committee:

(1) Recommendation – Temporary Borrowing Resolution for Sanitary Sewers

At the September 9th, 2019 meeting of Council Advisory Committee, Director Crowell presented her request for a temporary borrowing resolution to support the sanitary sewer capital program for 2019-2020. This funding would support sewer renewals in the Apple Tree Lane and Overlook community.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council authorise the temporary borrowing resolution TBR 19/20-02 for Sewer in the amount of \$125,000. Following approval it will be sent the Minister For Department of Municipal Affairs for the Provincial authorization.

MOTION CARRIED

Councillors who voted in favour of this motion:

Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(2) Recommendation – Temporary Borrowing Resolution for Capital Works Activities

At the September 9th, 2019 meeting of Council Advisory Committee, Director Crowell presented her request for a temporary borrowing resolution to support the capital works

program for 2019-2020. These funds would support the purchase of projects and equipment in the Public Works department and the Parks and Recreation Department.

Report available

Points of Discussion

- Paving of Campbell Road from bottom to top or otherwise, and other projects which may not have been discussed in Council.
- Discussion of paving of lower section of Campbell Road, and the location of the Town boundaries.

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council authorise the temporary borrowing resolution TBR 19/20-01 for various purposes for capital in the amount of \$1,081,500. Following approval it will be sent the Minister For Department of Municipal Affairs for the Provincial authorization.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(3) Recommendation – Condon Avenue Infrastructure

At the September 9th, 2019 meeting of Council Advisory Committee, CAO Phillips presented an update on the stormwater pipe renewal for Condon Avenue in relation to the modernizing of stormwater infrastructure.

Report available

Points of Discussion

- Is there a guarantee that this work will remedy this issue completely and permanently? The incoming Engineer is in support of this recommendation.

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council recommend the following project: Town of Kentville Capital Works – Condon Avenue to the low bidder, Howard Little Excavating Ltd, a unit price contract in the amount of \$187,450 HST included.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(4) Recommendation – Policy Statement G57 Committees of Council

At the September 9th, 2019 meeting of Council Advisory Committee, CAO Phillips reviewed the proposed amendments to Policy Statement G57 Committees of Council which would reflect the changes made to support the new Accessibility Advisory Committee.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council approve the attached changes to Policy Statement G57 Committees of Council which reflect the new Accessibility Advisory Committee.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(5) Recommendation – Kings Regional Emergency Management Organization Plans

At the September 9th, 2019 meeting of Council Advisory Committee, Dan Stovel, Kings REMO Coordinator, gave a presentation about the proposed Heat Advisory & Response System and Hurricane Preparedness & Response Plan. These plans will improve coordination and efficiency of resources during emergencies.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council approve the Kings REMO Draft Heat Advisory & Response System and Hurricane Preparedness and Response Plans.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(6) Recommendation – Kentville Business Community

At the September 9th, 2019 meeting of Council Advisory Committee, Zach Best, Executive Director, and Wade Tibbo gave a presentation about the progress and activities at KBC from April to September 2019, including events, initiatives, board members and the strategic plan. Mr. Best also presented a request to special projects funding to support a marketing campaign for KBC through a grant of \$20,091.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council approve the Kentville Business Community's request for a grant of \$20,091 to support a special project.

Amendment:

That Council approve the Kentville Business Community's request for funding of \$20,091 to support a special project.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(7) Recommendation – Bob Hainstock Arts Space Request

At the September 9th, 2019 meeting of Council Advisory Committee, Mr. Bob Hainstock gave a presentation about a potential arts centre in the town-owned Calkin Building on

Cornwallis Street. The Kentville Art Gallery Society submitted a business plan that would support this activity, and asked Council to consider supporting the plan with an ad-hoc committee, and a 2-year lease.

Report available

Points of Discussion

- The details of the existing lease and any new lease will be determined by staff and council.

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council support in principle the concept as presented by Mr. Hainstock.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(b) Councillor's Reports

(1) Councillor John Andrew - Absent

Report available

(2) Deputy Mayor Cate Savage

Deputy Mayor Savage presented her report on her activities over the past month. Highlights included regional sewer meeting, finance and administration committee, Kings Diversity, a special council meeting, Canada Cup, and retirement party for Patricia Gourley.

Report available

(3) Councillor Eric Bolland

Councillor Bolland presented his report on his activities over the past month. Highlights included Valley Waste newsletter, Canada Cup, doctor recruitment event, and the Devour organizing meeting.

Report available

(4) Councillor Cathy Maxwell

Councillor Maxwell presented her report on her activities over the past month. Highlights included engineering interviews, special council meetings, Kentville Marlins swim meet, Canada Cup, Multicultural Festival, Oakdene Days, Patricia Gourley retirement lunch, and Walk a Mile in her Shoes.

Report available

(5) Councillor Lynn Pulsifer

Councillor Pulsifer presented her report on her activities over the past month. Highlights included special council meeting, sourcewater protection advisory group, joint council meeting with Kentville Business Community, Annapolis Valley Regional Library, Kings Point to Point, the Kentville Multicultural Fair and the Kentville Heritage Centre.

Report available

(6) Councillor Craig Gerrard

Councillor Gerrard presented his report on his activities over the past month. Highlights included the police governance and police chiefs meeting, and the joint KBS council meeting.

Report available

(c) Mayor Sandra Snow

Mayor Snow presented her report on her activities over the past month. Highlights included the Valley REN board of directors meeting, engineering candidate selection, CUPE contract, sourcewater protection advisory group, doctor recruitment, festival of flowers, cultural competence workshop, doctor recruitment tours, tour of Ocean Crisp, police office awards, housing forum, and meeting with Bob Hainstock.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Councillor Lynn Pulsifer and seconded by Deputy Mayor Cate Savage

That the reports from Council and the Mayor be accepted as presented

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

6. CORRESPONDENCE

(a) Nova Scotia Department of Municipal Affairs and Housing – Minimum Planning and Engagement Program Regulations – September 17, 2019

Acting CAO Crowell read a letter from Provincial Director of Planning Gordon Smith outlining the *Minimum Planning and Engagement Program Regulations* for Council to review and provide feedback on.

Letter attached

(b) Jillian Smith – Appreciation for Student Bursary – September 2019

Acting CAO Crowell read a note from Jillian Smith with appreciation to the Town for her student bursary.

Card attached

7. NEW BUSINESS

(a) Valley Waste Management Guarantee Resolutions

Acting CAO Crowell read the memo which outlines the request by the Valley Waste Management for the Town of Kentville to ratify the guarantee resolutions for \$12,138 and \$1,475.

Memo attached

RECOMMENDATION TO COUNCIL

It was moved by Councillor Eric Bolland and seconded by Deputy Mayor Cate Savage

That Council ratify two guarantee resolutions from the Valley Region Solid Waste Resource Management Authority in the amount of \$12,138 and \$1,475, in accordance with the revised Intermunicipal Service Agreement.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(b) 2019 Pipework Contract

Acting CAO Crowell read the memo which outlines the recommendation to award the tender for pipework to Mid Valley Construction.

Report attached

RECOMMENDATION TO COUNCIL

It was moved by Councillor Eric Bolland and seconded by Deputy Mayor Cate Savage

That Council approve the award for the Town of Kentville 2019 Capital Works for Pipework to Mid Valley Construction a unit price contract in the amount of \$666,885.00 plus HST.

MOTION CARRIED

Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(c) Nova Scotia Federation of Municipalities – Interim Resolutions Discussion

Mayor Snow read the report outlining the NSFM interim resolutions, and Council provided feedback on their top priority resolutions.

Report attached

Points of Discussion

- Review of and voting on Council individual priorities

(d) Code of Conduct

Mayor Snow reviewed the Code of Conduct for the Town of Kentville, the Joint Municipal Accountability and Transparency committee, and self-policing of conduct and transparency.

Points of Discussion

- There must be respect for the Chair and for all members and for debate.
- The use of inappropriate social media may be out of hand.
- An unenforceable Code of Conduct may not worth maintaining.
- Discussion about how Code of Conduct issues are addressed.
- Discussion about residents' expectation of conduct.
- Discussion about tension between Councillors in person and on social media.

8. PUBLIC COMMENTS

(a) Janet Specht – Condon Avenue

Reading of letter to Council regarding flash floods affecting her property on Condon Avenue. Request that the Town clean her property after the impacts of Hurricane Dorian. Request that the cement barriers placed by the Town at her property remain in place during the winter.

- Discussion about the small stream at the bottom of Condon Avenue having increased volume of water over the past few years.
- The property owner was also impacted by flooding in 2015.

9. IN CAMERA

None.

10. ADJOURNMENT

It was moved by Councillor Eric Bolland and seconded by Councillor Craig Gerrard

**That the September 30th 2019 meeting of Council be adjourned at 9:02p.m.
MOTION CARRIED**

DRAFT

KENTVILLE SPECIAL COUNCIL MEETING MINUTES

**COUNCIL CHAMBERS, KENTVILLE TOWN HALL
354 MAIN STREET, KENTVILLE NS
9:38 pm Tuesday October 15th, 2019**

Approval Pending

In attendance were Councillor John Andrew, Councillor Eric Bolland, Councillor Craig Gerrard, Councillor Cathy Maxwell, Councillor Lynn Pulsifer, Deputy Mayor Cate Savage and Mayor Sandra Snow, Acting Chief Administrative Officer Crowell, Solicitor Geoff Muttart, Recording Secretary Carla MacDonald, and Recording Secretary West.

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Craig Gerrard

That Council recommend to Special Council Meeting on 15 October 2019 that Howard Little Excavating Limited be awarded the River Street Disaster Mitigation Project – River Wall for \$152,910 + HST with the understanding that the award depends on the signing of permission letters by the affected property owners.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

Councillor John Andrew left his seat at 9:41 pm due to a conflict of interest

It was moved by Councillor Cathy Maxwell and seconded by Deputy Mayor Cate Savage

Motion to recommend sale of Robinson Property, PID 55267371, Lot 2018-2 Main Street Kentville – Closing October 31, 2019 as per agreement to Special Council Meeting 15 Oct 2019, to include description of construction as per submission by the buyer to the Town.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

Councillor John Andrew returned to his seat

It was moved by Councillor John Andrew and seconded by Deputy Mayor Cate Savage

That Council direct the Acting CAO to make an offer of employment to fill the position of Chief Administrative Officer as recommended by Council Advisory Committee on October 15, 2019.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

It was moved by Deputy Mayor Cate Savage and seconded by Councillor John Andrew

That Council adjourn at 9:45 pm

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

TO: Council Advisory Committee

SUBMITTED BY: Mayor Sandra Snow for
Kentville Art Gallery, Bob Hainstock

DATE: October 28, 2019

SUBJECT: New Gallery in the Kentville Calkin Building (Cornwallis Street)

ORIGIN

During the September 9th 2019 Council Advisory Committee meeting, Mr. Bob Hainstock made a presentation to council regarding the creation of an arts centre in the town-owned Calkin Building on Cornwallis Street.

BACKGROUND

The Council resolved to support in principle the concept presented by Mr Hainstock. Mr Hainstock met with the Director of Recreation to discuss the creation of the arts centre and further discussions are on-going but on hold pending the creation of citizen lead committee and further public engagement.

The Hardware Gallery lease expired on September 30, 2019 and is currently maintained as a month-to-month lease.

The gallery will be re-started under an art co-op model, where a group of artists pay a monthly fee for use of the gallery space for the purpose of selling art. Additionally the co-op is committed to paying rent for the gallery space.

DISCUSSION

The Kentville Art Gallery Society requests a two-year lease beginning December 1, 2019, for the area currently used by Hardware Gallery. for the same purposes and conditions as outlined in the expired lease to our organization, with noted exceptions.

The rent shall be \$5.50 per square foot for the first year of the lease, and \$6.50 per square foot the second year of the lease based on the square footage of the area is 755 sq. ft.

The gallery space will be renamed Tides Contemporary Art Gallery. The hours of operation will be set to reflect changes in the high and low traffic periods of the marketplace and will maintain operations a minimum of six days per week in high season, and 4-5 days per week in low season. Hours of operation will be fixed during these periods: openings no later than 10 or 11 am and closing no earlier than 4 or 5 pm each day of operation.

The gallery will open with a new show on November 1, 2019. The official re-opening and ribbon cutting will take place on November 8, 2019 at 7pm.

The Kentville Art Gallery Society is requesting:

1. That Council consider a 2-year lease to a new art gallery organization in unit 3 (currently the Hardware Gallery) as detailed above.

POLICY IMPLICATIONS

None

BUDGET IMPLICATION

n/a

ATTACHMENTS

n/a

RECOMMENDATION

That Council support a two-year lease agreement for unit 3 of the Calkin Building as detailed above.



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Re: Code of Conduct Policy

At the October 15th, 2019 meeting of Council Advisory Committee, Mayor Snow reviewed the proposed changes to the Code of Conduct Policy Statement. Two letters from Councillor Cathy Maxwell were delivered to the Mayor relating to conflict of interest issues and were discussed.

Council Advisory Committee recommended

That Council Advisory Committee conduct a special meeting of the Council Advisory Committee for review of the Code of Conduct Policy and that each councillor will make a document review prior to the meeting, for the January meeting of the Council Advisory Committee.

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Name: John Andrew

Date: Oct 23

Date of Last Council Meeting Attended: Sept. 30

Date of Last Council Advisory Meeting Attended: Oct 15

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Sept 25	Kings Transit Authority	

Conference and Trip Attendance and Synopsis

Date	Conference/Travel	Synopsis

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
Oct. 5	Harvest Festival	Terrific event! A beautiful and great crowd had lots of fun with food, wagon rides and pumpkin people.

Committee Meeting Synopsis – Completed by Committee Representative only

Detail	Synopsis		
Committee Name	Kings Transit Authority	Meeting Date:	Oct. 23
Meeting Highlights:			
Budget:			
New Projects:			
Policy Changes:			

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Misc Events

Date	Synopsis
Oct. 16	Community Sector of Nova Scotia
Oct. 22	Devour! Kentville: Sip & Savour – The Cornwallis Inn proved to be a terrific venue for our second Devour! Kentville.
Ongoing	Meetings with citizens concerned about housing needs and Council's handling of issues around 118 Oakdene.

KENTVILLE VOLUNTEER FIRE DEPARTMENT
JUNE 2019 ALARMS

Number	Date	Address	Response Type Description	Location Code	Estimated		Total Km	
					Distance	Number of Total Km	Both	Ways
19-199	6/30/2019	[REDACTED], FOREST HOME	Heart Attack, CPR	County	20	1	20	40
19-196	6/26/2019	[REDACTED], NORTH KENTVILLE	Vehicle Accident	County	3	7	21	42
19-190	6/22/2019	[REDACTED], COLDBROOK	Heart Attack, CPR	County	7	1	7	14
19-187	6/19/2019	[REDACTED], CENTREVILLE	Fire	County	8	1	8	16
19-186	6/19/2019	[REDACTED], NORTH KENTVILLE	Vehicle Accident	County	2	4	8	16
19-183	6/17/2019	[REDACTED], PROSPECT	Asphyxia, Respiratory Condition	County	3	1	3	6
19-182	6/14/2019	[REDACTED], COLDBROOK	Alarm Equipment - Accidental	County	6	1	6	12
19-181	6/14/2019	[REDACTED], NORTH ALTON	Vehicle Accident	County	4	1	4	8
19-180	6/13/2019	[REDACTED], CENTREVILLE	Smoke Condition	County	7	2	14	28
19-178	6/12/2019	[REDACTED], COLDBROOK	Heart Attack, CPR	County	7	1	7	14
19-177	6/8/2019	[REDACTED], CAMP ALDERSHOT	Alarm Equipment - Malfunction	County	5	4	20	40
19-173	6/2/2019	[REDACTED], UPPER DYKE	Vehicle Accident	County	7	2	14	28
19-172	6/1/2019	[REDACTED], NORTH KENTVILLE	Smoke Condition	County	3	1	3	6
19-198	6/29/2019	[REDACTED], VICTORIA HARBOUR	Other Rescue	M/A	42	1	42	84
19-192	6/23/2019	[REDACTED], HARBOURVILLE	Assistance to Other Fire Department	M/A	33	1	33	66
19-184	6/17/2019	[REDACTED], SOUTH SCOTS BAY	Fire	M/A	24	3	72	144
19-171	6/1/2019	[REDACTED], Port Williams	Vehicle Accident	M/A	5	7	35	70
19-197	6/29/2019	[REDACTED], KENTVILLE	Carbon Monoxide	Town	1	3	3	6
19-195	6/26/2019	[REDACTED], NORTH KENTVILLE	Human - Perceived Emergency	Town	2	1	2	4
19-194	6/25/2019	[REDACTED], NORTH KENTVILLE	Human - Malicious	Town	2	3	6	12
19-193	6/25/2019	[REDACTED], NORTH KENTVILLE	Human - Malicious	Town	2	1	2	4
19-191	6/23/2019	[REDACTED], KENTVILLE	Other Public Service	Town	1	1	1	2
19-189	6/22/2019	[REDACTED], NORTH KENTVILLE	Human - Malicious	Town	2	3	6	12
19-188	6/21/2019	[REDACTED], NORTH KENTVILLE	Alarm Equipment - Malfunction	Town	2	3	6	12
19-185	6/18/2019	[REDACTED], KENTVILLE	Heart Attack, CPR	Town	2	3	6	12
19-179	6/13/2019	[REDACTED], KENTVILLE	Heart Attack, CPR	Town	2	3	6	12
19-176	6/4/2019	[REDACTED], KENTVILLE	Fire	Town	2	1	2	4
19-175	6/4/2019	[REDACTED], KENTVILLE	Alarm Equipment - Accidental	Town	2	1	2	4
19-174	6/2/2019	[REDACTED], KENTVILLE	Fire	Town	3	2	6	12
								730

Total Alarms Town	12
Total Alarms County	13
Total Alarms Mutual Aid	4
Total Alarms	29
Total KM Town	96
Total KM County	270
Total KM Mutual Aid	364
Total KM	730

KENTVILLE VOLUNTEER FIRE DEPARTMENT
 JULY 2019 ALARMS

Number	Date	Address	Response Type Description	Location Code	Estimated Distance	Number of Units	Total Km	
							Both	Ways
19-226	7/29/2019	[REDACTED], CENTREVILLE	Carbon Monoxide	County	8	3	24	48
19-218	7/14/2019	[REDACTED], CAMP ALDERSHOT	Alarm Equipment - Malfunction	County	4	6	24	48
19-217	7/13/2019	[REDACTED], BROOKLYN CORNER	Vehicle Accident	County	10	6	60	120
19-216	7/11/2019	[REDACTED], COLDBROOK	Assistance to Police	County	7	2	14	28
19-215	7/11/2019	[REDACTED], NORTH KENTVILLE	Vehicle Accident	County	3	1	3	6
19-214	7/11/2019	[REDACTED], COLDBROOK	Fire	County	7	8	56	112
19-213	7/10/2019	[REDACTED], NORTH KENTVILLE	Spill - Miscellaneous	County	4	4	16	32
19-212	7/9/2019	[REDACTED], NORTH KENTVILLE	Fire	County	2	9	18	36
10-208	7/8/2019	[REDACTED], NORTH KENTVILLE	Vehicle Accident	County	4	4	16	32
19-207	7/8/2019	[REDACTED], CAMP ALDERSHOT	Human - Accidental	County	4	2	8	16
19-205	7/7/2019	[REDACTED], COLDBROOK	Vehicle Accident	County	6	3	18	36
19-204	7/5/2019	[REDACTED], MURPHY LAKE	Heart Attack, CPR	County	21	3	63	126
19-202	7/2/2019	[REDACTED], COLDBROOK	Other Medical/Resuscitator Call	County	8	1	8	16
19-201	7/2/2019	[REDACTED], NORTH KENTVILLE	Vehicle Accident	County	3	5	15	30
19-206	7/7/2019	[REDACTED], SOUTH SCOTS BAY	Fire	M/A	23	5	115	230
19-230	7/31/2019	[REDACTED], KENTVILLE	Fire	Town	1	1	1	2
19-229	7/31/2019	[REDACTED], KENTVILLE	Human - Perceived Emergency	Town	1	3	3	6
19-228	7/30/2019	[REDACTED], KENTVILLE	Heart Attack, CPR	Town	2	5	10	20
19-227	7/30/2019	[REDACTED], KENTVILLE	Electrical Fire	Town	2	5	10	20
19-225	7/24/2019	[REDACTED], KENTVILLE	Assistance to EHS	Town	1	3	3	6
19-224	7/22/2019	[REDACTED], KENTVILLE	Alarm Equipment - Malfunction	Town	6	7	42	84
19-223	7/21/2019	[REDACTED], KENTVILLE	Vehicle Accident	Town	1	7	7	14
19-222	7/20/2019	[REDACTED], KENTVILLE	Vehicle Accident	Town	3	4	12	24
19-221	7/18/2019	[REDACTED], KENTVILLE	Other Medical/Resuscitator Call	Town	5	4	20	40
19-220	7/15/2019	[REDACTED], KENTVILLE	Assistance to EHS	Town	1	2	2	4
19-219	7/14/2019	[REDACTED], KENTVILLE	Assistance to Police	Town	1	2	2	4
19-211	7/9/2019	[REDACTED], KENTVILLE	Assistance to Police	Town	1	1	1	2
19-210	7/9/2019	[REDACTED], KENTVILLE	Vehicle Accident	Town	1	1	1	2
19-209	7/9/2019	[REDACTED], KENTVILLE	Vehicle Accident	Town	1	5	5	10
19-203	7/3/2019	[REDACTED], KENTVILLE	Smoke Condition	Town	7	2	14	28
19-200	7/2/2019	[REDACTED], KENTVILLE	Ruptured Water, Steam Pipe	Town	1	4	4	8

1190

Total Alarms Town	16
Total Alarms County	14
Total Alarms Mutual Aid	1
Total Alarms	31
Total KM Town	274
Total KM County	686
Total KM Mutual Aid	230
Total KM	1190

KENTVILLE VOLUNTEER FIRE DEPARTMENT
AUGUST 2019 ALARMS

Number	Date	Address	Response Type Description	Location Code	Estimated Distance	Number of Units	Total Km	Total Km Both Ways
19-263	8/30/2019	[REDACTED], NORTHVILLE	Vehicle Accident	County		12	5	60
19-259	8/29/2019	[REDACTED], CENTREVILLE	Power Lines Down, Arcing	County		6	6	36
19-258	8/29/2019	[REDACTED], COLDBROOK	Vehicle Accident	County		7	7	49
19-253	8/27/2019	[REDACTED], NORTH KENTVILLE	Smoke Condition	County		3	1	3
19-252	8/25/2019	[REDACTED], NORTH KENTVILLE	Vehicle Accident	County		3	7	21
19-250	8/21/2019	[REDACTED], AYLESFORD LAKE	Alarm Equipment - Accidental	County		11	3	33
19-249	8/20/2019	[REDACTED], NORTH KENTVILLE	Smoke Condition	County		3	1	3
19-248	8/15/2019	[REDACTED], NORTH KENTVILLE	Smoke Condition	County		3	1	3
19-246	8/19/2019	[REDACTED], CANAAN	Fire	County		11	4	44
19-244	8/15/2019	[REDACTED], COLDBROOK	Vehicle Accident	County		7	3	21
19-243	8/15/2019	[REDACTED], COLDBROOK	Vehicle Accident	County		11	7	77
19-242	8/15/2019	[REDACTED], SOUTH ALTON	Vehicle Accident	County		8	3	24
19-241	8/15/2019	[REDACTED], COLDBROOK	Alarm Equipment - Accidental	County		12	6	72
19-240	8/14/2019	[REDACTED], COLDBROOK	Heart Attack, CPR	County		8	5	40
19-239	8/13/2019	[REDACTED], PORT WILLIAMS	Vehicle Accident	County		5	6	30
19-237	8/9/2019	[REDACTED], MURPHY LAKE	Vehicle Accident	County		18	4	72
19-236	8/8/2019	[REDACTED], LAKEVILLE	Fire	County		13	4	52
19-235	8/7/2019	[REDACTED], CENTREVILLE	Fire	County		9	7	63
19-234	8/5/2019	[REDACTED], NORTH ALTON	Vehicle Accident	County		6	1	6
19-233	8/2/2019	[REDACTED], COLDBROOK	Fire	County		7	9	63
19-231	8/1/2019	[REDACTED], FOREST HOME	Vehicle Accident	County		18	5	90
19-256	8/28/2019	[REDACTED]	Fire	M/A		15	1	15
19-255	8/28/2019	[REDACTED], BLACK RIVER LAKE	Assistance to Other Fire Department	M/A		12	2	24
19-247	8/19/2019	[REDACTED], HALLS HARBOUR	Fire	M/A		14	1	14
19-245	8/16/2019	[REDACTED], CANNING	Fire	M/A		15	3	45
19-262	8/30/2019	[REDACTED], KENTVILLE	Flooded Basement	Town		1	1	1
19-261	8/30/2019	[REDACTED], KENTVILLE	Flooded Basement	Town		2	1	2
19-260	8/29/2019	[REDACTED], KENTVILLE	Power Lines Down, Arcing	Town		1	4	4
19-257	8/29/2019	[REDACTED], KENTVILLE	Alarm Equipment - Accidental	Town		2	5	10
19-254	8/28/2019	[REDACTED], KENTVILLE	Vehicle Accident	Town		2	5	10
19-251	8/23/2019	[REDACTED], KENTVILLE	Spill - Gasoline or Fuel	Town		1	2	2
19-238	8/13/2019	[REDACTED], KENTVILLE	Smoke Condition	Town		1	1	1
19-232	8/1/2019	[REDACTED], NORTH KENTVILLE	Alarm Equipment - Malfunction	Town		2	7	14

2008

Total Alarms Town	8
Total Alarms County	21
Total Alarms Mutual Aid	4
Total Alarms	33
Total KM Town	88
Total KM County	1724
Total KM Mutual Aid	196
Total KM	2008

KENTVILLE VOLUNTEER FIRE DEPARTMENT
 SEPTEMBER 2019 ALARMS

Number	Date	Address	Response Type	Description	KVFD	Estimated			Total Km Both Ways
						Distance	Number of Units	Total Km	
19-300	9/30/2019	[REDACTED], NORTH ALTON	Vehicle Accident		County	5	1	5	10
19-299	9/29/2019	[REDACTED] COLDBROOK	Vehicle Accident		County	7	0	0	0
19-298	9/29/2019	[REDACTED] BROOKLYN CORNER	Heart Attack, CPR		County	11	2	22	44
19-297	9/26/2019	[REDACTED], NORTH KENTVILLE	Vehicle Accident		County	3	4	12	24
19-296	9/24/2019	[REDACTED], NORTH KENTVILLE	Smoke Condition		County	3	1	3	6
19-295	9/22/2019	[REDACTED] COLDBROOK	Alarm Equipment - Malfunction		County	7	8	56	112
19-293	9/20/2019	[REDACTED] NORTH KENTVILLE	Assistance to EHS		County	3	4	12	24
19-290	9/18/2019	[REDACTED] COLDBROOK	Vehicle Accident		County	4	2	8	16
19-289	9/17/2019	[REDACTED] KEDDYS CORNER	Fire		County	8	9	72	144
19-287	9/16/2019	[REDACTED], SOUTH ALTON	Assistance to EHS		County	9	2	18	36
19-285	9/13/2019	[REDACTED] GIBSON WOODS	Electrical Fire		County	9	3	27	54
19-282	9/8/2019	[REDACTED] TUPPER LAKE	Flooded Basement		County	11	2	22	44
19-281	9/8/2019	[REDACTED] NORTH KENTVILLE	Power Lines Down, Arcing		County	3	6	18	36
19-280	9/8/2019	[REDACTED] COLDBROOK	Alarm Equipment - Accidental		County	7	8	56	112
19-279	9/8/2019	[REDACTED], NORTH KENTVILLE	Carbon Monoxide		County	2	6	12	24
19-278	9/8/2019	[REDACTED], CAMP ALDERSHOT	Alarm Equipment - Malfunction		County	5	5	25	50
19-276	9/7/2019	[REDACTED], NORTH KENTVILLE	Power Lines Down, Arcing		County	3	1	3	6
19-273	9/7/2019	[REDACTED] CENTREVILLE	Power Lines Down, Arcing		County	8	1	8	16
19-271	9/7/2019	[REDACTED], NORTH KENTVILLE	Power Lines Down, Arcing		County	3	2	6	12
19-268	9/7/2019	[REDACTED] BROOKLYN CORNER	Power Lines Down, Arcing		County	9	1	9	18
19-267	9/7/2019	[REDACTED] COLDBROOK	Power Lines Down, Arcing		County	7	1	7	14
19-265	9/3/2019	[REDACTED] MCGEE LAKE	Electrical Fire		County	16	6	96	192
19-266	9/6/2019	[REDACTED], HARBOURVILLE	Fire		M/A	36	4	144	288
19-292	9/19/2019	[REDACTED], NORTH KENTVILLE	Alarm Equipment - Accidental		Town	2	1	2	4
19-291	9/19/2019	[REDACTED], NORTH KENTVILLE	Alarm Equipment - Accidental		Town	2	1	2	4
19-294	9/21/2019	[REDACTED] KENTVILLE	Alarm Equipment - Malfunction		Town	1	4	4	8
19-288	9/17/2019	[REDACTED], KENTVILLE	Smoke Condition		Town	1	0	0	0
19-286	9/13/2019	[REDACTED], KENTVILLE	Gas Leak - Propane		Town	1	5	5	10
19-284	9/12/2019	[REDACTED], KENTVILLE	Assistance to EHS		Town	1	2	2	4
19-283	9/11/2019	[REDACTED], KENTVILLE	Alarm Equipment - Malfunction		Town	1	0	0	0
19-277	9/8/2019	[REDACTED], KENTVILLE	Ruptured Water, Steam Pipe		Town	3	4	12	24
19-275	9/7/2019	[REDACTED] KENTVILLE	Power Lines Down, Arcing		Town	1	1	1	2
19-274	9/7/2019	[REDACTED] KENTVILLE	Power Lines Down, Arcing		Town	2	1	2	4
19-272	9/7/2019	[REDACTED], KENTVILLE	Power Lines Down, Arcing		Town	0	2	0	0
19-270	9/7/2019	[REDACTED], KENTVILLE	Flooded Basement		Town	1	5	5	10
19-269	9/7/2019	[REDACTED] KENTVILLE	Alarm Equipment - Accidental		Town	5	4	20	40
19-264	9/3/2019	[REDACTED], KENTVILLE	Alarm Equipment - Accidental		Town	1	1	1	2

1394

Total Alarms Town	14
Total Alarms County	22
Total Alarms Mutual Aid	1
Total Alarms	37
Total KM Town	112
Total KM County	994
Total KM Mutual Aid	288
Total KM	1394

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Name: Cate Savage

Date: October 24th 2019

Date of Last Council Meeting Attended: September 30th

Date of Last Council Advisory Meeting Attended: October 15th

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Sept 25 th	Special council meeting	In camera – land – labor
October 3/4/7	CAO Interviews	We shortlisted/interviewed 6 candidates.
October 8 th	Meeting discuss CAO	Finance and admin committee discussed the shortlist of applicants.
October 16 th	IAC	Reports and recommendations – market value \$13 million plus. Our money weighted yield is 11.29%.
October 17 th	Regional Sewer	Capital updates: regional aeration went to tender and we are in receipt of a cost estimate from SNC Lav. / force main replacements curling club to eves hollow/ TOK to replace storm lines – close to the new bridge – River Street. Operations update: The lab is for the most part back to normal – quite an amount of damage with Dorian. Our average quarterly flows and loads by partner are well below capacity.
October 21 st	REMAC Meeting	REMO Agreement / REMO bylaw / EMSupport plan / refer agenda – all in all REMO is doing great works and the plan is to extend this fine position and make it permanent.

Conference and Trip Attendance and Synopsis

Date	Conference/Travel	Synopsis

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis



COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

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Committee Meeting Synopsis – Completed by Committee Representative only

Detail	Synopsis		
Committee Name		Meeting Date:	
Meeting Highlights:			
Budget:			
New Projects:			
Policy Changes:			

Misc Events

Date	Synopsis

COUNCIL COMMITTEE AND ATTENDANCE REPORT
KENTVILLE TOWN COUNCIL

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Eric Bolland

Date: October 23, 2019

Date of Last Council Meeting Attended: Sept 30, 2019

Date of Last Council Advisory Meeting Attended: Oct 15, 2019

Date of Last Governance Session Attended: None in October

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Oct 16/2019	Valley Waste Management	See notes below

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
Oct 22/2019	Devour Kentville Main Street Station	Over 200 attended; great variety of food and beverages from many vendors

COMMITTEE MEETING SYNOPSIS – COMPLETED BY COMMITTEE REPRESENTATIVE ONLY

Detail	Synopsis		
Committee Name	Valley Waste Management	Meeting Date:	Oct 16th/2019
Meeting Highlights:	<ul style="list-style-type: none"> • Staff and committee reports • An in camera session regarding a former municipal member of VWRM <p>Andrew Garrett (Regional Coordinator) reported:</p> <ul style="list-style-type: none"> • Plastic bag reduction bill passed second reading Oct 1st. If successful, the law will come into effect the fall of 2020. • Meeting on Oct 2 with Environment Minister Wilson went well and mutual agreement to keep moving forward. • New 4day/week regular roadside collection schedule starts April 1st 2020. Kentville pick up could start on Wednesday, April 8th. • Copies of the September Communication Update have been made distributed. 		

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Misc Events

Date	Synopsis
October 3	2 CAO interviews
October 4	2 CAO interviews
October 7	2 CAO interviews
October 8	CAO hiring committee meeting

Councilor Report

Kentville Town Council

Name: Cathy Maxwell

Date: October 23, 2019

Date of Last Council Meeting Attended: Sept. 30th, 2019

Date of Last Council Advisory Meeting Attended: October 15th, 2019

Date of Last Governance Session Attended:

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Oct 4/19	Police Commission	

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
Sept 26/19	100 Women Who Care Annapolis Valley	Harvest Hope Windsor was the recipient of the groups donations this quarter. A non-profit group in Windsor providing meals and other services for people in need.
Sept 27/19	Monument Dedication for First Kentville Police Chief	A beautiful day for honoring the first Kentville Police Chief Rupert Davis. Chief Davis served 37 years with the Town of Kentville as Chief and was buried in an unmarked grave. On this day he and his wife were recognized with a proper monument donated by Whites Family Funeral Home. Many thanks to the

Councilor Report

Kentville Town Council

		Kentville Police Service, The Kentville Historical Society (story board) and The Kings County Historical Society for contributing to this well deserved recognition.
Oct5/19	Harvest Festival	A perfect weather day for this well attended event. The line ups for the Wagon Rides was huge all day long and many pumpkin people were born during this event as well. Great job Kentville Recreation!! Many thanks to all the volunteers who helped with this seasonal event!

Synopsis			
Committee Name	KCA PTA	Meeting Date:	Oct, 15/19
Meeting Highlights:	<p>The garden project is still under construction with students painting stones and a legacy piece being worked on by the Grade 8's. KCA has been one of the schools selected to have liberation tulips bulbs so on NOV 6th during the assembly</p> <p>Ly 26predug holes will see one representative from each class plant a bulb in honour of this event.</p>		
Budget:	Now stands at \$7, 603.76 after giving \$4,000 to the cafeteria fund.		
New Projects:	<p>Maritime Express has been booked for the Nov.14th Screenagers presentation. Telus offers similar workshops for free so this is being looked into instead. The discussion panel has been set and includes: Ryan Hainstock, Kim O'Conner and Mike Caplin.</p>		

Councilor Report

Kentville Town Council

	<p>Donations for the Christmas Shopping Party on Dec. 13/19 will be accepted from Dec1/19 to Dec. 12/19.</p> <p>The wreath fundraiser is a go again this year with pickup scheduled for Nov. 28/19</p> <p>Family Photo will be heldNov20/19</p>
Policy Changes:	none

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Name: Lynn Pulsifer

Date: October 23, 2019

Date of Last Council Meeting Attended: September 30, 2019

Date of Last Council Advisory Meeting Attended: September 9, 2019

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Oct 21/19	Kings Point to Point	More detail under Meeting Synopsis

Conference and Trip Attendance and Synopsis

Date	Conference/Travel	Synopsis
Oct 18 – 20/19	LBANS Conference, White Point	The 2019 Library Boards of Nova Scotia Conference was held at White Point Resort. This year's theme was "Keeping the Palace Doors Open". Libraries are social infrastructures located in our communities. They are places and spaces where residents gather to connect, learn and support each other. As Board Members, we oversee the management and operations of the local libraries. As a Trustee, we help to spread the message of what our libraries do! Guest speakers included George Elliot Clarke, Poet, Dave Meslin, author of "Tear Down – Building a Culture of Engagement" and TED talk entitled "The Antidote to Apathy", Mayann Francis, author and the 3 rd Lieutenant Governor of NS spoke, Lesley Crewe, author, and others. It was an excellent Conference and White Point was a wonderful venue.

Town of Kentville Event Attendance and Synopsis



COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Date	Event	Synopsis

Committee Meeting Synopsis – Completed by Committee Representative only

Detail	Synopsis		
Committee Name	Kings Point to Point		October 21/19
Meeting Highlights:	Mayor Muttart gave a presentation titled “Municipal Initiatives in all sectors and partnership initiatives in the Transportation Sector”. He spoke about partnerships to encompass one region, and to knock down political silos. Of note, KPPT is not an “interservice corporation”.		
Budget:	Revenue for 2019/20 grew by 21.6% from 2018/19 YTD. Total Sales for September, 2019, was \$34,521, an increase of 12.4% from last September. As a note, the breakdown of ridership for year to date, shows that KPPT had a total of 14,054, with 3,020 passengers transported to medical appointments. Also of note, passengers in wheelchairs totaled 2,537 to date. This information comes from the Community Transportation Assistance Program (CTAP) statistics compiled by KPPT Office.		
New Projects:	A 2019 accessible minivan has been ordered, to be used mostly for long distance trips to Halifax. Capacity 1 Wheelchair and 2 passengers, or 5 passengers.		
Policy Changes:			

Misc Events

Date	Synopsis
Sept 27/19	Attended the Rupert Davis Dedication Ceremony at Oak Grove Cemetery. A gravestone and historical plaque were placed on former Chief Davis’s grave.
Oct 1/19	I attended a Children’s Writing Workshop at the Kentville Library, put on by Author, Caroline Adderson.

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Name: Craig Gerrard

Date: October 24, 2019

Date of Last Council Meeting Attended: September 30, 2019

Date of Last Council Advisory Meeting Attended: October 15, 2019

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
October 4, 2019	Police Commission	Topics of discussion were: HR for the Police and Town in general Cross walk signs State of the town / Security at town hall Report from officer on use of force personnel Valley communications – their staff does not have access to PROS the system by which the officers would know back round on persons i.e. serving a warrant Having monthly meetings of the Police Commission
October 21, 2019	NSAPG Executive Confrence Call	Post conference follow up

Conference and Trip Attendance and Synopsis

Date	Conference/Travel	Synopsis

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis

Committee Meeting Synopsis – Completed by Committee Representative only

Detail	Synopsis



COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Committee Name	Police Commission	Meeting Date:	October 4, 2019
Meeting Highlights:	<p>HR for the Police and town- The Chief advised of all the issues she is having the one that affects the most is the lack of HR for a whole myriad of reasons especially with the newly recognized PTSD.</p> <p>Crosswalk signs in town- discussion around the visibility of crosswalks in town especially in the north end on Cornwallis Street and one on Oakdene. Lack of painting of those crosswalks etc.</p> <p>The subject of security at town hall during council meetings was brought up. With the divisive nature of current issues in front of council, and the state of the world in general. It was mentioned about security at town hall for council meetings specifically and on a daily bases in general. The Chief advised that the use of force officer (Mike Goss) would do an evaluation of town hall and security It was also decided that the chief would be present at CAC meetings and for security after meetings the on duty sergeant will be called and be present while council and staff is leaving in the back parking lot.</p> <p>Valley Communications providing police dispatch service- at this time Valley Communications provides dispatch service to KPS. Valley Communications does not have PROS access which allows back round information to the officer when they are in situations that they need that information. During the day the office staff at KPS have PROS tickets and can provide that information but after 4:30 all calls are directed through VC. The Kentville Police Commission has deemed this to be a potential liability. The Chief has received a price from Bridgewater who does there own dispatch.</p>		
Budget:			
New Projects:			
Policy Changes:			

Misc Events

Date	Synopsis
September 2019	NASPG Conference I am still waiting for the president to send around the presentations as I feel they would benefit all council. I will forward them when received.

Councilor Report

Kentville Town Council

Name: Sandra Snow

Date: 23 October 2019

Date of Last Council Meeting Attended: 30 September 2019

Date of Last Council Advisory Meeting Attended: 15 October 2019

Date of Last Governance Session Attended: N/A

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
27 Sep 19	NSFM Regional Council	The NSFM resolution going forward for 2019 were reviewed and the Statements of Concern were sent to council for prioritization
30 Sep 19	Council Meeting	Public Engagement 118 Oakdene Avenue Dedication of Business Park Temporary Borrowing Resolution – Sanitary Sewers – Capital Works Condon Ave Stormwater Infrastructure Renewal Award Policy Amendment – Committees of Council Kings REMO Emergency Preparedness and Response Plans KBC Special Project Proposal Bob Hainstock Art Proposal Valley Waste Guarantees
03 Oct 19	Admin and Finance Committee	CAO shortlist Interviews x2
04 Oct 19	Admin and Finance Committee	CAO shortlist Interviews x2
07 Oct 19	Admin and Finance Committee	CAO shortlist Interviews x2
08 Oct 19	Admin and Finance Committee	CAO Interview roll-up and evaluation
15 Oct 19	Council Advisory Committee Meeting	Regional Sewer Update – presentation Code of Conduct River Wall Project Request for Ministerial Inquiry
16 Oct 19	Investment Advisory Committee	Fund value at 14 Oct - \$13,705,158.00

Councilor Report

Kentville Town Council

21 Oct 19	REMAC	As below
23 Oct 19	Municipal Finance Corporation Board of Directors	Board Orientation

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
27 Sep 19	Kentville Police Service	Police Chief Davis Ceremony at Oak Grove Cemetery
29 Sep 19	Rise Up and Run for Chrysalis House	Brought greetings on behalf of Town and Council and ran 5 km
1 Oct 19	Family DR Tour	Toured the Library and downtown with the family doctor and his family from the UK
2 Oct 19	Leon's Grand Opening	Brought greetings on behalf of our Region
4 Oct 19	VREN LOC	Brought greetings on behalf of LOC, Town and Council to the Manufacturers Showcase at NSCC
5 Oct 19	Harvestfest	Opening Remarks and greeting for Harvestfest
8 Oct 19	Pumpkin People	Attended KCA with Spike to read the Pumpkin People book to the Grade 3 students and distribute the book to each
16 Oct 19	Evergreen Home for Special Care	Brought Greetings to 50 th Anniversary Event
16 Oct 19	River Wall Meeting	Property Owners were provided with agreement for access to their property during construction
22 Oct 19	Devour	Kentville Sip and Savour
23 Oct 19	Devour	Opening Ceremony in Wolfville

Conference Attendance and Synopsis

Date	Conference	Synopsis
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Councilor Report

Kentville Town Council

Committee Meeting Synopsis – Completed by Committee Representative only

Detail	Synopsis		
Committee Name	REMAC	Meeting Date:	21 oct 19
Meeting Highlights:	<ol style="list-style-type: none"> 1. Kings REMO <ol style="list-style-type: none"> (1) REMO Agreement (2) REMO Bylaw (3) REMO Designation – Minister Municipal Affairs & Housing - Letter 2. 2019 Atlantic Hurricane Season Update 3. EM Support Plan <ol style="list-style-type: none"> (1) 2019-09 Winter Storm Preparedness and Response Plan 4. Emergency MOUs/Agreements <ol style="list-style-type: none"> (1) Emergency Transportation Memorandum of Agreement (MoA) 5. Kings REMO Training (REMC) <ol style="list-style-type: none"> (1) 2019-07-12 ECC Familiarization Exercise – After Action Report (2) Training Forecast 6. Community Outreach Update 7. Kings REMO Website 8. Vulnerable Persons Registry (VPR) 9. NS EMO Emergency Management Program Evaluation 		
Budget:	N/A		
New Projects:	Planning for next exercise – citizen engaged flood event		
Policy Changes:	New Bylaw in January for the Regional, it will replace CH67 Regional Emergency Measures bylaw and it will make CH73 EM bylaw redundant Letter to the Minister requesting authority of the Advisory Committee		

Misc Events

Date	Synopsis
26 Sep 19	Attended funeral of Larry Crocker
29 Sep 19	Attended 14 Wing Commanders Garden Party
30 Sep 19	Birthday Cake for Ashley
2 Oct 19	RBC New Minas Grand Opening
9 Oct 19	Kentville Green Energy discussion

Councilor Report

Kentville Town Council

12 Oct 19	Kentville Lion's Club Breakfast
16 Oct 19	Pre-planning for Kentville's Amazing Race with Girl Guides Ranger Gwen Morse
17 Oct 19	Fashion Show fundraiser at Phinneys
19 Oct 19	Dress Rehearsal and Show – Valley Voices 40 th anniversary celebration – emcee
22 Oct 19	Small Business Networking

TO: Acting Chief Administrative Officer, Debra Crowell

SUBMITTED BY: Jennifer West, Executive Assistant

DATE: October 28, 2019

SUBJECT: Appointment of Traffic Authority

ORIGIN

On October 15, 2019, assumed the Directorship of Engineering and Public Works for the Town of Kentville.

BACKGROUND

As per Section 311 of the Municipal Government Act, Council may appoint a Traffic Authority for part or all of the Town.

DISCUSSION

In accordance with the MGA and the Town of Kentville Policy Statement G65 Appointment of Traffic Authority, this authority must be delegated.

POLICY IMPLICATIONS

Amend policy G65

BUDGET IMPLICATION

None.

REFERENCES

Policy Statement G65 Appointment of Traffic Authority
Municipal Government Act, Section 311

RECOMMENDATION

That Council appoint Dave Bell, Director of Engineering and Public Works, as the Traffic Authority for the Town of Kentville effective October 29, 2019, and that Policy Statement G65 Appointment of Traffic Authority be amended.