

TOWN OF KENTVILLE KENTVILLE TOWN COUNCIL Meeting Minutes: July 29th, 2019

PRESENT

Mayor Sandra Snow, Deputy Mayor Cate Savage, Councillor John Andrew, Councillor Eric Bolland, Councillor Craig Gerrard, Councillor Cathy Maxwell and Councillor Pulsifer.

Staff in attendance included Chief Administrative Officer (CAO) Mark Phillips, Solicitor Geoff Muttart, Director of Finance Debra Crowell and Recording Secretary Jennifer West.

REGRETS

DECLARATIONS OF CONFLICT OF INTEREST

Declarations relating to items discussed during the in-camera meeting (Councillor Gerrard regarding the CUPE update and Councillor Andrew regarding 118 Oakdene Avenue) will be addressed at that time.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 7:00 p.m., and CAO Phillips reported that all members of Council were present, in addition to Solicitor Geoff Muttart.

Note: *“Points from Discussion” below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

2. APPROVAL OF THE AGENDA

It was moved by Councillor Cathy Maxwell and seconded by Councillor Craig Gerrard

That Council strike items 6.b.a-c (Correspondence relating to 118 Oakdene Avenue) from the agenda

MOTION FAILED

Councillors who voted in favour of this motion:

Gerrard, Maxwell

Councillors who voted against this motion:

Bolland, Pulsifer, Savage and Snow

Councillors who abstained from voting for this motion:

Andrew

- Points of Discussion
 - Some councillors are discouraged by this motion
 - The process of including and removing correspondence has not been consistent

It was moved by Councillor Eric Bolland and seconded by Councillor Lynn Pulsifer

That the agenda of July 29th, 2019 be approved as presented

MOTION CARRIED

3. APPROVAL OF THE MINUTES

(a) Minutes of Council meeting on June 24th, 2019

That the minutes of Council meeting on June 24, 2019 be approved
MOTION CARRIED

4. UNFINISHED BUSINESS

(a) Second Reading – Chapter 100 Special Events Bylaw

CAO Phillips gave a review of the update required for this Bylaw due to the revised Land Use Bylaw and Municipal Planning Strategy.

Report Available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and Councillor Lynn Pulsifer

That Council give Second reading of the proposed amendment to the Special Events Bylaw Chapter #100 regarding the amendment of Part 4.11.3 to replace “Residential Futures” with “Large Lot Residential” which is consistent with definitions in Kentville’s Municipal Planning Strategy and Use Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(b) Nova Scotia Power Easement

CAO Phillips gave an update on the property easement for Nova Scotia Power Inc on West Main Street. The property has a stormwater pumping station to serve West Main Street which requires power.

Report Available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and Councillor Eric Bolland

That Council approve the distribution easement for Nova Scotia Power at 562 Main Street, PID 55495972.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

5. REPORTS AND RECOMMENDATIONS

(a) Council Advisory Committee

Deputy Mayor Cate Savage presented the following recommendations from the Council Advisory Committee:

(1) Recommendation – Regional Recreational Needs Assessment

At the July 8th, 2019 meeting of Council Advisory Committee, Director Bedingfield presented the 2019 Recreational Needs Assessment report. Highlights included a consultation session with targeted workshops, community priorities, and recommendations from this report.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council adopt the Regional Recreational Needs Assessment, and approve in principle the recommendations within,

And further, that Council and staff commit to a detailed review of the strategy of implementation for policy and projects.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(2) Recommendation – Accessibility Advisory Committee

At the July 8th, 2019 meeting of Council Advisory Committee, Director Bedingfield read the staff report outlining the creation of the terms of reference for this committee. Council is asked to support these terms in principle to allow this committee to accept members and begin meeting.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor John Andrew

That Council approve in principle the Terms of Reference for the Accessibility Advisory Committee.

And further to amend Policy Statement G57: Committees of Council to include the Accessibility Advisory Committee

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(3) Recommendation – Kings Transit 2019-2020 Operating and Capital Budget

At the July 8th, 2019 meeting of Council Advisory Committee, Glen Bannon, General Manager for the Kings Transit Authority, gave a presentation about the proposed 2019-2020 operating and capital budgets. These budgets are reviewed and approved each spring by member municipalities. The proposed operating budget for Kings Transit is \$177,816 and the proposed capital budget is \$16,000. There is an additional \$80,000 to be funded by member municipal units.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council approve the Kings Transit Authority approved 2019-2020 Operational budget in the amount of \$889,082 of which \$177,816 is the Town of Kentville; and the 2019-2020 Capital budget in the amount of \$80,000 of which \$16,000 is the Town of

Kentville share under the Municipal Agreement. The total commitment to the Town of Kentville 2019/2020 Operational Budget is \$193,816.

And Further this amount is an additional \$3,416.00 to the approved 2019/2020 Approved Operating Budget for Kings Transit Authority (123-60-100).

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage
Councillors who voted against this motion: Snow

(4) Recommendation – Kings Point-to-Point 2019-2020 Operating and Capital Budgets

At the July 8th, 2019 meeting of Council Advisory Committee, Faye Brown, Manager of Kings Point to Point Transit Society, gave a presentation about the proposed 2019-2020 budgets. These budgets are reviewed and approved each spring by member municipalities. The proposed operating budget for Kings Point to Point is \$12,103 and the proposed capital budget is \$2,697.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council approve the Kings Point-to-Point approved 2019-2020 Operating budget in the amount of \$605,094 of which \$92,050 is the Municipal contribution to operations and \$12,103 (\$1.93/pop) is Town of Kentville share based on population; and the approved 2019-2020 Capital budget in the amount of \$165,000 of which \$2,697 is the Town of Kentville share based on population. The total commitment to the Town of Kentville 2019/2020 Operational Budget is \$14,800.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(5) Recommendation – Property Assessed Clean Energy (PACE) Program

At the July 8th, 2019 meeting of Council Advisory Committee, Mr. Lutes and Mr. Boyle of Equilibrium Engineering gave a presentation about the Property Assessed Clean Energy (PACE) program. This is a financing model for clean energy that may be available to Kentville residents. PACE has opportunities for partnership with multiple municipalities to access funding through the Federation of Canadian Municipalities. Equilibrium is requesting \$5,000 to support the logistics and grant application for this project.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council approve the to fund a joint grant proposal to Federation of Canadian Municipalities for Property Assessed Clean Energy (PACE) funding supported by Equilibrium Engineering of Kentville in the amount of \$5,000 from the Town of Kentville Operating Reserve

And Further this amount be an additional \$5,000.00 to the approved 2019/2020 Approved Operating Budget.

Amendment:

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council approve the to fund a joint grant proposal to Federation of Canadian Municipalities for Property Assessed Clean Energy (PACE) funding supported by Equilibrium Engineering of Kentville for set up and execution of the program in the amount of \$5,000 from the Town of Kentville Operating Reserve

And Further this amount be an additional \$5,000.00 to the approved 2019/2020 Approved Operating Budget.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(b) Councillor's Reports

(1) Councillor John Andrew

Councillor Andrew presented his report on his activities over the past month. Highlights included Kings Point-to-Point Annual General Meeting, and the Kings Transit Authority meeting.

Report available

(2) Deputy Mayor Cate Savage

Deputy Mayor Savage presented her report on her activities over the past month. Highlights included investment advisory committee, audit meeting, building code meeting, active transportation workshop, a lunch and learn with Kings Transit, and a special in-camera council meeting.

Report available

(3) Councillor Eric Bolland

Councillor Bolland presented his report on his activities over the past month. Highlights included Valley Waste Regional Management.

Report available

(4) Councillor Cathy Maxwell

Councillor Maxwell presented her report on her activities over the past month. Highlights included Kentville Business Community Annual General Meeting, Building code workshop, Central Kings graduation ceremony, Kentville pool grand opening, Active Transportation Plan workshop, and the Speak Up lunch and learn. The Bursary Committee gave bursaries to Abigail Eyre, Jillian Smith, David Archibald and Andrew Johnson.

Report available

(5) Councillor Lynn Pulsifer

Councillor Pulsifer presented her report on her activities over the past month. Highlights included Active Transportation workshop, Kings Transit lunch and learn, Kentville Water Commission meeting, and a Kings Point-to-Point meeting. During the Kings Point-to-Point included a discussion with Kings County Deputy CAO Rob Frost regarding provincial funding and new accessible vehicles. There was no discussion about the reduced funding by the County of Kings for Kings Point-to-Point.

Report available

(6) Councillor Craig Gerrard

Councillor Gerrard presented his report on his activities over the past month. Highlights included the Water Commission Meeting and planning for the fall Association of Police Chiefs event planning.

Report available

(c) Mayor Sandra Snow

Mayor Snow presented her report on her activities over the past month. Highlights included the Valley Regional Enterprise Network Annual General meeting, the Audit Committee, the Kentville Business Community Annual General Meeting, the Investment Committee meeting, Regional Emergency Management Organization for Kings County, Canadian Union of Public Employees negotiations, NSCC Kingstec convocation, KCA grade 8 graduation, military graduation, NKEC graduation, Scott Brison's farewell party, and a retirement party for Louis Coutinho. There were also appreciation meetings for department for their work during Apple Blossom Festival.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Councillor Lynn Pulsifer and seconded by Councillor John Andrew

That the reports from Council and the Mayor be accepted as presented

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

6. CORRESPONDENCE

(a) Nova Scotia Department of Municipal Affairs – Appointment to Board of Municipal Finance Corporation – July 2, 2019

CAO Phillips read a letter from Minister Chuck Porter welcoming Mayor Sandra Snow to the Board of Directors of the Nova Scotia Municipal Finance Corporation, from July 1, 2019 to June 30, 2022.

Letter attached

(b) 118 Oakdene Avenue – Open Arms

CAO Phillips reviewed the letters to council regarding the Open Arms project at 118 Oakdene Avenue. This project is not before council, and letters regarding this property will be filed until a proposal is brought to council for discussion.

Letter attached

(c) Lori VanTassel – Condon Avenue – July 10, 2019

CAO Phillips read the letter to council regarding the weather event on June 21, 2019 property damage.

Letter attached

(d) Lisa Sellors – Condon Avenue – July 2, 2019

CAO Phillips read the letter to council regarding the weather event on June 21, 2019 property damage.

Letter attached

(e) Janet Specht – Condon Avenue – June 28, 2019

CAO Phillips read the letter to council regarding the weather event on June 21, 2019 property damage.

Letter attached

7. NEW BUSINESS

(a) County of Kings Municipal Planning Strategy and Land Use Bylaw

Mayor Snow read the memo which provides highlights of the review of the Kings County wellfield protection area in the new Municipal Planning Strategy and Land Use Bylaw.

Letter attached

RECOMMENDATION TO COUNCIL

It was moved by Councillor John Andrew and seconded by Councillor Lynn Pulsifer

That Council send a letter to Kings County Planning Advisory Committee with regards to the Municipal Planning Strategy and Land Use Bylaw review concerns about the Kentville Water Commission wellfield protection.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(b) Condon Avenue – Infrastructure

CAO Phillips read the report outlining the Condon Avenue weather incident and infrastructure next steps.

Letter attached

- Points of Discussion
 - There is no guarantee that this upgrade will solve these issues in the future.
 - Any discussion about the impact of adjacent properties should be kept separate.

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Eric Bolland

That Council approve the proposed Condon Avenue stormwater infrastructure upgrade to \$200,000 as a late addition to the 2019-2020 Capital Works Plan.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(c) Chief Administrative Officer Resignation

Mayor Snow has accepted the letter of resignation from CAO Phillips on Jul 26, 2019. His last day will be Friday September 13, 2019.

Letter attached

(d) Crosswalk Safety

Mayor Snow has received several emails regarding crosswalk safety.

- Councillor Maxwell is concerned about crosswalk safety and understands there is an ongoing police investigation of traffic regarding a recent accident. There is a potential to add a crosswalk on Belcher that would help reduce speed in that area.
- The sightlines for some crosswalks make it difficult to see pedestrians.
- Some communities have orange flags, which makes pedestrians more visible.

Letter attached

8. PUBLIC COMMENTS

(a) None.

9. IN CAMERA

It was moved by Councillor Eric Bolland and Councillor John Andrew
That Council proceed to a closed session at 8:20pm

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Savage, Pulsifer and Snow

It was moved by Councillor Eric Bolland and seconded by Councillor John Andrew
That Council return to open session at 10:21 pm

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow*

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Lynn Pulsifer
That Town Council approve the lease terms as presented in this report for Shirley Whiteway-Matheson for the purposes of operating Lilypond Vintage Furniture and Home Décor.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

It was moved by Councillor John Andrew and seconded by Deputy Mayor Cate Savage
That Council ratify the CUPE contract as presented for a 4-year term

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

10. ADJOURNMENT

It was moved by Councillor Eric Bolland and seconded by Councillor Cathy Maxwell

Council Meeting Minutes
July 29th, 2019
Approved September 30, 2019

That the July 29th 2019 meeting of Council be adjourned at 10:26p.m.

MOTION CARRIED
Adjourned at 10:26 p.m.