

## TOWN OF KENTVILLE KENTVILLE TOWN COUNCIL Special Meeting Minutes: August 16<sup>th</sup>, 2019

### PRESENT

Mayor Sandra Snow, Deputy Mayor Savage (remotely), Councillor John Andrew, Councillor Craig Gerrard, Councillor Cathy Maxwell and Councillor Pulsifer.

Staff in attendance included Chief Administrative Officer (CAO) Mark Phillips, Director of Finance Debra Crowell and Recording Secretary Jennifer West.

### REGRETS

Councillor Eric Bolland

### DECLARATIONS OF CONFLICT OF INTEREST

#### 1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 2:00 p.m., and CAO Phillips reported that all members of Council were present, with the exception of Councillor Eric Bolland.

Note: *“Points from Discussion” below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

#### 2. APPROVAL OF THE AGENDA

It was moved by Councillor Lynn Pulsifer and seconded by Councillor John Andrew  
**That the agenda of August 16, 2019 be approved as presented**

### MOTION CARRIED

#### 3. NEW BUSINESS

##### (a) Review of Asphalt Tender Results

CAO Phillips gave a review of the submissions for the 2019 Capital Works tender for all activities which include a component of asphalt work. The CAO can not authorize any expenditures over \$100,000 and hence brings this tender for the review and approval of council. This tender is time sensitive due to the asphalt application season. All bidders were asked to complete work by October 15<sup>th</sup>, 2019. The recommendation from the Town’s consulting engineer, ABLE engineering, confirmed that the bidder is in compliance with the tender. The proposals received were:

- Cumberland Pavement at \$898,086.75;
- Howard Little at \$746,048.70; and
- Dexter Construction at \$697,181.75.

##### Discussion

- Will extra gas tax moneys be allocated to the Burke subdivision? Not at this time however other funding may be available for that neighbourhood.
- Other activities such as piping will be dealt with through another tender process.

- Does this asphalt tender include patching? No that is a separate tender. Patching falls under operations while asphalt paving falls under capital work.

*Report Available*

#### **RECOMMENDATION TO COUNCIL**

It was moved by Councillor Craig Gerrard and Councillor Lynn Pulsifer

**That Council approve the asphalt tender contract 2019055 asphalt tender to Dexter's Construction Ltd. in the amount of \$697,181.75 with HST included.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion: Andrew, Gerrard, Maxwell, Pulsifer, Savage and Snow*

### **9. IN CAMERA**

It was moved by Councillor Lynn Pulsifer and Councillor John Andrew

**That Council proceed to a closed session at 2:17pm**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion: Andrew, Gerrard, Maxwell, Pulsifer, Savage and Snow*

It was moved by Councillor Craig Gerrard and seconded by Councillor John Andrew

**That Council return to open session at 2:57 pm**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion: Andrew, Gerrard, Maxwell, Pulsifer, Savage and Snow*

It was moved by Councillor Cathy Maxwell and seconded by Councillor John Andrew

**That the CAO conduct the sale of the Calkin Building as discussed in the closed session.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion: Andrew, Gerrard, Maxwell, Pulsifer, Savage and Snow*

### **10. ADJOURNMENT**

It was moved by Councillor Cathy Maxwell and seconded by Councillor John Andrew

**That the August 16<sup>th</sup> 2019 special meeting of Council be adjourned at 2:59p.m.**

#### **MOTION CARRIED**

**Adjourned at 2:59 p.m.**