

KENTVILLE TOWN COUNCIL

MINUTES

January 27, 2014

PRESENT Mayor David Corkum, Deputy Mayor Mark Pearl – Via Skype, Councilor Bill Boyd – Via Skype, Councilor Nola Folker-Hill, Councilor Bernie Cooper, Councilor Tony Bentley, CAO Mark Phillips, Solicitor Cris Shirritt

MOMENT OF SILENCE Mayor Corkum asked for a moment of silence for Mayor Bob Stead, who had recently passed away. Mr. Stead had been the Mayor of the Town of Wolfville, a great friend to Kentville, a member of the Kings Partnership Steering Committee and worked hard on several projects that enhanced the quality of life in the Town of Wolfville.

CALL TO ORDER AND ROLL CALL Mayor Dave Corkum called the meeting to order at 7:01 p.m., and CAO Phillips reported that all members were present, including the solicitor and himself, with the exception of Town Clerk Carol Harnes and Councilor Eric Bolland who were excused.

APPROVAL OF THE AGENDA It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

that the agenda be approved as circulated

MOTION CARRIED

PRESENTATIONS **CANgaroo Tennis-Aaron Cumberland**
Susan, Austin and Aaron of the CANgaroo Tennis Program wished to present some information to Council. Mr. Cumberland's presentation focused on the success of the CANgaroo Tennis program throughout the Valley.

He reported that he has 13 years of experience in this field; currently visits 14 schools throughout the Valley for 3 hours a week; and was awarded the 2013 Coach of the Year by Sport NS. Since moving to the Valley, he has started a very successful program here in Town, without any financial help from the Town or any other grants. With the clinics, tournaments and round robins, interest has spread in the sport of Tennis in our area, and in some South Shore communities where he coaches.

His future plans are to develop tennis in the Digby, Yarmouth, and the Clare area and looks forward to those projects and others

involving First Nations communities. He supports the Town of Kentville as the headquarters for CANgaroo Tennis, as he feels that there are many young people who have potential with a professional future in this sport. He has asked the Town if it would dedicate time for this program, with established rates and times that would allow another successful year at the courts.

Points from Discussion

- Tennis is a great sport which can be enjoyed at any age.
- A successful tennis program will add to the quality of recreation in the Town.
- It will be important to make contact with the new Recreation Director when she begins her employment.

**APPROVAL OF THE
MINUTES**

(a) November 25th 2013 - Public Meeting

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper.

that the Minutes of November 25, 2013 be approved as circulated.

MOTION CARRIED

(b) November 25th 2013 - Regular Meeting

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the Minutes of November 25th 2013 be approved as circulated.

MOTION CARRIED

(c) December 9th 2013 - Public Meeting

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the Minutes of December 9th 2013 be approved as circulated

MOTION CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

(a) None

**RECOMMENDATIONS
AND REPORTS**

(a) Eco Kings Sustainability Coordinator

Councilor Nola Folker-Hill noted that at the December 9, 2013 meeting of Council Advisory, David Mangle, the Deputy Mayor of Wolfville and member of the Environment Advisory Committee, shared information with Council members regarding an opportunity for an Eco Kings project, which would involve the

hiring of a co-op student. The role of this individual would be to collect information and make recommendations on sustainable projects relating to energy efficiency. This, in turn, would help in reducing energy and financial waste.

This would be a four month contract, during which time the Sustainability Coordinator would work 35 hours per week. Costs for the position would be shared and funded through existing resources such as government grants and a small contribution from the municipal units. Based on a calculation of 50 % population and 50% uniform assessment, Kentville's share of the costs would be \$529.27.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that funding for the engagement of a Sustainability Coordinator be considered during the budget process.

MOTION CARRIED

(b) Appointment of Citizen to Kentville Water Commission

Councilor Nola Folker-Hill noted that at the December 9, 2013 meeting of Council Advisory Committee, a recommendation from the Water Commission included that Policy Statement G-57 Committees of Council was amended to allow this committee to appoint citizen members with the support of Council. Hal Henderson, an engineer and former employee of the Town has been recommended to fill the citizen vacancy on this Commission.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Hal Henderson, P.Eng be reappointed to the Kentville Water Commission, for another 2 year term of service.

MOTION CARRIED

(c) Policy G29 – Sidewalk Café Amendments

Councilor Nola Folker-Hill noted that at the December 9, 2013 meeting of Council Advisory Committee, Clerk Carol Harnes brought this policy to Council's attention, with the recommendation that some amendments should be made to provide clarification, especially under the section relating to the approval and renewal processes.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the amendments proposed for Policy G29-Sidewalk Café be adopted as per the attached document.

MOTION CARRIED

(d) Traffic Study

Councilor Nola Folker-Hill noted that at January 13, 2014th meeting of Council Advisory Committee, Town Engineer Fred Whynot proposed an incentive program that would encourage development in the West end of the Town. Although there would be a cost to the Town, it could be a stimulus for development and would give a more comprehensive overview of travel patterns. He noted that Kentville currently has large vacant parcels of land, with potential access to Park Street, and that any large scale development would require a traffic study to determine if the road network and infrastructure would be appropriate, and that the cost of each of these studies would be carried by the developer.

To this end, he has contacted Griffin Transportation Group Inc. to determine the cost of a comprehensive study, which would include the full build-out of vacant land and required upgrades along Park Street. The proposed price for the study was \$8900, plus HST and would involve Park Street to Highway 101.

However, as some of property and roadway would be in the County of Kings, the County has agreed to pay \$1,500 plus HST towards this study and therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Griffin Transportation Group Inc. be commissioned to conduct a traffic study for the future development of Park Street, for the amount of \$8,900 plus HST, with \$1,500 plus HST, to be cost-shared with the Municipality of the County of Kings.

MOTION CARRIED

(e) REN3 Agreement

Councilor Nola Folker-Hill noted that at the January 13, 2014th meeting of Council Advisory Committee, CAO Phillips reported that as of the day before, the budget (including the Provincial funding portion) remains as follows:

\$569,366	(all units, First Nation and Provincial portion of formula as of
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	December 9 th)
\$105,745	removed with the withdrawal of West Hants and the Provincial portion)
\$463,620	(all in units, First Nation and Provincial portion)

CAO Phillips noted that there is no reduction in percentages, just a smaller pool, with all investments remaining the same, and as the Town has supported the formula during a previous meeting of Council, he felt that it would be appropriate to support the Agreement.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that Kentville Town Council supports the signing of the REN3 Agreement.

MOTION CARRIED

(f) Regional Service Delivery and Governance Study

Councilor Bernie Cooper noted that at the January 13, 2014 meeting of Council Advisory Committee, Councilor Bill Boyd, Chairman of the Kings Partnership Steering Committee, reported that at the January 9th meeting of KPSC, the Town of Wolfville presented a motion regarding the Kings Regional Service Delivery and Governance Study and asked that it be placed on the next agenda of KPSC.

Following discussion, an inclusion of the Town's motion regarding its satisfaction with the Terms of Reference was added, and subsequently, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

that the Town supports that the Kings Regional Partnership Steering Committee undertakes the following actions to lead to an eventual Regional Service Delivery and Governance Study:

- a. Create and recommend to the member councils a shared Vision, Mission and Goals.**
- b. Task the CAO support group with identifying existing shared services and potential shared services.**
- c. Recommend, based on the CAO Shared**

- Services Report, to member councils, shared services to be looked at for implementation by the CAO support groups, and,**
- d. Based on the new model of regional cooperation and the Vision of the group, undertake a study on Regional Service Delivery and Governance, in partnership with the Government of Nova Scotia, subject to available funding and an agreeable Terms of Reference by the Town of Kentville**

MOTION CARRIED

(g) Amended Policy Statements

Councilor Bernie Cooper noted that at the January 13, 2014 meeting of Council Advisory Committee, Clerk Carol Harmes presented three policies which she reviewed individually in light of proposed revisions. Following discussion, it was noted that in Policy G28 – Requests for Funding from Organizations, an addition should be made to include the requirement of the grant recipient to confirm the completion of the project for which the grant was requested.

Clerk Harmes further noted that Policy G58 – Appointment of Traffic Authority is redundant with the adoption of Policy G65 – Appointment of Traffic Authority, and is no longer required.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Bill Boyd

that those revisions proposed for Policy G28 – Requests for Funding from Organizations, Policy G53 – Retention/Destruction of Records and Policy G54 – Council Agenda Packages, be adopted as attached

And further,

that Policy G58 – Appointment of Traffic Authority be rescinded.

MOTION CARRIED

(h) Recreation Facility Development Grant

Councilor Bernie Cooper noted that at the January 13, 2014 meeting of Council Advisory Committee, CAO Phillips noted that capital projects for the Parks and Recreation Department often rely on external funding sources, and that the Province of Nova Scotia (through its Department of Health and Wellness) provides several grants that might provide such funding. He noted, however, that there are some pending deadlines for applications,

and therefore, the support of the municipal unit and its Council is required at this time.

To this end, CAO Phillips presented several projects which might qualify under the Recreation Facility Development Grants, and these have been outlined in the attached report. He added that these projects have not yet been approved by Council as part of the Capital Budget, and that should Council chose not to include them during the upcoming budget deliberations, then the applications will be withdrawn.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Bill Boyd

that the applications proposed for projects under the Recreation Facility Development Grants, be endorsed by Council.

MOTION CARRIED

(i) Appointment of Citizens to Board of Police Commission

Councilor Bernie Cooper noted that at the January 13, 2014 meeting of Council Advisory Committee, Councilor Nola Folker-Hill, Chair of the Police Commission, reported that two citizens have been selected by the members of the Board to fill vacancies that currently exist on that committee. In accordance with a previous motion of Council, applications for citizen positions are reviewed by the Police Board members and presented to Council for approval.

Therefore, it was moved by Councilor Tony Bentley and seconded by Councilor Nola Folker-Hill

that Cecil White be appointed for a second two-year term and that Shannon Doubleday be appointed to a new two-year term of service on the Board of Police Commissioners.

MOTION CARRIED

b) Fire

(i) Chief's Report

CAO Phillips reported that there was no written report from the Fire Chief, however some pending statistical reports are anticipated to be received from the Chief by the Director of Finance.

(ii) Joint Fire Services Committees Report -

Councilor Bill Boyd reported that a meeting was held on December 8th at which time he was re-elected as Chair of the JFSC, that Pauline Raven was elected as Vice Chair, that current Fire Chief Ryan MacEachern was appointed to a 5 – year term in that capacity and that two Deputy Chiefs were appointed.

He added that the next meeting will be held in March and will involve budget discussions.

It was moved by Councilor Bill Boyd and seconded by Councilor Bernie Cooper

that the report on the Joint Fire Services Committee be received.

MOTION CARRIED

(c) Valley Waste Resources Management – Representative’s Report

Deputy Mayor Mark Pearl noted that although the report is in the Council package, a committee has been struck involving CAOs in the catchment area, with the purpose to review the budget. Normally the budget would be presented to the Councils by December, however, this year the presentation may not be available until March. He added that he will continue to report on the forecasted operating deficit which may be between \$140,000 and \$150,000. He added that the statistics for residuals and recyclables are steady.

Lastly, he noted that he has been re-elected as Chair, and that Reg Ritchie has been elected as Vice Chair.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Bernie Cooper

that the report from Valley Waste Resource Management Authority be received.

MOTION CARRIED

d) Kings Transit Authority

Councilor Tony Bentley reported as the alternate on this committee, and noted that the next meeting is scheduled for Wednesday January 29. He added that both Shay Tire and Valley Tire have submitted bids for tire replacements on the vehicles, and that early budget projections indicate that there may be an increase of 1% increase for the upcoming year. Lastly, he reiterated that the Interim Manager will remain until June 2014.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report on the Kings Transit Authority be received.

MOTION CARRIED

(e) Councilor's Report

Deputy Mayor Mark Pearl had nothing to report.

Councilor Bill Boyd attended the Kings 2050 meeting on Governance with Stantec.

Councilor Bernie Cooper reported he attended all required meetings.

Councilor Tony Bentley had nothing to report.

Councilor Nola Folker-Hill reported that she attended all required meetings including the Kings 2050 Workshop and the funeral service for Mayor Bob Stead.

Councilor Eric Bolland – was not available to report.

f) Mayors Report

Mayor Dave Corkum had a very busy December and January.

- Visited Brad's Decor and new clothing store on Aberdeen Street taking each a small gift.
- Delegation from Indonesia visited Kentville and was hosted at the Fire.
- Attended Town Christmas Party and did presentations.
- Attended UNSM Executive meeting, CAC, Water Commission, and a Camp Aldershot event.
- Met with Dave Ritcey regarding the coalition group.
- Attended meeting to honour Bob Stead.
- Attended a Strategy Session, KVFD dinner, Rotary X-mas dinner, Water Commission Meeting, interviews with CBC (postal issues).
- Met with Bruce Beaton, attended CAO's and Mayor's dinner, gift exchange with staff, helped with soup kitchen, visited Camp Aldershot and Legion for Levee, picked up students for Rotary camp, Attended meetings of CAC, MPS review, KPSC, Stantec (Kings 2050)
- Interviewed by Jim Neil (future of Recreation) interview with John Hasseltine,
- Met with Lindsay regarding KDCL for grand opening of the group and shut down of KCDC.
- Attended Bob Stead's funeral, meeting with Minister Fuery (SNSMR) and Minister Caldwell (Agriculture) regarding bylaw enforcement regarding abuse of animals.
- Discussion with Jason Shannon on plans for Shannex.
- Attended Kings Volunteer Resource Centre's grand

opening at the County of Kings, and Rotary meetings.

CORRESPONDENCE

(a) County of Kings – (KPSC meetings)

A letter from CAO MacEwan of the Municipality of the County of Kings to Councilor Boyd, Chairman of the KPSC, advised that at a recent meeting of County Council, resolutions were passed that KPSC should meet 6 times a year with the specific dates to be decided by the Chair, and further that the KPSC Protocol be revised to include 3 village commissioners on this committee. He added that Kings County Council intends to include this item on the next meeting of KPSC.

It was moved by Councilor Bill Boyd and seconded by Deputy Mayor Mark Pearl

that the letter be received.

MOTION CARRIED

Points from Discussion

- With the direction from Council, Mayor Corkum expressed the views that the villages are represented by County Council members, and although other municipalities would also be able to add members, the idea of a 30 member KPSC meeting, does not sound productive.
- It has been agreed that the committee will meet 6 times each year, with the next meeting to be held in March.
- Council should reiterate its position on the inclusion of villages and additional members at the next meeting of KPSC.
- Kentville will not support the change of the Terms of Reference regarding membership, however, may wish to future discuss the matter at the next CAC meeting.
- There is some flexibility in the KPSC protocol to include additional meetings, if required.

PUBLIC COMMENTS

none

ADJOURNMENT

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the Council meeting adjourns at 7:52 p.m.

MOTION CARRIED