
Council Advisory Committee

MINUTES

April 14, 2014

PRESENT

Mayor David Corkum, Deputy Mayor Mark Pearl (skyped), Councilor Nola Folker-Hill (arrived at 1:35 p.m.), Councilor Bill Boyd (skyped), Councilor Eric Bolland, Councilor Bernie Cooper, Councilor Tony Bentley, Solicitor Cris Shirritt, CAO Mark Phillips and Town Clerk Carol Harmes

Also present: Planning Director Bev Gentleman, Finance Director Deb Crowell, Police Chief Mark Mander (arrived at 1:35 p.m.), Town Engineer Fred Whynot and Recreation Director Rachel Bedingfield.

CALL TO ORDER AND ROLL CALL

Mayor David Corkum called the meeting to order at 1:30 p.m. and CAO Mark Phillips reported that all members of Council were present, along with Solicitor Cris Shirritt, Town Clerk Carol Harmes and himself.

NOTE

“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

APPROVAL OF THE AGENDA

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

**that the agenda be approved with the additions of:
2 (b) Moment of Silence – Minister Jim Flaherty**

MOTION CARRIED

PRESENTATION

(a) Moment of Silence

A moment of Silence was held for Jim Flaherty, a cabinet minister who was one of the longest serving finance ministers (2006-2014). He had recently retired, but sadly passed away weeks later.

APPROVAL OF THE MINUTES

(a) Minutes of March 17, 2014

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the Minutes be approved as circulated.

**BUSINESS ARISING
FROM MINUTES/OLD
BUSINESS**

MOTION CARRIED

(a) Gas Tax Funding Agreement - update

CAO Phillips reported that direction has been given to staff to prepare some options. Some preliminary work has been done, although a full report should be available in the near future

(b) Ivany Report – Municipal Responsibilities - update

CAO Phillips reported that this item is also an ongoing issue and deserves its own strategy session, although at this time, it is competing with budget meetings and other issues.

There appears to be a recurring theme that communities must look beyond their municipal government, as there are only 2 goals that fall under the responsibility of municipal government. All 19 goals are being placed on the plate of local government. Those goals will be identified as to ownership and a report will be forthcoming.

The Mayor added that at the CAO/CEO forum in Truro, it was noted that this group will schedule a time for a “one-issue” meeting. He added that with the Province assuming the costs of roads within the towns that join rural municipalities, it might be expected that more and more towns will opt to give up their town status, if the Province pays for road construction and maintenance.

(c) Council Size Review

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the issue of Council Size Review be removed from the table.

MOTION CARRIED

Clerk Harmes noted that during the last meeting of CAC, members agreed that prior to Council discussion on this matter, public opinion should be gathered, and therefore, staff prepared a report outlining what methods might be employed to gather this feedback.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the report be brought to the floor for discussion.

MOTION CARRIED

Points from Discussion

- There may be a survey/questionnaire or a template available

- which the Town could adopt from another unit.
- The MGA requires municipal units to undertake this process, and care must be taken to ensure that Kentville citizens only are heard during this process.
 - Tax bills will be sent prior to the end of April and a notice of public engagement could be sent at that time.
 - It might be possible to do a phone survey to get the information.
 - Deputy Mayor Pearl preferred option # 2 (in Clerk's Report), which was to have Council's decision first and proceed with public input.
 - Gathering information from the public *prior* to Council making a recommendation, might be better received.
 - Option 2 gives a preconceived bias on the issue.
 - Solicitor Shirritt confirmed that there were 2 choices, the first being getting public information before Council's decision (option 1), and the second being Council making its decision and then presenting it to the public for consideration (Option 2).
 - The outcome might involve the status quo, an increase or a decrease in the numbers of Council.
 - It is important that the public be educated on the pros and cons of the issue.
 - If there is a reduction in council size, there would be a great deal of work on very few people and judging from the situation with 6 councilors and the mayor, the workload is already very heavy.
 - A public meeting might be a good opportunity to answer some public questions and to educate the public on the work involved in being a councilor.
 - There was no recommendation in the report, only to provide information for discussion.
 - It was agreed that as this issue has been before Council on a number of occasions, a more streamlined approach might be in order.
 - Eight years ago the public was given an opportunity to attend a public meeting or to submit written responses, however, no one participated.

(d) Special Constable – update

CAO Phillips reported that the Chief will have further information on this issue in the near future.

DEPARTMENTAL

(a) Finance

**REPORTS AND
RECOMMENDATIONS****(1) Director's Report**

Director Debra Crowell noted some highlights from the department and added that Schedule A (Revenue) and Schedule B (Expenses) are not included with this report as Financial Statements are being prepared; Schedule C (Summary of Outstanding Taxes is showing 99.4% of the levy collected and also includes a related graph; and Schedule D (Sanitary Sewer Area Services) is also not included.

With Schedules E and F (Perpetual Investment Fund), Schedule E showed investments of \$12.9 million at cost and \$12.6 million at market. Schedule F showed dividends at \$167,343. She noted that the budget target was \$700,000, however, the shortfall was made up by increased withdrawal from capital gains held in the Fund which was \$231,185.

Director Crowell reference the Rate of Return (Item 3 – below) and noted that the rate of return was 4.85% this past year. She reviewed the revenue and expenditures on the Perpetual Fund over the years.

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the report from the Finance Director be received.

MOTION CARRIED**(2) Debenture Funding**

Director Debra Crowell noted that debenture funds will be issued this spring and that the Town of Kentville requires debentures for funding for various items and for the Kentville Water Commission.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Tony Bentley

***Recommendation to
Town Council***

that a recommendation be made to Town Council that resolutions for Preapproval of Debenture Issuances be approved for the following items:

<i>Resolution #</i>	<i>Purpose</i>	<i>Amount</i>
TBR 13/14-1	Various	\$625,000
TBR 12/13-02	Water	\$300,000

MOTION CARRIED**(3) Rate of Return – Perpetual Investment Fund**

Director Deb Crowell prepared a graph relating to the withdrawals income, and capital gains from 1998 until the present. Comparisons

were made from principal, rate of return, total income, capital gains, withdrawals (income), withdrawals (capital gains), ending balances and net fees. She referenced this information under her previous report.

(4) Withdrawal – Town Capital 13/14 Construction

Director Debra Crowell noted that a late invoice arrived for roofing upgrades at the Public Works building and as the invoice has been paid, it now requires partial funding of \$4,913.70 from capital reserves.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

***Recommendation to
Town Council***

that a recommendation be made to Town Council that a withdrawal of \$4,913.70 be taken from the Town’s Capital Reserve – General Allocation to fund a 13/14 project – Public Works Building Upgrades.

MOTION CARRIED

(b) Planning and Development

(1) Director’s Report

Director Bev Gentleman reported that there were 2 building permits issued for the month, with a building valuation of \$401,900, bringing the year total to \$957,300.

She added that:

- The MPS Review continues on parking and signage.
- Mapping is being updated in the MPS and LUB with assistance from Trevor Robar of Landmark Geographic Solutions Inc.
- Meetings have been scheduled with the County to discuss common land use and zoning issues along municipal boundaries, floodplain delineations and the wellfield protection zones.
- This year’s Planning Directors Association’s Conference theme is “Regionalism – Planning Beyond Boundaries” and a copy of relating information is attached.
- Kings 2050 – Four principles have been identified during a recent meeting with Stantec – settlement, economic development, environmental protection, municipal facilities.
- Deer Haven Subdivision has applied for tentative approval of the remaining lots in their subdivision.

- Work at the Cornwallis Inn is expected to continue shortly with the remaining units completed and landscaping carried out.

It was moved by Councilor Eric Bolland and seconded by Councilor Nola Folker-Hill

that the report from the Director of Planning and Development be received.

MOTION CARRIED

(2)Environmental Advisory Committee Report

Chairman Eric Bolland reported that EAC had planned to work with the Kentville Rotary Club this Saturday on the community clean-up downtown. (This date has been changed due to the holiday weekend.) The Student Sustainability position has been filled and that individual will be supervised by the Town of Wolfville. EcoKings is doing a clean-up with the Blomidon Naturist Society and Friends of the Ravine, this Saturday at 9:00 a.m. Lastly, he noted that there will be a meeting of EAC next week.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the report be received.

MOTION CARRIED

(c) Parks, Recreation and Community Development

(1)Director's Report

Director Rachel Bedingfield presented her report, giving a recap of the success of the Mom's in Motion program, which is a drop-in program offering peer support for low income pregnant women and moms with children up to 3 years old. The goal is to promote a physically and mentally healthy family.

She further reported that:

- The afternoon program at the soccer dome and KCA gym sees about 32 youth and is operational due to support from the Thrive Program.
- 26 youth participate at the multisport program at the soccer dome, to build physical literacy skills.
- Indoor Walking Program – this program remains successful and will end for the winter at the end of the month.
- Reuse of the items left behind at the KCA school has been successful, and demolition begins internally with the

- buildings expected to be removed by the end of July.
- Summer staff interviews are scheduled this week and next, and there is a great deal of interest in the programs.
 - CANgaroo Tennis and the Town have entered an agreement to deliver a tennis program with instruction and opportunities to the general public, youth at risk, girls and persons with physical disabilities.
 - The winter programs at the Arena closed on March 30th after a great year. Indoor events such as lacrosse and many special events are being scheduled.
 - The Home Show was sold out with a waiting list, as there were many new vendors. There were lots of giveaways and special prizes to be won.
 - The Volunteer Awards were held both locally on April 9th and Provincially on April 7th. Albert Houghton was the Town's representative on the provincial level, and the Peach Family was the Volunteer Family of the Year at the event.
 - During the local volunteer presentations, there were 22 volunteers and organizations recognized, along with the Mayor's Corporate Award recipient Les Falconer.
 - There is nothing further to report regarding dialogue with the Annapolis Valley Regional Library and the County of Kings.
 - The Princess Tea will be held on April 16th and the Senior Games (Auction 45's) will be hosted by Kentville from May 19th to the 30th.

It was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that the report from the Director of Parks and Recreation be received.

MOTION CARRIED

Points from Discussion

- Some large trees have fallen on properties around the Miner Marsh area.

(2)Community Development Coordinator's Report

Lindsay Young reported that:

- Marketing and promotion – An ad has been placed in the NS Ferry Guide focused on trails and mountain biking opportunities and 70,000 copies of the guide were printed for passengers.
- Force Four Update – nothing further to report.
- Rebranding – The CAO and CDC met with Red Balloon for

APPROVED – May 12, 2014

a meeting; the process was reviewed and agreed upon and the consultants are putting together a work plan and schedule. Council will receive a plan for review.

- Apple Blossom Festival – Planning continues and meetings take place every 2 weeks. The Events Committee will discuss the use of Town property and staff for Apple Blossom events.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the report from the Community Development Coordinator be received.

MOTION CARRIED

(d) Police Report

Chief's Report

Police Chief Mark Mander presented his statistical report noting that although most crimes were less, or within the threshold of “normal,” shoplifting was up, along with breaches of court orders and suspicious persons. He added that foot patrol was recorded at 108 hours; there were 32 business alarms, 9 residential alarms, 23 calls to 911 and 51 parking tickets.

A report was presented on the recognition and effects of alcohol abuse in communities. Some points made from this report were:

- Alcohol drives crime, affects health and encourages more risky behaviour.
- The average drinking age is 13 years old.
- The costs to health care and policing exceed the revenue from liquor sales.
- UNSM is preparing policies relating to strategies for communities to deal with alcohol issues.
- By way of an example, liquor consumption was a major part of the Apple Blossom Festival in the past, however, with events now focussing on family participation, the use of alcohol has decreased.
- The Town will be asked to review UNSM policies when they become available, with the idea of adopting these.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

that the report from the Police Chief be received.

MOTION CARRIED

Points from Discussion

- The bars must be responsible to monitor the abuse of alcohol, especially during the Apple Blossom Festival.
- Although there are still many people who drink and drive, there are proven reductions due to the impact of organizations like MADD and current legal repercussions.
- The advertising on the front of NSLCs stores (encouragement to enjoy social drinking) flies in the face of provincial health protection laws like tobacco use and those dangers to all involved with that.
- In cases like bars extending into the street (i.e. sidewalk cafes or events during Apple Blossom Festival (Aberdeen Street) the police are not responsible for security in those situations. The bar itself must hire individuals for that purpose.

(2)Board Report

Councilor Nola Folker-Hill reported that a budget meeting was held on the 27th of March. The Collective Agreement has been discussed and an evaluation process for the chief has been started. Another meeting will be held in April.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Eric Bolland

that the report from the Police Board be received.

MOTION CARRIED

(e) Transportation Services

(1) Directors Report

Director Whynot reported that:

- Public works crews continue to be busy with snow and ice control operations, as snow storms continue.
- Planning continues for future Capital Works with two major projects awarded in March (Demolition of KCA buildings awarded to Capital Demolition and Environmental Services, and Asphalt Paving awarded to Howard Little Excavating.)
- The Park Street traffic study continues and will be available in April. A preliminary design for the Park Street sidewalk extension has been estimated at \$355,000 plus HST.
- Town and County staff have been preparing the 2014-15 Capital Plan and proposed projects include upgrades to the RG1 Lift station, the sewage treatment plant and the major forcemain.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the report from the Director of Transportation Services be received.

MOTION CARRIED

(f) Water Commission

(1) Directors Report

Director Whynot noted that:

- All measured parameters for the water utility are within acceptable limits.
- A well, feeding Prospect Water Reservoir, was replaced and a reserve well will be established.
- Approval of our new water rates has been received and a consumption charge has been established over the next 3 years.
- A chart, indicating the overall change in new water rates for customers, was included, along with those customers using excess of 140,000 imp/gallon per month
- Reduced water use rate allow for increased pump capacity as needed.

It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the report from the Kentville Water Commission be received.

MOTION CARRIED

Points from Discussion

- It seems unfair that the more water some companies use, the cheaper the rates are – this amounts to rewarding companies for excessive use. Reduction of usage should be encouraged with rewards.
- Water consumption increases with increased production.
- Previous small rate increases have been imposed over the last many years and this new water rate increase is to offset infrastructure costs.
- Kentville has excellent quality water and some of the lowest rates in the Province.
- Municipalities, like HRM, are looking at a 40% increase.

(2) Commission Report

Mayor David Corkum had nothing further to report to report.

(g) Kings Partnership Steering Committee

CAO Phillips reported that the next meeting has not been scheduled and the CAOs are trying to set a schedule of meetings. Although all towns on the KPSC have expressed their lack of support to have the villages at the table, the County is still pursuing their inclusion. Gordon MacIntosh has been identified as a potential facilitator for a future workshop when the units deal with steps 1, 2 and 3. This will help determine what the Partnership sees itself being on a “go forward” basis.

(h) Regional Enterprise Network (REN3)

CAO Phillips reported that there is an update in his following report.

(i) Administration

(1) Chief Administrative Officer’s Report

CAO Phillips provided a written report, however, verbally highlighted some of the items which had not previously been addressed during this meeting.

Highlights from the report:

- The next KPSC meeting will be scheduled shortly.
- REN3 Agreement –A special ceremony was held on March 20th in Windsor for the signing of the Agreement. The REN Board has been established, has been meeting and the next steps have been outlined.
- OneNS – Municipal Government continues to be the focus of attention for action and the units have agreed that they should focus on those two or three goals that can be linked to municipal government and its service delivery.
- Kings 2050 – At a meeting on April 1st, the four statements of interest for Kings County were established as (1) Settlement, (2) Economic Development, (3) Municipal Facility Development Collaboration and (4) Equitable Sharing of Costs.
- JFSC – The Fire budgets were presented to, and approved by, the committee and will be reviewed by each Council shortly. The Fire Protection Budget is -2.9% with the Fire Area Rate at +5.5%.
- Kings Transit Authority – Snow and ice storms caused the rescheduling of meetings and at the last meeting the provisions of options for service delivery to the Hants Region were addressed. The authority will discuss these options further.
- AMANS – The CAO/CEO forum was held in Truro on April 3 and 4th.

- UNSN – the Spring Workshop scheduled for May 7-9 will be in Pictou. A conference call was held on April 11th to discuss the Financial Condition Index (FCI).
- Police Commission Meeting – At the meeting on March 27th, the 2014-15 Operating Budget was reviewed and a recommendation was made to Council.
- Regional Sewer Meeting – Regular meetings continue and at the April meeting an amendment was proposed to better address the issue of establishing a quorum. The Regional Sewer budget was approved and this reflects the departure of Atlantic Poultry Inc. as a Board Member and Acting Partner. Adjustments to charges have been made and the County of Kings has picked up most of the operating costs associated with the departure. This increases the County's costs by 35%. The total budget reflects a 2.7% increase.
- Old KCA – The contractor will be fencing in the area; demolition has started; and access to the building is restricted due to its poor condition. All building materials will be removed from the site.
- Rebranding – On April 9th, staff met with the Red Balloon to formalize the next steps in this process and more will follow on this.
- Other meetings attended were Kings CAOs, Water Commission, Police Commission, TOK Budget Meetings, Annapolis Valley Tartan Meeting (Gordon and Helen Hansford) and the Investment Advisory Committee.
- Human Relations – With the APA Grievance/Agreement, a date will be set soon to meet the arbitrator for clarity surrounding the STAT grievance; the Town's bargaining team has reviewed the collective agreement language and dates have been reserved for future sessions.
- Staff Appreciation Luncheon – To be held on May 1st at 12 noon at the Recreation Centre. Town Hall will be closed during that event.

It was moved by Councilor Tony Bentley and seconded by Councilor Eric Bolland

that the report from the Chief Administrative Officer be received.

MOTION CARRIED

Points from Discussion

- Although Kings Transit service is of great value to the area, Kentville must not assume additional costs, and this must be watched carefully.

- It is not fair that staff would be expected to not only organize and work at the Staff Appreciation Luncheon, but clean up afterwards. Council should help with the event.

(ii) Town Clerk's Report

Clerk Carol Harmes stated that although away on vacation for a week, day-to-day work continues, along with work on the Council Size Review and electronic archiving of old records.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the verbal report from the Town Clerk be received.

MOTION CARRIED

(h) Council Reports from Workshops and Conferences

Mayor David Corkum reported that he has been "swamped" by interviews over the last many weeks.

Councilor Bill Boyd – nothing to report

Councilor Bernie Cooper – nothing to report

Councilor Eric Bolland - nothing to report

Deputy Mayor Mark Pearl - nothing to report

Councilor Nola Folker-Hill reported that she attended the Canadian Association of Police Governance Lobby Days in April, which was held in Ottawa. At her attendance during the question period during Parliament, she felt that the process was an embarrassment to Canadian Citizens. It is difficult to understand how anything is accomplished during these sittings, with the rude behaviour, in-fighting and disruption atmosphere. However, with the Police governance committee itself, Councilor Folker-Hill felt that good standards are needed to be set by Federal and Provincial Governments, to ensure that all are treated fairly.

Councilor Tony Bentley reported that volunteer night was a huge success and he was amazed how some people find so much time to spend on volunteer work.

CORRESPONDENCE

(a) Frank Twohig – Property Taxes

CAO Phillips reported that a letter from Mr. Twohig pointed out his frustration with the inability of tax payers to pay their taxes online, although staff assured him that this could be done. Therefore, in failing to do so within the proper time-frame, he has been charged with arrears fees.

Finance staff assured Council that all policies were followed as they

relate to issues such as this. There appears to have been a problem with the third party – a banking institution. The accumulation of arrears relating to the interest, which began at \$17, amounted to \$30 over the years.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Eric Bolland

that the letter from Mr. Twohig be received.

MOTION CARRIED

(a) Kings Citizens Coalition

CAO Phillips reported that a letter from this organization pointed out that their meetings are open to the public and they would welcome members of Council to participate.

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the letter be received.

MOTION CARRIED

Points from Discussion

- Council meets at their own table to discuss the issues and this can be shared with the Kings Citizen Coalition.
- Additional meetings of Council should not be necessary, as members of KCC can come to Council.
- The Mayor stated that he is prepared to attend their meetings and will invite all members of Council to join him, and has already given a verbal response to attend.
- The Mayor has been assured that attendance at the Coalition meetings will be a “rough ride” for councilors, and that some members of this group are calling for his resignation.
- There appears to be no need to provide written confirmation of any kind to the Kings Coalition.

(b) Paddy’s and Rosies - Requests

A letter from this local organization asked if the Town would accept their request to extend their restaurant service as a sidewalk café during the summer months, and further that the Town grant permission for the use of the street on Saturday, May 31st, to provide an expanded outdoor venue with shelter, restaurant service and entertainment, during and after the Apple Blossom Festival. A copy of a Certificate of Liability Insurance was attached. In response, senior staff has been asked to provide any comments relative to this request.

It was moved by Councilor Bill Boyd and seconded by Councilor Eric Bolland

***Recommendation to
Town Council***

**that a recommendation be made by Town Council to
approve this request.**

MOTION CARRIED

Points from Discussion

- This application should be addressed by staff every year and should not come to Council, as it's an operational matter.

NEW BUSINESS

(a) KVFD – Budgets 2014-2015

CAO Phillips noted that there was a 2.9% reduction in the operating budget and a 5.5% increase in fire area rate. A copy has not been made available for Council's review at this time, however, these budgets can be addressed during the next budget meeting.

(b) Towns' Caucus – May 7th

CAO Phillips noted that if there are any agenda items for this forum, they should be sent to the office. Councilor Nola Folker-Hill is the representative for this committee and she will direct any issues to the UNSM Town's Caucus agenda.

(c) New Building Canada Fund – Priority List

Town Engineer Fred Whynot submitted a report to Council, noting the specific eligible categories under which funding will be considered. Municipal units are asked to submit their approved 5 year priority lists, and therefore, Director Whynot proposed Council's consideration of the following projects:

- Chester Avenue Upgrade – a 2 year project estimated at \$3,000,000.
- Industrial Park Water Reservoir Replacement – Up to \$1,500,000.
- Park Street Sidewalk and Bike Lane – sidewalk completed to Coldbrook border, including a bike lane. – up to \$1,000,000
- Protective Dyke Extension – consideration in year 5 for extending the dyke eastward and westward of Town to protect those areas below the 10.5 meter contour.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

**that a recommendation be made to Town Council that it
accepts the following priority list (pending further**

information) as follows:

1. **Chester Avenue Upgrade (2 year project)**
2. **Industrial Park Reservoir Replacement**
3. **Park Street Sidewalk and Bike Lane**
4. **Protective Dyke Extension**

MOTION CARRIED

Points from Discussion

- The cost of the bike lane on Park Street should not be the determining factor for completing the sidewalk.
- It is important to make sure that the water tower in the Industrial Park needs to be replaced before this work goes forward.
- The priorities can change if further indications come to light that some projects should take priority over others.

(d) Kentville Skateboard Park

Director Bedingfield prepared the attached report, in which she noted that unstructured free play, such as a skate park would provide recreation opportunities to a number of individuals. The proposed park involved 15,000 square feet and cost \$750,000, as outlined in the report. The Association recently received word from the County that no funds are available for this project this year, and the request will be revisited next year. This news was discouraging to the Skateboard Association and therefore, it would appear important at this time to publicly state the Town's support of this project. The financial commitment for the next two budget years would be \$150,000. She asked if Council would consider confirming its financial support, contingent to the fact that all other funding is in place.

Therefore, it was moved by Councilor Bill Boyd and seconded by Councilor Nola Folker-Hill

that the project be moved to the budget process.

MOTION CARRIED

Points from Discussion

- Discussion during the budget process would normally be the process for this type of financial consideration.
- It is necessary to have the full capital budget before making a decision during this process.
- Because of the costs, this appears to be a lengthy fund raising project.

(e) Recreation Facility Naming Policy

There has been some interest by members of the public to have specific facilities named after individuals. CAO Phillips noted that it might be appropriate to create a policy, or have a report prepared by staff for some alternatives.

It was moved by Deputy Mayor Mark Pearl and seconded by Councilor Nola Folker-Hill

***Recommendation to
Town Council***

that a recommendation be made to Town Council that staff be asked to prepare a report and/or a draft policy on the naming of recreation facilities in Town.

MOTION CARRIED

Points from Discussion

- A policy on this issue would establish a procedure that would allow for consistent consideration, when requests are made.
- Similar discussion has taken place in the past and can be found in the Recreation Minutes.

ADJOURNMENT

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Tony Bentley

that the meeting adjourns at 4:10 p.m. to go “In Camera” for legal advice and personnel issues.

MOTION CARRIED

IN CAMERA

Following discussion, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the In Camera meeting adjourns at 4:50 p.m. and returns to the regular meeting of Council Advisory Committee.

MOTION CARRIED

CAC RESUMES

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

that the CAC meeting adjourns at 5:10 p.m.

MOTION CARRIED