



## TOWN OF KENTVILLE KENTVILLE TOWN COUNCIL Meeting Minutes: January 27, 2020

### 1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 7:01 p.m.

### PRESENT

Chief Administrative Office (CAO) Kelly Rice reported that all members of Council were present except Councillor John Andrew: Mayor Sandra Snow, Deputy Mayor Craig Gerrard, Councillor Eric Bolland, Councillor Cathy Maxwell, Councillor Pulsifer and Councillor Cate Savage.

Staff in attendance included Chief Administrative Officer Kelly Rice, Solicitor Geoff Muttart, Recording Secretary Jennifer West and Recording Secretary Carla MacDonald.

### REGRETS

Councillor John Andrew

### DECLARATIONS OF CONFLICT OF INTEREST

None.

Note: *"Points from Discussion"* below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

### 2. APPROVAL OF THE AGENDA

**It was moved that the agenda of January 27, 2020 be approved as attached**

**MOTION CARRIED**

### 3. APPROVAL OF THE MINUTES

(a) Minutes of Council meeting on November 25, 2019

**It was moved that the minutes of Council meeting on November 25, 2019 be approved**

**MOTION CARRIED**

(b) Minutes of Special Council meeting on December 9, 2019

**It was moved that the minutes of Council meeting on December 9, 2019 be approved**

**MOTION CARRIED**

### 4. UNFINISHED BUSINESS

#### (a) Medical Retention Program

CAO Rice and Councillor Savage gave a review of the Medical Retention Program which is being coordinated by the Province with support from valley municipal units.

*Report Available*

**Points of Discussion**

- The retention program looks at the doctor shortage and how many residents remain in the Annapolis Valley when they came here to do their residency. This program is to help establish Annapolis Valley as a welcoming community and attract new doctors and their families.
- The program will require Town to create a position for a one-year term. A grant may be available to help with this cost, and can only be used for attracting potential physicians. It is being asked that Town of Kentville contribute \$3,000 - \$5,000 to assist with the cost associated with this position.

#### **RECOMMENDATION TO COUNCIL**

It was moved by Councillor Cate Savage and Councillor Lynn Pulsifer

**That Council approve funding of the Medical Retention Residency Recruitment program in the amount of \$4,000 for a one-year period.**

#### **MOTION FAILED**

*Councillors who voted in favour of this motion:*

*Bolland, Pulsifer, Savage*

*Councillors who voted against this motion:*

*Gerrard, Maxwell and Snow*

### **5. REPORTS AND RECOMMENDATIONS**

#### **(a) Council Advisory Committee**

Councillor Cathy Maxwell presented the following recommendations from the Council Advisory Committee:

##### **(1) Recommendation – Policy Statement G57 Committees of Council**

At the December 9<sup>th</sup>, 2019 meeting of Council Advisory Committee, Mayor Snow presented the report on the proposed changes to the Committees of Council policy which are primarily administrative updates.

And further, at the January 13, 2020 meeting of Council Advisory Committee, CAO Rice outlined the existing appointments of Councillors to internal and community committees. During this meeting, Council recommended that the CAO Evaluation Committee include all members of Council, and that this be reflected in the Policy Statement G57 Committees of Council.

*Report available*

#### **RECOMMENDATION TO COUNCIL**

It was moved by Councillor Cathy Maxwell and seconded by Councillor Eric Bolland

**Council Advisory Committee recommends that Policy Statement G57 Committees of Council be amended with the proposed changes, as attached.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow*

##### **(2) Recommendation – Kentville Business Community Special Project Request**

At the January 13, 2020 meeting of Council Advisory Committee, Mayor Snow reviewed the presentation by the Kentville Business Community and their request for special

project funding. The group is requesting a commitment for the \$25,000 to be secured in the 2020-2021 Town of Kentville budget.

*Report available*

#### **RECOMMENDATION TO COUNCIL**

It was moved by Councillor Cathy Maxwell and seconded by Councillor Cate Savage

**That Council approve the 2020/2021 KBC Special Projects funding of \$25,000 to be used as specified in the 2020 Action Plan within the 2020/2021 fiscal year for the new communications strategy.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow*

### **(b) Councillor's Reports**

#### **(1) Councillor John Andrew - Absent**

*No Report available*

#### **(2) Deputy Mayor Craig Gerrard**

Deputy Mayor Gerrard presented his report on his activities over the past month. Highlights included meetings for the Kentville Joint Fire Services, Kentville Police Commission, and the Regional Emergency Management Organization.

*Report available*

#### **(3) Councillor Eric Bolland**

Councillor Bolland presented his report on his activities over the past month. Highlights included meetings at Valley Waste, meet and greet with MP Cody Blois, and the Council and staff strategy session.

*Report available*

#### **Points of Discussion**

- The Town of Kentville shares services with Valley Waste and Valley waste is now recording tonnage from each Municipality. Once the analysis is complete, Valley Waste should have a better understanding of what the cost for each Municipality will be. This research may take up to a year to get the proper data. No known research that the CAO is aware of regarding past research on charges to each Municipality.

#### **(4) Councillor Cathy Maxwell**

Councillor Maxwell presented her report on her activities over the past month. Highlights included meetings with Annapolis Valley Trails Coalition, Staff and Council strategic planning workshop, Kentville Police Commission, KCA Parent teaching association, and 100 Women Who Care.

*Report available*

#### **Points of Discussion**

- PTA of KCA meets once a month, active in making positive changes to the school's programs.

**(5) Councillor Lynn Pulsifer**

Councillor Pulsifer presented her report on her activities over the past month. Highlights included meetings with the Kentville Water Commission, Kings Point to Point, staff and Council Strategic Planning workshop, and Source Water Protection Advisory Group.

*Report available*

**(6) Councillor Cate Savage**

Councillor Savage presented her report on her activities over the past month. Highlights included meetings of the Diversity Kings committee, Investment Advisory Committee, Strategic Planning workshop with staff and Council, and the Regional Sewer Committee.

*Report available*

**(c) Mayor Sandra Snow**

Mayor Snow presented her report on her activities over the past month. Highlights included meetings with the Valley Regional Enterprise Network, the Mentoring Plus project, the Investment Advisory Committee, the Quality of Life Leadership meeting, and the Municipal Finance Corporation Board.

*Report available*

**RECOMMENDATION TO COUNCIL**

It was moved by Deputy Mayor Craig Gerrard and seconded by Councillor Lynn Pulsifer

**That the reports from Council and the Mayor be accepted as presented**

**MOTION CARRIED**

*Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow*

**6. CORRESPONDENCE**

**(a)** None

**7. NEW BUSINESS**

**(a)** CAO Rice reviewed the 2020 Municipal Elections Register Advance Polls and introduced several administrative tasks required for the Returning Officer to begin their work.

*Report available*

**RECOMMENDATION TO COUNCIL**

It was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

**That Council approve that the permanent Registered of Electors established and Maintained by Election Nova Scotia be used as the basis for a preliminary list of electors for the Town of Kentville in the October 17, 2020 Municipal Election, that the list of electors be prepared on August 31 2020 and that advanced polls be held on Thursday October 8, 2020 and Tuesday October 12, 2020.**

**MOTION CARRIED**

*Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow*

## 8. PUBLIC COMMENTS

(a) None

## 9. IN CAMERA – LEGAL

It was moved by Deputy Mayor Craig Gerrard and seconded by Councillor Eric Bolland

**That Council proceed to a closed session at 8:17pm**

### MOTION CARRIED

*Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Savage, Pulsifer and Snow*

It was moved by Deputy Mayor Craig Gerrard and seconded by Councillor Eric Bolland

**That Council return to open session at 8:56 pm**

### MOTION CARRIED

*Councillors who voted in favour of this motion: Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow*

## 10. ADJOURNMENT

It was moved by Deputy Mayor Craig Gerrard and seconded by Councillor Lynn Pulsifer

**That the January 27, 2020 meeting of Council be adjourned at 9:00 p.m.**

### MOTION CARRIED