



TOWN OF KENTVILLE COUNCIL MEETING COVID-19 PROTOCOL Meeting Minutes: June 29, 2020

This meeting was held via electronic means in accordance with the Direction from Minister Chuck Porter: "Effective at 2 pm on March 22, 2020, all municipal councils will discontinue holding their meetings in person, instead only virtual meetings may be held by video or telephone. Those virtual meetings must be recorded, and the minutes posted on a public website within 24 hours of the meeting."

Town Hall is closed to the public. Council voted by poll.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 4:00 p.m.

PRESENT

Chief Administrative Office (CAO) Kelly Rice reported that all members of Council were present: Mayor Sandra Snow, Councillor John Andrew, Councillor Eric Bolland, Deputy Mayor Craig Gerrard, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Lynn Pulsifer.

Staff in attendance included Chief Administrative Officer Kelly Rice, Solicitor Geoff Muttart, Director Beverly Gentleman, Director Dave Bell, Director Debra Crowell, Police Chief Julia Cecchetto, IT Manager Jason Bethune and Recording Secretary Jennifer West.

Guests for this meeting: Rick Dunlop, Crystal Fuller and Peter Gillis.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

Councillor John Andrew declares a conflict of interest with item 4.c. on the agenda.

Note: "*Points from Discussion*" below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

It was moved that the agenda of June 29, 2020 be approved with two additions

- Addition – 4.f PACE Resolution
- Addition – In Camera – 9.b Land

MOTION CARRIED

3. APPROVAL OF THE MINUTES

(a) Minutes of Budget meeting on May 29, 2020

It was moved that the minutes of Budget meeting on May 29, 2020 be approved as distributed.

MOTION CARRIED

(b) Minutes of Council meeting on June 8, 2020

It was moved that the minutes of Council meeting on June 8, 2020 be approved as distributed.

MOTION CARRIED

(c) Minutes of Public Hearing on June 17, 2020

It was moved that the minutes of the Public Hearing on June 17, 2020 be approved as distributed.

MOTION CARRIED

4. UNFINISHED BUSINESS

(a) Second Reading – Stoneridge Properties Rezoning Application (R2 to R3)

Mayor Snow gave a review of the rezoning process, and the recent Public Hearing associated with the application.

RECOMMENDATION TO COUNCIL

It was moved by Councillor John Andrew and seconded by Councillor Cate Savage

That Council approve Second Reading on the Stoneridge request for Rezoning for PID55290241 from 1- and 2-unit dwellings (R2) to medium density residential (R3) zone.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Maxwell, Savage and Snow

Councillors who voted against this motion:

Bolland, Gerrard, and Pulsifer

(b) Land Use Bylaw Amendments – Municipal Election Signs

Mayor Snow gave a review of the proposed changes to the Land Use Bylaw to reduce the number of plastic candidate election signs.

• Points of Discussion

- Concerns about Solicitor advice against this motion, added cost, added waste and election culture in Kentville. Suggestion for candidates to self-regulate.
- Discussion about the will of sitting Council to self regulate the use of candidate signs.
- Yarmouth had a public hearing and approved a change to candidate sign usage.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Eric Bolland and seconded by Councillor John Andrew

That Council approve First Reading of the amendment of the Land Use Bylaw for municipal election signs.

"BE IT RESOLVED that the Land Use Bylaw for the Town of Kentville be amended as follows":

- (1) Part 1 Definitions, is hereby **amended** by adding the following immediately after the definition "Cabaret" "**Candidate**" means a person who has been officially nominated as a candidate for the office of Councillor or Mayor in the Town of Kentville pursuant to section 48 of the Municipal Elections Act, RSN 1989, c.300, as amended;
- (2) Part 1 Definitions, is hereby **amended** by adding the following immediately after the definition of "Direction Sign" "**Election Candidate Sign**" means a sign or poster containing a message that promotes or opposes the election of a candidate, including one that takes a position on an issue with which a candidate is associated, and which is authorized by the candidate or their official agent;
- (3) Part 4 General Provisions, section 4.3.3 Signs Which Do Not Require a Development Permit, subsection h) is hereby **amended** by adding the words "**be posted earlier than 30 days prior to an election and such signs shall not remain in place for more than 7 days following the election for which the sign was erected**" after the word not;
- (4) Part 4 General Provisions, section 4.3.3 Signs Which Do Not Require a Development Permit, subsection h) is hereby **amended** by deleting the number "**14**" and replace it with "**7**"
- (5) Part 4 General Provisions, section 4.3.3 Signs Which Do Not Require a Development Permit, subsection h) is hereby **amended** by adding immediately after the word erected the words
 - i. **No more than six election candidate signs shall be erected or displayed by or on behalf of a candidate within the Town of Kentville**

MOTION CARRIED

Councillors who voted in favour of this motion:

Bolland, Gerrard, Maxwell, and Savage

Councillors who voted *in-favour-of against* this motion:

Andrew, Pulsifer, and Snow

(c) Land Use Bylaw Amendments – Volunteer Community Learning Association

Mayor Snow gave a review of the proposed changes to the Land Use Bylaw relating to changes in activity by a community association.

4:16 p.m. Councillor Andrew turns off his camera due to a conflict of interest.

• **Points of Discussion**

- Will the allowance for schools be site specific or will this change apply to all R2 zones? The changes have conditions which limit the allowance to that single property.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

That Council approve First Reading of the Volunteer Community Learning Association request for an amendment to the Land Use Bylaw for the land at 118 Oakdene Avenue.

"BE IT RESOLVED that the Land Use Bylaw for the Town of Kentville be amended as follows:"

(1) Immediately following the definition of Public Park, Part 1 Definitions, is hereby amended by adding the words **"Public and Private Schools" A publicly or privately funded educational institution designed to provide learning spaces and learning environments for the teaching of students**

(2) Immediately following clause e) 5.3.2 Part 5, Residential Zones, Permitted Uses with Conditions, is hereby **amended** by adding the words **"f) Public and Private Schools subject to 5.1.13"**; and

(3) Immediately following subsection 5.1.12 l) Part 5, Residential Zones, is hereby **amended** by adding the words

"5.1.13 Special Requirements for Public and Private schools

In addition to all other requirements under this Bylaw, the following provisions shall apply to Public and Private Schools:

a) All exterior lighting within the Property shall not be directed upon streets or neighbouring properties and shall be full cut-off fixtures approved by the International Dark Sky Association;

b) The property owner shall at all times maintain the Property in a neat and presentable condition including the structures, driveways, landscaping and parking areas;

c) One (1) wall sign with a maximum area of 15% of the facade; and one (1) ground sign maximum 16 square feet and 10 feet in height;

d) The property does not front on a local road, as defined by the Transportation Map, Map #2 of the Municipal Planning Strategy;

e) No dormitories shall be permitted;

f) All setbacks shall meet the minimum requirements of the Institutional (I) Zone;

***g) All school property's must be within 1000 feet of public transit"* after the word neighbourhood.**

MOTION CARRIED

Councillors who voted in favour of this motion:

Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Craig Gerrard and seconded by Councillor Cathy Maxwell

That Council hold a public hearing on Wednesday July 22, 2020 at 4:00 p.m. with regards to the land Use Bylaw for Volunteer Community Learning Association at 118 Oakdene, and Land Use Bylaw for election signs.

MOTION CARRIED

Councillors who voted in favour of this motion:

Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

Councillor Andrew turns on his camera.

(d) Noise Bylaw Review

Mayor Snow gave a review of the proposed changes to the existing Peace and Good Order Bylaw and the proposed Noise Bylaw. Council is asked to provide feedback and red line edits back to the Chair for the July 13, 2020 meeting.

- **Points of Discussion**
 - What are the benefits and challenges of enforcement of this Noise Bylaw? The draft did not include decibel readings because they are difficult to measure and enforce.
 - Looking for direction from Council around measurement and enforcement, asking for input from Council on this first draft.
 - After market equipment installed on vehicles are difficult to enforce.
 - Some issues such as house parties can be addressed through the police service using the Criminal Code under nuisance.

Councillor Maxwell leaves the meeting due to technical difficulties.

(e) Downtown Space Allocation Report

Mayor Snow and CAO Rice gave a review of the Downtown Space Allocation project associated with the Centre Square Activation Project.

Councillor Maxwell returns to the meeting.

- **Points of Discussion**
 - Will KBC be the lead on this project? Will patio fees be waived this year? Yes.
 - Could some businesses create a bump out? Yes they will need to receive approval from the Planning Director (also related to the Vending Bylaw).
 - Businesses were concerned about the reduction of 56 parking spaces, however they could accept a loss of 10-15 parking spaces.
 - Has the issue between Wade Tibbo and Mayor Snow been resolved? All the correspondence on this matter was considered in this report.
 - Discussion about the source (staff or KBC) of the survey and the source of the loss of 56 parking spaces.
 - Is it Council's wish for staff to work with KBC to develop this plan? Can staff move ahead with these plans? Yes.

4:35p.m. Police Chief Cecchetto joins the meeting

(f) Property Assessed Community Energy (PACE)

Mayor Snow gave a review of the PACE program application.

- **Points of Discussion**
 - Councillors expressed that they have not had time to review this report.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

That Council defer a decision on the Federation of Canadian Municipalities application for the Atlantic Property Assessed Community Energy program funding to the July 15, 2020 Council Meeting.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

5. COUNCILLORS' REPORTS

(a) Councillor's Reports

(1) Councillor John Andrew

Mayor Snow received Councillor Andrew's report on his activities over the past month. Highlights included meetings with Kings Transit, and meetings with Joint Fire Services.

Report available

(2) Councillor Eric Bolland

Mayor Snow received Councillor Bolland's report on his activities over the past month. Highlights included updates on Valley Waste.

Report available

(3) Deputy Mayor Craig Gerrard

Mayor Snow received Deputy Mayor Gerrard's report on his activities over the past month. Highlights included meetings of the Kentville Police Commission.

Report available

(4) Councillor Cathy Maxwell

Mayor Snow received Councillor Maxwell's report on her activities over the past month. Highlights included appreciation to the selection committee for the Student Bursary. Recipients include Katherine Myers and William Watts, for the Nola Folker-Hill award. The three recipients of the student bursary award are Crewe Bailey, Kailey Bennett and Aidan Bradley. Attended the Black Lives Matter march and the launch of the Harvest Moon Trail website on July 3, 2020.

Report available

(5) Councillor Cate Savage

Mayor Snow received Councillor Savage's report on her activities over the past month. Highlights included CAO evaluation, investment advisory committee, public hearing for Stoneridge Properties, and regional sewer committee.

Report available

(6) Councillor Lynn Pulsifer

Mayor Snow received Councillor Pulsifer's report on her activities over the past month. Highlights included CAO evaluation, accessibility advisory committee meeting, mentoring plus, the Stoneridge Properties public hearing, regional library board, Kings Point to Point, and the opening of the Kentville Historical Society heritage building.

Report available

(c) Mayor Sandra Snow

Mayor Snow submitted her report on her activities over the past month. Highlights included the weekly Atlantic PACE meetings, Mayors and CAO meetings, Valley Regional Enterprise Network task force meetings, and many Annual General Meetings.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Councillor Lynn Pulsifer and seconded by Councillor Cate Savage

That the reports from Council and the Mayor be accepted as presented

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

6. CORRESPONDENCE

(a) Jaimie Peerless – June 16, 2020

Jaimie Peerless expresses interest in public art on the east wall of the Kentville Recreation Centre in honour of Brian Gibson.

Letter available

- **Points of Discussion**

- Staff will review the opportunities to honour Brian Gibson's legacy and will provide Council with a draft of this project.
- Consider engaging the business community for alternative locations for this project.

(b) Municipality of Barrington – June 16, 2020

Mr. Dwayne Hunt from Fire Service with the Municipality of Barrington shares news that the province will accept the Volunteer Firefighting Level 1 Program as a personal development credit starting in the fall of 2020.

Letter available

7. NEW BUSINESS

(a) Request for Decision – Renaming Cornwallis Street

Councillor Bolland reviewed the report outlining a request to change the name of Cornwallis Street.

Report available

- **Points of Discussion**

- Concerns about a cultural shift around white privilege.
- Concerns about the existence of racism within Kentville.
- Concerns about naming a street after a person or a group and future changes to morals and information. Suggestion that the First Nations community could offer names for the street.
- Need to recognize our oppressive history and the reconciliation process. Suggestion to use the Two-Eyed Seeing approach to this issue. It is not up to settlers to lead the way on this issue.
- Diversity Kings has discussed the Two-Eyed Seeing model and may be able to support this issue.

- The Town has a relationship with local First Nations communities. Suggest that staff create a committee to address this name change.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Eric Bolland and seconded by Councillor John Andrew

That Council approve the renaming of Cornwallis Street.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(b) COVID – 19 Town Hall Renovations

Director Bell reviewed the report outlining the upcoming renovations to Town Hall which will facilitate a safer and healthier work environment for staff and residents visiting Town Hall. The estimate for this renovation before HST was \$91,600.

Letter available

- **Points of Discussion**

- Is this estimate based on the work required or does it include architecture design and drawings or commission? These are construction costs and not professional fees.
- There will not be new walls, but there will be glass corridors and partitions as security and medical barriers.
- Renovations in Council Chambers will include some adjustments to support medical issues. The renovations will include spacing of the carrels, changing capacity of the room, and potentially tempered glass between some desks. There will be funding available for COVID-19 renovations, the Town will apply for this funding when it is available.
- Security of the main floor, as recommended by the Kentville Police Service in their audit, have been considered.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor Craig Gerrard

**That Council approve the tender of security and medical barrier renovations to the finance department and recreation reception area in Town Hall,
And further that Council approve the additional funding of \$110,000 from capital reserves required to the 2020-2021 Capital Budget.**

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

(c) Town of Kentville Audit Report

Mayor Snow reviewed the mandate and the membership in the Audit Committee and the process of the annual financial audit. Director Crowell reviewed the report outlining the results of the Town's annual financial audit. Mayor Snow commended the Finance Department for their hard work.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

That Council accept the audit report and documentation as presented.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

That Council reappoint the firm Kent and Duffett Chartered Professional Accountants to provide audit services for the year 2020/2021.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council appoint the following citizen committee voting members to the 2020/2021 Audit Committee:

Ms. Susan MacDougall and Mr. Peter Rainforth.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

8. PUBLIC COMMENTS

(a) Jesslyn Munro and Mark Hughes, via email

Concerns around Council approval of the rezoning of Stoneridge Properties.

9. IN CAMERA

It was moved by Councillor Cathy Maxwell and seconded by Councillor John Andrew

That Council proceed to a closed session at 6:07 pm to discuss a legal matter.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Savage, Pulsifer and Snow

It was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

That Council return to open session at 7:10 pm

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

That Council approve the 5-year Kentville Police Service contract with the APA union as discussed in camera.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Maxwell, Pulsifer, Savage and Snow

Councillors who voted against this motion:

Gerrard

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

That Council approve a 90-day extension as discussed in Camera for staff to move forward on.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

10. ADJOURNMENT

It was moved by Councillor John Andrew and seconded by Councillor Eric Bolland

That the June 8, 2020 meeting of Council be adjourned at 7:18 p.m.

MOTION CARRIED