

TOWN OF KENTVILLE COUNCIL

October 28, 2020

AGENDA

6:00 p.m.

1. CALL MEETING TO ORDER AND ROLL CALL

2. APPROVAL OF THE AGENDA

3. APPROVAL OF THE MINUTES

- (a) Council meeting minutes, September 28, 2020
- (b) Special Council Meeting Minutes, October 13, 2020
- (c) In Camera Minutes, July 13, 2020
- (d) In Camera Minutes, September 14, 2020
- (e) In Camera Minutes, September 28, 2020
- (f) In Camera Minutes, October 13, 2020

4. UNFINISHED BUSINESS

- (a) Noise Bylaw – Second Reading

5. RECOMMENDATIONS AND REPORTS

(a) Councillors' and Mayor Reports

(1) Councillor Andrew

- a. Kings Transit Authority
- b. Joint Fire Services Committee

(2) Councillor Bolland

- a. Valley Waste Resource Management Authority

(3) Deputy Mayor Gerrard

- a. Board of Police Commissioners

(4) Councillor Maxwell

- a. KCA/PTA
- b. Annapolis Valley Trails Coalition
- c. Parks and Recreation Advisory Committee
- d. Bursary Selection Committee

(5) Councillor Savage

- a. Investment (Perpetual Fund)
- b. Kings Regional Sewer Committee
- c. Diversity Kings

(6) Councillor Pulsifer

- a. Annapolis Valley Regional Library
- b. Kings Point-to-Point

(b) Mayor's Report

- a. Audit Committee
- b. Water Commission
- c. Regional Emergency Management Operation

- d. Regional Enterprise Network
- e. Source Water Protection Advisory Group
- (c) Recognition of Outgoing Councillors
 - a. Nova Scotia Federation of Municipalities Service Award, Eric Bolland
 - b. Certificates of recognition, Eric Bolland, Lynn Pulsifer and John Andrew

6. SWEARING IN OF NEW COUNCIL

- (a) Returning Officer Report
- (b) Declaration of Election Results, Town Clerk
- (c) Swearing In of Mayor
- (d) Swearing In of Council Members
- (e) CAO's welcome to New Council
- (f) Mayor's Welcome

7. NEW BUSINESS

- (a) Election of Deputy Mayor

8. CORRESPONDENCE

- (a) Annapolis Valley Regional Library – Board Appointments
- (b) Community Health Board – Cornwallis Street Naming
- (c) Community Health Board – Appreciation to Recreation Department

9. PUBLIC COMMENTS

10. IN CAMERA

11. ADJOURNMENT

TOWN OF KENTVILLE COUNCIL MEETING COVID-19 PROTOCOL

Meeting Minutes: September 28, 2020

This meeting was held via electronic means in accordance with the Direction from Minister Chuck Porter: “Effective at 2 pm on March 22, 2020, all municipal councils will discontinue holding their meetings in person, instead only virtual meetings may be held by video or telephone. Those virtual meetings must be recorded, and the minutes posted on a public website within 24 hours of the meeting.”

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 4:00 p.m.

PRESENT

Interim Chief Administrative Office (ICAO) Brian Smith reported that all members of Council were present: Mayor Sandra Snow, Deputy Mayor Craig Gerrard, Councillor John Andrew, Councillor Eric Bolland, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Lynn Pulsifer.

Staff in attendance included ICAO Brian Smith, Solicitor Geoff Muttart, IT Manager Jason Bethune and Recording Secretary Jennifer West.

REGRETS

DECLARATIONS OF CONFLICT OF INTEREST

None.

Note: “Points from Discussion” below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew **that the agenda of September 28, 2020 be approved as presented**

MOTION CARRIED

3. APPROVAL OF THE MINUTES

(a) Minutes of Council meeting on September 14, 2020

- Page 6, top paragraph, “the addition” is repeated.

It was moved that the minutes of the Council meeting on September 14, 2020 be approved with the above changes.

MOTION CARRIED

4. UNFINISHED BUSINESS

(a) Litter Downtown / Part Time Downtown Clean Up Staff

ICAO Smith gave a verbal report on staffing in the downtown core and the resulting improvements of the sidewalks and Centre Square.

- **Points of Discussion**

- How can we ensure that the downtown keeps this high level of attention? This position should have been filled earlier and it was a challenging human resources issue to resolve. This will continue to be a permanent position.

(b) Updated Noise Bylaw – First Reading

ICAO Smith gave a review of the new draft of the Noise Bylaw and presented First Reading of the document to Council.

- **Points of Discussion**

- Section 1 references other town bylaw noise levels. Would like to see the Town increase from 55 to 65.
- There is a larger issue about how residents' complaints about noise are handled. Where will complaints be directed now? Administering this bylaw will require more resources to bylaw enforcement to respond to reasonable complaints. Henceforth the CAO is in charge of bylaws.
- Is the equipment being budgeted? This has not been pursued yet.
- Is the word continuous included in this By-Law? Yes, it is in the definitions.
- Change the 7am to 10pm from 65 to 55? Approved by vote to change from 65 dBA to 55 dBA.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Eric Bolland and seconded by Councillor Lynn Pulsifer

That Council give First Reading to the proposed Noise By-law.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

5. COUNCILLORS' REPORTS

(a) Councillor's Reports

(1) Councillor John Andrew

Mayor Snow received Councillor Andrew's report on his activities over the past month. Highlights included activities and auditing from Kings Transit, and council meetings regarding personnel. Appreciation to the Interim CAO.

Report available

- **Points of Discussion**

- What are the next steps for the organization? This has been a good time to take stock, assess needs, and rethink the strategic plan.

(2) Councillor Eric Bolland

Mayor Snow received Councillor Bolland's report on his activities over the past month. Highlights included Centre Square events, and meetings with the Interim CAO.

Report available

(3) Deputy Mayor Craig Gerrard

Mayor Snow received Deputy Mayor Gerrard's report on his activities over the past month. Highlights included meetings with the Police Commission, and fire service rates.

Report available

(4) Councillor Cathy Maxwell

Mayor Snow received Councillor Maxwell's report on her activities over the past month. Highlights included events at Oakdene Park, Centre Square events, Lions Club jam sessions, the new trails coalition website, and Kings County Academy fundraisers.

Report available

- **Points of Discussion**

- How has the lunch program changed? Delivery has changed but the program is still very successful.

(5) Councillor Cate Savage

Mayor Snow received Councillor Savage's report on her activities over the past month. Highlights included Investment Advisory Committee, regional sewer meeting, in camera meetings, and Centre Square gazebo events.

Report available

(6) Councillor Lynn Pulsifer

Mayor Snow received Councillor Pulsifer's report on her activities over the past month. Highlights included Kentville water commission and sourcewater protection, library board meetings, Kings Point to Point, and Mentoring Plus.

Report available

(b) Mayor Sandra Snow

Mayor Snow submitted her report on her activities over the past month. Highlights included meetings with the Valley Regional Enterprise Network, presentation of a 30-year service medal to Chief Cecchetto, celebration of 50 years of service from TD bank in Kentville, and her appointment to the Massachusetts REAP program.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

That the reports from Council and the Mayor be accepted as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:
and Snow

Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage

Councillor Pulsifer leaves the meeting due to technical difficulties

6. CORRESPONDENCE

(a) Housing in Kentville – Tammy Lutz – September 16, 2020

Mayor Snow received the letter from Tammy Lutz.

Letter available

(b) Noise By-Law – Hoebbers’ family – September 28, 2020

Mayor Snow received the letter from the Hoebbers family.

Letter available

7. NEW BUSINESS

(a) Right to Know Week – September 28 to October 4, 2020

Mayor Snow presented the week of September 28 to October 4 as Right to Know Week, with appropriate information shared with residents about their right to information.

Report available

(b) Review of Council Meeting Schedule

ICAO Smith gave a review of Council and Council Advisory Committee (CAC) meetings over the past 6 months and suggested changes to the schedule beginning in October. The Council meeting for October 26 needs to move to October 28 to account for legislative timeframe for potential requests for recounts. Recommend a trimmed down version of the swearing in ceremony to adhere to Covid protocols.

Report available

8. PUBLIC COMMENTS

No public comments received.

9. IN CAMERA – PROPERTY AND PERSONNEL

It was moved by Councillor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council proceed to a closed session at 5:05 pm to discuss a legal matter and a personnel matter.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Savage, Pulsifer and Snow

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

That Council return to open session at 5:53 pm

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

That Council direct the CAO to follow up with the land owner as discussed in the closed session.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

It was moved by Councillor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council direct the CAO to proceed with the sale of the Calkin Building as discussed in the closed session.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

10. ADJOURNMENT

It was moved by Councillor Cate Savage

That the September 28, 2020 meeting of Council be adjourned at 5:56 p.m.

MOTION CARRIED

TOWN OF KENTVILLE KENTVILLE TOWN COUNCIL Special Meeting Minutes: October 13, 2020

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 7:10 p.m.

2. APPROVAL OF THE AGENDA

It was moved that the agenda of October 13, 2020 be approved.

MOTION CARRIED

3. NEW BUSINESS

(a) Valley Waste Guarantee Resolution

CAO Smith reviewed the report presented at CAC, regarding the Valley Waste Temporary Borrowing Resolution for \$945,000, of which \$94,406 is Kentville's share (9.99%).

Report Available

- Points of Discussion:
 - It is difficult to access the regional Valley Waste dump- is there a plan to change the infrastructure in the future that will somehow remove the challenge? Not sure about this, could follow up with a question to the Authority.
 - What is the status of partners with this shared service? There are no issues with partners on this matter.

It was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

That Council approve the guarantee resolution for Valley Region Solid Waste Resource Management Authority in the amount of \$945,000 of which the Town of Kentville share is 9.9% for a total of \$94,406.

And Further following approval at the October 13th Special Council Meeting the resolution will be duly authorized and completed in triplicate, with two original documents returned to Valley Region Solid Waste Resource Management Authority.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

4. ADJOURNMENT

It was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland
That the October 13, 2020 Special Meeting of Council be adjourned at 7:15 p.m.

MOTION CARRIED



TO: Council

SUBMITTED BY: Brian T. Smith, Interim CAO

DATE: October 28, 2020

SUBJECT: Second Reading – Chapter 100 Noise By-Law

ORIGIN

Council discussed the Noise By-Law at several recent sessions, where discussions focused on types of noises to be covered by this bylaw, how to measure noises, and the decibel levels of “nuisance noises”. At the most recent Council meeting on September 25, 2020, the first reading of the Bylaw was passed by Council.

BACKGROUND

When the draft Noise By-Law was last discussed by Council in July, most of the comments were about Section 3.0 Scope, and the provisions for specific Decibel Levels during day and night-time hours.

Staff were asked to do further work on the wording in that Section (adding continuous to Section 3.1), to clarify the definition of A-weighted continuous noise levels, and look into separating the Industrial Park and other commercial areas from the residential areas in terms of regulation of noise levels.

At the September 25, 2020 meeting of Council, the bylaw was reviewed again and minor changes were presented to Council. At this meeting, Council amended the noise levels to correspond with limits in neighbouring communities, and passed First Reading of the bylaw (the first step in passing a bylaw).

POLICY IMPLICATIONS

The institution of a Noise By-Law provides a policy context for this element of enforcement in terms of noise and nuisance complaints received by the Town.

BUDGET IMPLICATION

The addition of a Noise By-Law will require some minor equipment purchases and add to the enforcement burden of our Police and By-Law officials.

ATTACHMENTS

Draft Bylaw

RECOMMENDATION

That Council give Second Reading to the proposed Noise By-Law enclosed with this report.



TOWN OF KENTVILLE BY-LAW CHAPTER 100 NOISE BY-LAW

1.0 PURPOSE

This Bylaw is entitled the " Noise By-Law".

2.0 DEFINITIONS

- 2.1. "A-weighted sound level" shall mean the sound pressure level in decibels (dBAs) as measured with a sound level meter using the A-weighted filter network (scale) at slow response and at a pressure of twenty (20) micropascals. The A-weighted filter de-emphasizes the very low and very high frequency components of sound in a manner similar to the response of the human ear and is a numerical method of rating human judgement of loudness.
- 2.2. CAO means the Chief Administrative Officer of the Town of Kentville;
- 2.3. Construction includes erection, alteration, repair, dismantling and demolition of structures and includes structural maintenance, hammering, land clearing, moving of earth, rock or felled trees, rock breaking, grading, excavating, the laying of pipe or conduit whether above or below ground level, working with concrete, alteration or installation of any equipment, the structural installation of construction components or materials in any form whatsoever, the placing or removing of any construction related materials and includes any related work, but does not include blasting;
- 2.4. Construction equipment means any equipment or device designed and intended for use in construction or material handling including but not limited to air compressors, air tracks, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, backhoes, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders and other material handling equipment;
- 2.5. Council means the Council of the Town of Kentville;
- 2.6. Dwelling Unit means living quarters, accessible from a private entrance either outside a building or in a common area within a building, that are occupied or, if unoccupied, are reasonably fit for occupancy, and that:

- 2.6.1. contain kitchen facilities within the unit; and
- 2.6.2. have toilet facilities that are not shared with the occupants of other dwelling units;
- 2.7. Emergency Response Personnel includes police, fire departments or brigades, registered emergency services providers, search and rescue personnel, provincial, regional or municipal Emergency Measures Organizations, ambulance or emergency health services providers and includes volunteer or military personnel responding to an apparent condition of emergency;
- 2.8. Enforcement Officer includes a By-law Officer, Compliance Officer, Dog Control Officer or any other person appointed by the CAO or empowered by legislation to enforce this By-law;
- 2.9. Motor Vehicle includes an automobile, motorcycle, farm tractor or a self-propelled implement of husbandry, an off-highway vehicle as defined in the Off-Highway Vehicle Act, and any other vehicle propelled or driven otherwise than by muscular, gravitational or wind power, except a motorized Wheelchair;
- 2.10. Occupier means:
 - 2.10.1. A person who is a tenant of a dwelling unit, or
 - 2.10.2. A person who has responsibility for, or control over, a dwelling unit or the activities there carried on.
 - 2.10.3. For greater certainty, there may be more than one occupier of a dwelling unit.
- 2.11. Owner means a person or entity who actually owns the dwelling unit and to whom the property is deeded;
- 2.12. Police Officer means a member of the Kentville Police Service or municipal police force lawfully employed in the Province of Nova Scotia;
- 2.13. Private Property means real property upon which a dwelling unit is located, including driveways, lawns, yards and surrounding areas;
- 2.14. Sound System include a public address system, radio, compact disc player, computer or computer accessory, loud speaker, microphone, or any other device or apparatus, whether operated electrically, mechanically or in any other way whatsoever, whether moveable or stationary, whether located inside or outside a dwelling unit or motor vehicle, that reproduces, amplifies, emits, or transmits sounds;
- 2.15. Town means the Town of Kentville

3.0 SCOPE

- 3.1. The following acts, among others, are hereby declared to be noises which disturb *continuously* or tend to disturb the peace and tranquility of any person located within the boundaries of the Town of Kentville or any portion of it:

3.1.1. Making any noise or combination of noises which, when measured on any property on which the noise is heard or the noises are heard, exceeds the applicable A-weighted continuous noise level as follows:

7:00 am -10:00 pm 90 dBA

10:00 pm - 7:00 am 55 dBA

3.1.2. The operation of any noise-creating blower power fan or any internal combustion engine, the operation of which causes noise due to the explosion of operation gases or fluids, unless the noise from such blower or fan is muffled and such engine is equipped with a muffler device sufficient to attenuate excessive noise.

4.0 OTHER PROHIBITIONS

4.1. No person shall engage in any noise-making activity that unreasonably disturbs or tends to disturb the peace and tranquility of any person located within the boundaries of the Town of Kentville;

4.2. No person shall operate or cause or permit to be operated any sound system at such a level that the resulting sound is heard in a dwelling unit, other than the dwelling unit in which the sound system in question is located

4.3. No person who is in a dwelling unit shall be:

- 4.3.1. fighting,
- 4.3.2. screaming
- 4.3.3. shouting, or
- 4.3.4. singing

and thereby cause any loud and unnecessary noise heard on another property or at a boundary line of the other property, or in a dwelling unit other than the dwelling unit in which the noise is generated;

4.4. No occupier shall allow or permit to occur in the dwelling unit of which that person is the occupier, any activity prohibited as outlined under Section 4(4) above;

4.5. No occupier or owner shall engage in or permit any activity in a dwelling unit which unreasonably disturbs the peace and tranquility of the Town or any portion of it.

5.0 EXEMPTIONS

This By-Law does not apply to:

5.1. Employees of the Town of Kentville, the Province of Nova Scotia, the Government of Canada, Nova Scotia Power Incorporated, and any regulated utility when these employees are acting in the ordinary course of their duties;

- 5.2. Noises emitted by machinery or equipment when used under the provisions of (1) above;
- 5.3. A person or a corporation, or an employee of such person or organization, reasonably performing work at the request of any party described in (1) above;
- 5.4. Noise emitted by machinery or equipment used in snow removal and snow clearing operations.
- 5.5. Noises in connection with athletic, recreational or school activities in arenas, playing fields, courts, school grounds or Town park areas between the hours of 7:00 am and 11:00 pm;
- 5.6. Noises in relation to religious activities between the hours of 7:00 am and 11:00 pm;
- 5.7. Noises in relation to parades, street dances, or other community activities between the hours of 7:00 am and 11:00 pm subject to permission having been granted under Section 6 of this By-law;
- 5.8. Noises in connection with the Apple Blossom Festival and any event organized by the Town of Kentville that occurs between 7:00 am and 11:00 pm;
- 5.9. Notwithstanding any other provisions of this By-law, it is lawful to emit or cause or permit the emission of noise in conjunction with:
 - 5.9.1. Emergency Response Personnel services undertaken for the immediate health, safety and welfare of any person;
 - 5.9.2. Emergency Measures Response Personnel services undertaken for the preservation of property; and
 - 5.9.3. Emergency Response Personnel services undertaken for the purpose of training exercises;
- 5.10. Construction and construction equipment activities between the hours of 7:00 am and 8:00 pm.
- 5.11. Noises generated as part of normal industrial and commercial operations within the Kentville Industrial Park (Shiloh Drive to Town limits) and the lands zoned Highway Commercial on the west end of Kentville.

6.0 GRANT OF EXEMPTIONS

An exemption from the application of this By-Law may be granted by the CAO upon receipt of a completed "Temporary Noise Permit Exemption Application" at least 10 days before the activity which may violate this By-Law. The request for an exemption may be in the form in Schedule 1, under the following terms:

- 6.1. In deciding whether or not to grant an exemption, the CAO shall give consideration to the social or commercial benefit of the proposed activity to the Town, the views of any residents of the Town which may be known to the CAO, the proposed hours of operation of the proposed noise making activity, the impact on residents, and the proposed duration of the subject activity;

- 6.2. Any exemption granted shall specify the time period, not in excess of six months, during which the exemption shall be effective and the exemption shall be in written form and shall include such terms and conditions as the CAO deems appropriate;
- 6.3. In deciding whether or not to grant an exemption, the CAO shall give the applicant and any person or persons who may be affected by the proposed activity an opportunity to be heard. The CAO shall notify, by regular mail, all property owners within 100 meters, advising that an application for an exemption has been received, and the CAO shall invite comment about the request for an exemption. Said notification shall be in Form 2, Noise Exemption Permit Application Notification.
- 6.4. The CAO may refuse to grant any exemption.
- 6.5. If the CAO determines that a breach of an exemption has taken place the CAO may revoke the exemption.
- 6.6. Upon the granting of an exemption by the CAO, the CAO shall deliver, by ordinary mail, to all property owners within 100 meters of the location of the exempt activity, notification of the exemption and information respecting an appeal. This notification shall be in the form of Schedule 2: Noise Exemption Permit Application Notification.
- 6.7. The decision of the CAO may be appealed by any person to Council. The grounds of appeal are limited to:
 - 6.7.1. a refusal by the CAO to grant an exemption; or
 - 6.7.2. the terms or condition of an exemption granted by the CAO.
- 6.8. Such an appeal must be initiated by notice in writing by any person to Council and received by the Municipal Clerk of the Town within seven (7) days of the mailing date of Schedule 2: Noise Exemption Permit Application Notification.
- 6.9. Upon notification of an appeal, Council shall convene to hear the appeal within three (3) business days. The appellant or appellants shall have an opportunity to address Council before a decision is rendered. The decision of Council shall be final and take effect immediately.
- 6.10. An applicant who is granted an exemption to this By-Law by the CAO or Council shall sign and abide by all of the Terms and Conditions in Schedule 3.

7.0 PENALTY AND ENFORCEMENT

- 7.1. Any Enforcement Officer or Police Officer may enter upon private property for the purpose of investigation and enforcement of this By-law;
- 7.2. In a prosecution for a violation of this By-law, evidence that one person, including a Police Officer or Enforcement Officer, is unreasonably disturbed by a prohibited activity is prima facie evidence that the peace and tranquility of the Town or any portion of it is unreasonably disturbed;
- 7.3. Any Police Officer or Enforcement Officer who believes on reasonable and probable grounds that there has been a violation of this by-law may issue a Summary Offence Ticket;

7.4. Every person who contravenes or fails to comply with any of the provisions of this By-Law shall be liable to a penalty of not less than two hundred dollars (\$200.00) for a first offence, not less than four hundred dollars (\$400.00) for a second offence, and not less nine hundred dollars (\$900.00) for a third and any subsequent offence.

7.5. Any person, upon conviction or upon a guilty plea, who does not pay his or her penalty within the time specified by the Court, shall be liable to imprisonment for a period of time to be determined by the Court.

8.0 REPEAL

8.1. Any previous Noise Control By-laws and amendments thereto are repealed upon coming into force of this By-law.

9.0 CLERK'S ANNOTATION FOR OFFICIAL BY-LAW BOOK

Date of first reading:	September 28, 2020
Date of advertisement of Notice of Intent to Consider:	October 5, 2020
Date of second reading:	October 28, 2020
*Date of advertisement of Passage of By-law:	
Date of mailing to Minister a certified copy of By-law:	

I certify that this Noise By-Law – Chapter 100, was adopted by Council and published as indicated above

Clerk

Date

*Effective Date of the By-Law unless otherwise specified in the By-Law

Schedule 1. Temporary Noise Exemption Permit Application

The Town of Kentville's Prevention of Excessive Noise By-law No. 64 allows a person to apply for a permit to engage in any activity that creates a noise that is otherwise prohibited by this by-law. The application must be received in writing at least ten (10) calendar days prior to the requested issuance date and time of the noise for which an exemption is sought.

Submit form(s) to the CAO, Town of Kentville, 354 Main Street, Kentville, N.S. B4N 1K6

Location of noise activity: _____

Type of noise (music, construction, etc.): _____

Reason for request (exceeds noise levels, exceeds hours allowed, etc.):

Estimated time of events (example 5am-10am): _____

Any other information the applicant wishes to submit (attach a separate sheet of paper).

Date(s) of event: _____

Applicant Name: _____

Print Name: _____

Applicant Mailing Address: _____

Phone: Daytime: _____ Cell: _____

Email: _____

Property Owner Name if different from Applicant: _____

Note: If different, applicant must attach letter from property owner authorizing use.

Address: _____

If application is denied or modified, applicant may appeal to Town Council.

Applicant Signature: _____

Print Name: _____

Date: _____

OFFICE USE (TOWN OF KENTVILLE)

Application is: Approved Modified Denied

By: _____ Date: _____

Applicant notified: Mail Fax Email Telephone

By: _____ Date: _____

Appeal decision:

Permit Issued:

By: _____ Date: _____

Permit:

Note to Applicant: The Town will deliver, by mail, a notice to all property owners within 100 meters of the property upon which the noise originates if an exemption is granted. The decision of the CAO regarding this request is appealable to Council by the applicant or any person.

Schedule 2: Noise Exemption Permit Application Notification

Name of Property Owner

Address of Property Owner

Dear Resident or Business Occupant,

In accordance with the Town of Kentville's Prevention of Excessive Noise Bylaw, you are being notified that an application has been submitted to the Town of Kentville requesting a permit for a temporary exemption to the provisions of the Prevention of Excessive Noise Bylaw for the purpose of (type of noise)

The requested dates/times are (month, date, year, times)

Pursuant to this By-Law, the Chief Administrator Officer (CAO) of the Town of Kentville has the discretion to grant or refuse to grant an exemption. The decision of the CAO may be appealed to Town Council.

If you wish your views on this application to be known to the CAO, you should immediately contact the CAO in writing at 354 Main Street, Kentville, or by calling 902-679-2503 or by email at CAO@Kentville.ca.

Respectfully,

Signature

Name

Title

Schedule 3, Terms & Conditions

The applicant agrees to abide by the following terms and conditions:

Individuals in attendance are expected to abide by all posted parking signage. On-street parking is restricted to a maximum that is indicated.

If the applicant is not the owner of the property for which the exemption is requested, the applicant shall provide a letter of approval granting the applicant permission to apply for a noise exemption. Where the property owner is a professional entertainment or event venue, no letter of approval is required.

The applicant shall post in a conspicuous location the letter of approval for the requested noise exemption and shall be able to produce a copy of the letter during the event if requested by a law enforcement official.

The applicant will abide by any additional terms and conditions identified by the CAO and set out in the letter of approval granting the requested noise exemption

Issued permits may be revoked at the sole discretion of the CAO.

Failure to comply with any terms and conditions of the noise exemption may be considered by the CAO in any future requests for an exemption from this bylaw.

Agreement & Signature

Applicant's Signature

Date

Town of Kentville Office Use Only

The above exemption to the Town of Kentville's Noise Bylaw is:

Approved: []

Approved, but with the following conditions: []

Not Approved: []

Town of Kentville, CAO

Date

Kentville Town Council

Name: Cathy Maxwell

Date:

Date of Last Council Meeting Attended: Sept 28/20

Date of Last Council Advisory Meeting Attended: Sept 14/20

Date of Last Governance Session Attended:

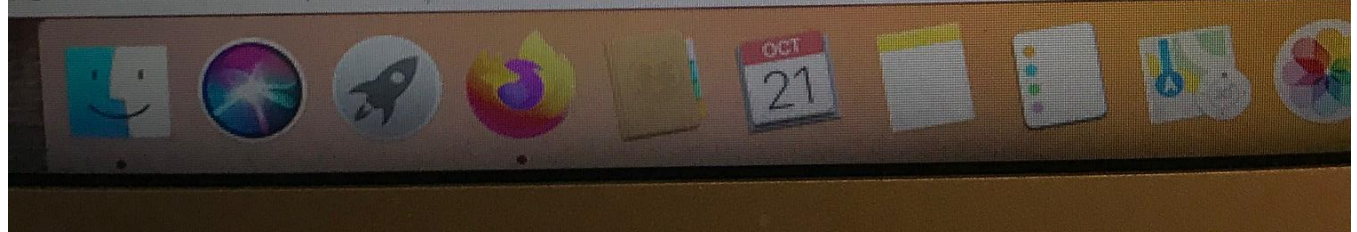
Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Sept 25/20	Police Commission	See chair <u>Gerrards</u> report

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
Sept 23	Candidate Training	Reviewed the election process with returning officer Al Kingsbury
Oct 6/20	KBC AGM and meet the Candidates	Thanks to KBC for the invitation to this event. A chance for business leaders and citizens to meet the Council nominees
Oct 20/20	Phone Conversation with a <u>masters</u> student looking at a <u>non profit</u> organization	This student was looking for info to complete a Masters Thesis Project from a <u>Town Councillor</u> .
Oct 20/20	KCA PTA	See attached report

3 286 words English (United States)



Councilor Report Kentville Town Council

Committee Meeting Synopsis – Completed by Committee Representative only

Synopsis- AGM			
Committee Name	KCA PTA	Meeting Date:	Oct 20/20
Meeting Highlights:	<p>The PTA is again looking for wood stumps to be delivered to the school to replace a previous load that disappeared. The PTA has a Steeped Tea Fundraiser going on and need more orders to make it a success, please see their Facebook page or contact the school. The cafeteria is doing extremely well and <u>actuassly</u> making some money. A second employee has been hired. Portion sizes are being increased for middle school students. Kudos to the overseers of the Cafeteria which has become the envy of other schools. Christmas Wreaths will be on sale <u>againthis</u> year. Stay tuned to the KCA Facebook page or contact the school for orders. The price will be \$25 and the order deadline is Nov15th. A drive Thru wil</p>		
Budget:			
New Projects:			
Policy Changes:			
Budget:			
New Projects:			
Policy Changes:			

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Name: Cate Savage

Date: Oct 21 2020

Date of Last Council Meeting Attended: September 28th 2020

Date of Last Council Advisory Meeting Attended: October 13th 2020

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
October 5 th	Diversity Kings	Active living plan reviewed with the committee Ashly Brooker (active living coordinator) – lets create active communities. We discussed active living versus active transportation. Active living being activity and inclusion whereas AT is human powered movement. A comprehensive plan is being created so that we see a positive social/mental/integrated community. It's important for residents to understand that bike lanes are a mere portion of these plans. Kentville was mentioned in high regards so that to Rachel and her team. The only comment was around the stock photo in that it didn't appear to be inclusive so that will be revisited and adjusted. We are all learning. The HR municipal policy was also introduced and discussed in some detail. A WIP. Newcomer program was also discussed.
October 7 th	IAC	Report was presented by our IA – we are just north of 13 million. We discussed maturing GIC's and bonds coming due that will increase our cash position significantly – just north of \$600,000. This is a great way into amending and revising our IPS. Chris will have a draft for our next meeting. Our process can be slow and steady and will need to be signed off by the Minister. We have our funds set aside for the 2021 end of March.
October 15 th	Regional Sewer Committee	<p>Updates on compliance (env) Update from technical committee Update from operations and capital Update on finances</p> <p>Two main points from this meeting were that the new aeration system is making a noticeable difference in the odor and that pepsi co has tighten its operations in that they are now operating within normal guidelines. BOD/TSS/</p>

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Conference and Trip Attendance and Synopsis

Date	Conference/Travel	Synopsis

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
October 2 nd	AVCC	Navigating in the virtual world – workshop – delivered by Chamber ED – good content and some great learnings on how the Atlantic bubble is doing overall
October 6 th	KBC	Meet and greet campaign at the Main Street Station Ball Room ...fair attendance on both the business front and also the residential front. A good way to connect with folks and share ideas on what is working and what isn't in the TOK.
October 17 th	Election	Results – Re elected Yipee

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

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Committee Meeting Synopsis – Completed by Committee Representative only

Detail	Synopsis		
Committee Name		Meeting Date:	
Meeting Highlights:			
Budget:			
New Projects:			
Policy Changes:			

Misc Events

Date	Synopsis

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

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COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Name: Lynn Pulsifer

Date: October 20/20

Date of Last Council Meeting Attended: September 28, 2020

Date of Last Council Advisory Meeting Attended: October 13, 2020

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
September 24/20	Accessibility Advisory Committee	Meeting held at the Rec Centre. We had a presentation by Susan Harvie and she told the background of Ryan's Park. She gave a tour of the site and the different buildings using plans and maps.
October 16/20	Accessibility Advisory Committee	Meeting was held in Council Chambers and consisted of an introductory discussion on the Accessibility Action Plan between the teams. Presentations by Houdini Design and reachability organization, with both teams working together on projects with accessibility in mind. It was noted that 1 in 3 Nova Scotians identify as living with some form of disability.

Conference and Trip Attendance and Synopsis

Date	Conference/Travel	Synopsis

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis

COUNCIL COMMITTEE AND ATTENDANCE REPORT

KENTVILLE TOWN COUNCIL

Committee Meeting Synopsis – Completed by Committee Representative only

Detail	Synopsis		
Committee Name			
Meeting Highlights:			
Budget:			
New Projects:			
Policy Changes:			

Misc Events

Date	Synopsis

Councilor Report

Kentville Town Council

Name: Sandra Snow

Date: 23 October 2020

Date of Last Council Meeting Attended: 28 September 2020

Date of Last Council Advisory Meeting Attended: 13 October 2020

Date of Last Governance Session Attended: N/A

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
24 Sep 20	VREN Board Meeting	Update on activity
28 Sep 20	Council Meeting Prep	Agenda and meeting procedure review with Interim CAO
28 Sep 20	Council Meeting	Noise Bylaw LUB – Schools in R2 Zone LUB – Election Signs Opening of the VIC Remuneration Policy Meeting Policy
29 Sep 20	NSFM Valley Regional Meeting	14 attendees, reviewed the items which remain front and centre with the Province
30 Sep 20	Engage NS	Quality of Life Meeting
30 Sep 20	NSFM Mayors, CAO	Zoom Call with guest speaker DM Nancy MacLellan on seniors
7 Oct 20	Investment Committee	Monthly Meeting Value 7 Sep 20: \$13,593,194 Value 7 Oct 20: \$13,641,215
13 Oct 20	CAC Meeting	Staff reports and approval of the Valley Waste debenture for \$94K
14 Oct 20	QofL co-leader meeting	Preparation for LLT meeting
15 Oct 20	VREN Regional Economic Recovery Taskforce	On-going work with recovery
20 Oct 20	Quality of Life LLT Network Meeting	A closer look at the data and how to proceed

Councilor Report

Kentville Town Council

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
24 Sep 20	KBC Under the Gazebo	Thursday Night Under the Gazebo – with The Sundries
30 Sep 20	Council Chamber AV Training	Briefing by installation company on new audio-visual system in Council Chamber
1 Oct 20	Asset Management	With Director of Engineering completed the homework from the cohort session on 25 Sep for input to FCM.
1 Oct 20	KBC Under the Gazebo	Final installment of Thursday Night Under the Gazebo – Ghost Walk
6 Oct 20	KBC	KBC held the annual general meeting and hosted a meet the candidates' events at the Main Street Station
13 Oct 20	KCA – Pumpkin Book	Attended KCA to read the Pumpkin People Book to four Grade 3 classes with Spike.
17 Oct 20	Municipal Election	47% voter participation, almost 89% evoted
21 Oct 20	Mentoring Plus	Coffee and Conversation

Conference Attendance and Synopsis

Date	Conference	Synopsis
25 Sep 20	Asset Management Cohort - Bridgewater	Attended the conference in Bridgewater with the Director of Engineering. Excellent cohort input details of current system conditions and service levels.
28 Sep 20	FCM Webinar	Table Officer Candidate Speeches
8 Oct 20	VREN Webinar	Improving Confidence in the Labour Market with ROMAN3 Consulting
15 Oct 20	FCM AGM	Election of new Board of Directors
16 Oct 20	Asset Management Cohort - Bridgewater	Attended the conference in Bridgewater with the Director of Engineering and GIS Technician. Excellent cohort developed.

Councilor Report

Kentville Town Council

Misc Events

Date	Synopsis
1 Oct 20	Det Aldershot Change of Command parade for Major Brian Brooks and pig roast
13 Oct 20	Presentation to Airforce Recruit Class at Det Aldershot on Women in the CF
15 Oct 20	Interview with Saltwire – going forward after election
17 Oct 20	Stockings were Hung fundraiser for Chrysalis House, cooking with Fat Frank video recording.

RETURNING OFFICER'S REPORT TO TOWN COUNCIL

October 28, 2020

Conducting a municipal election during the COVID-19 pandemic brought new challenges this year. To comply with physical distancing guidelines and accessibility challenges, the Help Centre for electronic voting was moved to Kentville Recreation Centre. Face masks for election workers, hand sanitizer and frequent sanitizing of equipment and voting areas were required at the Help Centre and during paper ballot voting at Kentville Volunteer Fire Department.

Electronic (eVoting) was used again this year, in addition to traditional voting by paper ballots on election day, October 17. eVoting was used exclusively for advance voting, from October 8 to October 16, and on election day. eVoting, via the Internet and telephone, was provided by Intelivote Systems Inc., of Dartmouth.

eVoting worked well through the advance voting period and on election day. Apart from a minimal number of electors needing help accessing the system over the Internet or by telephone, the system worked well. Christine Mader and I staffed a call centre in Kentville Recreation Centre throughout the advance voting period.

Merging eVoting with traditional paper voting worked well again. 88.9 percent of voters (2,040) used electronic voting, 1,871 over the Internet and 169 by telephone. On election day, another 11.1 percent (256) voted by paper ballot. Concern about potential COVID-19 infection may have been a factor in increasing internet and telephone voting from 71.9 percent in 2016 and reducing paper voting from 28.1 percent, a change of 17 percentage points.

Assistant Returning Officer Gerry MacIsaac provided excellent supervision during voting at Kentville Volunteer Fire Department, accommodating electors voting and registering there. Two computer operators checked in electors and three voting stations were staffed. One Registration Officer provided online registration for persons not yet on the list of electors. Two greeters met electors and directed them to computer operators and one person was employed to sanitize voting compartments after each use.

Because of COVID-19 pandemic restrictions we were unable to conduct traditional Mobile Polls at Wedgewood House for Seniors, Evergreen Home for Special Care, Kings Riverside Court and Orchard Court. Instead, senior employees at each facility were appointed as Deputy Returning Officers and assisted residents with electronic voting. All proceeded well, with no problems.

Auditor

Diane Lindsay again provided auditing services for eVoting. She kept detailed records of all her tests to confirm confidence in the electronic system and confirmed validity of results on election night.

Candidates/Results

Mayor

Sandra Snow, the only candidate for mayor, was elected by acclamation.

Council

COUNCIL	
Candidate	Total
John Andrew	1,092
*Craig Gerrard	1,148
*Paula Huntley	1,192
*Cathy Maxwell	1,155
Stephen Pearl	1,107
*Cate Savage	1,513
Frank Twohig	768
*Gillian Yorke	1,198
*Andrew Zebian	1,536
*Elected	

Rejected ballots: 5
Eligible voters: 4,913
Number voting: 2,296
Percentage: 46.7%

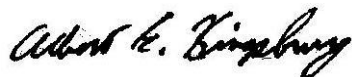
Conseil scolaire acadien provincial (Acadian School Board)

In addition to serving as the town's Returning Officer I served as Returning Officer for the Greenwood District of Conseil scolaire acadien provincial. H el ene Lavigne was elected by acclamation as the member.

Conclusion

I wish to express my thanks for the co-operation and assistance of Interim CAO Brian Smith and other members of town staff, Assistant Returning Officer Gerry MacIsaac, and all election workers.

This concludes my report for the 2020 Municipal Election.



Al Kingsbury
Returning Officer

RETURNING OFFICER'S REPORT TO TOWN COUNCIL

October 28, 2020

Conducting a municipal election during the COVID-19 pandemic brought new challenges this year. To comply with physical distancing guidelines and accessibility challenges, the Help Centre for electronic voting was moved to Kentville Recreation Centre. Face masks for election workers, hand sanitizer and frequent sanitizing of equipment and voting areas were required at the Help Centre and during paper ballot voting at Kentville Volunteer Fire Department.

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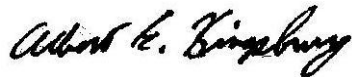
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Conclusion

I wish to express my thanks for the co-operation and assistance of Interim CAO Brian Smith and other members of town staff, Assistant Returning Officer Gerry MacIsaac, and all election workers.

This concludes my report for the 2020 Municipal Election.



Al Kingsbury
Returning Officer



October 19, 2020

Dear Mayor Snow and Council:

The AVRL would like to thank Kentville's council for appointing Lynn Pulsifer as your representative for the last 4 years. Lynn was a valued representative for Kentville on our board and her dedication to seeing the Kentville library become an award winning library was greatly respected. We look forward to the continuing support of the Town of Kentville in the delivery of library service to the citizens of Kentville.

As you deliberate your next AVRL Board appointment, I am sharing the following information on behalf of the Annapolis Valley Regional Library (AVRL) Board.

The AVRL Board Bylaws (revised and approved June 2020) include the following language pertaining to the membership on the Board...

Article III **MEMBERS:**

Section 1: The Library Board shall be made up of one representative from each participating municipal funding unit.

Section 2: The Province of Nova Scotia shall be represented by two members of the Board as appointed by the Governor in Council.

Section 3: Additional representatives may be appointed with the agreement of all member parties.

Section 4: The Chief Executive Officer shall be an ex-officio member of the Board

Section 5: Each appointing body has complete discretion in its appointments to the Board within the following guidelines: no current staff member of the AVRL shall be appointed to the Board; no former staff member of the AVRL shall be appointed to the Board within a period of five years from the date of the separation from service with the AVRL; and no Board

members shall be re-appointed to the Board if they have failed to attend at least 50% of the regular, special and Board committee meetings in the previous year unless absence was due to a justifiable cause.¹

Section 6: All members are expected to adhere to the AVRL Board Member Code of Conduct Policy² (EX - 0015).

Under Article III, Section 1, and depending on your Bylaws, Council has the option of appointing a citizen representative to the Board.

Additionally, the AVRL Board has identified attributes that would certainly be of benefit in a member of the Regional Library. These include:

- Wanting to see the library grow and develop;
- Believing wholeheartedly in the importance of the library and its value to the community;
- Endorsing the mission and vision statements of the library³.
- Caring passionately about the library;
- A willingness to work at improving knowledge of library services;
- Understanding the importance of Intellectual Freedom of Information;
- A willingness to be an advocate for the library and its principles.

Finally, I look forward to working with your appointment to the AVRL Board - I am confident that your representative will thoroughly enjoy the experience, as there are always numerous, positive library initiatives on the horizon. As part of AVRL's COVID-19 strategy, we are committed to community recovery, which has resulted in many new exciting services for our citizens.

Kindest regards,

Janet Ness

Chair,
Annapolis Valley Regional Library
(902) 538-BOOK Ext 1101

¹ The AVRL regular Board Meetings are scheduled for the 3rd Thursday of September, November, February, April, and June from 6:00pm-8:00pm. Special Meetings are called as required.

² Attached for your reference. Approved June 2019

³ **Mission Statement** - The Annapolis Valley Regional Library builds strong communities through the sharing of places for collections and connections [June 2017]. **Vision Statement** - Our Vision is to provide innovative services that contribute to the quality of life, affirm our sense of community, and enhance our spirit of discovery and lifelong learning [June 2017].

Policy



Policy Name: AVRL Board Member Code of Conduct

File Name: EX - 0015

Date: June 13, 2019

Review Date: June 2021

Related Policies: AVRL Board By-Laws

PURPOSE:

As the governing body for the Annapolis Valley Regional Library, it is important that AVRL Board Members conduct themselves in an ethical and professional manner when conducting AVRL business. The purpose of this policy is to describe the ethical standards all AVRL Board Members are expected to observe.

POLICY:

Ethical and professional conduct includes, but is not limited to:

1. Unity:

- 1.1 Act in the interests of the library members and the community the AVRL serves, over and above other interest group involvement, membership on other boards, or personal interests;
- 1.2 Express individual viewpoints but work harmoniously toward consensus as much as possible;
- 1.3 Speak with "one voice" once a decision is reached and a motion is passed by the Board;
- 1.4 Respect Board authority since individuals may not act on behalf of the Board. This includes interactions with the public or the media;
- 1.5 Refrain from individually directing the CEO or staff;

Additional Code of Conduct for the Library Board Chair:

- 1.6 Assume no authority to make decisions outside Board-dictated mandate;
- 1.7 Assume no authority to speak for the Board on issues not yet decided;

2. Financial Accountability:

- 2.1 Avoid situations where personal advantage or financial benefits may be gained;
- 2.2 Avoid using the position to obtain employment for self, family or friends;
- 2.3 Resign from the Board if seeking employment with the AVRL;

3. Professional Accountability:

- 3.1 Respect the agenda and abide by decisions on rules of order;
- 3.2 Attend regularly and inform the CEO about expected absences prior to meetings;
- 3.3 Be prepared for all Board and committee meetings;

Additional Code of Conduct for the Board Chair:

- 3.4 Ensure all issues that belong to Board governance are brought to the Board for consideration, and that all relevant material has been disseminated;
- 3.5 Keep deliberation fair, open, thorough, but also efficient, timely, orderly and to the point.

4. Personal Accountability:

- 4.1 Treat others in a courteous, dignified, and fair manner using the AVRL Respectful Workplace Policy as a benchmark;
- 4.2 Encourage and respect the diversity of viewpoints, skills and expertise;
- 4.3 Respect confidentiality appropriate to issues of a confidential nature;
- 4.4 Acknowledge in writing that you have read, understand, and agree to the behaviours outlined in this policy;
- 4.5 Take responsibility for professional development through continuing educational opportunities, and participation in library organizations/events;
- 4.6 To be an advocate for the AVRL and its mission wherever, and whenever the opportunity arises.

DUTIES AND RESPONSIBILITIES OF THE OFFICERS OF THE BOARD

Duties and Responsibilities of the Chair:

- a. The Chair of the Board shall preside at all meetings of the Board, preserve order, and decide all questions on order.
- b. The Chair of the Board shall initiate the process for the Chief Executive Officer's annual performance review, as defined by the Board.
- c. It shall be the duty of the Chair to:
 - i. Call the meeting to order;
 - ii. Announce the business before the Board in accordance to the agenda;
 - iii. Receive and submit, in the proper manner, all motions presented by the Board members;
 - iv. Put to a vote all questions which are regularly moved and seconded, and to announce the results;
 - v. To decline to put to a vote all motions which infringe the rules of conduct;

- vi. Enforce the rules of conduct and of decorum;
- vii. Represent the Board and abide by its decisions;
- viii. Adjourn the meeting when the business is completed;
- ix. Be an ex officio member of all committees;
- x. Act as the official spokesperson for the Board;
- xi. Act as the official liaison with the CEO;
- xii. Is a signing authority of the Board;
- xiii. Act as the official representative of the Board to the community in both public and private meetings.

Duties and Responsibilities of the Vice-Chair

- a. To preside at Board meetings if the Chair is absent from the meeting, or, for any periods during which the Chair is present at the meeting but temporarily leaves the chair, or, for the discussion of any item in which the Chair has disclosed an interest;
- b. To perform the remaining duties of the Chair if the Chair is unable for any reason.

Duties and Responsibilities of the Treasurer:

- a. To Chair the Finance Committee;
- b. To develop the Annual Operating Budget, in collaboration with the CEO and Board Chair;
- c. To be a signing authority for the Board.



**Central
KINGS**
Community Health Board



121 Orchard Street Berwick NS B0P 1E0
Co-Chairs: Penni Burrell & Tracy Matheson
Coordinator: Olivia Pattison
Phone: 902-538-7088
Email: westernCHBs@nshealth.ca
Instagram: [centralkingschbns](https://www.instagram.com/centralkingschbns)
Facebook: [Central Kings CHB](https://www.facebook.com/CentralKingsCHB)

Town of Kentville
354 Main Street
Kentville NS
B4N 1K6

October 7, 2020

Town of Kentville Mayor and Council,

Central Kings Community Health Board is one of the 37 Community Health Boards in Nova Scotia. We are a committed group of volunteers legislated to be the voice between the community and Nova Scotia Health of what is needed to create healthier communities through improving the social determinants of health. Some social determinants are income inequality, physical environments and racism; how individuals' place in society affects them.

The Town of Kentville is in our catchment area. We regularly work with various departments as partners. We appreciate the collaborative approach we have found with the Town.

We learned that the Town Council passed a motion to change the name of Cornwallis Street, and that the committee is to include representation from the local Indigenous community. This kind of initiative reflects a commitment to creating an environment in Kentville that addresses at least two of the social determinants. It will create a more welcoming physical environment through visibly changing the name of the street. By having an indigenous representative in the process, it gives voice to those harmed by involving them in a solution that reflects their experiences.

Canadians engaged in a profound Truth and Reconciliation process to address a history that included systemic acts to remove Indigenous culture and experience of official wrongdoing. The resultant Calls to Action specifically named 94 ways we can act to reflect a willingness to make the necessary changes to reflect these truths. Although none requested the removal of statutes or changing names of public places Call to Action 79 ii states in part:



**Central
KINGS**
Community Health Board



121 Orchard Street Berwick NS B0P 1E0
Co-Chairs: Penni Burrell & Tracy Matheson
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Facebook: [Central Kings CHB](https://www.facebook.com/CentralKingsCHB)

79 ii Commemoration to integrate Indigenous history, heritage values...into
Canada's ... heritage and history.

We hope the incoming Council will continue the work initiated by the previous council
in this important work all Canadians must do to create more equity in our
communities.

Sincerely,

Penni Burrell Tracy Matheson

Penni Burrell & Tracy Matheson, Co-chairs
Central Kings Community Health Board



**Central
KINGS**
Community Health Board



121 Orchard Street Berwick NS B0P 1E0
Co-Chairs: Penni Burrell & Tracy Matheson
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Town of Kentville
Parks & Recreation Department
354 Main Street
Kentville NS
B4N 1K6

October 7, 2020

Town of Kentville Parks and Recreation,

On behalf of the Central Kings Community Health Board, I would like to thank you for your dedication to parks and recreation.

During our engagement with community members in developing the Western Zone [Community Health Plan](#) we heard that people have challenges with availability and access to healthy living, recreation, and wellness programs in their communities.

In Kentville there is something for everyone – all ages and all seasons. We would like to acknowledge the wonderful addition of the outdoor musical equipment to the community in Memorial Park. Kentville has such a variety of activities to get people active and outside. Now with music, it can play a role in mental health and self-expression in the community. Central Kings Community Health Board wanted to extend our gratitude for the efforts you have made, and continue making to promote inclusive health and wellness in the town.

We appreciate the collaborative approach we have had with the Town and would like to continue to be connected and work together on future initiatives.

Sincerely,

Tracy Matheson Penni Burrell

Tracy Matheson & Penni Burrell, Co-chairs
Central Kings Community Health Board

Cc: Town of Kentville Mayor and Council; Chief Administrative Officer