



October 29, 2018

The following minutes reflect the video recording of the proceedings of the July 30th 2018 meeting, with a correction on page 5.

KENTVILLE TOWN COUNCIL

MINUTES

July 30th, 2018

PRESENT

Mayor Sandra Snow, Councillor Eric Bolland, Councillor Cate Savage, Councillor John Andrew, Councillor Craig Gerrard, Deputy Mayor Lynn Pulsifer, Councillor Cathy Maxwell, CAO Mark Phillips, and Solicitor Geoff Muttart.

CONFLICT OF INTEREST

Deputy Mayor Lynn Pulsifer declared that she may have a conflict of interest regarding:

4 (c) Kentville Historical Society Request for Funding

Councillor Cathy Maxwell stated that she had no conflict of interest in dealing with the KHS issue.

CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 7:05 p.m., and CAO Mark Phillips reported that all Council members were in attendance, along with Town Solicitor Geoff Muttart, Recording Secretary Patricia Gourley and himself, CAO.

APPROVAL OF THE AGENDA

It was moved by Councillor Cate Savage and seconded by Councillor Eric Bolland

that the agenda of July 30th, 2018 be approved as circulated

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

APPROVAL OF THE MINUTES

(a) Council Meeting Minutes - June 25th, 2018

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

that the Council Meeting minutes of June 25th, 2018 be approved

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

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(b) Special Council Meeting Minutes - June 19th, 2018

It was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

that the Special Council Meeting minutes of June 19th, 2018 be approved

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(c) Special Council Meeting Minutes - June 28th, 2018

It was moved by Councillor Eric Bolland and seconded by Deputy Mayor Lynn Pulsifer

that the Special Council Meeting minutes of June 28th, 2018 be approved

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(d) Special Council Meeting Minutes – July 09th, 2018

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

that the Special Council Meeting minutes of July 09th, 2018 be approved

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

**BUSINESS ARISING
FROM THE MINUTES/
UNFINISHED
BUSINESS**

(a) Kentville Business Community

KBC's Zack Best, along with Leigh Morrison, presented Council with a new plan and proposal. Some highlights from this report were:

- KBC is planning to bring A Taste of Devour! to Kentville with the hopes that it becomes an annual event;
- The current budget for A Taste of Devour! event is \$8,900;
- KBC is requesting support in the amount of \$5,000;
- Also, that Council agree to the funding proposal amendment: The additional funding of \$25,000 identified

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but optional for additional funding for the Façade Program be changed and identified as funding for “Façade Program & Special Projects”.

Therefore, it was moved by Councillor Cate Savage and seconded by Councillor John Andrew

**that Council agree to the proposed funding amendment:
The additional funding for the Façade Program be
changed and identified as funding for “Façade Program
and Special Projects**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

Therefore, it was moved by Councillor Eric Bolland and seconded by Councillor John Andrew

**that Council agree to support A Taste of Devour in
Kentville in the way of \$5,000**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

Points from Discussion:

- A Taste of Devour is a fantastic idea but more funding should come out of KBS’s budget;
- This would be a wonderful project for our community and a good first step to becoming an annual event;
- This event would provide Kentville with worldwide exposure;
- A Taste of Devour has a proven track record and their team does promote heavily;
- Town of Kentville staff will also be providing support *in kind* which is an extra cost to the Town;
- The cost of the event is very expensive for a one-night three-hour affair.

(b) Municipal Planning Strategy Review – 1st Reading

Mayor Sandra Snow reported that the public information meeting for this document had been held on Tuesday July 24th, 2018.

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Therefore, it was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

that council give 1st Reading of the draft MPS and LUB documents

And further

that a Public Hearing be held on the matter on Tuesday September 11th, 2018 at 6:00pm

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

At this time Deputy Mayor Lynn Pulsifer left the Council table and sat in the audience to avoid any conflict of interest with the Kentville Historical Society Request for Funding.

(c) Kentville Historical Society – Request for Funding

CAO Mark Phillips read the funding request received from the Kentville Historical Society. CAO Phillips noted that:

- The Society had requested an indoor space for the operations of a seasonal Historical Society and an outdoor green space;
- Recent discussion held with KHS representatives and myself concluded that the green space request will be revisited at a later date;
- The KHS noted that they are interested in using the former AVCC building including maintenance and utility costs to the end of the current municipal term;
- The Town of Kentville has agreements with several other non-profit groups in the Town, which provide a service to the community, including the Kentville Lions Club, the Kentville Kinsmen and the Hardware Gallery as examples;
- To support ongoing discussion, staff have calculated the value of this ask compared to the value or arrangements with these groups. The total value provided by the Town of Kentville for these groups is as follows:

<u>Organization Name</u>	<u>Total Value Provided by TOK</u>
Kentville Lions Club	\$8051.15
Kentville Kinsman	\$1150.00
Kentville Art Gallery Society	\$8768.41
Kentville Historical Society	\$19056.14 (as requested)

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Points from Discussion:

- The Town of Kentville's community has a core of solid volunteers and there should be collaboration between both Historical Societies to create Kentville as a destination;
- There is a large differential of costs to be given to the KHS;
- Council is still in information gathering mode and there may be potential collaboration with both Historical Societies;
- The Kentville Historical Society is proposing to showcase Kentville's history and requires the space to do so;
- Both Historical Societies are competing for fundraising dollars.

**PROCEDURAL
CLARIFICATION**

It was moved by Councillor Cathy Maxwell and seconded by Councillor Eric Bolland

that Council grant this request in full until the end of our term, October 2020

At this time Solicitor Muttart noted that in Section 51 of the MGA makes mention that two-thirds of Council will have to vote *in favor* of this motion as it's for a lease that is less than market value.

Councillor John Andrew noted at this time that he was not ready to vote as he felt he did not have enough information at this time to make a decision.

Councillor Cate Savage noted that she would abstain as she felt she was not in the position to make a decision.

Councillor Eric Bolland noted that the above motion should be parked until his colleagues received more information to make an informed decision.

Councillor Eric Bolland requested that the motion be referred back to staff for further information.

Mayor Snow described the referral process as per Robert's Rules.

It was moved by Councillor Eric Bolland and seconded by Councillor Cathy Maxwell

that the motion be referred to the Council Meeting of September 24th, 2018

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Mayor Snow requested that CAO Phillips contact both Historical Societies for information gathering purposes and present at CAC on September 10th, 2018.

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell & Savage*

At 8:40 p.m. Deputy Mayor Lynn Pulsifer returned to the Council table.

PRESENTATIONS

None

RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee – Councillor John Andrew (1) Council Meeting Policy G70

Councillor John Andrew reported that at the July 13th, 2018 meeting of Council Advisory Committee, CAO Phillips had presented a draft of the Council Meeting Policy G70 to Council. This new policy consolidates nine (9) policies into a single policy addressing activities and process at meetings of Council.

Therefore, it was moved by Councillor John Andrew and seconded by Councillor Cate Savage

that Council approve the Council Meeting Policy G70 as written

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(2) Audit Committee Citizen Appointees

Councillor John Andrew reported that at the July 13th, 2018 meeting of Council Advisory Committee, CAO Phillips read the report received from Mayor Snow requesting that Chis Blanchette and Susan Hayes be appointed to the Audit Committee.

Therefore, it was moved by Councillor John Andrew and seconded by Councillor Eric Bolland

that, as per G57 Committees of Council Policy, Council appoint Chris Blanchette and Susan Hayes as citizens committee voting members to the 2018/2019 Audit Committee

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(3) VWRM Operating Budget for 2018-2019

Councillor John Andrew reported that at the July 13th, 2018 meeting of Council Advisory Committee, CAO Phillips presented the proposed draft 2018-2019 Capital Operating Budget from the Valley Waste Regional Management.

As a result of this discussion, the following recommendation represented current points of views:

Therefore, it was moved by Councillor John Andrew and seconded by Councillor Eric Bolland

that Council approve the VRSWRM 2018-1029 twelve (12) month draft Operating Budget except for the one (1) percent pension increase

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

(b) Councillors Report:

1. Councillor Andrew

Some of the highlights from Councillor John Andrew's report were:

- Attended the Joint Fire Service Meeting in July 2018 and noted that as Chief MacEachern has resigned, Brian Desloges will serve as interim chief;
- June 28th attended the Joint Council Meeting;
- On July 18th attended the Governance Meeting.

2. Councillor Savage

Some of the highlights from Councillor Cate Savage's report were:

- On June 21st attended the Regional Sewer Committee Meeting during which the operations and compliance updates were given;
- Attended the Oakdene Days celebration on June 23rd as both a Councillor and a Rotarian;
- Attended on June 28th the Valley Waste Joint Council Meeting.

3. Councillor Bolland

Some of the highlights from Councillor Eric Bolland's report were:

- Attended the Audit Committee Meeting on June 25th, during which Kent & Duffett presented the results for year ended March 31st, 2018;
- On July 18th attended the Valley Waste Resource Management monthly meeting;
- A public presentation was held on July 24th, during which the proposed changes to the MPS were presented.

4. Councillor Maxwell

Some of the highlights from Councillor Cathy Maxwell's report were:

- The Galley Grand Opening was held on June 22nd;
- On July 12th attended the Provincial Consultation in which an update from the Province was given on issues being addressed that impact municipalities;
- Attended the AV Trails Coalition on July 19th. Nick Fry from NS Tourism wants to put the Harvest Moon Trail on their website;
- Special thanks to our citizen Bursary Committee members this year, Wendy Hood and Jill Wagstaff. Bursary recipients this year were: Breanna Bishop, Miriam Brathwaite, Emily Hamilton and Julia Lloyd received the Nola Folker-Hill Award.

5. Deputy Mayor Pulsifer

Some of the highlights from Deputy Mayor Lynn Pulsifer's report were:

- Attended the Joint Council Meeting held on June 28th at the Berwick Fire Hall;
- On July 4th attended Toyota's Grand Opening of their new building.

6. Councillor Gerrard

Some of the highlights from Councillor Craig Gerrard's report were:

- At the VWRM Joint Committee Meeting, held on June 28th, a discussion of moving forward with VWRM and the state of Annapolis County arrears was discussed;
- On July 18th attended the regular monthly meeting of VWRM;
- Attended the public information session for the MPS.

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(c) Mayors Report:

Mayor Sandra Snow's reported to Council and some of the highlights from her report were:

- The VREN – AGM was held on July 5th and the Financial Statements for 2018-2019 outlook were presented;
- On July 16th attended the REMAC with the Kings EM Risk Analysis and Kings County EM Plan revisions noted;
- Participated in the June 21st – AVCC Mayoral Panel at Acadia along with Mayor Clarke from Berwick, Mayor Muttart from Kings, and Mayor Cantwell from Wolfville;
- KBC - On July 17th presented the David White Trophy to the Kings County Museum.

Therefore, it was moved by Deputy Mayor Lynn Pulsifer and seconded by Councillor John Andrew

that the reports from Council and Mayor be accepted as presented

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

Full reports are attached as well as each councillors and Mayor's financial statements.

CORRESPONDENCE

(a) Annapolis Valley Regional Library – Annual Report- July 10th, 2018

CAO Mark Phillips read the letter received from Ann-Marie Mathiew, CEO of the Annapolis Valley Regional Library indicating her wiliness to attend a Council meeting to present the AVRL Annual Report.

(b) Matthew Thompson – Council Invitation to EconoUS 2018 – June 26th, 2018

CAO Mark Phillips read the letter received from Matthew Thompson, Communications Manager for The Canadian CED Network noting the dates of the EconoUs 2018 Conference to be held in Moncton, NB from September 24-26, 2018.

All correspondence is attached

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NEW BUSINESS

(a) Results of Tender for Sidewalk Machine

CAO Mark Phillips presented the results of the sidewalk machine tender which closed on July 27th, 2018. CAO Phillips noted that an error existed in the report in the *Net Proposal* section. The Net Proposal changes were as follows:

Holden Tractors - should be \$156,300 and not \$156,750

MacFarlands Industrial (74HP) – should be \$110,884 and not \$113,384

MacFarlands Industrial (100 HP) – should be \$116,363 and not \$119,363

Please also note that the *Trade in Value* section is for the trade in of two (2) used machines while the purchase will be for only one (1) machine.

Therefore, it was moved by Councillor Cate Savage and seconded by Councillor Craig Gerrard

that Council support the purchase of the MacFarlands Industrial 2018 MacLean MV 4.1 (100 HP) with a delivery date of November 30, 2018, along with a trade in value of \$18,500 for a net proposal of \$116,363

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

PUBLIC COMMENTS

(a) Madonna Spinazola- Halls Harbour

Some comments were:

- 90% of the people who come to Halls Harbour pass through the Town of Kentville;
- Madonna remarked that she is very interested in the Kentville Heritage Society and has attended a few of those meetings. She added that what is being proposed by the KHS volunteers is extraordinary;
- Fully support the Kentville Historical Society proposal to use the former VIA Rail building;
- Thanked Council for their vision to support the Devour project.

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It was moved by Councillor John Andrew and seconded by
Councillor Craig Gerrard

**that Council move into a closed session at 9:30 p.m. to
discuss: (a) Legal – Valley Waste**

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

*Only Council, CAO and Solicitor Muttart remained in Chambers at
this time.*

IN CAMERA

(a) Legal – Valley Waste

It was moved by Councillor Cate Savage and seconded by
Councillor Eric Bolland

that Council return to open session at 9:55 p.m.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*

ADJOURNMENT

As there was no further business to discuss, it was moved by
Councillor Cathy Maxwell and seconded by Councillor Eric Bolland

that the Council meeting adjourn

MOTION CARRIED
Adjourned at 9:56 p.m.

*Councillors who voted in favour of this motion:
Andrew, Bolland, Gerrard, Maxwell, Pulsifer & Savage*