



TOWN OF KENTVILLE COUNCIL MEETING COVID-19 PROTOCOL

Meeting Minutes: September 28, 2020

This meeting was held via electronic means in accordance with the Direction from Minister Chuck Porter: "Effective at 2 pm on March 22, 2020, all municipal councils will discontinue holding their meetings in person, instead only virtual meetings may be held by video or telephone. Those virtual meetings must be recorded, and the minutes posted on a public website within 24 hours of the meeting."

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 4:00 p.m.

PRESENT

Interim Chief Administrative Office (ICAO) Brian Smith reported that all members of Council were present: Mayor Sandra Snow, Deputy Mayor Craig Gerrard, Councillor John Andrew, Councillor Eric Bolland, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Lynn Pulsifer.

Staff in attendance included ICAO Brian Smith, Solicitor Geoff Muttart, IT Manager Jason Bethune and Recording Secretary Jennifer West.

REGRETS

DECLARATIONS OF CONFLICT OF INTEREST

None.

Note: "*Points from Discussion*" below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew **that the agenda of September 28, 2020 be approved as presented**

MOTION CARRIED

3. APPROVAL OF THE MINUTES

(a) Minutes of Council meeting on September 14, 2020

- Page 6, top paragraph, "the addition" is repeated.

It was moved that the minutes of the Council meeting on September 14, 2020 be approved with the above changes.

MOTION CARRIED

4. UNFINISHED BUSINESS

(a) Litter Downtown / Part Time Downtown Clean Up Staff

ICAO Smith gave a verbal report on staffing in the downtown core and the resulting improvements of the sidewalks and Centre Square.

- **Points of Discussion**

- How can we ensure that the downtown keeps this high level of attention? This position should have been filled earlier and it was a challenging human resources issue to resolve. This will continue to be a permanent position.

(b) Updated Noise Bylaw – First Reading

ICAO Smith gave a review of the new draft of the Noise Bylaw and presented First Reading of the document to Council.

- **Points of Discussion**

- Section 1 references other town bylaw noise levels. Would like to see the Town increase from 55 to 65.
- There is a larger issue about how residents' complaints about noise are handled. Where will complaints be directed now? Administering this bylaw will require more resources to bylaw enforcement to respond to reasonable complaints. Henceforth the CAO is in charge of bylaws.
- Is the equipment being budgeted? This has not been pursued yet.
- Is the word continuous included in this By-Law? Yes, it is in the definitions.
- Change the 7am to 10pm from 65 to 55? Approved by vote to change from 65 dBA to 55 dBA.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Eric Bolland and seconded by Councillor Lynn Pulsifer

That Council give First Reading to the proposed Noise By-law.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

5. COUNCILLORS' REPORTS

(a) Councillor's Reports

(1) Councillor John Andrew

Mayor Snow received Councillor Andrew's report on his activities over the past month. Highlights included activities and auditing from Kings Transit, and council meetings regarding personnel. Appreciation to the Interim CAO.

Report available

- **Points of Discussion**

- What are the next steps for the organization? This has been a good time to take stock, assess needs, and rethink the strategic plan.

(2) Councillor Eric Bolland

Mayor Snow received Councillor Bolland's report on his activities over the past month. Highlights included Centre Square events, and meetings with the Interim CAO.

Report available

(3) Deputy Mayor Craig Gerrard

Mayor Snow received Deputy Mayor Gerrard's report on his activities over the past month. Highlights included meetings with the Police Commission, and fire service rates.

Report available

(4) Councillor Cathy Maxwell

Mayor Snow received Councillor Maxwell's report on her activities over the past month. Highlights included events at Oakdene Park, Centre Square events, Lions Club jam sessions, the new trails coalition website, and Kings County Academy fundraisers.

Report available

- **Points of Discussion**

- How has the lunch program changed? Delivery has changed but the program is still very successful.

(5) Councillor Cate Savage

Mayor Snow received Councillor Savage's report on her activities over the past month. Highlights included Investment Advisory Committee, regional sewer meeting, in camera meetings, and Centre Square gazebo events.

Report available

(6) Councillor Lynn Pulsifer

Mayor Snow received Councillor Pulsifer's report on her activities over the past month. Highlights included Kentville water commission and sourcewater protection, library board meetings, Kings Point to Point, and Mentoring Plus.

Report available

(b) Mayor Sandra Snow

Mayor Snow submitted her report on her activities over the past month. Highlights included meetings with the Valley Regional Enterprise Network, presentation of a 30-year service medal to Chief Cecchetto, celebration of 50 years of service from TD bank in Kentville, and her appointment to the Massachusetts REAP program.

Report available

RECOMMENDATION TO COUNCIL

It was moved by Councillor Cate Savage and seconded by Councillor Cathy Maxwell

That the reports from Council and the Mayor be accepted as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:
and Snow

Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage

Councillor Pulsifer leaves the meeting due to technical difficulties

6. CORRESPONDENCE

(a) Housing in Kentville – Tammy Lutz – September 16, 2020

Mayor Snow received the letter from Tammy Lutz.

Letter available

(b) Noise By-Law – Hoebbers’ family – September 28, 2020

Mayor Snow received the letter from the Hoebbers family.

Letter available

7. NEW BUSINESS

(a) Right to Know Week – September 28 to October 4, 2020

Mayor Snow presented the week of September 28 to October 4 as Right to Know Week, with appropriate information shared with residents about their right to information.

Report available

(b) Review of Council Meeting Schedule

ICAO Smith gave a review of Council and Council Advisory Committee (CAC) meetings over the past 6 months and suggested changes to the schedule beginning in October. The Council meeting for October 26 needs to move to October 28 to account for legislative timeframe for potential requests for recounts. Recommend a trimmed down version of the swearing in ceremony to adhere to Covid protocols.

Report available

8. PUBLIC COMMENTS

No public comments received.

9. IN CAMERA – PROPERTY AND PERSONNEL

It was moved by Councillor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council proceed to a closed session at 5:05 pm to discuss a legal matter and a personnel matter.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Savage, Pulsifer and Snow

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

That Council return to open session at 5:53 pm

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

It was moved by Councillor Cate Savage and seconded by Councillor John Andrew

That Council direct the CAO to follow up with the land owner as discussed in the closed session.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

It was moved by Councillor Cate Savage and seconded by Councillor Lynn Pulsifer

That Council direct the CAO to proceed with the sale of the Calkin Building as discussed in the closed session.

MOTION CARRIED

Councillors who voted in favour of this motion: Andrew, Bolland, Gerrard, Maxwell, Pulsifer, Savage and Snow

10. ADJOURNMENT

It was moved by Councillor Cate Savage

That the September 28, 2020 meeting of Council be adjourned at 5:56 p.m.

MOTION CARRIED