

TOWN OF KENTVILLE COUNCIL MEETING COVID-19 PROTOCOL Meeting Minutes: November 30, 2020

This meeting was held via electronic means in accordance with the Direction from Minister Chuck Porter: “Effective at 2 pm on March 22, 2020, all municipal councils will discontinue holding their meetings in person, instead only virtual meetings may be held by video or telephone. Those virtual meetings must be recorded, and the minutes posted on a public website within 24 hours of the meeting.”

Town Hall is closed to the public. Council voted by poll.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m.

PRESENT

Interim Chief Administrative Office (CAO) Brian Smith reported that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Interim Chief Administrative Officer Brian Smith, Solicitor Geoff Muttart (joined later), Police Chief Julia Cecchetto, IT Manager Jason Bethune and Recording Secretary Jennifer West.

REGRETS

DECLARATIONS OF CONFLICT OF INTEREST

Councillor Cate Savage declared a conflict of interest with item 6.3, Special Events Bylaw Additional Events

Note: “Points from Discussion” below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Cate Savage, and seconded by Councillor Gillian Yorke

That the agenda of November 30, 2020 be approved with the following additions

- Addition – 8.e Correspondence
- Change of order – in camera order. Property will become item b, legal matters item a, approval of minutes item c.

MOTION CARRIED

3. SPECIAL PRESENTATION

Mayor Sandra Snow presented Kentville Police Chief Julia Cecchetto with a certificate associated with her 30-year Police Exemplary Service Medal. This is a follow up from the presentation of her medal in August.

4. APPROVAL OF THE MINUTES

(a) Minutes of Council meeting held on October 28, 2020

It was moved that the minutes of the Council meeting on October 28, 2020 be approved as distributed.

MOTION CARRIED

(b) Minutes of the Special Council meeting held on November 9, 2020

It was moved that the minutes of the Council meeting on November 9, 2020 be approved as distributed.

MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Election of Deputy Mayor

Mayor Snow reviewed how the election process was deferred from the October 28, 2020 meeting of Council. Mayor Snow reported that according to Policy Statement G19 “Appointment of Deputy Mayor” and in accordance with the Municipal Government Act (S. 16), a Council member was required to be selected by Council as Deputy Mayor.

It was moved by Councillor Cathy Maxwell and was seconded by Councillor Gillian Yorke

That Council adopt a Zoom poll for the election of the Deputy Mayor.

MOTION CARRIED

- Discussion
 - Nominees should take a couple of minutes to share why they want to be Deputy Mayor. This will occur this evening.
 - Mayor Snow called for nominations for the position of Deputy Mayor.
 - Councillor Zebian nominated himself for the position of Deputy Mayor.
 - Councillor Savage nominated Savage for the position of Deputy Mayor.
 - Councillors voted by poll online.

The Deputy Mayor from November 2020 to November 2021 is Councillor Cate Savage. She will serve for a one-year term until October 25, 2021.

6. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee – Presented by Councillor Craig Gerrard

1. General Insurance Recommendation

At the November 9, 2020 meeting of Council Advisory Committee, Director Crowell presented her report outlining the contract term for the Town's general insurance and risk management services, and the benefits of extending this contract by one year.

Report available for more information.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Craig Gerrard and seconded by Deputy Mayor Cate Savage

That Council extend its relationship with BFL Canada for General Insurance and Risk Management Services for one year – April 1, 2021 to March 31, 2022.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

2. Special Events Bylaw – Covid-19 Adjustments

At the November 9, 2020 meeting of Council Advisory Committee, Director Gentleman presented her report outlining the need for a new Bylaw (Chapter 101) that would address changes approved by Council in May 2020. These changes would accommodate 5 additional special events in 2021 at the Healy property on Prospect Road which could not happen in 2020 due to the Covid-19 pandemic.

Report available for more information.

• Points of Discussion

- The public will be able to comment on this proposed bylaw until second reading on January 30, 2021.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Craig Gerrard and seconded by Councillor Paula Huntley

That Council approve First Reading of the resolution and special events Covid-19 amending the Special Events Bylaw to carry over 5 events from 2020 to 2021 Council.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Savage, Snow, Yorke and Zebian

Councillors who voted against this motion:

Maxwell

Deputy Mayor Savage mutes her audio and turns off her video due to a conflict of interest with the next item.

3. Special Events Bylaw – Additional Events

At the November 9, 2020 meeting of Council Advisory Committee, Director Gentleman presented her report outlining the process of reviewing events at the

Healy property, and the request to increase the maximum number of events from 15 to 20 annually.

Report available for more information.

- **Points of Discussion**

- The property is in a residential zone and has been having a significant impact on the community.
- This is a beautiful property and business, but is in a challenging location.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Craig Gerrard and seconded by Councillor Gillian Yorke

That Council approve First Reading of the proposed amendment to increase the number of events to 20 per year to the Special Events Bylaw.

MOTION FAILED

Councillors who voted against this motion:

Huntley, Gerrard, Maxwell, Snow, Yorke and Zebian

Deputy Mayor Savage returns to the virtual meeting.

4. Valley Waste Bylaw

At the November 9, 2020 meeting of Council Advisory Committee, CAO Smith reviewed the existing Valley Waste Bylaw and the need to repeal the document and create a new bylaw that better reflects current directives, appointment of enforcement, and schedules.

Report available for more information.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Craig Gerrard and seconded by Councillor Andrew Zebian

That Council approve First Reading of the proposed Valley Waste bylaw to Council and further that Second Reading be scheduled for January 30, 2021, and further that existing Bylaw Chapter 92 be repealed upon adoption date of the new Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

5. Fire Inspection Services

At the November 9, 2020 meeting of Council Advisory Committee, CAO Smith reviewed the existing service agreement for fire inspection services and the need for an updated agreement document between partners.

Report available for more information.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Craig Gerrard and seconded by Councillor Cathy Maxwell

That Council approve the Kentville Fire Inspection Agreement with Kings County for signature by the CAO and authorization by the Mayor and Town Clerk.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Councillors' and Mayor's Reports

1. Councillor Craig Gerrard

Mayor Snow received Councillor Gerrard's report on his activities over the past month. Highlights included a school presentation about local politics, and NSAPG meeting.

Report available for more information.

2. Councillor Paula Huntley

Mayor Snow received Councillor Huntley's report on her activities over the past month. Highlights included council orientation from the Town and from the province, the Holly Days event, Kings Point to Point committee, conversation with Dr. Strang, and Feed Nova Scotia.

Report available for more information.

3. Councillor Cathy Maxwell

Mayor Snow received Councillor Maxwell's report on her activities over the past month. Highlights included an orientation to the accessibility committee, walk and roll accessibility engagement event, and Nova Scotia Trails Coalition meetings.

Report available for more information.

4. Deputy Mayor Cate Savage

Mayor Snow received Councillor Savage's report on her activities over the past month. Highlights included investment advisory committee, Holly Days event, and the asset management conference.

Report available for more information.

5. Councillor Gillian Yorke

Mayor Snow received Councillor Yorke's report on her activities over the past month. Highlights included CAC and council meetings, orientation sessions, KCA PTA committee, regional library meeting, and the Holly Days event.

Report available for more information.

6. Councillor Andrew Zebian

Mayor Snow received Councillor Zebian's report on his activities over the past month. Highlights included council orientation, CAO selection committee, investment advisory committee, and Holly Days

Report available for more information.

(c) Mayor Sandra Snow

Mayor Snow submitted her report on her activities over the past month. Highlights included the Valley REN, Kings Mayors and CAOs meeting, the annual pumpkin drop, Remembrance Day, Holly Days event, asset management conference,

Report available for more information.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Craig Gerrard and seconded by Deputy Mayor Cate Savage

That the reports from Council and the Mayor be accepted as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

7. NEW BUSINESS

(a) 2021 Calendar of Council and Council Advisory Committee Meetings

Mayor Snow reviewed the proposed calendar of meeting dates.

RECOMMENDATION TO COUNCIL

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

That the calendar of meeting dates be accepted as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

8. CORRESPONDENCE

(a) Carol Goodwin – November 9, 2020

Ms. Goodwin outlined her concerns about the proposed changes to the Special Events Bylaw (Additional Events) and asked that Council not approve the request for more events.

Letter available for more information.

(b) Karen Peckford – November 9, 2020

Ms. Peckford outlined her concerns about the proposed changes to the Special Events Bylaw (Additional Events).

Letter available for more information.

(c) Chuck Mader – November 20, 2020

Mr. Mader outlined his concerns about the proposed changes to the Special Events Bylaw (Additional Events) and asked that Council not approve the request for more events.

Letter available for more information.

(d) Kentville New Horizons Seniors Club – November 19, 2020

Ms. Ellen Dempsey wrote to thank Council for providing a grant to her organization in the amount of \$625.

Letter available for more information.

(e) Linda Durling – November 27, 2020

Ms. Durling outlined her concerns about the proposed changes to the Special Events Bylaw (Additional Events) and asked that Council not approve the request for more events.

Letter available for more information.

9. PUBLIC COMMENTS

None.

10. IN CAMERA

It was moved by Councillor Cathy Maxwell and seconded by Councillor Craig Gerrard

That Council proceed to a closed session at 6:54 pm to discuss legal and property matters.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

It was moved by Councillor Yorke and seconded by Councillor Huntley

That Council return to open session at 8:00 pm

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

It was moved by Councillor Gerrard and seconded by Deputy Mayor Savage

That Council direct the CAO to carry out direction provided in-camera.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, and Yorke*

10. ADJOURNMENT

It was moved by Councillor Maxwell

That the November 30, 2020 meeting of Council be adjourned at 8:02 p.m.

MOTION CARRIED