



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: April 26, 2021

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Council Chambers and was livestreamed on Facebook using Zoom. The meeting was posted to YouTube with closed captioning after the meeting.

Town Hall was closed to the public. Council voted by poll.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m.

PRESENT

Chief Administrative Officer (CAO) Dan Troke reported that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Dan Troke, and Solicitor Geoff Muttart, Director David Bell, IT Manager Jason Bethune and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

Note: "Points from Discussion" below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Cate Savage, and seconded by Councillor Paula Huntley

That the agenda of April 26, 2021 be approved with the following addition:

- **Addition of item 6.e. Water Commission Report to Council**

MOTION CARRIED

3. APPROVAL OF THE MINUTES

(a) Council meeting held on March 29, 2021.

It was moved that the minutes of the Council meeting on March 29, 2021 be approved.

MOTION CARRIED

(b) Special Meeting of Council meeting held on April 12, 2021.

It was moved that the minutes of the Special Council meeting on April 12, 2021 be approved.

MOTION CARRIED

(c) Special Meeting of Council meeting on the Operating Budget held on April 14, 2021.

It was moved that the minutes of the Special Council meeting on April 14, 2021 be approved.

MOTION CARRIED

(d) Special Meeting of Council meeting on the Capital Budget held on April 20, 2021.

It was moved that the minutes of the Special Council meeting on April 20, 2021 be approved.

MOTION CARRIED

(e) Special Meeting of Council meeting on the Municipal Planning Strategy held on April 21, 2021.

It was moved that the minutes of the Special Council meeting on April 21, 2021 be approved.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) 2021-2022 Operating Budget for Sanitary Sewer Services

Director Bell reviewed the 2021-2022 Operating Budget for Kentville's sanitary sewer services.

Report available.

It was moved by Councillor Craig Gerrard and seconded by Councillor Gillian Yorke

That Council approve the 2021-2022 Kentville Sanitary Sewer Area Service Operating Budget

Revenue \$1,306,000

Expenditures \$1,304,500

Budgeted Surplus \$1,500

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) 2021-2022 Capital Budget for Sanitary Sewer Services

Director Bell reviewed the 2021-2022 Capital Budget for Kentville's sewer services.

Report available.

It was moved by Councillor Cathy Maxwell and seconded by Councillor Craig Gerrard

That Council approve the 2021-2022 Kentville Sanitary Sewer Area Service Capital Budget and its funding sources in the amount of \$325,000.

And further that we approve the future years in principle.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

5. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee – Presented by Deputy Mayor Cate Savage

1. Withdrawal from Capital Fund #3

At the April 12, 2021 meeting of Council Advisory Committee, Director Crowell presented her request for a third withdrawal from the Town Capital Reserve in the amount of \$245,142.92 for various projects which require funding.

Report available for more information.

Council Meeting Minutes, April 26, 2021

Approved May 31, 2021

Page 3

RECOMMENDATION TO COUNCIL

It was moved by Councillor Gillian Yorke and seconded by Deputy Mayor Cate Savage

That Council approve the withdrawal of \$245,142.92 from the Town's Capital Reserve – General Allocation to fund several acquisitions during the year 2020-2021.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Councillors' and Mayor's Reports

1. Councillor Craig Gerrard

Mayor Snow received Councillor Gerrard's report on his activities over the past month. Highlights included a board meeting for the AAPG regarding Covid and other issues.

Report available for more information.

2. Councillor Paula Huntley

Mayor Snow received Councillor Huntley's report on her activities over the past month. Highlights included Kings Point to Point, Kentville Water Commission, Valley REN Liaison and Oversight Committee, Town budgets, Homeless No More, Mentoring Plus, and learnings for Climate Change.

Report available for more information.

3. Councillor Cathy Maxwell

Mayor Snow received Councillor Maxwell's report on her activities over the past month. Highlights included Miners Marsh Easter event, Homeless No More, and the Accessibility Advisory Committee and Plan.

Report available for more information.

4. Deputy Mayor Cate Savage

Mayor Snow received Councillor Savage's report on her activities over the past month. Highlights included the regional sewer committee meeting, investment advisory committee, Regional Emergency Management Organization, Joint Council Meeting, Town budget meetings, source water protection Advisory Group and municipal planning strategy briefing.

Report available for more information.

5. Councillor Gillian Yorke

Mayor Snow received Councillor Yorke's report on her activities over the past month. Highlights included Town budget meetings, Annapolis Valley Regional Library budget meetings, joint council meeting, municipal planning strategy briefing, Town garbage clean up, Homeless No More, and meeting to cultivate more women in politics.

Report available for more information.

6. Councillor Andrew Zebian

Mayor Snow received Councillor Zebian's report on his activities over the past month. Highlights included the Investment Advisory Committee meeting, Town budget meetings, joint council meeting, and the municipal planning strategy briefing.

Report available for more information.

(c) Mayor Sandra Snow

Mayor Snow submitted her report on her activities over the past month. Highlights included the Nova Scotia Affordable Housing Commission regional workshop, 14 Wing Greenwood meetings, online meeting with NSFM president, Regional Emergency Management Organization, Homeless No More, and Town budget meetings.

Report available for more information.

RECOMMENDATION TO COUNCIL

It was moved by Councillor Andrew Zebian and seconded by Councillor Gillian Yorke

That the reports from Council and the Mayor be accepted as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

6. NEW BUSINESS

(a) 2021-2022 Town of Kentville Operating Budget

CAO Troke reviewed the 2021-2022 Town of Kentville Operating Budget.

Report available.

- Discussion
 - The capital budget does not affect the tax rate.

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

That Council approve the Town of Kentville 2021-2022 operating budget of \$13,670,200.

And further that there is no tax rate increase.

The residential rate will remain at 1.53 and 3/4 cents; and

The commercial rate will remain at 3.51 and 2/5 cents.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) 2021-2022 Town of Kentville Capital Budget

CAO Troke reviewed the 2021-2022 Town of Kentville Capital Budget.

Report available.

- Discussion
 - Can this Council approve future budgets in principle? Councils approve a capital plan every year for future years.
 - Concern about the details of the capital budget, and about certain costs. Would like more information about dipping stations, waterless planters, garbage cans, benches, seasonal lighting, Centre Square improvements, public art displays.
 - Clarification about the procurement process for these kinds of items.
 - Discussion about turning downtown and Centre Square into a more welcoming people-centered area.
 - Discussion about the value-added benefits of making the Town more of a community and home for families.
 - Reminder about past staff presentations about the items of concern.

It was moved by Councillor Cathy Maxwell and seconded by Deputy Mayor Cate Savage

That Council approve the Town of Kentville 2021/2022 capital budget in the amount of \$2,276,200 including the funding sources;

And further that Council approves the future years 2022/2023 to 2025/2026 in principle including the funding sources:

2022/2023 - \$2,882,500

2023/2024 - \$2,494,500

2024/2025 - \$2,584,500

2025/2026 - \$2,312,500

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, and Yorke
Councillor who voted against this motion:
Zebian*

(c) 2021 Census Information

Mayor Snow presented some information about the 2021 national information census and encouraged residents to fully participate in this program.

Report available.

(d) Amendment to Policy G28 Request for Funding from Organizations

Mayor Snow reviewed the Town policy for providing grants to community organizations, and her suggested revisions to this policy. Comments and feedback will be brought back to the May Council Advisory Committee meeting.

Report available.

7. Kentville Water Commission Annual Budgets

(a) Mayor Snow reviewed the Water Commission meetings to review and pass the operating and capital budgets.

Report available.

8. CORRESPONDENCE

(a) Annapolis Valley Regional Libraries Request – April 15, 2021

CAO Troke read the letter from Ann-Marie Mathieu, CEO of the Annapolis Valley Regional Library request for financial support.

9. PUBLIC COMMENTS

None.

10. ADJOURNMENT

It was moved by Councillor Andrew Zebian

That the April 26, 2021 meeting of Council be adjourned at 6:59 p.m.

MOTION CARRIED