



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: May 31, 2021

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Council Chambers and was livestreamed on Facebook using Zoom. The meeting was posted to YouTube with closed captioning after the meeting.

Town Hall was closed to the public. Council voted by poll.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m.

PRESENT

Chief Administrative Officer (CAO) Dan Troke reported that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Dan Troke, and Solicitor Geoff Muttart, IT Manager Jason Bethune and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

Note: "Points from Discussion" below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Cate Savage, and seconded by Councillor Paula Huntley

That the agenda of May 31, 2021 be approved with the following additions:

- **9.a Land, multiple items**
- **9.b Personnel**
- **9.c Intermunicipal Service Agreement**

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- **9.d Lease Matter**

MOTION CARRIED

3. APPROVAL OF THE MINUTES

- (a) Council meeting held on April 26, 2021.

It was moved that the minutes of the Council meeting on April 26, 2021 be approved.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Policy Revision – Grants to Organizations

Mayor Snow reviewed the May 10, 2021 meeting of Council Advisory Committee, where she presented the revised Policy Statement G28 Grants to Organizations with changes to some of the application procedures.

Report available.

- Discussion
 - Clarification of wording in paragraph 4.2

It was moved by Councillor Paula Huntley and seconded by Councillor Gillian Yorke

That Council approve the amendments to Policy Statement G28 Grants to Organizations.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Kings Regional Emergency Management Organization

Mayor Snow reviewed the May 10, 2021 meeting of Council Advisory Committee, where CAO Troke proposed changes to the Kings Regional Emergency Management Plan which update issues including representation, prioritization, and administration.

Report available.

It was moved by Councillor Gillian Yorke and seconded by Councillor Andrew Zebian

That Council approve the draft Change 1 to the Kings Regional Emergency Management Organization Plan, dated March 2021.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

(c) Alternative Voting

Mayor Snow reviewed the May 10, 2021 meeting of Council Advisory Committee, where CAO Troke proposed the Alternative Voting Bylaw which would allow municipal elections in Kentville to be held entirely online, in some cases.

Report available.

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

That Council give First Reading to Chapter 104 Alternative Voting Bylaw as presented at the next meeting of Council on May 31, 2021, and further that Council give second reading to this bylaw on June 28, 2021.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

(d) Accessibility Plan

Mayor Snow reviewed the May 10, 2021 meeting of Council Advisory Committee, where Director Bedingfield proposed Accessibility Plan for the Town which would meet requirements set by the province around accessibility by the year 2030, and meet accessibility concerns raised by many Kentville Residents.

Report available.

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Cathy Maxwell

That Council approve the receipt and adoption of the Town of Kentville's Accessibility Action Plan, and further that Council support the implementation of the priority phasing recommendations recognizing that full implementation will fall within the approved budgetary process proposed annually.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Maxwell, Savage, Snow, and Yorke
Councillors who voted against this motion:
Gerrard, and Zebian*

5. RECOMMENDATIONS AND REPORTS

(a) Staff reports

None.

(b) Councillors' and Mayor's Reports

1. Councillor Craig Gerrard

Mayor Snow received Councillor Gerrard's report on his activities over the past month. Highlights included Valley Waste and the Municipal Planning Strategy public meeting.

- Discussion
 - Some concerns around staffing- discussion about changes on the site and serving the public.

Report available for more information.

2. Councillor Paula Huntley

Mayor Snow received Councillor Huntley's report on her activities over the past month. Highlights included Valley Regional Enterprise Network, Kings Transit budgets and buses, Kings Transit hiring of General Manager, Mentoring Plus Strategy meetings, Accessibility Plan meeting, Kings Point to Point operating and recruitment.

Report available for more information.

3. Councillor Cathy Maxwell

Mayor Snow received Councillor Maxwell's report on her activities over the past month. Highlights included the Accessibility Advisory Committee release of the Accessibility Action Plan and student bursary selection committee.

Report available for more information.

4. Deputy Mayor Cate Savage

Mayor Snow received Councillor Savage's report on her activities over the past month. Highlights included Regional Sewer Committee, Municipal Planning Strategy and Land Use Bylaw public meeting, Kentville Business Community meeting, Valley Regional Enterprise Network meetings, and the Nova Scotia Federation of Municipalities annual conference.

Report available for more information.

- Discussion

- Clarification of the timing of Kentville Business Community annual appeal for funding. The base budget and the additional request are currently under discussion.

5. Councillor Gillian Yorke

Mayor Snow received Councillor Yorke's report on her activities over the past month. Highlights included the Parent Teacher Meeting for Kings County Academy, school cafeteria activity, the Federation of Canadian Municipalities annual conference,

Report available for more information.

6. Councillor Andrew Zebian

Mayor Snow received Councillor Zebian's report on his activities over the past month. Highlights included videos for small business.

Report available for more information.

(c) Mayor Sandra Snow

Mayor Snow submitted her report on her activities over the past month. Highlights included economic recovery, intermunicipal service agreements, online conferences, Nova Scotia Federation of Municipalities conference, presentation to basic military training course,

Report available for more information.

- Discussion
 - Request to forward information about Federation of Canadian Municipalities infrastructure support for small businesses, especially for the Kentville Historical Society, Town Hall and the Recreation Centre.
 -

RECOMMENDATION TO COUNCIL

It was moved by Councillor Andrew Zebian and seconded by Councillor Paula Huntley

That the reports from Council and the Mayor be accepted as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

6. NEW BUSINESS

(a) Multi Purpose Complex Feasibility Study Request for Proposals Ad-hoc Committee

Mayor Snow presented information regarding a regional recreational facility committee and recommended that Councillor Gillian Yorke represent Council on this committee.

Report available.

- Discussion
 - Concerns about the process of bringing items to Council.
 - Clarification about the appointment to a committee that is developing the Request for Proposal, and not the planning for the regional facility.
 - Clarification of the terms Request for Proposal, ad hoc committee, and the feasibility study and economic analysis.

Deputy Mayor Savage calls Point of Order for the Chair's comments (57:57).

- Solicitor Muttart reviews other means to have council representation on ad hoc committees.
- Discussion of the wording of the motion and committee.

Deputy Mayor Savage calls Point of Order for Councillor Zebian's comments (1:12:03).

- Discussion about bullying, unprofessional statements made in public and in private.
- Request to review or make revisions to the Committees of Council policy.
- Solicitor suggests that Council take nominations.
 - Councillor Craig Gerrard nominates Councillor Gillian Yorke.
 - Councillor Andrew Zebian nominates himself.
 - Council takes a vote on the nominated Councillors for appointment to this committee
 - Councillors Gerrard, Huntley, and Yorke, and Deputy Mayor Savage, and Mayor Snow vote for Councillor Yorke

Councillor Yorke calls Point of Privilege, that Councillor Maxwell apologize for her comment (1:22:58).

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

That Council adopt the recommendation for the ad hoc committee and appointment as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Savage, Snow, Yorke and Zebian

Councillor Maxwell abstained from voting

It was moved by Councillor Cathy Maxwell seconded by Councillor Andrew Zebian

That Council appoint Councillor Zebian as an alternate on this committee.

MOTION FAILED

Councillors who voted in favour of this motion:

Maxwell

Councillors who voted against this motion:

Huntley, Gerrard, Savage, Snow, Yorke and Zebian

The meeting paused at 7:30 pm.

(b) Transparency in Decision Making

Mayor Snow presented information regarding respect and transparency during email conversations between Councillors.

Report available.

7. CORRESPONDENCE

None.

8. PUBLIC COMMENTS

None.

9. IN CAMERA

It was moved by Deputy Mayor Savage and seconded by Councillor Yorke

That Council move into a closed session at 7:43 pm to discuss confidential matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Maxwell and seconded by Councillor Yorke

That Council return to open session at 8:54 pm.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

Property Matter – 100 River Street

It was moved by Deputy Mayor Savage and seconded by Councillor Huntley

That Council direct the CAO to proceed with the sale of the lot at 100 River Street as directed in camera.

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MOTION CARRIED

Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

Property Matter – Kentville Business Park Lot 3DEF
It was moved by Councillor Huntley and seconded by Councillor Gerrard

That Council direct the CAO to proceed with the sale of the Kentville Business Park Lot 3DEF as directed in camera.

MOTION CARRIED

Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

Property Matter – Kentville Business Park Lot 2C
It was moved by Deputy Mayor Savage and seconded by Councillor Huntley

That Council direct the CAO to proceed with the sale of the Kentville Business Park Lot 2C as directed in camera.

MOTION CARRIED

Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

Deputy Mayor Cate Savage declared a Conflict of Interest in the following matter.

Property Matter – Kentville Business Park PID#55539761
It was moved by and seconded by Councillor Huntley

That Council direct the CAO to proceed with the sale of the Kentville Business Park PID#55539761 as directed in camera.

MOTION CARRIED

Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Snow, Yorke, and Zebian

10. ADJOURNMENT

It was moved by Councillor Craig Gerrard

That the May 31, 2021 meeting of Council be adjourned at 8:48 p.m.

MOTION CARRIED