



## **TOWN OF KENTVILLE COUNCIL MEETING**

### **Meeting Minutes: July 12, 2021**

**Town Hall, 354 Main Street, Kentville Nova Scotia**

This meeting was held in Council Chambers and was livestreamed on Facebook using Zoom. The meeting was posted to YouTube with closed captioning after the meeting.

Town Hall was closed to the public. Council voted by poll.

#### **1. CALL TO ORDER AND ROLL CALL**

Mayor Sandra Snow called the meeting to order at 6:00 p.m.

#### **PRESENT**

Chief Administrative Officer (CAO) Dan Troke reported that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Director of Finance Debra Crowell, Chief Administrative Officer Dan Troke, Solicitor Geoff Muttart, IT Manager Jason Bethune (remotely) and Recording Secretary Jennifer West.

#### **REGRETS**

None.

#### **DECLARATIONS OF CONFLICT OF INTEREST**

None.

*Note: "Points from Discussion" below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

#### **2. APPROVAL OF THE AGENDA**

It was moved by Councillor Paula Huntley and seconded by Councillor Gillian Yorke

**That the agenda of the July 12, 2021 Special Meeting of Council be approved with the presentation being given by Director Crowell.**

## **MOTION CARRIED**

### **3. 2020-2021 Annual Audit**

#### **(a) Town of Kentville Financial Audit for 2020-2021**

Director Debra Crowell presented the 2020-2021 annual audit Report on behalf of Andy Forse from Kent and Duffett. The auditor found that the Town of Kentville is in a strong financial state.

- Discussion
  - Appreciation to the Finance department for their hard work and effective processes.
  - The appointment term for auditor services is for five years and this is the third year of this commitment.

It was moved by CS and seconded by AZ

**That Council accept the 2020-2021 audit report and documentation as presented.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

It was moved by GY and seconded by PH

**That Council reappoint the firm of Kent and Duffett Chartered Professional Accountants to provide audit services for the year 2021-2022.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

It was moved by PH and seconded by CS

**That Council appoint the following citizen voting committee members to the 2021-2022 Audit Committee:**

**Ms. Susan MacDougall and Mr. Peter Rainforth.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

*Councillors who voted against this motion:*

*Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

**10. ADJOURNMENT**

It was moved by AZ

**That the July 12, 2021 Special Meeting of Council be adjourned at 6:13 p.m.  
MOTION CARRIED**