



## TOWN OF KENTVILLE COUNCIL MEETING

### Meeting Minutes: July 26, 2021

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Council Chambers and was livestreamed on Facebook using Zoom. The meeting was posted to YouTube with closed captioning after the meeting.

Town Hall was closed to the public. Council voted by poll.

#### 1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m.

#### PRESENT

Chief Administrative Officer (CAO) Dan Troke reported that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Dan Troke, and Solicitor Geoff Muttart, IT Manager Jason Bethune (remotely) and Recording Secretary Jennifer West.

#### REGRETS

None.

#### DECLARATIONS OF CONFLICT OF INTEREST

None.

*Note: "Points from Discussion" below show various comments made by individual councillors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

#### 2. APPROVAL OF THE AGENDA

It was moved by Councillor Craig Gerrard and seconded by Deputy Mayor Cate Savage

**That the agenda of July 26, 2021 be approved with the following addition:**

- **6.b "Kelly Rice Letter"**

#### Discussion

- CAO Troke outlines several reasons why this letter cannot be discussed in a public session.
- Several Councillors and the Solicitor suggest that should council decide to add this to the agenda, it is recommended to discuss the issue in camera.

It was moved by Councillor Andrew Zebian and seconded by Councillor Cathy Maxwell

**That the “Kelly Rice Letter” be added to the agenda.**

**MOTION DEFEATED**

*Councillors who voted in favour of this motion:*

*Maxwell and Zebian*

*Councillors who voted against this motion:*

*Huntley, Gerrard, Savage, Snow, and Yorke*

**3. APPROVAL OF THE MINUTES**

- (a) Council meeting held on June 28, 2021.

**It was moved that the minutes of the Council meeting on June 28, 2021 be approved.**

**MOTION CARRIED**

- (b) Special Council meeting held on July 12, 2021.

**It was moved that the minutes of the Council meeting on July 12, 2021 be approved.**

**MOTION CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS**

**(a) Kings Regional Management Organization Bylaw – Second Reading**

Mayor Snow reviewed the proposed Kings REMO bylaw which updates the operations and administration of this organization.

It was moved by Councillor Craig Gerrard and seconded by Councillor Cathy Maxwell

**That Council approve second reading of the Kings Regional Emergency Management Bylaw.**

**MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

*(Councillor Zebian’s vote was recorded verbally as a yes)*

## 5. RECOMMENDATIONS AND REPORTS

### (a) Council Advisory Committee Reports

#### **(1) Municipal Planning Strategy and Land Use Bylaw Amendment**

Mayor Snow reviewed the housekeeping/administrative updates to the MPS and LUB, as well as the changes to the commercial zoning.

*Report available.*

- Discussion
  - Concerns about the remaining highway access to potential C2 buildings and fiscal responsibility about changing this zoning.
  - Solicitor comments, that the concerns by Council at this time should be discussed after the public hearing.
  - Request that the CAO speak about housing opportunities, however the Solicitor suggested that information be discussed after the public hearing.

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Yorke

**That Council approve First Reading of the Municipal Planning Strategy and Land Use Bylaw amendment to adopt the various housekeeping items.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

*(Deputy Mayor Savage's vote was verbally recorded as a yes)*

It was moved by Councillor Paula Huntley and seconded by Councillor Craig Gerrard

**That Council approve First Reading of the Municipal Planning Strategy and Land Use Bylaw amendment to allow Multi-Residential Development within the Highway Commercial in the (C-2) Zone with a commercial component on the ground floor to include all (C-1) permitted commercial uses within the (C-2) Zone.**

#### **MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Huntley, Gerrard, Savage, Snow, Yorke and Zebian*

*Councillors who voted against this motion:*

*Maxwell*

*(Councillor Zebian indicated that he voted against this motion)*

## **(2) Kentville Inclusion and Access Advisory Committee**

Mayor Snow reviewed the proposed terms of reference for the Inclusion and Access Advisory Committee, Standing Committee of Council.

*Report available for more information.*

- Discussion
  - Congratulation to committee for their efforts, and for the support by staff.

It was moved by Councillor Paula Huntley and seconded by Deputy Mayor Cate Savage

**That Council approve the creation of the Kentville Access and Inclusion Advisory Committee as a standing committee of Council.**

### **MOTION CARRIED**

*Councillors who voted in favour of this motion:*

*Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

## **(b) Councillors' and Mayor's Reports**

### **(1) Councillor Craig Gerrard**

Mayor Snow received Councillor Gerrard's report on his activities over the past month. Highlights included police chief interviews, police commission meeting regarding budgets, Department of Justice representative on the Police Commission.

- Discussion
  - Does the Police Commission receive applications for their representative? Encourage residents to consider this position.
  - Discussion around possible Town Hall Style meetings for police commission meetings.

*Report available for more information.*

### **(2) Councillor Paula Huntley**

Mayor Snow received Councillor Huntley's report on her activities over the past month. Highlights included Kings Transit recruitment, Kings Point to Point business plan, Accessibility Committee strategic planning workshop, welcoming of Landyn on his walk, Kentville mural festival, Active Transportation funding proposal, and a meeting with the Physician Community Navigator.

*Report available for more information.*

### **(3) Councillor Cathy Maxwell**

Mayor Snow received Councillor Maxwell's report on her activities over the past month. Highlights included recipients of the Kentville student bursary Cameron

Oickle, Emma Taylor, Michael Hatt, and Kaisa Rane-Thorson, CAO evaluation, Accessibility Committee strategic workshop, Landyn's Walk, and the mural festival.

- Discussion
  - There will be an event for student bursary's on July 28 in Centre Square.
  - Is this bursary limited to students finishing high school? Yes.

*Report available for more information.*

#### **(4) Deputy Mayor Cate Savage**

Mayor Snow received Councillor Savage's report on her activities over the past month. Highlights included investment advisory committee, audit committee reporting, Kentville Business Community board meeting, the Kentville mural festival, Kings Regional Emergency Management Organization, Kentville sewer committee, Landyn Toney's walk, and the special council meeting.

*Report available for more information.*

#### **(5) Councillor Gillian Yorke**

Mayor Snow received Councillor Yorke's report on her activities over the past month. Highlights included Annapolis Valley Regional Library, Landyn Toney's walk, sweetgrass planting in Miners Marsh, and police chief interviews.

*Report available for more information.*

#### **(6) Councillor Andrew Zebian**

Mayor Snow received Councillor Zebian's report on his activities over the past month. Highlights included Landyn's walk and meeting with CAO Troke and Mayor Snow regarding the Rice letter. Councillor Zebian read a statement describing this meeting.

Point of Order from Deputy Mayor Savage regarding a comment made by Councillor Zebian about Mayor Snow.

*Report available for more information.*

#### **(c) Mayor Sandra Snow**

Mayor Snow submitted her report on her activities over the past month. Highlights included audit committee, funding available for Covid, Nova Scotia Federation of Municipalities (NSFM) election, NSFM board meeting, Kings Regional Emergency Management Advisory Committee, funding announcement for active transportation, sweetgrass planting in Miners Marsh, Junior Entrepreneurship camp, audit committee, Kings Regional Management Organization, Valley Waste Management, meeting with green party candidate Doug Hickman.

- Discussion

- Discussion about affordable housing in Kentville.
- Discussion around tourism funds with Atlantic Canada Opportunity Agency and the Stars Program.

*Report available for more information.*

**RECOMMENDATION TO COUNCIL**

It was moved

**That the reports from Council and the Mayor be accepted as presented.**

**MOTION CARRIED**

**6. NEW BUSINESS**

**(a) African Nova Scotia Association Proclamation**

Mayor Snow described the history of Emancipation Day on August 1. Kentville will recognize this day in August.

- Discussion
  - Is it possible to update the flag policy in Kentville to make space for other cultures and communities? Yes this policy needs to be reviewed and updated.

**7. CORRESPONDENCE**

**(a) None.**

**8. PUBLIC COMMENTS**

**(a) Kim Kehoe**

A letter emailed to the Recording Secretary during the meeting was read into the public record as a public comment. The letter outlined concerns about the “Kelly Rice letter” released to Frank Magazine about Council conduct and the work environment in Town Hall.

*Email available.*

**9. IN CAMERA, PERSONNEL AND LEGAL**

It was moved by Councillor Craig Gerrard and seconded by Councillor Gillian Yorke

**That Council move into a closed session at 7:04 pm to discuss confidential matters.**

**MOTION CARRIED**

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Cathy Maxwell and seconded by Councillor Gillian Yorke

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*Approved September 27, 2021*

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**That Council return to open session at 9:35 pm.**

**MOTION CARRIED**

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

**10. ADJOURNMENT**

It was moved by Councillor Cathy Maxwell

**That the July 26, 2021 meeting of Council be adjourned at 9:35 p.m.**

**MOTION CARRIED**